

Missoula County Airport Authority Regular Board Meeting

DATE: Tuesday, August 29, 2023
TIME: 1:30 p.m.
PLACE: Johnson Bell Board Room – Airport Terminal

PLEASE NOTE: This meeting will be in a hybrid format.

Members of the public can call in and connect digitally to the meeting using the information below and will have the opportunity to comment prior to any vote of the Board as well as on any item not before the Board at the beginning of the meeting.

Members of the public can submit comments by email to: lfagan@flymissoula.com.

Documents will be available on the airport's website, www.flymissoula.com, by 9 a.m. on the meeting date. Members of the public can view the meeting and documents by joining the meeting from their computer, tablet or smartphone at:

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 266 456 298 882

Passcode: JtfCxe

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- Chair to call the meeting to order.
 - Advise the Public the meeting is being recorded.
 - Seating of Alternate Commissioner if needed.
 - Approval of the Agenda.
- Public Comment.
- Review and approve the minutes of the Regular Board meeting dated July 25, 2023.
- Approval of Claims for Payment – Will Parnell
- Financial Report – Will Parnell
- Director's Report – Brian Ellestad
- Legal Report – Lynn Fagan
- Committee Updates –
 - Business Development Committee: No Activity
 - Contract and Lease Committee: No Activity
 - Executive Committee: Met August 29, 2023
 - Facility and Operations Committee: Met July 25, 2023
 - Finance Committee: No Activity
 - General Aviation Committee: No Activity

Legislative Committee: No Activity
Marketing Committee: No Activity

Presentation by MossAdams on Fiscal Year 2023 Audit process and procedures

Unfinished Business

- Contract with AirBadge – Lynn Fagan
- Martel Contract Amendment No. 25.1 – Adding electrical to MSO Parking Expansion and Service Access Road Modifications

New Business

- Award of Bid/Service Contract to Miller Roofing, Inc. for Forest Service Hangar Roof Overlay – Lynn Fagan/Thad Williams
- MCAA Resolution No. 24-01 Trespass on Airport – Justin Shaffer
- Award of Accounts Payable, Accounts Receivable, and Credit Card Expense digitization and automation to Bill.com – Will Parnell
- Upgrade to Security Server – Tim Damrow

Information/Discussion Item(s)

September Board Meeting – Tuesday, September 26, 2023, 1:30 p.m.