

Missoula County Airport Authority Regular Board Meeting

DATE: Tuesday, May 30, 2023
TIME: 1:30 p.m.
PLACE: Johnson Bell Board Room – Airport Terminal

PLEASE NOTE: This meeting will be in a hybrid format.

Members of the public can call in and connect digitally to the meeting using the information below and will have the opportunity to comment prior to any vote of the Board as well as on any item not before the Board at the beginning of the meeting.

Members of the public can submit comments by email to: lfagan@flymissoula.com.

Documents will be available on the airport's website, www.flymissoula.com, by 9 a.m. on the meeting date. Members of the public can view the meeting and documents by joining the meeting from their computer, tablet or smartphone at:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 294 727 509 859

Passcode: HBYRUz

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Or call in (audio only)

[+1 332-249-0710,885266763#](tel:+13322490710885266763) United States, New York City

Phone Conference ID: 885 266 763#

- Chair to call the meeting to order.
 - Advise the Public the meeting is being recorded.
 - Seating of Alternate Commissioner if needed.
 - Approval of the Agenda.
- Public Comment.
- Review and approve the minutes of the Regular Board meeting dated April 25, 2023.
- Approval of Claims for Payment – Will Parnell
- Financial Report – Will Parnell
- Director's Report – Brian Ellestad
- Legal Report – Lynn Fagan
- Committee Updates –
 - Business Development Committee: No Activity
 - Contract and Lease Committee: No Activity
 - Executive Committee: Met May 30, 2023
 - Facility and Operations Committee: No Activity
 - Finance Committee: Met April 25, 2023 – Minutes attached
 - General Aviation Committee: No Activity
 - Legislative Committee: No Activity
 - Marketing Committee: No Activity

Unfinished Business

- Award of Audit Request for Proposals – Will Parnell

New Business

- MCAA Resolution No. 2023-02 Setting Ground Rent for Aviation Leases – Lynn Fagan
- MCAA Organizational Chart – Lynn Fagan
- Fiscal Year 2024 Budget – Will Parnell
- MCAA Resolution No. 2023-03 – Authorizing Filing Application to Impose Passenger Facility Charges – Teri Norcross/Will Parnell
- Amendment to International Association of Firefighters Agreement – Lynn Fagan
- Assignment of Avis On-Airport Rental Car Concession and Lease Agreement – Lynn Fagan
- East Terminal Ramp Expansion – Brian Ellestad
- MCAA Resolution No. 2023-04 – Resolution Authorizing the Waiving of Fees for Air Carriers for New Markets – Brian Ellestad
- Extension to Professional Services Agreement with Quotient Group – Brian Ellestad
- Award of IT Services Request for Proposals – Lynn Fagan
- Pre-approval for Airport Director to accept FAA grants MSO-NMG-3-30-0056-083-2023, MSO-NMG-3-30-0056-084-2023, and MSO-NMG-3-30-0056-085-2023

Information/Discussion Item(s)

June Board Meeting – Tuesday, June 27, 2023, 1:30 p.m.