

## Missoula County Airport Authority Regular Board Meeting

DATE: Tuesday, May 31, 2022  
TIME: 1:30 p.m.  
PLACE: Lolo Peak Room – New Airport Terminal

PLEASE NOTE: To protect the health of the public and our employees during this public health pandemic, this meeting will be in a hybrid format.

Members of the public can submit comments by email to: [lfagan@flymissoula.com](mailto:lfagan@flymissoula.com). Members of the public can call in and connect digitally to the meeting using the information below and will have the opportunity to comment prior to any vote of the Board as well as on any item not before the Board at the beginning of the meeting. We ask that, if possible, you turn your camera on if you wish to make a comment, as that will alert the Chair to call on you.

Documents will be available on the airport's website, [www.flymissoula.com](http://www.flymissoula.com), by 9 a.m. on the meeting date.

Members of the public can view the meeting and documents relied on during the meeting by joining the meeting from their computer, tablet or smartphone at:

<https://global.gotomeeting.com/join/362010253>

**You can also dial in using your phone.**

United States: [+1 \(646\) 749-3112](tel:+16467493112)

**Access Code: 362-010-253**

- Chair to call the meeting to order.
  - Advise the Public the meeting is being recorded.
  - Seating of Alternate Commissioner if needed.
  - Approval of the Agenda.
- Public Comment.
- Review and approve the minutes of the Regular Board meeting dated April 26, 2022. **-Pg 3**
- Approval of Claims for Payment – Teri Norcross **-Pg 10**
- Financial Report – Teri Norcross **-Pg 13**
- Director's Report – Brian Ellestad **-Pg 21**
- Legal Report – Lynn Fagan
- Committee Updates –

Business Development Committee: No Activity  
Contract and Lease Committee: No Activity  
Executive Committee: Met May 31, 2022  
Facility and Operations Committee: No Activity  
Finance Committee: No Activity  
General Aviation Committee: No Activity  
Legislative Committee: No Activity  
Marketing Committee: No Activity

## Unfinished Business

- Approval of Fiscal Year 2022 Budget – Teri Norcross **-Pg 23**

## New Business

- MCAA Resolution No. 2022-04 Setting Ground Rent for Aviation Leases – Lynn Fagan **-Pg 34**
- Agricultural Lease with J.K. Ranch's – Lynn Fagan **-Pg 36**
- Rental Car Fueling System – Brian Ellestad **-Pg 45**
- Acceptance of FAA AIP Grants – Brian Ellestad **-Pg 53**

## Information/Discussion Item(s)

June Board Meeting – Tuesday June 28, 2022 1:30 p.m.

MISSOULA COUNTY AIRPORT AUTHORITY  
Regular Board Meeting  
April 26, 2022  
1:30 pm, Airport Board Conference Room

THOSE PRESENT

**BOARD:**

Chair Adriane Beck  
Vice Chair Larry Anderson  
Secretary/Treasurer Winton Kemmis  
Commissioner Jeff Roth via conference call  
Commissioner Deb Poteet via conference call  
Commissioner Shane Stack via conference call  
Commissioner Matthew Doucette via conference call  
Alternate Commissioner Pat Boyle via conference call  
Alternate Commissioner David Bell via conference call  
Honorary Commissioner Jack Meyer via conference call

**STAFF:**

Director Brian Ellestad  
Deputy Director Tim Damrow  
Finance Manager Teri Norcross  
Administrative Manager Lynn Fagan  
Public Safety Chief Justin Shaffer  
Compliance Officer Jesse Johnson  
Office Administrator Donna Marie Robnett  
Accounting Clerk Brianna Brewer

**OTHERS:**

Gary Matson, Runway 25 Hangars via conference call  
Shaun Shea, Morrison-Maierle  
Scott Bell, Morrison-Maierle  
Martin Kidston, Missoula Current via conference call  
Steve Conway, Martel Construction via conference call  
Scott Billadeau, Liquid Planet via conference call

Chair Adriane Beck called the meeting to order and advised everyone that the meeting was being recorded.

Administrative Manager Lynn Fagan performed a roll call of Board members, staff members, and members of the public.

Administrative Manager Lynn Fagan made a note that there is a change to the Agenda. There was a Facilities and Operations Committee meeting that met on April 22, 2022.

AGENDA

Motion: Commissioner Jeff Roth moved to approve the agenda with correction noted.

Second: Commissioner Deb Poteet

Vote: Motion Passed Unanimously

### PUBLIC COMMENT PERIOD

Chair Adriane Beck asked if there was any public comment on items not on the Board's agenda. There was none.

### MINUTES

Chair Adriane Beck asked if anyone had questions, edits, or public comments regarding the minutes for the Regular Board Meeting dated March 29, 2022. There were none.

Motion: Secretary/Treasurer Winton Kemmis moved to approve the minutes of the Regular Board Meeting dated March 29, 2022, as presented.

Second: Commissioner Matthew Doucette

Vote: Motion Passed Unanimously

### CLAIMS FOR PAYMENT

Finance Manager Teri Norcross mentioned the check to First Security Bank for interest on the 2019 note for \$129,784.73 was approved as an amendment to the Claims for Payment last month but this month it is showing that the check was written.

Director Brian Ellestad then added that the check for Republic Parking System was for the parking booths and all the equipment for the project.

Teri then stated the review of project expenses was delayed so there are not many expenses on the Project Checking Account this month..

Vice Chair Larry Anderson then asked who the vendor Uline was. Finance Manager Teri Norcross responded they are a shelving and storage company. That expense was for the building crew's equipment and deck furniture for the patio.

Chair Adriane Beck asked if there were any questions or public comments regarding the Claims for Payment; there were none.

Motion: Commissioner Deb Poteet moved to approve the Claims for Payment as presented.

Second: Vice Chair Larry Anderson

Vote: Motion Passed Unanimously

### FINANCIAL REPORT

Finance Manager Teri Norcross mentioned that Accounts Receivable balances are looking good and let everyone know that Donna Marie is doing an excellent job on collecting those. Teri then mentioned the Grants Receivable has both the CRRSA and ARPA concessions relief money. Teri then stated these grants are to help our concessions and give them some relief/credits on their current year revenue but also to reimburse the airport for those revenues that we will not be collecting. Teri also mentioned that the budget went to the Air Carriers on April 7, 2022, so we are closing in on the end of the 30-day comment period and so far, there has been nothing from any



of them. Also, an additional \$1.3 million has been drawn on the 2019 note for Phase I expenses and \$300,000 on the new note for design expenses on Phase II.

Chair Adriane Beck asked if anyone had any questions or public comments regarding the Financial Report.

Motion: Commissioner Jeff Roth moved to accept the Financial Report as presented.

Second: Commissioner Matthew Doucette

Vote: Motion Passed Unanimously

### DIRECTOR'S REPORT

Director Brian Ellestad commented on the airlines ability to comment on the budget and stated that we have a great working relationship with the airlines. Staff has upcoming meetings about the new Airline Use Agreement and airline representatives will be on site next week in preparation for the new terminal opening. Brian also commented on that we are trending with the US right now for air service as far as the pilot shortage goes and airlines cutting back on service this year compared to 2019. Although our seats are down, staff expects to have record load factors this summer.

Deputy Director Tim Damrow then reported staff has been working to get energy rebates through a program with Northwestern Energy. These are primarily rebates for energy efficiencies in terms of lighting and our mechanical systems. The new terminal is being built to LEED standards; however, we chose not to pursue the actual certification but are starting to see the benefits from some of these energy efficiency programs such as LED lighting and geothermal mechanical heating systems. The airport should receive close to \$80,000 in the form of energy rebates that will show as a credit on our bill with Northwestern Energy.

Director Brian Ellestad then added that we invited Google to do a walkthrough of the new terminal.

Chair Adriane Beck asked if anyone had any further questions or comments for Brian or Tim; there were none.

### LEGAL REPORT

Administrative Manager Lynn Fagan reported that the Pruyn Agricultural lease termination date has been extended until the end of May. Dr. Pruyn held an auction and is making progress on cleaning up the property and moving personal property off site.

Chair Adriane Beck asked if anyone had any questions or public comments regarding the Legal Report; there were none.

### COMMITTEE UPDATES

Executive Committee: Met April 26, 2022, to review the Board agenda.

Finance Committee: No Activity

Business Development: No Activity

Contract & Lease Committee: No Activity

Facility & Operations Committee: Met April 22, 2022, to discuss Union contracts.

Marketing Committee: No Activity

General Aviation Committee: No Activity  
Legislative Committee: No Activity

## UNFINISHED BUSINESS

### Liquid Planet Lease – Outside Coffee Kiosk

Administrative Manager Lynn Fagan reported that in January 2021, we re-negotiated the Liquid Planet lease, allowing them to take over the restaurant space at the end of Jedediahs' term in exchange for shortening the term on the upstairs coffee shop space. Included in that amendment was an option for Liquid Planet to renew the lease on the outside coffee kiosk for five years. The outside coffee kiosk is movable and owned by Liquid Planet. The lease is for a 5-year term and the rent will be 11% of gross revenues.

Chair Adriane Beck asked if Board members had any questions; there were none.

Motion: Vice Chair Larry Anderson moved to approve the Liquid Planet Lease for Outside Coffee Kiosk for five-year term and rent in the form of 11% of gross revenues.

Second: Secretary/Treasurer Winton Kemmis

Chair Adriane Beck asked if there were any public comments. There were none.

Vote: Motion Passed Unanimously

### Flathead Travel Lease for New Terminal

Administrative Manager Lynn Fagan reported that Flathead Travel has been in the Missoula Airport since 2007. Flathead Travel provides a great service for our passengers. Because space in this first phase was limited and the leased space is temporary, we have agreed to a month-to-month tenancy. The space consists of one room which is 179 square feet and then a shared atrium (with John Horton) of 63 square feet for a total of 210 square feet and the rent is \$439.31 per month. Lynn also mentioned there was a correction in the lease in the insurance section. There is a discrepancy between the written words and the numbers on what is required for insurance. This has been corrected and the correct amount of \$1 million in insurance is required.

Chair Adriane Beck asked if Board members had any other questions; there were none.

Motion: Secretary/Treasurer Winton Kemmis moved to approve the Lease agreement with Flathead Travel with the correction to the insurance required amount as noted.

Second: Commissioner Shane Stack

Chair Adriane Beck asked if there were any public comments. There were none.

Vote: Motion Passed Unanimously

#### John Horton Lease Agreement for New Terminal

Administrative Manager Lynn Fagan reported that John Horton has had a real estate office in the airport for many years. He would like to continue that tradition and has agreed to move into space in the first phase of the new construction. Because space in this first phase was limited and is temporary, we have agreed to a month-to-month tenancy. The space consists of one room which is 158 square feet and then a shared atrium (with Flathead Travel) of 63 square feet for a total of 189.5 square feet and a rent of \$395.48 per month. Lynn then stated that this lease also had the same typo in the insurance section as the Flathead travel lease, so it is \$1 million insurance required and that has been corrected on the final lease agreement.

Chair Adriane Beck asked if there was any Board comment or questions; there were none.

Motion: Commissioner Deb Poteet moved to approve Lease agreement with John Horton for new terminal space with the correction to the insurance required amount as noted.

Second: Commissioner Matthew Doucette

Chair Adriane Beck asked if there were any public comments; there were none.

Vote: Motion Passed Unanimously

#### Amendment to Faber Food and Beverage Concession Agreement

Faber Coe & Gregg will be providing food and beverage services at the new terminal. As part of that concession, the Airport will be leasing its liquor license to Faber. The liquor license also allows Faber to obtain a gaming license. However, Montana gaming law prohibits the sharing of gaming revenue between parties, so Faber is not permitted to pay the airport a percentage of gross on the gaming revenue, which is how rent is usually calculated for concessions on airports. Instead, we have agreed to a flat fee rental of \$500 per month for the lease of the liquor license to Faber. This is similar to the arrangement the airport had with Liquid Planet. The airport and Faber have agreed to revisit this fee after the first year so that we can evaluate performance.

Chair Adriane Beck asked if there was any Board comment or questions.

Vice Chair Larry Anderson asked if this is accepted across the state as a way for airports to do this.

Administrative Manager Lynn Fagan responded that she does not know how other airports do this. This same set up worked with Liquid Planet though.

Motion: Secretary/Treasurer Winton Kemmis moved to approve the Amendment to Faber Food and Beverage Concession Agreement exempting gaming revenue from gross receipts and providing for a flat fee of \$500.00 per month to lease the Airport's liquor license.

Second: Vice Chair Larry Anderson

Chair Adriane Beck asked if there were any public comments; there were none.

Vote: Motion Passed Unanimously

GSA Lease Amendment No. 3 for South Concourse TSA Lease Space

Administrative Manager Lynn Fagan reported in May 2021, the Missoula County Airport Authority Board accepted General Services Administration Lease Amendment No. 1 to reimburse the airport for construction of TSA lease space in the South Concourse. In December 2021, the Board approved Lease Amendment No. 2 increasing the reimbursable amount to a total of \$633,253.56. Now that the space is complete, Lease Amendment No. 3 is to set the rental amount for the new square footage of 3,296. The annual rental rate will be \$165,394.16. This amendment cannot be executed until the punch work is completed and TSA has accepted the space.

Chair Adriane Beck asked if there was any Board comment or questions. There were none.

Motion: Commissioner Deb Poteet moved to authorize the Airport Director to accept General Services Administration Lease Amendment No. 3 upon TSA's acceptance of the Leased Space.

Second: Secretary/Treasurer Winton Kemmis

Chair Adriane Beck asked if there were any public comments; there were none.

Vote: Motion Passed Unanimously

NEW BUSINESS

Agreement between Local 2457, International Association of Firefighters and Missoula County Airport Authority

Director Brian Ellestad reported a couple of years ago our Public Safety Officers voted to change unions (from Montana Federation of Public Employees to International Association of Firefighters). Because of this they had to go one full year without being in a union before joining the new one. In January of this year, they were approved and joined Local 2457, International Association of Firefighters. Staff then had to negotiate a new bargaining agreement which is now complete and ready for your consideration. Brian's goal was to get a long-term agreement that would stretch through the next phase of the terminal construction. Staff looked at numerous similar jobs and this agreement puts the starting pay where it needs to be to be competitive in the job market. For example, the starting pay would be \$30.60, City Police start at \$30.80 while first year City Fire Fighters can earn \$29.71 once they have full certifications. Our Public Safety Officers cover Police, Fire, Operations and EMS duties.

Chair Adriane Beck asked if there was any Board discussion or questions; there were none.

Chair Adriane Beck asked if there were any public comments; there were none.

Seconded Motion from the Facility and Operations Committee: to approve the Agreement between Local 2457, International Association of Firefighters and Missoula County Airport Authority as presented.

Vote: Motion Passed Unanimously

Memo of Understanding between the Missoula County Airport Authority and the Montana Federation of Public Employees – Building and Field Personnel

Director Brian Ellestad reported this union covers a total of 14 employees who do maintenance on the airfield and terminal building. The past few years staff has been negotiating wages on a year-to-year basis. This proposed contract would be in effect for the next four years. Like the Public Safety Officer contract, staff looked at comparable County and industry jobs to come up with a justified wage schedule. Starting pay for this position would be \$27.17 and moves to \$31.97 at year five. A similar job at the Pasco Washington Airport is \$25.33 but after a 1 ½ years jumps to \$29.69. Helena's airport range is \$27.52-\$33.84 but their department also covers Airport Fire and Rescue duties. Bozeman's range is \$30-\$35, but with electricians on staff. Missoula County Road crews are in the \$30.05 range. Brian stated that we have a great staff and look forward to a longer-term contract.

Chair Adriane Beck asked if there was any Board comment or questions; there were none.

Chair Adriane Beck asked if there were any public comments; there were none.

Seconded Motion from the Facility and Operations Committee: approve the Memo of Understanding between the Missoula County Airport Authority and the Montana Federation of Public Employees – Building and Field Personnel as presented.

Vote: Motion Passed Unanimously

Chair Adriane Beck mentioned that there were no other discussions items on the agenda, and that the May Board Meeting will be held in the Airport Conference Room in the New Terminal and remotely via GoToMeeting on Tuesday, May 31, 2022, at 1:30 pm.

There being no further business, the meeting was adjourned.

**Missoula County Airport Authority**  
**Claims For Payment**  
**April 26, 2022 through May 30, 2022**

**Note**

Per Airport policy, checks for prepaid invoices were mailed on May 11, 2022  
They are highlighted in the Check Register list for the General Checking Account

**Credit Card Charges - by Expense Type (paid with check #48120)**

AvSec Fingerprinting	2,000.00
Terminal Phase 1 miscellaneous expense	4,280.48
Communication R&M	317.10
Office Supplies	1,699.09
Computer Equipment	1,372.62
Vehicle R&M	338.58
Contracted Maintenance - licensing, web hosting, domain registration	396.54
Electric Maintenance	201.21
Building General R & M	417.40
Rent Car R&M	653.44
Airfield Maintenance	783.56
Landside Maintenance	676.56
Uniform Expense	1,578.67
Employee Training Expense - Airports Council, Snow Symposium, ASOS	3,890.00
Travel Expense - CSA training. Leadership conference, Snow symposium	11,984.71
Safety Supplies / Equipment	721.22
Meals & PR	703.30
Marketing	448.21
Miscellaneous expenses	573.74
	<u>\$ 33,036.43</u>

**Project Checking Account**

Check Number	Vendor Name	Amount
114	MARTEL	32,069.50
115	MORRISON MAIERLE	15,920.56
116	MARTEL	145,486.03
117	MORRISON MAIERLE	9,028.34
118	MARTEL	1,466,369.24
119	MORRISON MAIERLE	387,414.63
1124	FIRST CALL	7,910.00
1125	SIGN PRO	28,658.75
1126	ROOD & ASSOCIATES	3,200.00
1127	SPECIAL-T LLC	20,143.31
1128	VIDTRONIX TICKET & LABEL LLC	4,780.00
1129	MISC TAX DIVISION	323.93
1131	MISC TAX DIVISION	1,469.56
1132	MISC TAX DIVISION	14,811.81
1133	NORTHWESTERN ENERGY	3,363.00
1134	OSHKOSH CORPORATION	868,652.00
		<u>\$ 3,009,600.66</u>

**Missoula County Airport Authority**  
**Check Register**  
**General Checking Account**  
**April 26, 2022 through May 30, 2022**

Check	Vendor Name	Description	Amount
48106	BLACKFOOT COMMUNICATIONS	Phone Charges	2,737.79
48107	CENTURYLINK	Phone Charges	651.44
48108	City of Missoula	Utility Expense (combined water & sewer)	9,525.79
48109	ENERGY WEST	Electric / Gas Expense	3,348.00
48110	ENTERPRISE HOLDINGS LLC	Travel Expense - car rental for DFW trip	1,292.30
48111	MSLA ELECTRIC COOP	Electric / Gas Expense	798.40
48112	MURDOCHS	Petroleum Products, Uniform Expense, Wildlife Mitigation	1,632.66
48113	NORTHWESTERN ENERGY	Electric / Gas Expense	25,985.14
48114	PAYNEWEST	Insurance Expense	3,414.00
48115	REPUBLIC SERVICES	Disposal Expense	4,229.70
48116	RISING FAST v	Custodial Services	35,600.00
48117	VERIZON	Phone Charges	1,448.68
48118	ZAHN, DYLAN	Travel Expense - cash advance AA CSA in DFW	568.00
48119	FAGAN, LYNN v	Travel Expense - reimburse LF legal conference in Tucson	2,167.08
48120	FIRST NATIONAL BANK	Credit Card Charges	33,036.43
48121	AAAE	Memberships - PSO - 06/01/22 to 05/31/23	275.00
48122	ASSOCIATED EMPLOYER	Employee Training Expense	145.00
48123	BATTERIES PLUS	Tools / Equipment	100.00
48125	BITTERROOT FLOWERS	Meals & PR	100.00
48126	BMC WEST	Building General R&M	269.16
48127	COPPER STATE BOLT	Building General R&M	68.82
48128	CULLIGAN	Office Supplies - water service	134.25
48129	CUSTOM WEST PEST CONTROL	Contracted Maintenance - monthly management	390.00
48130	DESERT SNOW	Employee Training Expense	699.00
48131	DSG (DAKOTA SUPPLY GROUP)	Rent Car R&M	95.61
48132	FIRST CALL	Computer Equipment Expense, Contracted Maintenance - computer support	3,562.06
48133	GRAINGER	Custodial Supplies	119.54
48134	HILLYARD INC	Custodial Supplies - cleaning supplies	7,076.16
48135	HOTSYS	Rent Car R&M	42.00
48136	INFAX, INC.	Contracted Maintenance - monthly MUFIDS hosting & support Feb & Apr 2022	750.00
48137	INTELLISOFT, INC	Pre-Paid Expense - PSO software maintenance	25,844.70
48138	JOHNSON CONTROLS/SIMPLEX	Contracted Maintenance - annual maintenance agreement	660.00
48139	KELLEY CONNECT	Office Supplies - move Toshiba	150.00
48140	KLS HYDRAULICS	Vehicle R&M	312.50
48141	KNIFE RIVER	Airfield Maintenance	1,495.00
48142	L.N. CURTIS	Contracted Maintenance - annual Mako compressor service	2,007.40
48143	LES SCHWAB TIRE	Vehicle R&M	1,364.72
48144	M-B COMPANIES, INC.	Vehicle R&M - broom bristles (3 sets)	11,703.87
48145	MACON SUPPLY, INC.	Tools / Equipment, Building General R&M	133.80
48146	MOTOROLA SOLUTIONS INC	Tools / Equipment - PSO budget line item, annual expense	10,460.00
48147	CHS MOUNTAIN WEST COOPERATIVE	Landside Maintenance	1,519.60
48148	MSLA TEXTILE, INC	Contracted Maintenance - cleaning, Uniform Expense	474.24
48149	MT ACE	Vehicle R&M, Building General R&M, Electric Maintenance	382.52
48150	MT BOLT	Vehicle R&M	492.60
48151	MT ELECTRONICS	Communication R&M	69.90
48152	MURDOCHS	Wildlife Mitigation, Uniform Expense, Petroleum Products Expense	808.72
48153	MUTUAL MATERIALS	Landside Maintenance	132.00
48154	NAPA	Vehicle R&M, Building General R&M, Landside Maintenance, Tools / Equipment	1,068.13
48155	NORCO INDUSTRIAL	Vehicle R&M, Tools / Equipment, Safety Supplies / Equipment	638.15
48156	OVERHEAD DOOR CORP	Rent Car R&M	1,706.00
48157	PACIFIC STEEL	Tools / Equipment	1,509.09
48158	PLATT ELECTRIC	Electric Maintenance	206.12
48159	PROVIDENCE HEALTH	Consultants Expense	622.00
48160	QUOTIENT GROUP	Marketing - social media and newsletter support	4,250.00
48161	RODDA PAINT	Landside Maintenance, Airfield Maintenance	7,338.20
48162	RUSSELL, KENT	Travel Expense - reimburse KR snow symposium travel expense	1,219.98



**Missoula County Airport Authority**  
**Check Register**  
**General Checking Account**  
**April 26, 2022 through May 30, 2022**

Check	Vendor Name	Description	Amount
48163	SHYPKOWSKI, LUKE	Tools / Equipment - reimburse LS firearm purchase	500.00
48164	SWEET PEA SEWER	Building General R&M	190.50
48165	SYSTEMS NW	Contracted Maintenance - update recording on paging system	139.25
48166	TEAR IT UP	Office Supplies - shredding of files due for destruction	1,152.00
48167	TFS-KELLEY IMAGING SYSTEMS	Contracted Maintenance - printer lease 05/05/2022-06/05/2022	482.40
48168	THERMAL	Mechanical / Supplies	50.00
48169	THOMAS PLUMBING	Rent Car R&M	5.00
48170	ULINE	Tools / Equipment, Building General R&M	1,501.47
48171	VW ICE INC	Office Supplies	1,110.00
48173	Fed Ex	Refund customer overpayment	7,736.49
			<b><u>\$ 229,698.36</u></b>



## **Missoula County Airport Authority - Financial Report**

**For Period Ended: 4/30/22**

- On the ***Balance Sheet***:

- 🇺🇸 **Accounts Receivables** for general revenues at 4/30/22 were \$466,445. This balance includes approximately \$273,000 in unused credit memos related to federal grant funds for concessions relief.
- 🇺🇸 **Accounts Receivables** for ground services was \$74,702 at months end.
- 🇺🇸 **Grants Receivable** balance includes amounts owed by the agreement with the TSA for funding of the baggage handling system. Other amounts balances of two grants that should be closed soon allowing for the final disbursements.
- 🇺🇸 At 4/30/22 **Construction In Progress** includes \$64,274,027 for the first phase of the terminal, \$2,668,033 for the Terminal East Concourse, \$4,662,175 for the access road and \$3,143,414 for parking projects.
- 🇺🇸 Month end **debt balances** total \$17,175,500

- On the ***Profit and Loss*** reports:

- 🇺🇸 Fiscal year 2022 revenues for the year-to-date are \$8,038,224.
- 🇺🇸 Operating expenses for the year-to-date are \$5,607,604.
- 🇺🇸 Net Operating Income year to date is \$2,430,620.
- 🇺🇸 No Airport Improvement grant funds were recorded in April.
- 🇺🇸 A graphic presentation is included comparing revenues and expenses for fiscal years 2022 to fiscal year 2019.

- ***Other Financial Information***:

- 🇺🇸 Authority reserves are held in several local banks and in the STIP. Reserves are earning between .16% to .35%.
- 🇺🇸 Calculated conservatively, cash reserves at the date of this report are sufficient to cover 6 months of operating costs.



Missoula County Airport Authority  
**Balance Sheet**  
As of April 30, 2022

Apr 30, 22

**ASSETS**

**Current Assets**

**Checking/Savings**

10100 · Petty Cash	300.00
10500 · General Checking Acct	3,305,014.29
10511 · Project Checking Acct	4,999.89
10550 · USFS Account	50,003.69
10560 · Contingency Account- new	125,614.97
10580 · CFC Account	983,717.52
10590 · STIP Terminal Reserve	22,910.85
10600 · STIP	731,366.40
10604 · Money Market Accounts	
10605 · BANK of Montana Money Market	258,446.92
10610 · Stockman MM	250,522.51
10644 · Sweep Acct FSB	550,003.35
10645 · FSB Construction	1.00
Total 10604 · Money Market Accounts	1,058,973.78
10700 · Payroll Checking	21,119.83
10710 · Flex - FIB	9,436.30
10750 · PFC Cash at US BANK	1,507,810.25

**Total Checking/Savings** 7,821,267.77

**Accounts Receivable**

10800 · Accounts Receivable	466,445.44
10807 · A/R Advertising	8,494.00
10809 · A/R Ground Handling	74,701.88
10810 · A/R Non-Based Landing Fees	10,350.23

**Total Accounts Receivable** 559,991.55

**Other Current Assets**

10900 · AvSec Fingerprinting Account	1,109.75
11200 · Grants Receivable	426,280.89
11300 · Prepaid project expenses	7,710.91
11500 · Pre-Paid Expenses	64,125.12
11600 · Prepaid Insurance	22,011.80
11700 · Concession Contract Receivable	729,998.00
12000 · Undeposited Funds	2,609.08

**Total Other Current Assets** 1,253,845.55

**Total Current Assets** 9,635,104.87

Missoula County Airport Authority  
**Balance Sheet**  
As of April 30, 2022

	<u>Apr 30, 22</u>
<b>Fixed Assets</b>	
13000 · Land	11,617,234.48
13100 · Land Improvements	8,203,318.43
13200 · Buildings- Terminal	13,438,560.91
13300 · Buildings- Ops & Fire	6,184,039.07
13450 · Buildings - Other	7,858,137.38
13500 · Runways/Taxiways/Apron	70,814,746.05
13600 · Lighting/ Security System	3,910,737.11
13700 · Sewage System	298,102.06
13900 · ATCT	6,513,529.80
14000 · Equipment	3,210,246.70
14100 · Furniture & Fixtures	54,034.29
14300 · Vehicles	7,234,835.36
14400 · Studies	1,925,406.96
14500 · Allowance for Depreciation	-98,247,447.02
19400 · Construction in Progress	<u>77,949,013.89</u>
<b>Total Fixed Assets</b>	<u>120,964,495.47</u>
<b>Other Assets</b>	
19600 · Deferred Pension Outflows	948,581.00
19700 · Concession Contract Recvble	<u>1,443,256.26</u>
<b>Total Other Assets</b>	<u>2,391,837.26</u>
<b>TOTAL ASSETS</b>	<u><u>132,991,437.60</u></u>

Missoula County Airport Authority  
**Balance Sheet**  
As of April 30, 2022

Apr 30, 22

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

20500 · Accounts Payable 116,505.67

20505 · Accounts Payable- Projects 2,552,012.07

**Total Accounts Payable 2,668,517.74**

**Other Current Liabilities 440,871.12**

**Total Current Liabilities 3,109,388.86**

**Long Term Liabilities**

20502 · 2022 Note 395,500.00

25030 · 2019 Note A 13,254,900.00

25035 · 2019 Note B 3,525,100.00

25700 · Deferred Concession Contract 2,173,254.26

26000 · Pension Liability 4,147,737.66

26100 · Deferred Pension Inflows 118,590.00

**Total Long Term Liabilities 23,615,081.92**

**Total Liabilities 26,724,470.78**

**Equity**

29500 · Unreserved 92,486,310.41

29510 · Reserved 2,741,224.72

**Net Income 11,039,431.69**

**Total Equity 106,266,966.82**

**TOTAL LIABILITIES & EQUITY 132,991,437.60**

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Missoula County Airport Authority  
Profit & Loss Budget Performance  
April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget	
Ordinary Income/Expense						
Income						
30100 - Signatory Landing Fees	37,042.13	53,092.00	470,206.51	530,920.00	637,109.00	74%
30200 - Non Sig Landing Fees	15,377.06	16,973.00	237,289.21	169,730.00	203,681.00	117%
30210 - Cargo Landing Fees	3,284.24	3,666.00	32,848.84	36,660.00	43,995.00	75%
30220 - Charter Landing Fees	0.00	682.00	1,443.41	6,820.00	8,184.00	18%
30300 - Non-Based Landing Fees	13,313.84	2,273.00	70,713.88	22,730.00	27,280.00	259%
30400 - Signatory Rent	90,392.87	90,393.00	903,928.70	903,930.00	1,084,716.00	83%
30410 - Non-Sig Turn Fees	14,140.00	20,450.00	330,930.00	204,500.00	245,406.00	135%
30507 - Advertising Income	11,983.00	12,292.00	148,355.00	122,916.00	147,500.00	101%
30609 - Ground Handling	40,886.70	62,343.00	777,515.49	776,219.00	936,741.00	83%
30600 - FBO Rentals	21,516.10	21,667.00	213,242.50	216,670.00	260,000.00	82%
30800 - Fuel Flowage Fees	0.00	5,833.00	111,182.65	58,330.00	70,000.00	159%
30900 - Fuel Farm Leases	348.03	333.00	3,480.30	3,330.00	4,000.00	87%
31000 - Coffee Concession	6,991.26	5,311.00	87,994.99	72,532.00	86,507.00	102%
31100 - Restaurant						-
89204c - CRRSA Relief	0.00		2,636.00			
89205c - AIP 78 ARPA Concession	0.00		36,095.39			
31100 - Restaurant - Other	3,705.01	5,329.00	10,900.58	58,168.00	74,238.00	15%
Total 31100 - Restaurant	3,705.01	5,329.00	49,631.97	58,168.00	74,238.00	67%
31200 - Food Truck Concessions	0.00		269.00			
31300 - Rental Car %						
89204rc - CRRSA relief	0.00		35,226.64			
89205rc - ARPA Relief	0.00		164,835.61			
31300 - Rental Car % - Other	97,551.46	42,688.00	1,398,604.85	894,491.00	1,072,662.00	
Total 31300 - Rental Car %	97,551.46	42,688.00	1,598,667.10	894,491.00	1,072,662.00	149%
31400 - Rent Car Rent	14,919.80	8,750.00	149,098.00	87,500.00	105,000.00	142%
31700 - FAA Sector Office	0.00		0.00	0.00	0.00	
31800 - USFS Landing Fees	0.00		101,236.62	24,800.00	24,800.00	408%
31900 - USFS Hangar Rent	20,688.33	20,000.00	206,883.30	200,000.00	240,000.00	86%
32100 - Gift Shop Faber						
89204gs - CRRSA Relief	0.00		5,226.23			
89205gs - AIP 78 ARPA Relief	0.00		171,067.61			
32100 - Gift Shop Faber - Other	5,384.11	8,277.00	-77,939.80	135,887.00	166,052.00	
Total 32100 - Gift Shop Faber	5,384.11	8,277.00	98,354.04	135,887.00	166,052.00	59%
32200 - Travel Agency	591.09	592.00	5,910.90	5,920.00	7,100.00	
32400 - Parking Lot						
89204p - CRRSA Relief	0.00		51,638.74			
32400 - Parking Lot - Other	218,193.11	44,344.00	1,767,281.15	443,440.00	1,617,706.00	
Total 32400 - Parking Lot	218,193.11	44,344.00	1,818,919.89	443,440.00	1,617,706.00	112%
32800 - Ag Land Leases	0.00	1,125.00	0.00	11,250.00	13,500.00	0%
32900 - Non-Aeronautical Ground Rent	23,830.47	23,000.00	234,852.19	230,000.00	276,000.00	85%
32910 - Aeronautical Ground Rent	9,229.93	3,750.00	87,203.16	37,500.00	45,000.00	194%
33000 - Vending						
89204v - CRRSA Relief	0.00		511.00			
89205v - AIP 78 ARPA Relief	0.00		16,730.40			
33000 - Vending - Other	2,296.10	3,764.00	15,833.06	41,741.00	51,343.00	
Total 33000 - Vending	2,296.10	3,764.00	33,074.46	41,741.00	51,343.00	64%
33800 - Off Airport Rent Cars	772.83	1,499.00	19,289.55	27,068.00	33,006.00	58%
34000 - Utilities Reimbursement	3,310.69	2,600.00	26,555.70	26,000.00	31,200.00	85%
34200 - Miscellaneous Income	5,927.66	3,333.00	97,823.95	33,330.00	40,000.00	245%
81402 - TSA LEO Reimbursement	17,700.00	8,917.00	98,824.96	89,170.00	107,000.00	92%
81403 - TSA Checkpoint OTA	1,785.00		5,357.70			-
85100 - Badging Fees Collected	2,975.00		17,140.00			-
Total Income	684,135.82	473,276.00	8,038,223.97	5,471,552.00	7,659,726.00	105%
Gross Profit	684,135.82	473,276.00	8,038,223.97	5,471,552.00	7,659,726.00	105%

Missoula County Airport Authority  
Profit & Loss Budget Performance  
April 2022

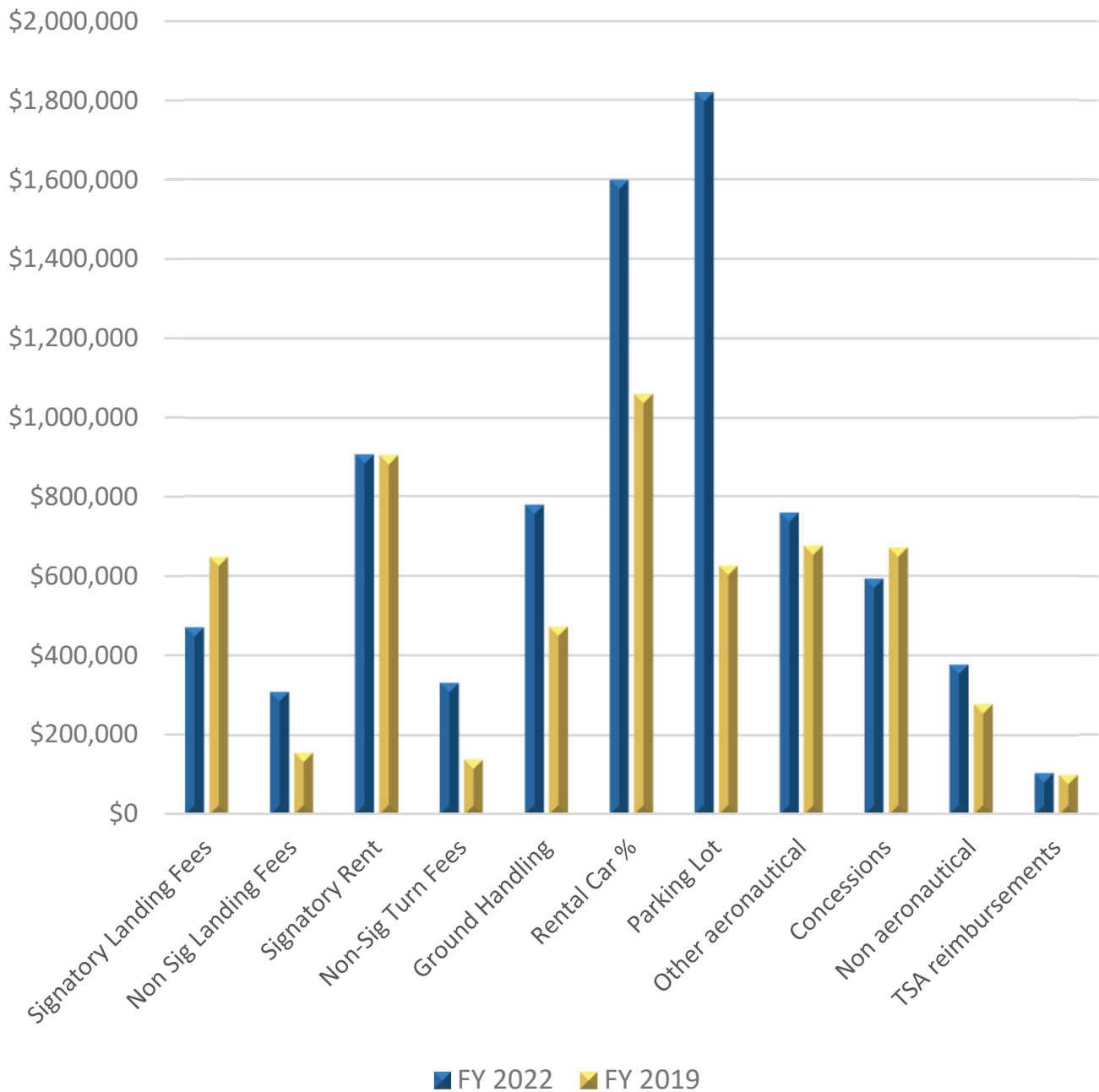
Expense	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget	
40100 - Wages	241,218.01	247,896.00	2,575,516.98	2,714,726.00	3,229,771.00	80%
40330 - Overtime Wages	1,277.30	3,847.00	40,759.52	42,306.00	50,000.00	82%
40600 - Fringe Benefits Expense	91,831.96	92,701.00	984,452.75	1,013,437.00	1,201,171.00	82%
40800 - Legal Services	140.00	1,250.00	3,391.57	12,500.00	15,000.00	23%
41200 - Insurance Expense	11,005.92	11,667.00	112,632.20	116,670.00	140,000.00	80%
41300 - Accounting Expense	0.00	0.00	35,006.00	31,750.00	31,750.00	110%
41400 - Phone Charges	4,985.73	4,296.00	39,504.66	42,960.00	51,550.00	77%
41600 - Phone R&M	0.00	16.00	47.99	160.00	200.00	24%
41800 - Communication R&M	502.00	1,492.00	22,138.04	14,920.00	17,905.00	124%
42000 - Office Supplies	3,145.26	3,529.00	27,674.68	35,290.00	42,357.00	65%
42100 - Computer Equipment Expense	3,358.68	2,066.00	25,370.28	20,660.00	24,800.00	102%
42200 - Electricity/Gas Expense	30,169.01	10,180.00	279,494.53	344,900.00	394,513.00	71%
42400 - Water Expense	5,227.10	5,024.00	56,714.99	65,912.00	78,790.00	72%
42500 - Sewer Expense	4,298.69	5,604.00	37,340.72	36,570.00	47,758.00	78%
42600 - Disposal Expense	4,229.70	3,959.00	40,994.31	39,590.00	47,506.00	86%
42800 - Disposal-Industrial	15.67	485.00	-1,874.80	4,850.00	5,825.00	-32%
43000 - Petroleum Products Expense	3,829.01	2,707.00	88,958.77	67,539.00	76,052.00	117%
43400 - Vehicle R&M	14,307.91	5,075.00	78,263.87	79,935.00	92,440.00	85%
43600 - Equipment Rental	0.00	635.00	742.11	6,350.00	7,625.00	10%
43800 - Tools/Equipment	11,898.70	4,989.00	26,164.76	49,890.00	59,875.00	44%
44000 - Landscaping Expense	25.20	1,201.00	1,819.49	5,405.00	7,925.00	23%
44100 - Custodial Services	18,060.00	17,860.00	180,198.00	178,600.00	214,320.00	84%
44200 - Contracted Maintenance	15,647.45	20,758.00	192,853.20	207,580.00	249,079.00	77%
44302 - Jet Bridge R&M	0.00	583.00	33,255.04	5,834.00	7,000.00	475%
44400 - Electric Maintenance	289.34	976.00	9,319.42	9,760.00	11,700.00	80%
44600 - Plumbing Expense	0.00	691.00	3,442.71	6,910.00	8,300.00	41%
44800 - Mechanical/Supplies	2,225.43	1,792.00	17,467.32	17,920.00	21,500.00	81%
45000 - Building General R&M	1,340.59	1,546.00	12,186.41	15,466.00	18,575.00	66%
45104 - Rent Car R&M	869.44	667.00	16,646.69	6,670.00	8,000.00	208%
45106 - USFS Hangar R&M	228.61	288.00	5,219.75	2,880.00	3,455.00	151%
45203 - Airfield Maintenance	2,745.01	8,302.00	8,766.12	31,345.00	51,085.00	17%
45400 - Landside Maintenance	1,998.30	3,075.00	11,831.88	18,304.00	22,400.00	53%
45600 - Airfield Lighting R&M	0.00	1,325.00	3,430.93	13,250.00	15,900.00	22%
45703 - Fog Abatement	0.00	132.00	3,507.66	4,240.00	4,240.00	83%
45800 - Snow & Ice Removal	25.97	8,279.00	243,545.78	186,364.00	192,306.00	127%
46000 - Custodial Supplies	4,628.27	2,874.00	51,087.87	46,749.00	56,155.00	91%
46400 - Uniform Expense	2,356.62	2,692.00	19,924.98	35,826.00	41,275.00	48%
46600 - Employee Training Expense	4,840.00	5,734.00	46,793.42	57,340.00	68,810.00	68%
46800 - Travel Expense	14,269.01	6,181.00	50,510.72	43,756.00	63,400.00	80%
47000 - Memberships	0.00	1,782.00	11,125.95	17,820.00	21,377.00	52%
47200 - Safety Supplies/Equipment	1,029.58	2,425.00	13,739.78	24,250.00	29,113.00	47%

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**Missoula County Airport Authority  
Profit & Loss Budget Performance  
April 2022**

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget	
47303 - Wildlife Mitigation	409.98	667.00	3,265.41	6,670.00	8,000.00	41%
47400 - Meals & PR	778.10	1,482.00	17,578.10	14,820.00	17,790.00	99%
47501 - Marketing	448.21	12,917.00	136,105.49	129,170.00	155,000.00	88%
47506 - Air Service Incentives	0.00		4,447.16			-
47600 - Consultants Expense	622.00	2,765.00	18,406.23	27,650.00	33,190.00	55%
47707 - Display Expenses	0.00	229.00	3,081.80	2,290.00	2,750.00	112%
47717 - VIC Expenses	0.00	125.00	0.00	1,250.00	1,500.00	0%
47999 - COVID-19 Expense						-
48000 - COVID-19 Expenses	113.97		5,122.51			-
48100 - COVID-19 Expenses - Advertising	0.00		-120.00			-
Total 47999 - COVID-19 Expense	113.97		5,002.51			-
49100 - Fingerprint/STA Charges	1,702.00		7,151.50			-
66000 - Payroll Expenses	0.00		0.06			-
66900 - Reconciliation Discrepancies	0.00		0.03			-
80600 - Miscellaneous Expense	0.00	138.00	-762.14	1,380.00	1,650.00	-46%
80611 - BANK Charges	665.98	379.00	3,360.35	3,790.00	4,550.00	74%
80615 - Pass through	0.00		0.00			-
Total Expense	506,759.71	515,283.00	5,807,603.55	5,864,204.00	6,955,233.00	81%
Net Ordinary Income	177,376.11	-42,007.00	2,430,620.42	-392,652.00	704,493.00	
Other Income/Expense						
Other Income						
31500 - CFCs	53,380.00	70,000.00	668,620.00	700,000.00	840,000.00	80%
70200 - Interest Income-Unrestricted	413.83	833.00	3,507.39	8,330.00	10,000.00	35%
70400 - Project Restricted Interest	6.52		122.83			-
70600 - Interest on land sale	0.00		455,717.74			-
89010 - Federal Programs						
89000 - Airport Improvement Grants	0.00	0.00	2,009,768.84	1,888,585.56	1,888,585.56	
89100 - TSA OTA contribution	0.00		1,039,023.81	903,242.06	903,242.06	
89200 - CARES	0.00		1,216,255.67	596,461.38	596,461.38	
89204 - CRRSA Revenues	0.00		2,280,117.02	2,000,000.00	2,000,000.00	
89205 - ARPA funds	0.00		5,375,923.00			
89500 - PFC Contributions	613.25	114,500.00	1,148,310.02	936,900.00	1,500,000.00	
Total 89010 - Federal Programs	613.25	114,500.00	13,069,398.36	6,325,189.00	6,888,289.00	
Total Other Income	54,413.60	185,333.00	14,197,366.32	7,033,519.00	7,738,289.00	
Other Expense						
80140 - Note 2019A Interest Expense	0.00	0.00	339,075.19	584,600.00	1,036,524.00	33%
80145 - Note 2019 B Interest Expense	0.00	0.00	68,883.56	155,400.00	275,531.00	
80300 - Depreciation	519,764.00	0.00	4,877,596.01	3,347,419.92	3,347,419.92	
80400 - Cost of Issuance	95,500.00		95,500.00			
80500 - Loss on Disposal of Assets	0.00		207,500.29			
Total Other Expense	615,264.00	0.00	5,588,555.05	4,087,419.92	4,659,474.92	
Net Other Income	-560,850.40	185,333.00	8,608,811.27	2,946,099.08	3,078,814.08	
Net Income	-383,474.29	143,326.00	11,039,431.69	2,553,447.08	3,783,307.08	

## Fiscal 2022 revenues compared to 2019







**Director's Report**  
**May 26, 2022**

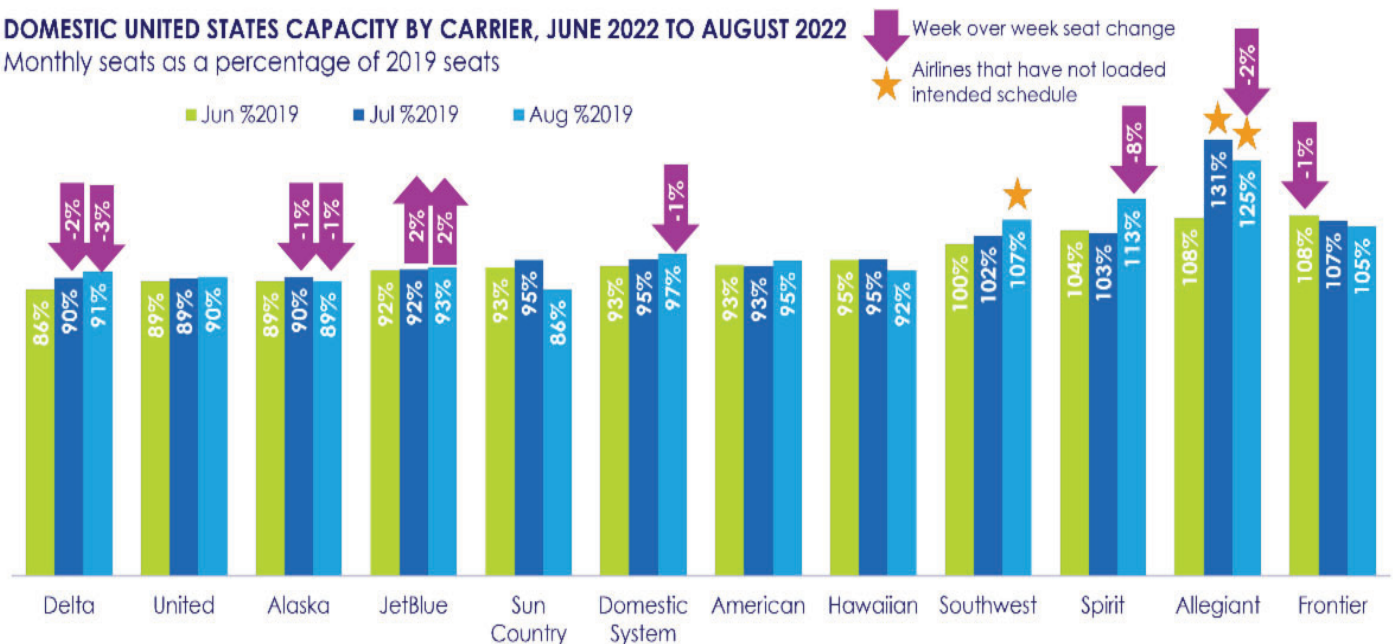
**Director's Statement:** Looking forward to seeing everyone in the new building this month. We have full occupancy; security fence has been taken down on the ramp side. Testing and training is currently taking place. Following Tuesday's Board meeting, we will open the building to the public from 4-7 so that they can see the new building firsthand. For those that are unable to attend the open house, we invited Google to film the interior of the new airport on the Friday prior to opening so everyone in the community will have the opportunity to see what it looks like post security. The evening of June 7<sup>th</sup> we will bring in the 4 overnight aircraft and go fully live with the new terminal for the first departures on June 8<sup>th</sup>. I am looking forward to being here and watching everyone's reaction as they enter the new building. Once everything is out of the old terminal, we will hand it over to Martel so they can start the deconstruction process.

**Construction:** Everything is on track to open the new building on June 8<sup>th</sup>. Security system is finally installed and being tested. Parking lot expansion project, the contractor was finally able to get our full drive lane finished and paving of the last section is complete. It is now much easier to navigate the lot from end to end. You will see they are still finishing up the perimeter fence and landscaping around the edges. Lots of progress on our temporary rental car offices. We should be finished and ready to move in the week following opening our new terminal. It will take some time to transition and shuffle the employee lot/rental car lot and Martel construction laydown yard. In the end we still hope to maintain the same number of rental car spaces and Republic Parking paid parking spaces.

**2022 Air Service Update:** Fuel prices continue to surge and pilot shortage continues to be the airlines biggest hurdle this summer. Now the good news. We reported last month that Frontier Airlines moved up its restart of seasonal return to Missoula on June 16<sup>th</sup> which is two weeks earlier than originally planned. American Airlines has pushed its MSO-LAX service through October 5<sup>th</sup> and Allegiant Airlines will bring back MSO-SNA service in November. As we look into the fall, it appears that with this new service we will be back to 2019 levels of service as we move into 2023. I recently traveled and attended an air service conference. Multiple airlines and airports were in attendance where I discussed our new terminal project. Lots of positive feedback from both peer airports and from the airlines who were in attendance. I travel again mid-June to another air service conference where I will meet with Alaska, American, Sun Country, Delta, Spirit and Southwest Airlines. Below is domestic seat capacity, as you can see almost every carrier is below 2019 seat counts and continue to revise downward as we move into summer.

## DOMESTIC UNITED STATES CAPACITY BY CARRIER, JUNE 2022 TO AUGUST 2022

Monthly seats as a percentage of 2019 seats



Source: Cirium schedule data via Diio Mi; Ailevon Pacific Aviation Consulting analysis

**Board Agenda:** Our FY 2023 airport budget which the Finance Committee has reviewed. Setting general aviation ground rental rates as it pertains back to the annual budget. Rental car fueling system, with the high price of gas this will better secure their pumps. Lastly, accepting this fiscal year FAA grants.

**Miscellaneous Items:** Our annual disaster drill is taking place today (Thursday); this year it a tabletop exercise. We have multiple mutual aid agencies on site as we work through a mock air crash disaster. Justin Shaffer our Chief of Public Safety is leading the exercise—big thank you for all attending agencies!

MSO has a new control tower manager, Christel Terrell. Gary Matson did a great write up on her in his general aviation newsletter, thus far she has been a pleasure to work with! Article link here: [GA-newsletter-Spring-2022.pdf \(flymissoula.com\)](https://flymissoula.com/newsletter-Spring-2022.pdf)

Google will be onsite Friday June 3<sup>rd</sup> to film the public spaces inside the new terminal, I will send a link to all of you once we have the finished copy and post it on our website.

As we look forward to opening the new terminal, I would like to thank all those involved in the project. Well over 60 sub-contractors worked on the project and over 70% of our project partners were Montana based. This new building will be much more energy efficient and more operationally efficient. Most of all I would like to thank all our staff for all the hard work they have put into this project. They had to juggle this project along with doing all their other duties, extremely proud of all of them—we have a great staff!

**Missoula County Airport Authority  
Agenda Action Sheet**

Meeting Date: May 31, 2022

1. **TITLE:** Approval of the Missoula County Airport Authority Budget for fiscal year 2023.
2. **AGENDA CATEGORY:** (Please highlight)  
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS  
INFORMATION/DISCUSSION ITEM
3. **TIME REQUIRED:** 15 minutes
4. **BACKGROUND INFORMATION:** The draft budget for the Missoula County Airport Authority fiscal year 2023 is attached. The budget model is used for the budgeting of operating revenues and expenses based on best estimates of the airport staff. It is also used to calculate the terminal rental rates and landing fees charged to the air carriers for the upcoming year. The model for FY 2023 has been modified from prior years to reflect changes in air carrier spaces in the new terminal building. Specifically, the rent of joint use space is based on the number of enplaned passengers multiplied by an enplanement rate which is reduced as enplanements increase as shown below.

Signatory Enplanement Rate Table		
<u>Lower</u>	<u>Upper</u>	<u>Rate</u>
-	100,000	\$2.00
100,001	150,000	\$1.75
150,001	200,000	\$1.50

In this fiscal year 2023 draft budget submitted for your consideration:

- Page 1 presents the operating budgets for 2023 and the past 4 years.
- Page 2 presents the operating budgets for 2023 and 2022, as well as the actual performance for FY 2019-2021.
- The 3<sup>rd</sup> and 4<sup>th</sup> pages show the calculation of air carrier rents and landing fees.
- Page 5 shows that the budget provides a debt coverage ratio as required by the debt agreements.
- Page 6 presents the budgeted operating revenues.
- Page 7 shows the budgeted operating expenses.
- Page 8 includes the summary of personnel costs.
- Page 9 presents the planned expenditures on capital items included for FY 2023.

Fiscal Year 2023 will be the first full year in the new terminal building. Operating costs of the new facility are not certain, but the MSO staff has drafted this budget thoughtfully and with its best estimates.

5. **BUDGET INFORMATION:**  
Amount Required: \$ N/A  
Budget amount available: \$

6. **SUPPLEMENTAL AGENDA INFORMATION:** The finance committee met on March 30, 2022, to review the draft budget. The draft budget was sent to signatory carriers on April 6, 2022. Carriers have 30 days to review the draft. As of the date of this memo, no comments have been received from the air carriers.
7. **RECOMMENDED MOTION:** Move to approve the budget for Fiscal year July 1, 2022, to June 30, 2023.
8. **PREPARED BY:** Teri Norcross, Finance Manager
9. **COMMITTEE REVIEW:** Finance Committee

## Missoula County Airport Authority

Operating Budget  
Budgeted For Fiscal Years 2019-2023

	2023 Budgeted		2022 Budgeted		2021 Budgeted		2020 Budgeted		2019 Budgeted
<b><u>Operating revenues:</u></b>									
Air services	\$2,273,717	-0.06%	\$2,275,171	34.58%	\$1,690,632	-28.25%	\$2,356,285	5.22%	\$2,239,404
Car rentals	\$1,822,934	50.57%	\$1,210,668	46.01%	\$829,176	-37.66%	\$1,330,000	3.50%	\$1,285,000
Parking	\$2,235,180	38.17%	\$1,617,706	24.72%	\$1,297,020	-38.24%	\$2,100,000	6.33%	\$1,975,000
Concessions	\$836,241	83.69%	\$455,240	38.56%	\$328,547	-39.94%	\$547,000	8.96%	\$502,000
Facilities and ground rental	\$912,500	8.83%	\$838,500	8.40%	\$773,500	0.00%	\$773,500	4.60%	\$739,500
Miscellaneous revenue	\$71,200	0.00%	\$71,200	228.34%	\$21,685	-66.64%	\$65,000	44.44%	\$45,000
Interest	\$10,000	0.00%	\$10,000	-77.78%	\$45,000	12.50%	\$40,000	14.29%	\$35,000
TSA Reimbursement	\$107,000	0.00%	\$107,000	97.13%	\$54,280	8.56%	\$50,000	0.00%	\$50,000
Advertising and Ground Services	\$987,155	-5.68%	\$1,046,636	187.98%	\$363,435	-50.00%	\$726,870	0.46%	\$723,541
PFC collections to project costs	\$0		\$0	-	\$0	-	\$0	-	\$0
CFC Collections to project costs	\$0		\$52,000	-90.38%	\$540,774	-38.55%	\$880,000	84.01%	\$478,225
CARES and CRRSA funds	\$1,225,000	-8.83%	\$1,343,668	53.56%	\$875,000	-	\$0	-	
<b>Total operating revenues</b>	<b>\$10,480,927</b>	<b>16.10%</b>	<b>\$9,027,789</b>	<b>32.39%</b>	<b>\$6,819,049</b>	<b>-23.11%</b>	<b>\$8,868,655</b>	<b>9.86%</b>	<b>\$8,072,670</b>
	\$9,255,927		\$7,632,121		\$5,403,275		\$7,988,655		
<b><u>Operating expenses:</u></b>									
Debt Service	\$1,980,000	50.91%	\$1,312,056	87.44%	\$700,000	40.00%	\$500,000	-56.69%	\$1,154,545
Professional services/Insurance	\$275,450	25.24%	\$219,940	27.25%	\$172,840	-16.52%	\$207,040	14.41%	\$180,960
Equipment/Rental	\$96,391	4.43%	\$92,300	-	\$0	-100.00%	\$88,840	22.82%	\$72,335
Miscellaneous	\$417,407	8.66%	\$384,127	98.71%	\$193,306	-53.41%	\$414,930	0.20%	\$414,115
Materials & Supplies	\$565,486	24.63%	\$453,748	16.62%	\$389,067	-18.80%	\$479,142	16.00%	\$413,070
Repairs & Maintenance	\$1,095,522	46.11%	\$749,784	6.38%	\$704,823	-15.42%	\$833,360	7.20%	\$777,420
Salaries and Benefits	\$4,904,308	10.04%	\$4,457,025	18.93%	\$3,747,488	-9.96%	\$4,161,832	6.34%	\$3,913,757
Utilities	\$606,612	5.61%	\$574,392	6.40%	\$539,833	-3.61%	\$560,050	1.89%	\$549,665
Dual terminal operations, unbudgeted expenses	\$0	-100.00%	\$325,000	62.51%	\$199,987	-	-	-	
<b>Total operating expenses</b>	<b>\$9,941,176</b>	<b>16.02%</b>	<b>\$8,568,372</b>	<b>28.90%</b>	<b>\$6,647,343</b>	<b>-8.25%</b>	<b>\$7,245,194</b>	<b>-3.09%</b>	<b>\$7,475,867</b>
	\$7,961,176	9.71%	\$7,256,316		\$5,947,343		\$6,745,194		
<b><u>Capital expenses:</u></b>									
Capital Equipment and Projects	\$384,500	-2.16%	\$393,000	-	\$0	-100.00%	\$1,541,050	187.00%	\$536,950
<b>Total capital expenses</b>	<b>\$384,500</b>	<b>-2.16%</b>	<b>\$393,000</b>	<b>-</b>	<b>\$0</b>	<b>-100.00%</b>	<b>\$1,541,050</b>	<b>187.00%</b>	<b>\$536,950</b>
<b>Total operating &amp; capital expenses</b>	<b>\$10,325,676</b>	<b>15.22%</b>	<b>\$8,961,372</b>	<b>34.81%</b>	<b>\$6,647,343</b>	<b>-24.34%</b>	<b>\$8,786,244</b>	<b>9.65%</b>	<b>\$8,012,817</b>
<b>Net Additions to Retained Earnings</b>	<b>\$155,251</b>	<b>133.75%</b>	<b>\$66,417</b>	<b>-61.32%</b>	<b>\$171,705</b>	<b>108.35%</b>	<b>\$82,411</b>	<b>37.69%</b>	<b>\$59,854</b>

## Missoula County Airport Authority

### Statements of Revenues and Expenses

Budgeted For Fiscal Years 2023 & 2022

Actual for Fiscal Years 2021, 2020 and 2019

	2023		2022		2021		2020		2019
	Budgeted		Budgeted		Audited Actual		Audited Actual		Audited Actual
<b>Operating revenues:</b>									
Air services	\$2,273,717	-0.06%	\$2,275,171	17.24%	\$1,940,565	-8.54%	\$2,121,768	-10.52%	\$2,371,255
Car rentals	\$1,822,934	50.57%	\$1,210,668	-21.20%	\$1,536,367	11.69%	\$1,375,545	-9.80%	\$1,524,947
Parking	\$2,235,180	38.17%	\$1,617,706	55.55%	\$1,040,007	-37.79%	\$1,671,767	-26.68%	\$2,280,052
Concessions	\$836,241	83.69%	\$455,240	-0.90%	\$459,384	-0.53%	\$461,828	-21.61%	\$589,140
Facilities and ground rental	\$912,500	8.83%	\$838,500	-6.42%	\$895,992	-0.64%	\$901,792	5.67%	\$853,386
Miscellaneous revenue	\$71,200	0.00%	\$71,200	-36.43%	\$111,995	2.54%	\$109,217	20.05%	\$90,978
Interest	\$10,000	0.00%	\$10,000	-7.19%	\$10,775	-83.00%	\$63,380	-10.24%	\$70,614
TSA Reimbursement	\$107,000	0.00%	\$107,000	-0.25%	\$107,270	-0.65%	\$107,970	-15.21%	\$127,342
Advertising and Ground Services	\$987,155	-5.68%	\$1,046,636	2.06%	\$1,025,476	41.57%	\$724,341	-4.13%	\$755,507
Badging Fees	\$0		\$0	-100.00%	\$13,341	-	-	-	\$0
CFC Collections	\$0		\$52,000	-93.21%	\$766,388	0.64%	\$761,483	-21.77%	\$973,425
Covid Funding - Payroll assist, CARES, misc.	\$1,225,000	-8.83%	\$1,343,668	-48.13%	\$2,590,314	\$19	\$130,336	-	
<b>Total operating revenues</b>	<b>\$10,480,927</b>	<b>16.10%</b>	<b>\$9,027,789</b>	<b>-14.00%</b>	<b>\$10,497,874</b>	<b>24.54%</b>	<b>\$8,429,427</b>	<b>-12.53%</b>	<b>\$9,636,646</b>
	\$9,255,927	21.28%	\$7,632,121						
<b>Operating expenses:</b>									
Debt Service	\$1,980,000	50.91%	\$1,312,056	86.58%	\$115,710	1062.45%	\$9,954	-98.39%	\$618,012
Professional services/Insurance	\$275,450	25.24%	\$219,940	-17.78%	\$194,583	6.96%	\$181,926	4.00%	\$174,933
Equipment/Rental	\$96,391	4.43%	\$92,300	13.77%	\$37,743	-16.26%	\$45,071	-11.57%	\$50,970
Miscellaneous	\$417,407	8.66%	\$384,127	20.95%	\$339,085	-26.17%	\$459,267	15.10%	\$399,014
Materials & Supplies	\$565,486	24.63%	\$453,748	14.74%	\$441,191	36.32%	\$323,641	-11.61%	\$366,156
Repairs & Maintenance	\$1,095,522	46.11%	\$749,784	4.50%	\$784,035	0.70%	\$778,622	1.74%	\$765,315
Salaries and Benefits	\$4,904,308	10.04%	\$4,457,025	7.95%	\$5,165,652	9.62%	\$4,712,295	12.51%	\$4,188,447
Utilities	\$606,612	5.61%	\$574,392	3.03%	\$445,690	-10.95%	\$500,470	-2.92%	\$515,502
Dual terminal operations, unbudgeted expenses	\$0	-100.00%	\$325,000						
<b>Total operating expenses</b>	<b>\$9,941,176</b>	<b>16.02%</b>	<b>\$8,568,372</b>	<b>13.89%</b>	<b>\$7,523,689</b>	<b>7.31%</b>	<b>\$7,011,246</b>	<b>-0.95%</b>	<b>\$7,078,349</b>
	\$7,961,176	14.86%	\$6,931,316		\$7,407,979		\$7,001,292		\$6,460,337
					\$406,687		\$0		
<b>Capital expenses:</b>									
Capital Equipment and Projects	\$384,500	-2.16%	\$393,000	166.06%	\$147,710	-10.77%	\$165,530	-92.21%	\$2,124,001
<b>Total capital expenses</b>	<b>\$384,500</b>	<b>-2.16%</b>	<b>\$393,000</b>	<b>166.06%</b>	<b>\$147,710</b>	<b>-10.77%</b>	<b>\$165,530</b>	<b>-92.21%</b>	<b>\$2,124,001</b>
<b>Total operating &amp; capital expenses</b>	<b>\$10,325,676</b>	<b>15.22%</b>	<b>\$8,961,372</b>	<b>16.82%</b>	<b>\$7,671,399</b>	<b>6.89%</b>	<b>\$7,176,776</b>	<b>-22.01%</b>	<b>\$9,202,350</b>
<b>Net Additions to Retained Earnings</b>	<b>\$155,251</b>	<b>133.75%</b>	<b>\$66,417</b>	<b>-97.65%</b>	<b>\$2,826,475</b>	<b>125.64%</b>	<b>\$1,252,651</b>	<b>188.43%</b>	<b>\$434,296</b>

# **Missoula International Airport**

## **Schedule 1**

### **Terminal Rental Rate Calculation**

**Budget for FY 2023**

#### **Terminal Building Airline Leased Space**

	Sq Ft
Airline Exclusive Use Space (sq ft):	
Delta Airlines	1,795
Alaska/Horizon Air	1,729
United Airlines	1,728
Available (1468)	
Total Exclusive Use Space	5,252

#### **Airline Preference Use Space (Sq Ft):**

(1) Delta Airlines	2,310
Alaska/Horizon Air	2,310
(1) United Airlines	2,310
(1) Available (2487)	
Total Preference Use Space	6,930

Airline Joint Use Space (Sq Ft): 82,632

Total Airline Leased Space (Sq Ft) 94,814

#### **Airline Terminal Building Requirement**

Terminal Building Budgeted Cost Requirements \$5,603,622

#### **Rentable Space (Sq Ft):**

Total Airline Leased Space	94,814
Total Non-Signatory Rentable Space	14,594
Total Rentable Space (Sq Ft)	109,408

Percent of Airline Space 86.7%  
=

Terminal Costs Applicable to Airlines \$4,856,152  
Less Non-sig Fees -\$270,400

Terminal Building Rental Requirement \$4,585,752

Airline Rented Space (Sq Ft) 94,814  
=

Full Cost Recovery Compensatory Rental Rate (Sq Ft) \$48.37  
-\$8.37

Subsidy
17.30% 793,192

**\$40.00**

	Pax Enplaned	Average Rate	Enplanement Rate Total
Delta Airlines	126,000	\$ 1.95	\$245,500
Alaska/Horizon Air	92,000	\$ 2.00	\$184,000
United Airlines	94,106	\$ 2.00	\$188,212
Non-Sign	104,000	\$ 2.60	\$270,400

Signatory Enplanement Rate Table		
Lower	Upper	Rate
-	100,000	\$2.00
100,001	150,000	\$1.75
150,001	200,000	\$1.50

Note: from 2020 calendar year

Total Enplanements 416,106

Terminal Rent Components:	Exclusive	Preferential	Enplanement Rate Total	Total Rent
Delta Airlines	71,800	92,400	\$245,500	409,700
Alaska/Horizon Air	69,160	92,400	\$184,000	345,560
United Airlines	69,120	92,400	\$188,212	349,732
Total Terminal Rent	\$210,080	\$277,200	\$617,712	\$1,104,992

# **Missoula International Airport**

## **Schedule 2**

Landing Fee Rate Calculation

Budget for FY 2023

### **Landed Weight Estimate (1,000 lb units)**

#### **Estimated Signatory Airline Landed Weight**

Delta Airlines	164,981
Alaska/Horizon Air	108,984
United Airlines	121,628

Total Signatory Airline Landed Weight 395,593

#### **FSB 2019 Notes A&B**

Non-Sig Carriers	102,911
Cargo Air Carriers:	17,740
Forest Service	10,000
Charters	3,300
Non-Based Aircraft > 12,500 lbs	11,000

Total Non-Signatory Carrier Landed Weight 144,951

Total Air Carrier Landed Weight 540,544

30% Plus Non-signatory Premium 43,485

Total Air Carrier Landed Weight With Non-Sig Premium 584,029

\* Indicates carrier reported weight

### **Airline Landing Fee Requirement**

Airfield Budgeted Cost Requirements \$2,735,767

#### **Less Non-Airline Airfield Revenues**

Fuel Flowage Fees	-70,000
Agricultural Land Rent	-13,500
Interest	0

Total Non-Airline Revenues -83,500

0

Net Airfield Requirement \$2,652,267

=

Full Cost Recovery Residual Landing Fee

Per 1,000 Pounds of Landed Weight

\$4.54

-\$3.04

Subsidy

66.97% \$1,643,970

\$1.50 signatory carriers

\$1.95 non-sig commercial carriers

\$2.48 non commercial air traffic

Delta Airlines \$247,472

Alaska/Horizon Air \$163,476

United Airlines \$182,442

\$0

Total Signatory Airline Landing Fees \$593,390

#### **Non-Signatory Air Carriers:**

Non-signatory Carriers \$200,676

Cargo Air Carriers: \$43,995

Forest Service \$24,800

Charters \$8,184

Non-Based Aircraft > 12,500 lbs \$27,280

Total Non-Signatory Air Carrier Landing Fees \$304,936

Total Air Carrier Landing Fees \$898,325



## **Missoula International Airport**

### **Debt Service Coverage Calculation Budget for FY 2023**

<b><u>Budget</u></b>	
Total Income from Operations (Revenues Schedule)	\$10,480,927
Total O&M Expense (Schedule 3)	<u>-\$7,961,176</u>
Net Available for Debt Service	\$2,519,751
 <b><u>Debt Service Requirements</u></b>	
FSB 2019 Notes A&B	\$1,980,000
 Total Debt Service Requirements	 <u>\$1,980,000</u>
 <b>Budgeted Coverage Ratio</b>	
Minimum Debt Service Coverage Required by Rate Covenant	 <u><u>1.27</u></u>
	 <u><u>1.25</u></u>

Revenue - Cost Revenue Centers  
Budget for FY 2023

ACCT #	DESCRIPTION	AIRFIELD	TERMINAL	Other Profit Centers	TOTAL FY 23	TOTAL FY 22
30100	Landing Fees-Air Carrier	\$593,390			\$593,390	\$637,109
30200	Non-Sig Landing Fees	\$200,676			\$200,676	\$203,681
30210	Landing Fees-Cargo	\$43,995			\$43,995	\$43,995
30220	Landing Fees - Charters	\$8,184			\$8,184	\$8,184
30300	Landing Fees - Non Based	\$27,280			\$27,280	\$27,280
31800	Landing Fees - USFS	\$24,800			\$24,800	\$24,800
30400	Airline Terminal Rent		\$1,104,992		\$1,104,992	\$1,084,716
FSB 2019	Terminal Rent - Non- Sig		\$270,400		\$270,400	\$245,406
30600	FBO Rentals			\$260,000	\$260,000	\$260,000
30800	Fuel Flowage Fees	\$70,000			\$70,000	\$70,000
30900	Fuel Farm Leases			\$4,000	\$4,000	\$4,000
31000	Coffee Concession		\$86,507		\$86,507	\$86,507
31100	Restaurant		\$74,238		\$174,238	\$74,238
31300	Car Rentals On Airport - % of Gross			\$1,652,123	\$1,652,123	\$1,072,662
31400	Car Rentals On Airport - Rent		\$26,250	\$78,750	\$105,000	\$105,000
	Ride Share		\$35,801		\$35,801	\$105,000
31900	USFS Hangar Rent			\$240,000	\$240,000	\$240,000
32100	Gift Shop		\$440,137		\$440,137	\$166,052
32200	Travel Agency		\$7,100		\$7,100	\$7,100
32400	Parking			\$2,235,180	\$2,235,180	\$1,617,706
32800	Agricultural Land	\$13,500			\$13,500	\$13,500
32900	Non-Aero Rent		\$0	\$350,000	\$350,000	\$276,000
32910	Aeronautical Rent			\$45,000	\$45,000	\$45,000
33000	Vending		\$28,361	\$29,898	\$58,259	\$51,343
33800	Off Airport Car Rentals			\$30,010	\$30,010	\$33,006
34000	Utilities Reimbursement			\$31,200	\$31,200	\$31,200
34200	Miscellaneous		\$40,000		\$40,000	\$40,000
70200	Interest Income - Unrestricted			\$10,000	\$10,000	\$10,000
81401	TSA Reimbursement		\$107,000		\$107,000	\$107,000
30509	Ground Handling			\$839,655	\$839,655	\$899,136
30507	Advertising			\$147,500	\$147,500	\$147,500
89500	PFC Collections to project			\$0	\$0	\$0
31500	CFC Revenues to project			\$0	\$0	\$52,000
	CRRSA/CARES funds			\$1,225,000	\$1,225,000	\$1,343,668
	TOTAL	\$981,825	\$2,220,786	\$7,278,316	\$10,480,927	\$9,132,789
				Total remaining balance of CARES and CRRSA	\$10,480,927	14.76%

## Missoula International Airport

O & M Expenses - CRC/CC's

Budget for FY 2023

ACCT #	Code	Description	TERMINAL	AIRFIELD	PARKING & ROADWAYS	SUPPORT FACILITIES	ATCT	Advertising	Ground Services	PUBLIC SAFETY	ADMIN	TOTAL FY 23	TOTAL FY 22	VAR %
4080	PS	Legal Services									15,000	15,000	15,000	0.00%
4120	PS	Insurance									150,000	150,000	140,000	7.14%
4130	PS	Accounting Services				5,000					40,000	45,000	31,750	41.73%
4760	PS	Consultants		3,500	1,000				2,100	2,850	56,000	65,450	33,190	97.20%
4360	EQ	Equipment Rental		1,250	1,025	350						2,625	7,625	-65.57%
4380	EQ	Small Tools & Equipment	20,500	3,350	1,515			200		44,201		69,766	59,875	16.52%
4210	EQ	Computer Equipment							3,000	1,000	20,000	24,000	24,800	-3.23%
4140	MI	Telephone Charges		1,140			6,000	960	1,680	3,730	30,660	44,170	51,550	-14.32%
4660	MI	Employee Training		4,510				1,200		67,000	15,000	87,710	68,810	27.47%
4680	MI	Employee Travel		1,900				2,400	21,000	39,250	15,000	79,550	63,400	25.47%
4700	MI	Memberships								10,477	13,900	24,377	21,377	14.03%
4740	MI	Meals & PR						4,500	3,600	4,250	10,000	22,350	17,790	25.63%
4750	MI	Marketing									155,000	155,000	155,000	0.00%
8060	MI	Miscellaneous						250	600		400	1,250	1,650	-24.24%
80611	MI	Bank charges									3,000	3,000	4,550	-34.07%
4780	MI	Contingencies										-	-	
4200	MS	Office Supplies	500	750				360	2,520	18,377	19,000	41,507	42,357	-2.01%
4300	MS	Petroleum Products	3,235	40,595	4,450	335	1,185		15,271	15,600	2,000	82,671	76,052	8.70%
4570	MS	Fog Abatement		4,240								4,240	4,240	0.00%
4580	MS	Snow & Ice Removal	9,000	109,400	36,080	7,000	5,000		108,815			275,295	192,306	43.15%
4600	MS	Custodial Supplies	51,550	4,325			1,150	600	480	3,250		61,355	56,155	9.26%
4640	MS	Uniform Expense	5,400	7,580	2,800				3,900	23,125		42,805	41,275	3.71%
4720	MS	Safety--Supplies & Equipment	750	1,775			100		3,900	39,838		46,363	29,113	59.25%
4730	MS	Wildlife Mitigation								8,000		8,000	8,000	0.00%
4770	MS	Display Expenses						1,750				1,750	2,750	-36.36%
4771	MS	VIC Exoenses						1,500				1,500	1,500	0.00%
4160	RM	Telephone Repairs	100	200								300	200	50.00%
4180	RM	Communications Service & Repair	1,450	7,685					2,400	13,000	3,200	27,735	17,905	54.90%
4340	RM	Vehicle Service Repairs	8,490	37,150	4,750				30,000	15,520	750	96,660	92,440	4.57%
4400	RM	Landscaping			4,200		1,200					5,400	7,925	-31.86%
4410	RM	Custodial Contracted Service	462,180	3,360			13,200			3,360		482,100	214,320	124.94%
4420	RM	Contracted Maintenance Services	72,296	47,975	775	1,140	24,493			102,423	68,200	317,302	249,079	27.39%
4430	RM	Jetbridge Maintenance	11,600	-								11,600	7,000	65.71%
4440	RM	Building--Electrical Maintenance	2,500	1,500	750	650	500			300		6,200	11,700	-47.01%
4460	RM	Building--Plumbing	3,440	500		600	350			150		5,040	8,300	-39.28%
4480	RM	Building--Mech. Supplies & Repairs	11,100	1,800		600	2,000			900		16,400	21,500	-23.72%
4500	RM	Building--General Repair	9,400	4,050		875	1,850	1,500		1,000		18,675	18,575	0.54%
4510	RM	USFS Hangar/Car wash R&M			9,600	4,100						13,700	11,455	19.60%
4520	RM	Airfield--Ground Maintenance		53,585	15,400	7,000						75,985	51,085	48.74%
4540	RM	Street & Landside Maintenance	2,525									2,525	22,400	-88.73%
4560	RM	Airfield--Lighting Repair		15,900								15,900	15,900	0.00%
4220	UT	Electricity/Natural Gas	307,276	51,345	4,075		13,104			31,560		407,360	394,513	3.26%
4240	UT	Water	58,444			24,898						83,342	78,790	5.78%
4250	UT	Sewer	28,311	19,478		9,408						57,197	47,758	19.76%
4260	UT	Disposal--Garbage	39,108	4,740		6,890					500	51,238	47,506	7.86%
4280	UT	Disposal--Industrial Waste	2,000	5,015		460						7,475	5,825	28.33%
TOTAL												3,056,868	2,799,291	9.20%

**Missoula International Airport**

Personnel Costs  
Budget for FY 2023

DEPARTMENT	Actual FY22 Wages	Proposed FY23 Wages	Cert Pay/ Car Allowance	TOTAL Wages	PERS	Medicare	WorkComp	Health Insurance	SUI	LTD	Retirement	EAP	Benefit TOTAL	TOTAL Wages & Benefits
ADMINISTRATION	754,665	826,763	12,600	839,363	75,290	12,170	7,385	128,805	1,260	1,427	66,350	550	293,237	1,132,600
BUILDING MAINTENANCE	392,795	478,366	7,500	485,866	43,583	7,047	14,380	132,650	728	827	38,870	350	238,435	724,301
FIELD MAINTENANCE	618,438	650,041	13,960	664,001	59,562	9,628	19,653	121,425	996	1,130	53,122	450	265,966	929,967
GROUND MAINTENANCE	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC SAFETY	840,031	890,767	-	890,767	79,904	12,916	54,605	168,310	1,337	1,516	71,260	550	390,398	1,281,165
PROFIT CENTERS	305,320	607,302	5,400	612,702	54,960	8,883	14,536	40,030	919	1,041	13,848	1,250	223,573	836,275
GRAND TOTAL	2,911,249	3,453,239	-	3,492,699	313,299	50,644	110,559	591,220	5,240	5,941	243,450	3,150	1,411,609	4,904,308

Missoula International Airport

Capital Equipment and Projects  
Budget for FY 2023

DESCRIPTION	TERMINAL	AIRFIELD	PARKING & ROADWAYS	SUPPORT FACILITIES	ATCT	Advertising	GndServ	PUBLIC SAFETY	ADMIN.	Total
										-
										-
										-
										-
year			100,000.00							100,000.00
Airfield lighting controls		100,000.00								100,000.00
Loader		285,000.00								285,000.00
Broom for sidewalks			55,000.00							55,000.00
Dump truck with sander		100,000.00								100,000.00
3/4 ton pickup		70,000.00								70,000.00
Cold storage		250,000.00								250,000.00
Floor scrubber		30,000.00								30,000.00
										-
Pushback tug, belt loaders							62,000.00			62,000.00
match to DEQ grant										-
Mobile Radios								67,500.00		67,500.00
Patrol Truck								68,000.00		68,000.00
Tasers								25,000.00		25,000.00
Rescue Stair Truck								125,000.00		125,000.00
										-
										-
										-
		(635,000.00)	(100,000.00)					(218,000.00)		(953,000.00)
										-
	-	-	-	-	-	-	-	-	-	-
Sub-total By CRC/CC	-	200,000.00	55,000.00	-	-	-	62,000.00	67,500.00	-	384,500.00

384,500.00

## Missoula County Airport Authority

### Agenda Action Sheet

Meeting Date: May 31, 2022

1. **TITLE:** Resolution No. 2021-04 Resolution Setting Ground Rent for Aviation Leases at the Missoula Montana Airport (Rate Resolution)

Review, discussion, and possible approval of a Resolution increasing ground rent for the aviation leases on airport from \$0.165 per square foot to \$0.17 per square foot.

#### **ACTION ITEM**

2. **AGENDA CATEGORY:** (Please highlight)  
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS  
INFORMATION/DISCUSSION ITEM

3. **TIME REQUIRED:** 5 Minutes

4. **BACKGROUND INFORMATION:** Missoula Airport manages aviation ground rent based on a Board resolution system. This ensures consistency in ground rents on airport in compliance with FAA regulations and give the lessees an opportunity to address the Board on rent increases. The last increase was in 2021. This Resolution increases the ground rent by a half of a cent per square foot - from \$0.165 to \$0.17 per square foot. Last year we surveyed the other airports in the state and the ground rates varied from .39 per square foot at Kalispell to .12 per square foot at Bozeman, so we fall pretty much in the middle.

5. **BUDGET INFORMATION:** Increase in revenue of approximately \$10,000/year  
Was included in budget

6. **SUPPLEMENTAL AGENDA INFORMATION:** Resolution 2022-04 attached

7. **RECOMMENDED MOTION:** Move to approve Resolution No. 2022-04 setting ground rent for aviation leases on airport at \$0.17 per square foot.

8. **PREPARED BY:** Lynn Fagan

9. **COMMITTEE REVIEW:** None

MISSOULA COUNTY AIRPORT AUTHORITY  
RESOLUTION NO. 2022-04

RESOLUTION SETTING GROUND RENT FOR AVIATION LEASES  
AT THE MISSOULA MONTANA AIRPORT  
(RATE RESOLUTION)

**RECITALS**

1. The Missoula County Airport Authority (the "AUTHORITY") operates the Missoula Montana Airport (the "Airport") pursuant to Title 67, Chapter 11, Montana Code Annotated;
2. The AUTHORITY is charged with the obligation to operate, maintain and develop the Airport as a public facility for the accommodation of air commerce;
3. The AUTHORITY is authorized by § 67-11-202, Montana Code Annotated to adopt, amend and repeal reasonable resolutions, rules, and orders which are necessary for the management, government and use of the Airport;
4. The AUTHORITY has an obligation to make the Airport available to all types, kinds and classes of aeronautical activity;
5. The AUTHORITY has entered into lease agreements with providers of aeronautical services on airport that allow the AUTHORITY to adjust the ground rent from time to time, but not more frequently than annually, to the rate specified per square foot per year by Resolution;

**NOW THEREFORE, BE IT RESOLVED** that effective July 1, 2022, ground rent for all aviation leases with a rate increase provision shall be \$.17 per square foot. This ground rental rate shall be effective until such time as a new Rate Resolution is passed by the AUTHORITY.

ADOPTED BY THE MISSOULA COUNTY AIRPORT AUTHORITY BOARD OF COMMISSIONERS this 31<sup>st</sup> day of May, 2022.

MISSOULA COUNTY AIRPORT AUTHORITY

ATTEST:

\_\_\_\_\_  
Chair Adriane Beck

\_\_\_\_\_  
Vice Chair Larry Anderson

APPROVED AS TO FORM AND CONTENT

\_\_\_\_\_  
Carolynn Fagan, Legal Counsel

## Missoula County Airport Authority

### Agenda Action Sheet

Meeting Date: January 29, 2019

1. **TITLE:** Josh Klucewich dba J-K Ranches Agricultural Lease Agreement

Review, discussion and possible approval of an Agricultural Lease Agreement to Josh Klucewich dba J-K Ranches.

#### **ACTION ITEM**

2. **AGENDA CATEGORY:** (Please highlight)  
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS  
INFORMATION/DISCUSSION ITEM

3. **TIME REQUIRED:** 5 Minutes

4. **BACKGROUND INFORMATION:** The Flynn Family Ltd. Partnership previously leased approximately 60 acres of land which was adjacent to their ranch land. The lease expired on March 1, 2020 and the land has been dormant since that time. Access to this portion of the airport property is very limited as there is no public road access. Josh Klucewich approached staff recently about leasing this land for agricultural purposes as he is ranching other adjacent property. The airport has no other aviation or development needs for the property at this time. The rental rate will be \$29/acre.

5. **BUDGET INFORMATION:**

This will result in an increase in revenue of \$1740.00 per year.

6. **SUPPLEMENTAL AGENDA INFORMATION:** Agricultural Lease Agreement.

7. **RECOMMENDED MOTION:** Move to approve Agricultural Lease Agreement with Josh Klucewich dba J-K Ranches for a one-year term at the rate of \$29 per acre.

8. **PREPARED BY:** Lynn Fagan, Administrative Manager

9. **COMMITTEE REVIEW:** N/A



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## AGRICULTURAL LEASE AGREEMENT

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THIS AGRICULTURAL LEASE is made and entered into this 31<sup>st</sup> day of May, 2022, by and between MISSOULA COUNTY AIRPORT AUTHORITY ("Lessor" or "MCAA"), and Josh Klucewich dba J-K Ranches ("Lessee").

### RECITALS

1. The Missoula County Airport Authority owns and operates the Missoula Montana Airport in Missoula County, Montana ("the Airport");
2. Lessee is engaged in the farming business and is prepared, equipped and qualified to farm certain areas of the Airport; and
3. MCAA currently has no need for the land for aviation or development purposes;

NOW THEREFORE, for and in consideration of the prompt payment of all amounts due under this Agreement and the performance of the covenants, terms and conditions of this Agreement, the sufficiency of which is recognized by both parties, the parties agree as follows:

1. Lease. Lessor grants to Lessee the use of the Leased Property as described below and on Exhibit A for the limited purposes and uses as set forth in this Agreement
2. Description of Leased Property. The property leased shall consist of 60 acres shown as Tract G on the attached Exhibit A ("Leased Property").
3. Right of Entry. MCAA reserves the right to enter the Leased Property at any reasonable time to (a) mitigate airport wildlife hazards; (b) perform inspections. MCAA shall not interfere with Lessee's regular operations and shall provide Lessee with 48-hour notice prior to any major removal work.
4. Term. The term of this agreement shall be for one year, beginning on June 1, 2022, and shall be renewed automatically for successive one-year terms unless either party gives written notice to the other at least sixty (60) days prior to the expiration of any term of their intention not to renew.
5. Rents and Fees. Beginning on July 1, 2022, Lessee agrees to pay to the Lessor a base ground rent of \$29.00 per acre per year based on the acreage of the Leased Property. The ground rent shall be paid annually in one lump sum. All payments made under this Lease will be sent to Lessor at the address set forth in this Lease, or to whatever other person and/or address Lessor designates in writing.
6. Late Charge. Lessee must pay a late charge of ten cents (\$.10) for each one dollar of each payment that is more than twenty (20) days in arrears to cover the extra expense involved in handling delinquent payments. Any payment made after that date will not be considered complete unless it includes this late payment charge. Lessee will be in default under this Lease until the late payment charge is paid.
7. Rental Rate Adjustment. Rental charges per acre shall be adjusted annually to the Non-Irrigated Cropland per-acre lease rate as published by Montana State University Extension, Agricultural Land Leasing, Montana Statewide Per-Acre Lease Rates (<https://aglease.msuextension.org/statewideleaserates.html>).

8. Taxes and Assessments. Lessee shall timely and promptly pay any and all taxes and assessments, personal property taxes, business taxes and fees, and sales taxes which become due and payable upon or arising from the Leased Property; any fixtures, equipment or other property constructed on the Leased Property or used in Lessee's operations; Lessee's use of the Leased Property; and/or Lessee's operations on or from the Leased Property.

If requested in writing by Lessor, Lessee shall provide Lessor with proof of payment of all such taxes and assessments.

9. Use. Lessee's use of the Leased Property pursuant to this Lease is limited to agricultural uses. Lessee shall provide all necessary labor, equipment and materials to farm the Leased Property in a good and proper manner. To reduce attraction of birds, Lessee shall cultivate fields promptly after the harvest. Lessee shall assure that the agricultural activities on the Leased Property do not interfere with Airport operations or create a hazard to Airport users. Specifically, Lessee shall follow recommendations of MCAA staff and ensure that all equipment or crops stored on the Leased Parcels are a safe distance from Areas of Airport Operations.
10. No Other Uses. No other uses or operations are permitted under this Lease without the prior written approval of Lessor. Lessee must submit to Lessor a detailed written description of the proposed new use or operation and satisfy all applicable criteria and standards set forth in MCAA's Primary Guiding Documents. The proposed new use or operation must be: consistent with MCAA's overall mission; in compliance with MCAA's grant assurances to the FAA; compatible and consistent with current and planned future uses of the Airport's facilities and property; in compliance with all applicable federal, state and local laws, regulations and/or ordinances; and consistent with MCAA policies and/or rules and regulations as they may exist at the time of the proposed new use or operation.
11. Compliance with Laws. Lessee will not use or permit the use of the Leased Property for any illegal, immoral, offensive, objectionable, improper, or disreputable purpose, any purpose which may result in damage to the Leased Property, any purpose which may cause a public or private nuisance or disturb other persons in the area, any purpose which is dangerous or prohibited by typical casualty or liability insurance policies available for similar properties, any purpose which may result in the cancellation of any insurance policy, or any purpose which violates any federal, state, or local statute or regulation.
12. Applicable Laws. The Lease is subject to all applicable federal, state and local laws and regulations governing the use of MCAA property including those of the FAA, the State of Montana and the Missoula County Airport Authority. Lessee agrees to comply with all such laws and regulations in all its operations on and uses of the Leased Property.
13. Restrictions and Conditions on Use of Leased Property. Lessor reserves unto itself, its successors and assigns for the use and benefits of the public a right of flight for the passage of aircraft in the airspace above the surface of the Leased Property, together with the right to cause in said airspace such noise as may be inherent in the operations of aircraft now known or hereafter used for navigation of or flight in the said airspace and for use of said airspace for landing on, taking off from, or operating on the airport.

Lessor reserves the right to further develop or improve the Airport as it sees fit, regardless of the desires or view of Lessee and without interference or hindrance. In the event Lessor

has to use a portion of the Leased Property for expansion or development, the rental rate per acre will be adjusted accordingly.

The Leased Property is accepted by Lessee subject to any and all existing easements or other encumbrances; and Lessor shall have the right to install, lay, construct, maintain, repair and operate such sanitary sewers, drains, storm water sewers, pipelines, manholes, connection, water, oil and gas pipelines, telephone and telegraph power lines and other such appliances with appurtenances necessary or convenient to use in connection therewith, over, in, upon, through, across and along the Leased Property or any part thereof, as will not interfere with Lessee's operation hereunder and to enter thereupon for any and all such purposes. Lessor also reserves the right to grant franchises, easements, rights of way and permits in, over, upon, along or across any and all such portions of the Leased Property as Lessor may elect so to do.

This Agreement shall be subordinate to the provisions and requirements of any existing or future Agreement between Lessor and the United States of America relative to the development, operation or maintenance of the Airport and subject to whatever right the United States Government has affecting the control, operation, regulation and taking over of said Airport, or the exclusive or non-exclusive use of the Airport by the United States during the time of war or national emergency.

14. Restoration of Leased Property Upon Expiration or Termination. Upon the expiration of the term of this Lease or upon any termination of this Lease, Lessee shall remove all personal property from the Leased Property, which shall include the removal of any structures, fixtures improvements or alterations to the Leased Property.

In the event all the personal property is not removed from the Leased Property, Lessor may recover from Lessee the costs and expenses associated with removing any personal property, including the disposal of any unwanted property and/or improvements left behind by Lessee. In addition, all rents and fees due under this Lease shall continue at the normal rate until the Leased Property is returned to MCAA in the proper condition.

15. Default by Lessee. In the event of a default by Lessee in the performance of any covenant, term, condition, or obligation or violation of any term of this Agreement and such default is not corrected within thirty (30) days after written notice to Lessee by MCAA, MCAA may pursue any and all legal remedies available. If the default is not capable of being corrected within thirty (30) days, then Lessee must commence corrective action within the thirty (30) days and diligently pursue it to completion.

16. MCAA's Rights Upon Default. If the MCAA notifies the Lessee in writing that it is in default under this Agreement, and the Lessee fails to cure the default within the time set forth in the notice, MCAA may, without making further notice or demand upon the Lessee, take any or all of the following actions:

- a. Leave this Agreement in effect, permit the Lessee to remain in possession of the Leased Property, and bring an action or actions against the Lessee to recover the amounts owed by the Lessee under this Agreement as they become due, and to recover any other amounts necessary to compensate the MCAA for all detriment caused by the Lessee's failure to perform its obligations under this Agreement. The abandonment of the Leased Property by the Lessee will not affect the Lessee's obligations under this Agreement.

- b. Notify the Lessee in writing that the Agreement is terminated, and demand that the Lessee immediately relinquish possession of the Leased Property. The MCAA may take this action either as an alternative to or subsequent to exercising the remedies set forth in sub-section (a) of this paragraph. If the Lessee does not relinquish possession of the Leased Property, the MCAA may enter and take possession of the Leased Property, may remove the property and personnel of the Lessee from the Leased Property at the expense of the Lessee, and may store the Lessee's personal property in any reasonable manner and place selected by the MCAA, without liability for any physical damage or financial loss that may be caused to the Lessee by such removal. The Lessee agrees to reimburse the MCAA for all expenses of and all damage caused by the repossession of the Leased Property and the removal and storage of the Lessee's property.
  - c. Hold, renovate, or dispose of the Leased Property or any part of the Leased Property on any terms selected by the MCAA, free and clear of any rights of the Lessee and without any duty to account to the Lessee for any proceeds of the use of the Leased Property.
  - d. Relet the Leased Property in any commercially reasonable manner, and apply the proceeds, after deducting all costs and expenses incurred in connection with retaking possession of, remodeling, and reletting the Leased Property, in payment of the Lessee's obligations under this Agreement, with the Lessee remaining responsible for any deficiency.
  - e. If Lessee's default consists of failure to obtain, maintain or pay for any of the insurance policies which this Agreement requires it to maintain, or failure to pay any tax, assessment, or other charge which this Agreement requires it to pay, or failure to keep the Leased Property free from liens, levies and encumbrances, or failure to indemnify the MCAA against any claim, action, damage, loss, injury, demand, liability, cost or expense, the MCAA will have the right, but not be obligated, to take that action itself, and to bill the Lessee for the costs of taking that action. If the Lessee fails to pay such costs with the next payment due under this Agreement, the Lessee agrees to pay the late charge and interest on those costs at the rates provided for in paragraphs 6(j) and 6(k), respectively, of this Agreement.
  - f. Pursue any and all other rights or remedies available to the MCAA at law or in equity.
17. Notice of Default Fee. If an event of default occurs and the MCAA sends a notice of default to Lessee, Lessee must pay the MCAA \$300 per notice to reimburse MCAA for the costs of sending the notice of default. This fee will be set forth in the notice of default, and the default will not be considered cured until this fee is paid.
18. Hold Harmless. Lessee agrees to indemnify and hold MCAA and its officers, agents, and employees harmless from and against any and all claims, demands, loss or liability of any kind or nature which MCAA, its officers, agents and employees may sustain or incur or which may be imposed upon them for injury to or death of persons or damage to property arising out of or in any manner connected with the fault, negligence or lack of care of Lessee, its officers, agents or employees in its operations on the Leased Property. MCAA

agrees to indemnify and hold Lessee and its officers, agents, and employees harmless from and against any and all claims, demands, loss or liability of any kind or nature which Lessee, its officers, agents and employees may sustain or incur or which may be imposed upon them for injury to or death of persons or damage to property arising out of or in any manner connected with the fault, negligence or lack of care of MCAA, its officers, agents or employees in the use of the Leased Property.

19. Insurance. During the term of this Agreement, the Lessee will obtain and maintain the following kinds and amounts of insurance with respect to the Leased Property:

- a. Commercial general liability insurance with a reputable company insuring against liability for bodily injury and property damage occurring in, on or around the Leased Property, in an amount not less than one Million Five Hundred Thousand Dollars (\$1,500,000.00) combined single limit of bodily injury and property damage and shall name MCAA as an additional insured.
- b. Any other insurance that is customarily required for the type of business activity conducted by Lessee and that MCAA may request in writing.
- c. All such insurance policies will be in a form or forms which satisfy the requirements of MCAA's Primary Guiding Documents as the same may exist or be amended from time to time. Lessee shall deliver to MCAA a certificate of all required insurance showing it to be in effect and providing that it will not be canceled without at least thirty (30) days prior written notification to MCAA. The procuring of such policy or policies of insurance shall not be construed to be a limitation upon Lessee's liability under the hold harmless agreements set forth in this Agreement, nor as full performance of Lessee's part of the indemnification provisions of this Agreement. Regardless of the existence of insurance, Lessee's obligation is the full and total amount of any damage, injury or loss caused by the fault, negligence or lack of care of Lessee, its officers, agents or employees in its operations at the Airport.

20. Notices. All default or termination notices given or to be given by either party to the other shall be given in writing, sent certified mail, return receipt requested, and shall be addressed to the parties at the addresses set forth below or at such other addresses as the parties may by written notice designate:

**Airport Director**

Missoula County Airport Authority  
5225 Highway 10 West Box 25  
Missoula, Montana 59808

**Josh Klucewich**

J-K Ranches  
19955 Nine Mile Road  
Huson, MT 59846

21. Hazardous Substances – Pollution Liability. For purposes of this Agreement, "Hazardous Substances" means asbestos and any toxic, dangerous, or hazardous waste, substance, or material under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, the Resource Conservation and Recovery Act, any so-called Superfund or Superlien law, or any other federal, state, or local statute, law, ordinance, code, rule, regulation, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning any hazardous, toxic, or dangerous waste, substance, or material.

- a. MCAA warrants and represents that to the best of its knowledge there are no existing hazardous substances, wastes or pollutants or any underground storage tanks on the Leased Property and that, to the best of its knowledge, no hazardous substances have been released or discharged by MCAA on the Leased Property including in the soil and groundwater. MCAA shall indemnify and hold harmless the Lessee against any and all costs, including fines, penalties or administrative costs that may be associated with a breach of this warranty and representation.
- b. Lessee warrants and covenants that during the term of this Agreement it will not produce, handle, store, release, or dispose of hazardous substances on the Leased Property except as expressly authorized in this Agreement or by prior written permission from MCAA. The phrase "expressly authorized in this Agreement" means Lessee's use of substances such as fuel, oil, lubricants, cleaning solvents or other similar such substances used in the ordinary course of Lessee's business on the Leased Property provided such use is in strict compliance with this Agreement and all applicable environmental and safety laws, rules and regulations. Failure of Lessee to abide by the terms of this paragraph may be restrained by injunction, in addition to any other remedies available to MCAA.
- c. Lessee will give written notice to MCAA before storing, using, or disposing of any hazardous substances on the Leased Property. The notice will identify the hazardous substance, describe the manner in which it will be stored, used, or disposed of, and describe the manner in which any excess quantities of the hazardous substance or byproducts arising from the hazardous substance will be disposed of by Lessee. If MCAA objects to the storage, use, or disposal of a hazardous substance on the Leased Property, it may demand that Lessee refrain from or cease the activity objected to, and may demand that Lessee take any appropriate steps to remove the hazardous substance from the Leased Property. The failure of the Lessee to notify MCAA of the storage, use, or disposal of a hazardous substance on the Leased Property, or the failure of Lessee to comply with any demand of MCAA with respect to hazardous substances, will constitute an event of default under this Agreement.
- d. Any approved and authorized hazardous substances on the Leased Property will be stored, used, and disposed of in strict compliance with all applicable laws, rules, and ordinances. MCAA has the right to inspect the Leased Property, 24 hours after giving written notice to the Lessee, to determine if the Lessee is storing, using, or disposing of any hazardous substances, and if so whether the Lessee is doing so properly.
- e. Lessee must immediately notify MCAA of any fuel spills, breaches of any nature of any environmental laws or regulations, disposal or release of hazardous substance in the Leased Property, any discovery of hazardous substances in the Leased Property, or of any notice by a governmental authority or private party alleging that a disposal or release of hazardous substances on or near the Leased Property may have occurred. Lessee will promptly deliver to MCAA copies of and provide complete access to any and all documents or information in its custody, control or possession, regarding hazardous substances including any such documents or information received from, or submitted by the Lessee to, the United



States Environmental Protection Agency and/or any federal, state, county, or municipal environmental or health agency concerning the Leased Property or the operations being conducted on the Leased Property.

- f. To the full extent permitted by applicable law, Lessee will defend, indemnify, and hold MCAA harmless from any and all costs, expenses, damages, assessments, remediation, claims, liabilities, fines, judgments, penalties, costs, suits, procedures, violations of environmental laws or regulations, and actions of any kind, including but not limited to attorney fees, arising out of or in any way connected with any storage, use, spills, discharges, or releases of hazardous substances on the Leased Property caused by or arising from the fault, conduct, act, omission and/or negligence of Lessee and/or its employees, agents, contractors, guests and/or invitees. The obligations and liabilities of the Lessee shall continue for as long as MCAA remains responsible for any spills, discharges, or releases of hazardous substances.
  - g. Upon expiration or termination of this Agreement, the Lessee will remove, to the satisfaction of MCAA, all hazardous substances released or deposited on the Leased Property, including in the soil and groundwater, by Lessee and/or its employees, agents, contractors, guests and/or invitees.
  - h. If Lessee fails to comply with any applicable environmental laws, regulations or rules, MCAA, in addition to its rights and remedies to enter the Leased Property and improvements, may take necessary measures to ensure compliance with environmental requirements all at Lessee's expense.
  - i. The provisions of this section shall survive any expiration or termination of this Agreement.
22. Place of Performance, Governing Law and Choice of Venue. The place of performance of this Agreement shall be in Missoula County, Montana. This Agreement shall be construed and interpreted pursuant to the laws of the State of Montana. Venue for any dispute or suit concerning this Agreement shall be in Missoula County, Montana.
23. Negotiation of This Agreement. The parties acknowledge that this Agreement is the result of substantial negotiations between the parties and should be construed in accordance with the fair intent and meaning of the language, considered in its entirety and not for or against either party, regardless of which party (or which party's attorney) prepared this Agreement. Each party acknowledges that it has consulted with its own attorney in connection with the negotiation of this Agreement.
24. Amendments and Assignments. This Agreement may not be assigned, sublet, modified, altered or amended in any manner unless such modification, alteration or amendment is reduced to writing and executed by all parties to this Agreement.
25. Merger. This Agreement represents the entire agreement of the parties hereto and NO REPRESENTATIONS, EXPRESS OR IMPLIED, have been made by any party except as contained herein. This Agreement is in substitution of and supersedes any and all prior agreements, discussions, understandings or conversations between the parties, their agents and employees pertaining to this transaction.

26. Attorney Fees, Expenses and Costs. In any action brought by either party to enforce any of the terms of this Agreement, the prevailing party in such action shall be entitled to costs, out of pocket expenses, expert and lay witness fees and expenses, and such reasonable attorney and paralegal fees as the court shall determine just including any such costs, out of pocket expenses and fees incurred on any appeals or in any bankruptcy proceeding.
27. Partial Invalidity. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
28. Headings and Captions. The various headings, titles, subtitles, captions and numbers and the groupings of the provisions of this Agreement into separate sections and paragraphs are for the purpose of convenience only and are to be ignored in any construction of the provisions of this Agreement.
29. Waiver. The failure of MCAA or Lessee to insist upon strict performance of any of the terms, conditions, or covenants herein shall not be deemed a waiver of any rights or remedies that either may have and shall not be deemed a waiver of any subsequent breach or default in the terms, conditions or covenants contained in this Agreement.
30. Successors in Interest. The terms, covenants and conditions of this Agreement apply to and are binding on the successors and assigns of the parties to this Agreement.

**LESSOR:**  
MISSOULA COUNTY AIRPORT AUTHORITY

\_\_\_\_\_  
Brian Ellestad, Airport Director

**LESSEE:**

\_\_\_\_\_  
Josh Klucewich



## Missoula County Airport Authority

### Agenda Action Sheet

Meeting Date: May 31, 2022

**1. TITLE:** Car Rental Fuel Management System

Review, discussion, and possible approval of an MOU between Enterprise Car Rental and the Airport to install a fuel management system.

**ACTION ITEM**

**2. AGENDA CATEGORY:** (Please highlight)  
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS  
INFORMATION/DISCUSSION ITEM

**3. TIME REQUIRED:** 10 Minutes

**4. BACKGROUND INFORMATION:** Our car rental companies have expressed concerns about fuel theft due to recent rise in fuel prices. There have been a couple of occasions where the public has cut locks and attempted to steal gas from our pumps or car rental staff has forgotten to relock the pumps after use. This system would add new dispensers and provide a fuel monitoring system for the car rentals. If we relocate the fuel storage location at some point, this equipment could be reused and relocated.

**5. BUDGET INFORMATION:**

Amount Required: \$68,367.62

Budget amount available: \$68,367.62 from CFC account

**6. SUPPLEMENTAL AGENDA INFORMATION:** Copy of MOU with bid on fuel mgmt. system

**7. RECOMMENDED MOTION:** Move to approve the MOU Agreement between Enterprise Car Rental and Airport as presented.

**8. PREPARED BY:** Brian Ellestad, Airport Director

**9. COMMITTEE REVIEW:**

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## MEMO OF UNDERSTANDING

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This Memo of Understanding ("MOU") is made and entered into this 31<sup>st</sup> day of May, 2022, by and between MISSOULA COUNTY AIRPORT AUTHORITY ("MCAA"), and Enterprise RAC Company of Montana/Wyoming, LLC ("Enterprise" or "Concessionaire").

### RECITALS

- A. The Missoula County Airport Authority owns and operates the Missoula Montana Airport in Missoula County, Montana ("Airport");
- B. MCAA and Enterprise are parties to an On Airport Rental Car Concession and Lease Agreement dated September 24, 2019 ("the Lease");
- C. As part of the Lease, Enterprise is granted the non-exclusive use of a fueling facility which consists of one gasoline storage tank and four gasoline pumps ("Fueling Facility");
- D. The use and maintenance of the Fueling Facility is in common with other car rental companies who have executed On Airport Rental Car Concession and Lease Agreements with MCAA (hereafter "the On Airport Car Rental Companies");
- E. The On Airport Car Rental Companies have raised concerns with MCAA regarding fuel theft from the Fueling Facility;
- F. MCAA agrees that a fuel management system is necessary to address the concerns raised;
- G. In order to resolve these concerns, Enterprise researched and received bids on fuel management systems;

NOW THEREFORE, the Parties agree as follows:

- 1. Enterprise will purchase, through its internal procurement process, the fuel management system as shown on the attached Exhibit A, including equipment and freight from Peiker/Piatcheck Associates, Inc. in the amount of \$15,700.00 and equipment, freight, and labor from NWESTCO in the amount of \$52,667.62;
- 2. Enterprise shall be responsible for all required permitting, managing installing, and associated costs ("the Project");
- 3. When the Fuel Management System has been installed, tested and is completely operational, Enterprise shall submit documentation to MCAA evidencing payment of the costs related to the Project;
- 4. MCAA shall reimburse Enterprise \$68,367.62 within thirty days of receipt of the documentation required in subsection 3 above.

IN WITNESS WHEREOF, MCAA and Enterprise have executed this MOU as of the date first written above.

Missoula County Airport Authority      Enterprise RAC Company of Montana/Wyoming, LLC

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Brian Ellestad, Deputy Director

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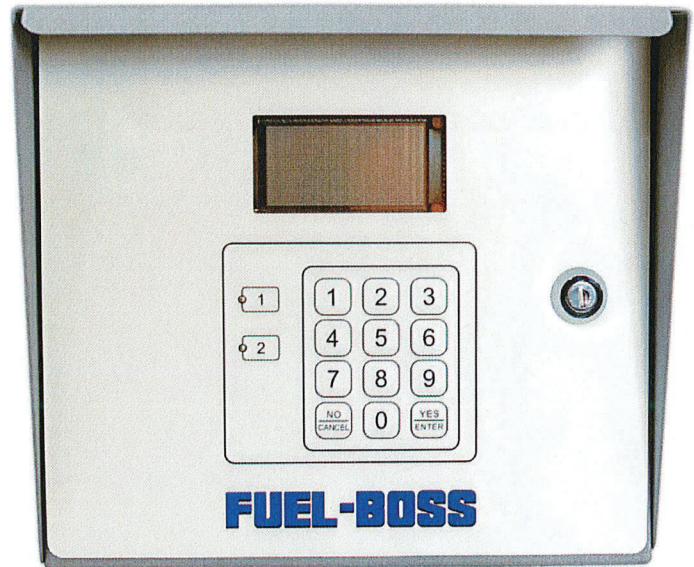
By:  
Its:



# FUEL-BOSS

## FUEL MANAGEMENT SYSTEM

- ✓ Easy installation
- ✓ Supports up to 8 products
- ✓ Authentication via large, weatherproof keypad
- ✓ Solid steel housing, complete with a heavy-duty key lock
- ✓ High-visibility graphical display
- ✓ Displays product status in real-time on-screen
- ✓ Compatible with all pumps and flow meters
- ✓ Alarm outputs—able to drive buzzers, lights and relays under error conditions
- ✓ Records all actions to a standard USB Flash drive in an Excel-compatible format
- ✓ Customizable authentication prompts
- ✓ Effectively no transaction memory limit
- ✓ Effectively no limit to the number of users and groups
- ✓ Simple setup using the built-in keypad
  - ✓ No PC required
- ✓ Remote management and setup
  - ✓ Using your favorite web browser
- ✓ Expert support. We stand behind it one-hundred percent.



## HOW DO I GET ONE?

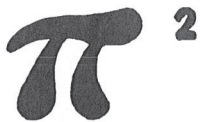
Give us a call using the information at the bottom of this flyer.  
We're happy to talk to you about getting a Fuel-Boss of your own.

## WHERE AND HOW ARE THEY BUILT?

They are built in the USA, directly by us, directly for customers, specific to your order.

All-Line Equipment Company  
2535 Locust St., Quincy IL  
1 (217) 224-9725 — 1 (866) 356-3336 — Extensions 102 and 108





**Peiker/Piatchek Associates, Inc.**  
**Manufacturer's Representative**

**QUOTATION**

**Jim Peiker**  
6220 Blue Ridge Cutoff  
Kansas City, MO 64133  
(816) 358-5833  
Fax (816) 358-7263

**Chris Piatchek**  
206 S.W. Cherry Street  
Ankeny, IA 50021  
(515) 963-8580  
Fax (515) 963-8598

**Rich Hayden**  
4134 Crescent Drive  
St. Louis, MO 63129  
(314) 892-4646  
Fax (314) 892-7776

Julia McGrath 406-202-1017

DATE: 4/11/2022

JOB: Enterprise Missoula MT

F.O.B. POINT: Quincy IL

TERMS: Net 30 days

DELIVERY: 4 weeks

WE ARE PLEASED TO QUOTE AS FOLLOWS

QUANTITY	DESCRIPTION	LIST PRICE	NET PRICE	TOTAL
	Fuel Boss Fuel management System with Inventory		\$8,600.00	\$8,600.00
	Probe and set up for 4 dispensers (pulsers to be			
	Supplied by petroleum contractor) System will be			
	set up on a Pedestal. System will have a Numeric			
	Keypad for access into the system for Fuel Delivery			
	(Cellular Modem for Internet will be supplied by Source			
	and Shipped to Fuel Boss for Testing before shipping			
	Fuel Boss to Enterprise			
	(This system can handle all Three Companies			
	Freight			\$250.00
	Total less Tax			\$8,850.00
	OPTION			
	If Hertz and Avis would like their own Fuel Boss			\$6,600.00
	System on their end of the tank this would be			
	the cost, Comm Module to speak to Enterprise Fuel Boss			
	(The Cost of the Inventory Probe is in your pricing)			
	Freight			\$250.00
	Total Less Tax			\$6,850.00
	Grand Total with Option			\$15,700.00

**Peiker/Piatchek Associates, Inc.**  
**Manufacturer's Representative**

ACCEPTED: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

BY: \_\_\_\_\_

ALL SALES OR SPECIAL TAXES APPLICABLE HERETO WILL BE ADDED TO AND BECOME A PART OF OUR PRICES AND TERMS  
THIS QUOTATION SHALL BE VOID IF NOT ACCEPTED WITHIN 30 DAYS

QUOTE #:



<b>Quote #</b>	100952
<b>Created</b>	04/21/2022
<b>Expires</b>	05/20/2022

<b>Quoted To:</b>	<b>Site Address</b>	<b>Quoted By</b>
Enterprise Rent A Car 320 Pronghorn Trail Bozeman, MT 59718 US	Enterprise Rent A Car Enterprise Rent A Car - MSLA 5225 US Hwy 10 W Missoula, MT 59808 US Julie McGrath, Phone: 4062021017 julia.a.mcgrath@ehi.com	Brandon Wahl 115 Industrial Court Kalispell, MT 59901

### Notes

- Dispenser pricing subject to change based on Gilbarco price increases.
- Technician will replace existing Gasboy Dispensers (4) with new Electronic Gasboy Atlas's.
- Technician will reuse existing conduit and wiring. If new conduit/wiring must be run it will be billed at time and material.
- Customer must supply forklift in order to swap dispensers.
- Technician will ensure new wireless communication is interfacing properly upon startup.
- Technician will transfer existing hanging hardware assuming it is good working condition. If requested we can quote new hanging hardware.
- Quote assumes Atlas Prime will mount over existing plumbing and to existing pedestals. If modifications need to be made to existing stands it will be billed as time & material.
- NWestco requests that someone from Enterprise Holdings Inc. have someone from IT be onsite upon startup in case there are interface issues.
- If technician must wait on Gasboy or Enterprise IT it will be billed at time and material.

#### Gasboy Fees:

Total EKOS fees - paid monthly \$ 80.00  
Total EKOS fees - paid annually \$960.00

Task #: 1 - Gasboy Atlas PRIME			
Part Number	Description	Qty	Price
QuoteEquipment	9853KX DFZ Atlas Model A9-853S1F-0D <i>Includes (4) Z-AT0-ARSI10 9800: RS485 Interface</i> <i>Includes Internal Fuel Filter</i>	4.00	\$19,288.80
QuoteEquipment	Z-AT0-PRME01 ATLAS PRIME : Single Side Prime Option	4.00	\$15,101.20
QuoteEquipment	Z-AT0-INDSPC Atlas Prime Internal Dispenser Controller	1.00	\$2,923.15
QuoteEquipment	Z-FL0-GSO001 Gasboy Service Offering (Atlas PRIME Controller Software Support) - 1 Year	1.00	\$846.00
QuoteEquipment	GVR58EMVAP Gasboy Wireless Forecourt Access Point	1.00	\$743.75
QuoteEquipment	GVR584EMVSU Gasboy Wireless In-Dispenser Unit with external mounting armored antenna and power cabl <i>NOTE: Ethernet Cable must be run from Master Dispenser with "In-Dispenser unit" to three remaining Dispensers.</i>	1.00	\$694.44
QuoteEquipment	9800 Light Z-AT0-GLTL02	4.00	\$1,318.60
QuoteEquipment	Cat6 Ethernet Cable 100FT	1.00	\$45.00
QuoteFreight	Freight	4.00	\$1,426.68
		<b>SubTotal</b>	<b>\$42,387.62</b>

Task #: 2 - EKOS Software			
Part Number	Description	Qty	Price





<b>Quote #</b>	100952
<b>Created</b>	04/21/2022
<b>Expires</b>	05/20/2022

MISC-EKOS-START	EKOS - ONE TIME SOFTWARE SETUP FEE	1.00	\$3,000.00
QuoteEquipment	EKOS Fuel Site Module (per site per month) <i>* Direct Through Go Energies</i>	1.00	\$80.00
		<b>SubTotal</b>	<b>\$3,080.00</b>
<b>Task #: 4 - Labor &amp; Install</b>			
<b>Part Number</b>	<b>Description</b>	<b>Qty</b>	<b>Price</b>
QuoteLabor	Labor <i>Installation Labor (Includes: plumbing above shear valve, Travel, Mileage, equipment to remove and set dispensers, wireless communication and confirm interfacing.)</i>	4.00	\$7,200.00
		<b>SubTotal</b>	<b>\$7,200.00</b>
		<b>Total</b>	<b>\$52,667.62</b>

Print Name \_\_\_\_\_ Title \_\_\_\_\_

Sign to \_\_\_\_\_ Date \_\_\_\_\_

Accept \_\_\_\_\_

## Terms

35% Upon Signing-55% Upon Shipping of Equipment-10% Upon Completion

## Terms & Conditions

Payment by Cash or Check (Credit Card subject to 3% convenience fee) Customer agrees to pay a finance charge of 1 1/2% per month on all past due amounts (APR is 18%). Customer agrees to pay reasonable attorneys and collections fees needed to collect a past due amount.

Contractor agrees:

- 1) That all workmanship by Contractor will be guaranteed for a period of 1 year and the work will be completed in accordance with any drawings or specifications furnished by Customer.
- 2) Materials may be warranted by the manufacturer but are not warranted by Contractor.
- 3) There are no further warranties expressed or implied other than those stated in this Contract. I understand that Nwestco, LLC may file a right to lien against equipment and/or labor included in this contract. Nwestco, LLC. shall retain and reserve all rights to title of goods shipped, delivered, or installed on

Customer's premises until such time and upon the condition that Customer has paid the full purchase price for said goods including installation costs. Customer grants to Nwestco, LLC. the right to enter upon Customer's premises and remove all goods not paid for within thirty (30) days, or upon terms of contract. Nevertheless, the risk of loss from theft, fire damage or other casualty shall pass from Contractor to Customer upon delivery of goods to Customer's premises. I understand that Nwestco, LLC may file a right to lien and/or UCC Agreement against equipment and/or labor included in this contract.

The ownership of this documentation and/or drawings shall transfer to "Customer" upon signing of a contract between "Customer" and Nwestco, LLC.

Until such contract is fully executed by both parties, the documentation and/or drawings will remain the exclusive intellectual property of Nwestco, LLC and may

not be reproduced, disclosed or discussed, in whole or in part, with any third parties without the express written permission of Nwestco, LLC.

Due to the extremely corrosive nature of Magnesium Chloride on concrete, (which is used as a deicing solution on highways and interstates) , we will not be

responsible for concrete damage due to spalling or loss of the top surface of the concrete.

Winter Clause: In case of winter construction, additional labor and material expense including tarps, blankets, heaters, tents, ground thaw heaters, fuel or anything else required to perform construction will be billed to Customer at 10% over cost.

Freight Clause: Due to increasing fuel prices and surcharges, the freight rate quoted is only an estimate. Actual freight will be established when material is shipped. Nwestco, LLC. cannot provide a confirmed rate until the product is ready for shipment.

Concrete Clause: Although Contractor takes every precaution with new concrete, including using sealing agents, the use of deicing salts and/or magnesium

chloride from the highways has a drastic effect on new concrete. Contractor will be responsible for issues with workmanship but will not be responsible for the spalling (loss of finished surface) that occurs because of the deicing agents.

Economic Clause: If a manufacturer who's products have been quoted goes out of business or has to make changes due to economic conditions then the equipment may be modified and/or adjusted with similar products to meet the agreed to pricing on the quote. If this is not possible then the customer will be

notified of the impact on the project.

Cost Escalation Clause: Due to increasing commodity prices the quotation or bid, is only an estimate. Actual material and equipment costs are subject to change to the prices in effect at the time of delivery. Nwestco, LLC reserves the right to make any adjustment to prices quoted due to supplier cost increases of any specific requirements including without limitation to any design, specification, ordered quantity, vendor cost increases, or shipment



<b>Quote #</b>	100952
<b>Created</b>	04/21/2022
<b>Expires</b>	05/20/2022

changes representing a price increase. If this occurs a change order will be applied, and an additional invoice will be issued requiring prompt payment.

Fuel Surcharge Clause: With respect to fuel costs associated with Nwestco, LLC transportation to perform the mutually agreed upon scope accepted in the quotation or bid, Nwestco, LLC reserves the right to add a fuel surcharge for additional costs incurred to complete the agreed upon scope.

Supplier Surcharge Clause: Due to global supply disruptions for material and equipment there is potential for suppliers to charge additional surcharges to customers. If additional surcharges are charged to Nwestco, LLC by our suppliers as part of performing the mutually agreed upon scope of work within the

quotation or bid, Nwestco, LLC will provide a change order and an additional invoice will be issued requiring prompt payment.

Storage Tank Clause: Due to the volatility of market prices for raw materials from potential tariffs on imported goods, supply chain disruptions, and supplier

cost increases, above ground storage tanks and below ground storage tanks pricing can only be honored for 48 hours. Due to market volatility, we must place orders for storage tanks as they are signed. We will be constantly monitoring the price and try to mitigate the impact to our customers as much as we

can. Unforeseen price fluctuations due to market volatility will be provided by Nwestco, LLC in a change order and an additional invoice will be issued requiring prompt payment.

All excavation for underground tanks, footing, or any other excavation quote is based on normal soils and excludes all dewatering. In the event, underground obstacles, groundwater, or contaminated soils are encountered the customer will be contacted and additional charges will apply based on time and material rates

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.







## Missoula County Airport Authority

### Agenda Action Sheet

Meeting Date: May 31, 2022

1. **TITLE:** Authorization to Accept FAA Grant for AIP Entitlements

Review, discussion, and possible pre-authorization for Airport Director to accept upcoming AIP Entitlement grants for FY 2022.

#### **ACTION ITEM**

2. **AGENDA CATEGORY:** (Please highlight)  
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS  
INFORMATION/DISCUSSION ITEM

3. **TIME REQUIRED:** 5 Minutes

4. **BACKGROUND INFORMATION:** The FAA has announced its first round of FY 2022 entitlement grants. MSO will receive \$2,149,521 to be used for new terminal construction. We will also be receiving a follow up grant for approximately \$1 million dollars that will be used for our Airport Master Planning process within the next couple of months. Because of the requirement to post public notices of Board meetings at least 48 hours in advance, staff determined that it was prudent to request that the Board pre-authorize the Airport Director to accept these grant offers. Both these grants will require a 10% local match.

5. **BUDGET INFORMATION:**  
Amount Required: Approximately \$310,000 from our reserves for 10% local match requirement

6. **SUPPLEMENTAL AGENDA INFORMATION:** Additional grants from the Bipartisan legislative Law will be brought to the Board as a separate request once we have amounts established and timeline is finalized.

7. **RECOMMENDED MOTION:** Move to pre-authorize the Airport Director to accept upcoming AIP Grant's for this FY 2022 fiscal year.

8. **PREPARED BY:** Brian Ellestad, Airport Director

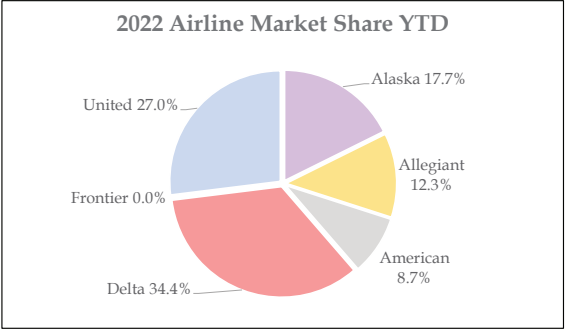
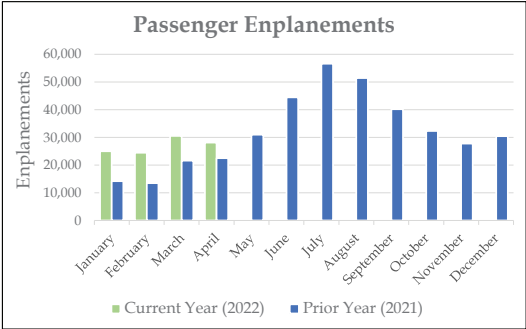
9. **COMMITTEE REVIEW:** N/A

2022 Missoula Airport Operations and Route Performance

April-22

Summary

- As effects for the pandemic begin to dissipate, we are returning to comparing Y/Y numbers. Y/Y compares 2022 vs. 2021
- Consistently strong load factors Y/Y -LF strengthened by airline capacity changes
- Please reach out with any comments or changes to improve our report going forward!



Tower Operations	Ops Type	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y
	Air Carrier	566	536	526	468	0	0	0	0	0	0	0	0	2,096	-25%
	Air Taxi	320	388	427	411	0	0	0	0	0	0	0	0	1,546	-3%
	GA	827	1107	1178	1326	0	0	0	0	0	0	0	0	4,438	-3%
	Military	31	22	130	44	0	0	0	0	0	0	0	0	227	-38%
	Civil	1,055	792	1150	1329	0	0	0	0	0	0	0	0	4,326	33%
	2022	2,799	2,845	3,411	3,578	0	0	0	0	0	0	0	0	12,633	1%
	2021	2,880	2,293	3,638	3,738	4,233	4,977	5,891	5,128	4,650	3,847	2,827	2,333	46,435	
	Total														
Enplaned Passengers	Airlines	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y
	Alaska	4,948	5,016	5,201	3,949	0	0	0	0	0	0	0	0	19,114	-2%
	Allegiant	2,868	3,132	3,939	3,349	0	0	0	0	0	0	0	0	13,288	57%
	American	2,387	1,603	2,158	3,213	0	0	0	0	0	0	0	0	9,361	-8%
	Delta	7,773	8,245	10,893	10,310	0	0	0	0	0	0	0	0	37,221	97%
	Frontier	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	United	7,039	6,479	8,335	7,317	0	0	0	0	0	0	0	0	29,170	97%
	Charters	0	24	0	0	0	0	0	0	0	0	0	0	24	243%
	2022	25,015	24,499	30,526	28,138	0	0	0	0	0	0	0	0	108,178	51%
	2021	14,156	13,483	21,642	22,460	30,966	44,458	56,566	51,385	40,190	32,330	27,712	30,470	385,818	
Enplaned Passengers	LF	2022	79.7%	84.3%	86.6%	83.2%								83.5%	
	2021	54.6%	52.0%	58.4%	55.5%	63.7%	64.9%	73.1%	70.5%	68.9%	85.7%	88.9%	87.6%	69.1%	
	Airlines	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y
	Alaska	4,660	4,923	5,089	3,889	0	0	0	0	0	0	0	0	18,561	-4%
	Allegiant	2,802	2,867	3,939	3,473	0	0	0	0	0	0	0	0	13,081	62%
	American	2,191	1,448	2,013	3,021	0	0	0	0	0	0	0	0	8,673	-4%
	Delta	7,312	8,349	10,497	10,166	0	0	0	0	0	0	0	0	36,324	89%
	Frontier	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	United	6,771	6,472	8,205	7,991	0	0	0	0	0	0	0	0	29,439	108%
	Charters	0	24	0	0	0	0	0	0	0	0	0	0	24	-79%
Enplaned Passengers	2022	23,736	24,083	29,743	28,540	0	0	0	0	0	0	0	0	106,102	52%
	2021	12,560	13,373	21,029	22,895	31,902	47,154	56,142	47,400	38,773	30,734	27,325	30,949	380,236	
	Total Pax	2022	48,751	48,582	60,269	56,678	0	0	0	0	0	0	0	214,280	51%
	2021	26,716	26,856	42,671	45,355	62,868	91,612	112,708	98,785	78,963	63,064	55,037	61,419	766,054	
	T12M		788,089												

Legend:  
LF - Load Factor  
T12M - Previous 12 Months  
Y/Y - Year Over Year  
Pax - Passengers

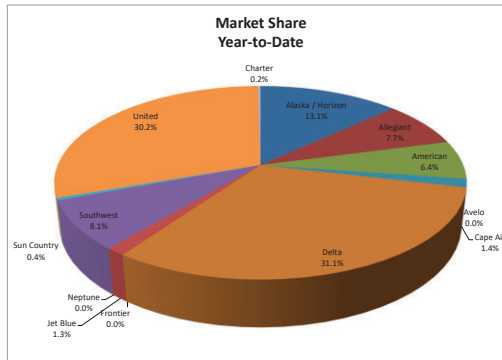
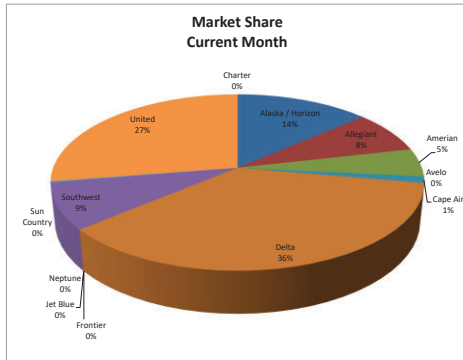
State of Montana  
Airline Enplanements

April 2022

	Alaska / Horizon	Allegiant	American	Avelo	Cape Air	Delta	Frontier	Jet Blue	Neptune	Southwest	Sun Country	United	Charter	Total	Tower Operations
Billings	3,496	2,892	2,160		737	9,113						8,785		27,183	6,279
Bozeman	7,091	3,549	3,402			25,423				14,497	286	17,330		71,578	7,986
Butte						1,004						350		1,354	
Glasgow					114									114	
Glendive					420									420	
Great Falls	1,879	2,370				2,576						4,739		11,564	
Havre					223									223	
Helena	1,588					3,309						2,366		7,263	3,761
Kalispell	5,106	1,190				9,670						5,889		21,855	2,667
Missoula	3,949	3,349	3,213			10,310						7,317		28,138	3,578
Sidney					430									430	
Wolf Point					143									143	
Yellowstone															
<b>Total</b>	<b>23,109</b>	<b>13,350</b>	<b>8,775</b>	<b>-</b>	<b>2,067</b>	<b>61,405</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,497</b>	<b>286</b>	<b>46,776</b>	<b>-</b>	<b>170,265</b>	<b>24,271</b>
<b>Market Share %</b>	<b>13.6%</b>	<b>7.8%</b>	<b>5.2%</b>	<b>0.0%</b>	<b>1.2%</b>	<b>36.1%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>8.5%</b>	<b>0.2%</b>	<b>27.5%</b>	<b>0.0%</b>		

Year-to-Date

	Alaska / Horizon	Allegiant	American	Avelo	Cape Air	Delta	Frontier	Jet Blue	Neptune	Southwest	Sun Country	United	Charter	Total	Tower Operations
Billings	14,374	12,253	10,925	-	4,918	32,916	-	-	7	-	116	32,114	-	107,623	26,610
Bozeman	33,448	13,868	27,645	-	-	95,799	-	9,776	-	60,722	2,828	100,607	1,372	346,065	37,140
Butte	-	-	-	-	-	3,931	-	-	-	-	-	2,114	-	6,045	-
Glasgow	-	-	-	-	764	-	-	-	-	-	-	-	-	764	-
Glendive	-	-	-	-	978	-	-	-	-	-	-	-	-	978	-
Great Falls	7,619	9,166	-	-	-	10,033	-	-	-	-	-	15,370	5	42,193	2,499
Havre	-	-	-	-	870	-	-	-	-	-	-	-	-	870	-
Helena	6,210	-	-	-	-	12,440	-	-	-	-	-	8,041	-	26,691	13,053
Kalispell	17,133	8,866	-	-	-	39,567	-	-	-	-	-	37,480	-	109,045	10,377
Missoula	19,114	13,288	9,361	-	-	37,221	-	-	-	-	-	29,170	24	108,178	12,633
Sidney	-	-	-	-	2,152	-	-	-	-	-	-	-	-	2,152	-
Wolf Point	-	-	-	-	842	-	-	-	-	-	-	-	-	842	-
Yellowstone	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>97,898</b>	<b>57,441</b>	<b>47,931</b>	<b>-</b>	<b>10,524</b>	<b>231,907</b>	<b>-</b>	<b>9,776</b>	<b>7</b>	<b>60,722</b>	<b>2,944</b>	<b>224,896</b>	<b>1,401</b>	<b>745,447</b>	<b>102,312</b>
<b>Market Share %</b>	<b>13.1%</b>	<b>7.7%</b>	<b>6.4%</b>	<b>0.0%</b>	<b>1.4%</b>	<b>31.1%</b>	<b>0.0%</b>	<b>1.3%</b>	<b>0.0%</b>	<b>8.1%</b>	<b>0.4%</b>	<b>30.2%</b>	<b>0.2%</b>		



## STATE TOTAL

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	105,714	98,981	204,695	204,695	178,518	173,999	352,517	352,517	68.9%	75.8%	72.2%	72.2%
FEB	109,823	109,558	219,381	424,076	179,469	179,191	358,660	711,177	63.4%	63.6%	63.5%	67.7%
MAR	154,541	151,695	306,236	730,312	217,195	209,429	426,624	1,137,801	40.5%	38.1%	39.3%	55.8%
APR	132,611	132,831	265,442	995,754	170,265	169,166	339,431	1,477,232	28.4%	27.4%	27.9%	48.4%
MAY	174,503	183,898	358,401	1,354,155	-	-	-	1,477,232	-100.0%	-100.0%	-100.0%	9.1%
JUN	267,651	284,518	552,169	1,906,324	-	-	-	1,477,232	-100.0%	-100.0%	-100.0%	-22.5%
JUL	343,847	343,062	686,909	2,593,233	-	-	-	1,477,232	-100.0%	-100.0%	-100.0%	-43.0%
AUG	324,618	302,846	627,464	3,220,697	-	-	-	1,477,232	-100.0%	-100.0%	-100.0%	-54.1%
SEP	244,311	239,295	483,606	3,704,303	-	-	-	1,477,232	-100.0%	-100.0%	-100.0%	-60.1%
OCT	201,419	188,356	389,775	4,094,078	-	-	-	1,477,232	-100.0%	-100.0%	-100.0%	-63.9%
NOV	161,568	160,560	322,128	4,416,206	-	-	-	1,477,232	-100.0%	-100.0%	-100.0%	-66.5%
DEC	185,652	195,562	381,214	4,797,420	-	-	-	1,477,232	-100.0%	-100.0%	-100.0%	-69.2%
	2,406,258	2,391,162			745,447	731,785						

## BILLINGS

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	17,962	17,584	35,546	35,546	25,611	24,708	50,319	50,319	42.6%	40.5%	41.6%	41.6%
FEB	17,594	17,365	34,959	70,505	25,459	25,135	50,594	100,913	44.7%	44.7%	44.7%	43.1%
MAR	27,231	27,196	54,427	124,932	29,370	29,743	59,113	160,026	7.9%	9.4%	8.6%	28.1%
APR	25,413	26,315	51,728	176,660	27,183	28,161	55,344	215,370	7.0%	7.0%	7.0%	21.9%
MAY	31,850	32,938	64,788	241,448	-	-	-	215,370	-100.0%	-100.0%	-100.0%	-10.8%
JUN	39,545	41,617	81,162	322,610	-	-	-	215,370	-100.0%	-100.0%	-100.0%	-33.2%
JUL	44,248	44,441	88,689	411,299	-	-	-	215,370	-100.0%	-100.0%	-100.0%	-47.6%
AUG	40,965	40,567	81,532	492,831	-	-	-	215,370	-100.0%	-100.0%	-100.0%	-56.3%
SEP	33,290	33,278	66,568	559,399	-	-	-	215,370	-100.0%	-100.0%	-100.0%	-61.5%
OCT	33,916	32,986	66,902	626,301	-	-	-	215,370	-100.0%	-100.0%	-100.0%	-65.6%
NOV	31,593	32,268	63,861	690,162	-	-	-	215,370	-100.0%	-100.0%	-100.0%	-68.8%
DEC	31,122	31,608	62,730	752,892	-	-	-	215,370	-100.0%	-100.0%	-100.0%	-71.4%
	374,729	378,163			107,623	107,747						

## BOZEMAN

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	44,605	42,001	86,606	86,606	83,551	83,492	167,043	167,043	87.3%	98.8%	92.9%	92.9%
FEB	49,351	49,732	99,083	185,689	84,977	86,119	171,096	338,139	72.2%	73.2%	72.7%	82.1%
MAR	68,033	65,672	133,705	319,394	105,959	100,257	206,216	544,355	55.7%	52.7%	54.2%	70.4%
APR	50,622	47,812	98,434	417,828	71,578	68,453	140,031	684,386	41.4%	43.2%	42.3%	63.8%
MAY	63,263	68,705	131,968	549,796	-	-	-	684,386	-100.0%	-100.0%	-100.0%	24.5%
JUN	108,679	115,148	223,827	773,623	-	-	-	684,386	-100.0%	-100.0%	-100.0%	-11.5%
JUL	138,920	138,435	277,355	1,050,978	-	-	-	684,386	-100.0%	-100.0%	-100.0%	-34.9%
AUG	132,109	122,866	254,975	1,305,953	-	-	-	684,386	-100.0%	-100.0%	-100.0%	-47.6%
SEP	98,287	96,975	195,262	1,501,215	-	-	-	684,386	-100.0%	-100.0%	-100.0%	-54.4%
OCT	81,386	74,806	156,192	1,657,407	-	-	-	684,386	-100.0%	-100.0%	-100.0%	-58.7%
NOV	59,054	58,462	117,516	1,774,923	-	-	-	684,386	-100.0%	-100.0%	-100.0%	-61.4%
DEC	79,390	85,878	165,268	1,940,191	-	-	-	684,386	-100.0%	-100.0%	-100.0%	-64.7%
	973,699	966,492			346,065	338,321						

## BUTTE

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	901	809	1,710	1,710	1,483	1,443	2,926	2,926	64.6%	78.4%	71.1%	71.1%
FEB	838	779	1,617	3,327	1,613	1,589	3,202	6,128	92.5%	104.0%	98.0%	84.2%
MAR	1,120	927	2,047	5,374	1,595	1,631	3,226	9,354	42.4%	75.9%	57.6%	74.1%
APR	1,106	1,181	2,287	7,661	1,354	1,482	2,836	12,190	22.4%	25.5%	24.0%	59.1%
MAY	1,401	1,404	2,805	10,466	-	-	-	12,190	-100.0%	-100.0%	-100.0%	16.5%
JUN	1,579	1,595	3,174	13,640	-	-	-	12,190	-100.0%	-100.0%	-100.0%	-10.6%
JUL	1,766	1,720	3,486	17,126	-	-	-	12,190	-100.0%	-100.0%	-100.0%	-28.8%
AUG	1,586	1,404	2,990	20,116	-	-	-	12,190	-100.0%	-100.0%	-100.0%	-39.4%
SEP	1,286	1,261	2,547	22,663	-	-	-	12,190	-100.0%	-100.0%	-100.0%	-46.2%
OCT	1,557	1,411	2,968	25,631	-	-	-	12,190	-100.0%	-100.0%	-100.0%	-52.4%
NOV	1,712	1,646	3,358	28,989	-	-	-	12,190	-100.0%	-100.0%	-100.0%	-57.9%
DEC	1,744	1,867	3,611	32,600	-	-	-	12,190	-100.0%	-100.0%	-100.0%	-62.6%
	16,596	16,004			6,045	6,145						

# GLASGOW

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	198	171	369	369	212	197	409	409	7.1%	15.2%	10.8%	10.8%
FEB	171	156	327	696	201	203	404	813	17.5%	30.1%	23.5%	16.8%
MAR	241	244	485	1,181	237	236	473	1,286	-1.7%	-3.3%	-2.5%	8.9%
APR	277	258	535	1,716	114	121	235	1,521	-58.8%	-53.1%	-56.1%	-11.4%
MAY	300	305	605	2,321	-	-	-	1,521	-100.0%	-100.0%	-100.0%	-34.5%
JUN	331	317	648	2,969	-	-	-	1,521	-100.0%	-100.0%	-100.0%	-48.8%
JUL	337	325	662	3,631	-	-	-	1,521	-100.0%	-100.0%	-100.0%	-58.1%
AUG	332	304	636	4,267	-	-	-	1,521	-100.0%	-100.0%	-100.0%	-64.4%
SEP	294	279	573	4,840	-	-	-	1,521	-100.0%	-100.0%	-100.0%	-68.6%
OCT	310	291	601	5,441	-	-	-	1,521	-100.0%	-100.0%	-100.0%	-72.0%
NOV	274	258	532	5,973	-	-	-	1,521	-100.0%	-100.0%	-100.0%	-74.5%
DEC	265	258	523	6,496	-	-	-	1,521	-100.0%	-100.0%	-100.0%	-76.6%
	3,330	3,166			764	757						

# GLENDDIVE

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	117	147	264	264	146	175	321	321	24.8%	19.0%	21.6%	21.6%
FEB	116	97	213	477	166	157	323	644	43.1%	61.9%	51.6%	35.0%
MAR	144	141	285	762	246	226	472	1,116	70.8%	60.3%	65.6%	46.5%
APR	164	171	335	1,097	420	416	836	1,952	156.1%	143.3%	149.6%	77.9%
MAY	217	182	399	1,496	-	-	-	1,952	-100.0%	-100.0%	-100.0%	30.5%
JUN	202	220	422	1,918	-	-	-	1,952	-100.0%	-100.0%	-100.0%	1.8%
JUL	241	207	448	2,366	-	-	-	1,952	-100.0%	-100.0%	-100.0%	-17.5%
AUG	190	175	365	2,731	-	-	-	1,952	-100.0%	-100.0%	-100.0%	-28.5%
SEP	186	180	366	3,097	-	-	-	1,952	-100.0%	-100.0%	-100.0%	-37.0%
OCT	196	198	394	3,491	-	-	-	1,952	-100.0%	-100.0%	-100.0%	-44.1%
NOV	167	160	327	3,818	-	-	-	1,952	-100.0%	-100.0%	-100.0%	-48.9%
DEC	199	176	375	4,193	-	-	-	1,952	-100.0%	-100.0%	-100.0%	-53.4%
	2,139	2,054			978	974						

# GREAT FALLS

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	6,286	6,524	12,810	12,810	9,570	9,327	18,897	18,897	52.2%	43.0%	47.5%	47.5%
FEB	6,484	6,355	12,839	25,649	9,777	9,616	19,393	38,290	50.8%	51.3%	51.0%	49.3%
MAR	9,089	9,105	18,194	43,843	11,282	11,400	22,682	60,972	24.1%	25.2%	24.7%	39.1%
APR	9,595	10,626	20,221	64,064	11,564	11,759	23,323	84,295	20.5%	10.7%	15.3%	31.6%
MAY	12,094	13,082	25,176	89,240	-	-	-	84,295	-100.0%	-100.0%	-100.0%	-5.5%
JUN	14,683	15,594	30,277	119,517	-	-	-	84,295	-100.0%	-100.0%	-100.0%	-29.5%
JUL	16,333	16,678	33,011	152,528	-	-	-	84,295	-100.0%	-100.0%	-100.0%	-44.7%
AUG	15,318	15,279	30,597	183,125	-	-	-	84,295	-100.0%	-100.0%	-100.0%	-54.0%
SEP	12,856	12,681	25,537	208,662	-	-	-	84,295	-100.0%	-100.0%	-100.0%	-59.6%
OCT	11,666	11,528	23,194	231,856	-	-	-	84,295	-100.0%	-100.0%	-100.0%	-63.6%
NOV	10,075	9,780	19,855	251,711	-	-	-	84,295	-100.0%	-100.0%	-100.0%	-66.5%
DEC	10,669	10,574	21,243	272,954	-	-	-	84,295	-100.0%	-100.0%	-100.0%	-69.1%
	135,148	137,806			42,193	42,102						

# HAVRE

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	185	191	376	376	208	238	446	446	12.4%	24.6%	18.6%	18.6%
FEB	134	126	260	636	212	204	416	862	58.2%	61.9%	60.0%	35.5%
MAR	219	207	426	1,062	227	240	467	1,329	3.7%	15.9%	9.6%	25.1%
APR	249	251	500	1,562	223	210	433	1,762	-10.4%	-16.3%	-13.4%	12.8%
MAY	257	242	499	2,061	-	-	-	1,762	-100.0%	-100.0%	-100.0%	-14.5%
JUN	290	265	555	2,616	-	-	-	1,762	-100.0%	-100.0%	-100.0%	-32.6%
JUL	289	280	569	3,185	-	-	-	1,762	-100.0%	-100.0%	-100.0%	-44.7%
AUG	291	281	572	3,757	-	-	-	1,762	-100.0%	-100.0%	-100.0%	-53.1%
SEP	261	248	509	4,266	-	-	-	1,762	-100.0%	-100.0%	-100.0%	-58.7%
OCT	269	267	536	4,802	-	-	-	1,762	-100.0%	-100.0%	-100.0%	-63.3%
NOV	241	255	496	5,298	-	-	-	1,762	-100.0%	-100.0%	-100.0%	-66.7%
DEC	256	246	502	5,800	-	-	-	1,762	-100.0%	-100.0%	-100.0%	-69.6%
	2,941	2,859			870	892						

## HELENA

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	3,004	3,005	6,009	6,009	6,258	6,378	12,636	12,636	108.3%	112.2%	110.3%	110.3%
FEB	2,967	2,894	5,861	11,870	6,331	6,172	12,503	25,139	113.4%	113.3%	113.3%	111.8%
MAR	3,816	3,380	7,196	19,066	6,839	6,497	13,336	38,475	79.2%	92.2%	85.3%	101.8%
APR	4,712	5,100	9,812	28,878	7,263	7,537	14,800	53,275	54.1%	47.8%	50.8%	84.5%
MAY	6,180	6,243	12,423	41,301	-	-	-	53,275	-100.0%	-100.0%	-100.0%	29.0%
JUN	4,672	5,118	9,790	51,091	-	-	-	53,275	-100.0%	-100.0%	-100.0%	4.3%
JUL	8,093	8,258	16,351	67,442	-	-	-	53,275	-100.0%	-100.0%	-100.0%	-21.0%
AUG	8,113	7,597	15,710	83,152	-	-	-	53,275	-100.0%	-100.0%	-100.0%	-35.9%
SEP	7,199	6,890	14,089	97,241	-	-	-	53,275	-100.0%	-100.0%	-100.0%	-45.2%
OCT	7,467	7,143	14,610	111,851	-	-	-	53,275	-100.0%	-100.0%	-100.0%	-52.4%
NOV	7,474	7,525	14,999	126,850	-	-	-	53,275	-100.0%	-100.0%	-100.0%	-58.0%
DEC	7,307	7,428	14,735	141,585	-	-	-	53,275	-100.0%	-100.0%	-100.0%	-62.4%
	71,004	70,581			26,691	26,584						

## KALISPELL

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	17,463	15,166	32,629	32,629	25,722	23,539	49,261	49,261	47.3%	55.2%	51.0%	51.0%
FEB	18,084	18,110	36,194	68,823	25,431	25,124	50,555	99,816	40.6%	38.7%	39.7%	45.0%
MAR	22,040	22,921	44,961	113,784	30,038	28,634	58,672	158,488	36.3%	24.9%	30.5%	39.3%
APR	17,023	17,235	34,258	148,042	21,855	21,981	43,836	202,324	28.4%	27.5%	28.0%	36.7%
MAY	26,158	26,836	52,994	201,036	-	-	-	202,324	-100.0%	-100.0%	-100.0%	0.6%
JUN	49,552	53,874	103,426	304,462	-	-	-	202,324	-100.0%	-100.0%	-100.0%	-33.5%
JUL	72,683	72,208	144,891	449,353	-	-	-	202,324	-100.0%	-100.0%	-100.0%	-55.0%
AUG	69,976	62,835	132,811	582,164	-	-	-	202,324	-100.0%	-100.0%	-100.0%	-65.2%
SEP	46,752	45,311	92,063	674,227	-	-	-	202,324	-100.0%	-100.0%	-100.0%	-70.0%
OCT	30,842	27,674	58,516	732,743	-	-	-	202,324	-100.0%	-100.0%	-100.0%	-72.4%
NOV	22,328	21,946	44,274	777,017	-	-	-	202,324	-100.0%	-100.0%	-100.0%	-74.0%
DEC	23,323	25,756	49,079	826,096	-	-	-	202,324	-100.0%	-100.0%	-100.0%	-75.5%
	416,224	409,872			103,046	99,278						

## MISSOULA

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	14,156	12,560	26,716	26,716	25,015	23,736	48,751	48,751	76.7%	89.0%	82.5%	82.5%
FEB	13,483	13,373	26,856	53,572	24,499	24,083	48,582	97,333	81.7%	80.1%	80.9%	81.7%
MAR	21,642	21,029	42,671	96,243	30,526	29,743	60,269	157,602	41.0%	41.4%	41.2%	63.8%
APR	22,460	22,895	45,355	141,598	28,138	28,540	56,678	214,280	25.3%	24.7%	25.0%	51.3%
MAY	30,966	31,902	62,868	204,466	-	-	-	214,280	-100.0%	-100.0%	-100.0%	4.8%
JUN	44,458	47,154	91,612	296,078	-	-	-	214,280	-100.0%	-100.0%	-100.0%	-27.6%
JUL	56,566	56,142	112,708	408,786	-	-	-	214,280	-100.0%	-100.0%	-100.0%	-47.6%
AUG	51,385	47,400	98,785	507,571	-	-	-	214,280	-100.0%	-100.0%	-100.0%	-57.8%
SEP	40,190	38,773	78,963	586,534	-	-	-	214,280	-100.0%	-100.0%	-100.0%	-63.5%
OCT	32,330	30,734	63,064	649,598	-	-	-	214,280	-100.0%	-100.0%	-100.0%	-67.0%
NOV	27,712	27,325	55,037	704,635	-	-	-	214,280	-100.0%	-100.0%	-100.0%	-69.6%
DEC	30,470	30,949	61,419	766,054	-	-	-	214,280	-100.0%	-100.0%	-100.0%	-72.0%
	385,818	380,236			108,178	106,102						

## SIDNEY

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	583	585	1,168	1,168	533	576	1,109	1,109	-8.6%	-1.5%	-5.1%	-5.1%
FEB	443	426	869	2,037	563	538	1,101	2,210	27.1%	26.3%	26.7%	8.5%
MAR	691	641	1,332	3,369	626	596	1,222	3,432	-9.4%	-7.0%	-8.3%	1.9%
APR	694	713	1,407	4,776	430	375	805	4,237	-38.0%	-47.4%	-42.8%	-11.3%
MAY	767	763	1,530	6,306	-	-	-	4,237	-100.0%	-100.0%	-100.0%	-32.8%
JUN	740	753	1,493	7,799	-	-	-	4,237	-100.0%	-100.0%	-100.0%	-45.7%
JUL	762	807	1,569	9,368	-	-	-	4,237	-100.0%	-100.0%	-100.0%	-54.8%
AUG	768	763	1,531	10,899	-	-	-	4,237	-100.0%	-100.0%	-100.0%	-61.1%
SEP	680	647	1,327	12,226	-	-	-	4,237	-100.0%	-100.0%	-100.0%	-65.3%
OCT	715	685	1,400	13,626	-	-	-	4,237	-100.0%	-100.0%	-100.0%	-68.9%
NOV	648	673	1,321	14,947	-	-	-	4,237	-100.0%	-100.0%	-100.0%	-71.7%
DEC	647	605	1,252	16,199	-	-	-	4,237	-100.0%	-100.0%	-100.0%	-73.8%
	8,138	8,061			2,152	2,085						

# WOLF POINT

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	254	238	492	492	209	190	399	399	-17.7%	-20.2%	-18.9%	-18.9%
FEB	158	145	303	795	240	251	491	890	51.9%	73.1%	62.0%	11.9%
MAR	275	232	507	1,302	250	226	476	1,366	-9.1%	-2.6%	-6.1%	4.9%
APR	296	274	570	1,872	143	131	274	1,640	-51.7%	-52.2%	-51.9%	-12.4%
MAY	305	304	609	2,481	-	-	-	1,640	-100.0%	-100.0%	-100.0%	-33.9%
JUN	323	300	623	3,104	-	-	-	1,640	-100.0%	-100.0%	-100.0%	-47.2%
JUL	332	312	644	3,748	-	-	-	1,640	-100.0%	-100.0%	-100.0%	-56.2%
AUG	309	289	598	4,346	-	-	-	1,640	-100.0%	-100.0%	-100.0%	-62.3%
SEP	267	252	519	4,865	-	-	-	1,640	-100.0%	-100.0%	-100.0%	-66.3%
OCT	280	255	535	5,400	-	-	-	1,640	-100.0%	-100.0%	-100.0%	-69.6%
NOV	290	262	552	5,952	-	-	-	1,640	-100.0%	-100.0%	-100.0%	-72.4%
DEC	260	217	477	6,429	-	-	-	1,640	-100.0%	-100.0%	-100.0%	-74.5%
	3,349	3,080			842	798						

# \* YELLOWSTONE

	2021 Passengers				2022 Passengers				% 2021 VS 2022			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN		-										
FEB												
MAR												
APR												
MAY	745	992	1,737	1,737	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
JUN	2,597	2,563	5,160	6,897	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
JUL	3,277	3,249	6,526	13,423	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
AUG	3,276	3,086	6,362	19,785	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
SEP	2,763	2,520	5,283	25,068	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
OCT	485	378	863	25,931	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
NOV												
DEC												
	13,143	12,788			-	-						

\* The Yellowstone Airport is a seasonal airport.

\*2021 season operating May 6, 2021 through October 15, 2021.

\*2022 season operating May 2022 through October 2022.