

Missoula County Airport Authority Regular Board Meeting

DATE: Tuesday, September 26, 2023
TIME: 1:30 p.m.
PLACE: Johnson Bell Board Room – Airport Terminal

PLEASE NOTE: This meeting will be in a hybrid format.

Members of the public can call in and connect digitally to the meeting using the information below and will have the opportunity to comment prior to any vote of the Board as well as on any item not before the Board at the beginning of the meeting.

Members of the public can submit comments by email to: lfagan@flymissoula.com.

Documents will be available on the airport's website, www.flymissoula.com, by 9 a.m. on the meeting date. Members of the public can view the meeting and documents by joining the meeting from their computer, tablet or smartphone at:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 266 456 298 882

Passcode: JtfCxe

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 332-249-0710,857565796#](tel:+13322490710857565796#) United States, New York City

Phone Conference ID: 857 565 796#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

- Chair to call the meeting to order.
 - Advise the Public the meeting is being recorded.
 - Seating of Alternate Commissioner if needed.
 - Approval of the Agenda.
- Public Comment.
- Review and approve the minutes of the Regular Board meeting dated August 29, 2023. **Pg 3**
- Approval of Claims for Payment – Will Parnell **Pg 11**
- Financial Report – Will Parnell **Pg 13**
- Director's Report – Brian Ellestad **Pg 24**
- Legal Report – Lynn Fagan
- Committee Updates –
 - Business Development Committee: No Activity
 - Contract and Lease Committee: No Activity
 - Executive Committee: Met September 26, 2023
 - Facility and Operations Committee: Met August 29, 2023
 - Finance Committee: No Activity
 - General Aviation Committee: No Activity

Legislative Committee: No Activity
Marketing Committee: No Activity

Unfinished Business

- Allegiant – Agreement for Deicing Services – Tim Damrow **Pg 26**

New Business

- Airport Capital Improvement Plan (FY24-FY29) – Brian Ellestad **Pg 32**
- Airport Director Performance Review – Larry Anderson

Information/Discussion Item(s)

October Board Meeting – Tuesday, October 31, 2023, 1:30 p.m.

Reception for Teri Norcross retirement immediately following meeting.

MISSOULA COUNTY AIRPORT AUTHORITY
Regular Board Meeting
August 29, 2023
1:30 pm, Johnson Bell Conference Room

THOSE PRESENT

BOARD:

Chair Larry Anderson
Vice Chair Winton Kemmis
Secretary/Treasurer Deb Poteet
Commissioner Jeff Roth
Commissioner Adriane Beck (Call In)
Commissioner Shane Stack
Commissioner Matthew Doucette (Call In)
Alternate Commissioner Pat Boyle
Alternate Commissioner David Bell (Call In)
Honorary Commissioner Jack Meyer

STAFF:

Director Brian Ellestad
Deputy Director Tim Damrow
Director of Finance and Administration Will Parnell
Administrative Manager Lynn Fagan
Ground Handling Manager Andrew Bailey
Airfield Manager Nate Cole
Facilities Manager Thad Williams
Public Safety Chief Justin Shaffer
Compliance Officer Jesse Johnson
IT Specialist Dylan O'Leary
Human Resources Generalist Nikki Munro
Accounting Clerk Brianna Brewer
Ground Handling Compliance Coordinator Vanessa Kolberg
Public Safety Officer Dyhlan Jodsaas

OTHERS:

Gary Matson, Runway 25 Hangars
Shaun Shea, Morrison-Maierle
Ashley Osten, Moss Adams

Chair Larry Anderson called the meeting to order and advised everyone that the meeting was being recorded.

Administrative Manager Lynn Fagan performed a roll call of Board members, staff members, and members of the public.

Chair Larry Anderson noted that an Alternate Commissioner needed to be seated.

Motion: Commissioner Jeff Roth moved to seat Alternate Commissioner Pat Boyle.

Second: Vice Chair Winton Kemmis

Vote: Motion Passed Unanimously

AGENDA

Motion: Secretary/Treasurer Deb Poteet moved to approve the agenda as presented.

Second: Commissioner Jeff Roth

Vote: Motion Passed Unanimously

PUBLIC COMMENT PERIOD

Chair Larry Anderson asked if there was any public comment on items not on the Board's agenda. Gary Matson thanked Airport staff for another successful General Aviation barbeque.

MINUTES

Chair Larry Anderson asked if anyone had questions, edits, or public comments regarding the minutes for the Regular Board Meeting dated July 25, 2023. Vice Chair Winton Kemmis noted that there was a typo on page 5 of the minutes and asked that it be corrected. Administrative Manager Lynn Fagan stated she would correct the error before the minutes were published to the website.

Motion: Vice Chair Winton Kemmis moved to approve the minutes of Regular Board Meeting dated June 27, 2023, with the noted correction.

Second: Secretary/Treasurer Deb Poteet

Vote: Motion Passed Unanimously

CLAIMS FOR PAYMENT

Director of Finance and Administration Will Parnell told the Board that June project expenses of \$1,562,578 were paid on July 24, 2023. 77% of those project expenses were submitted to the FAA for reimbursement. July project expenses totaling \$4,438,738 will be paid in the next few days. Of those expenses, 84% were submitted to the FAA for reimbursement. Will also called out several large checks that were related to insurance costs, Pruyn property remediation, and purchase of equipment.

Chair Larry Anderson asked if there were any Board questions or public comments regarding the Claims for Payment. Commissioner Jeff Roth thanked Will for pointing out the large checks. There were no other questions or comments.

Motion: Vice Chair Winton Kemmis moved to approve the Claims for Payment

Second: Commissioner Jeff Roth

Vote: Motion Passed Unanimously

FINANCIAL REPORT

Director of Finance and Administration Will Parnell noted that the turnover ratio for accounts receivable for July 2023 was approximately 99%. Accounts receivable over 90 days is less than 1%.

Will explained that there are new accounts on the balance sheet related to Governmental Accounting Standard Board (or GASB) 96. GASB 96 provides for improved financial reporting related to Subscription-Based Information Technology Arrangements. This impacts the airport because the airport does enter subscription-based information technology arrangements. For example, the airport uses a common use passenger processing service called Amadeus. For the services provided by Amadeus, the airport paid an implementation fee and annual subscription service. Before GASB 96, the airport would have capitalized the implementation cost, depreciated the asset, and recorded the annual subscription as an expense. After implementing GASB 96, instead of recording a capital asset, we record a subscription asset, a subscription liability and amortize over the term. Bottom line with GASB 96, similar to GASB 87, the net impact to the Airports P&L is immaterial. There will be some additional notes related to GASB 96 in the audited financial statements that will be helpful to understand the full impact. Lastly, not to make matters more confusing, the GASB 96 subscription asset recorded in July is unadjusted, so that number will change to reflect actual once we obtain some items from our vendors.

Regarding the profit and loss, or the other similar schedules, Will noted that revenues and expenses are currently 11% and 6% of the annual operating budget, respectively. Will also pointed out that, looking at the statement of cash flow, the airport had positive cash flow from operating, noncapital financing, investing activities and negative cash flows from capital and related financing activities.

From the long-term debt disclosure, Will noted that outstanding principle as of July 31, 2023, is \$21,209,709. The airport did not draw money from the notes in July. Principal and interest is due the 1st day of each quarter – the next estimated principal and interest payment is due on October 1, 2023, in the amount of &337,498.

Chair Larry Anderson asked if there were any Board questions or public comments regarding the Financial Report. Honorary Commissioner Jack Meyer asked if the interest rate for the terminal project loan has been affected by the Federal Reserve's recent rate increases. Will responded that it has not; staff who negotiated the loan did a great job in that the rate is fixed at 3.5% for the duration of the loan.

Motion: Vice Chair Winton Kemmis moved to approve the Financial Report as presented.

Second: Commissioner Shane Stack

Vote: Motion Passed Unanimously

DIRECTOR'S REPORT

Airport Director Brian Ellestad reported that the airport saw a 25% increase in passengers in July over last year. Brian also stated that he had met with congressional staff from both John Tester's office and Steve Daines' office. As the federal fiscal year comes to a close on September 30th, congressional staff expected there would be continuing resolutions to fund the federal government before a FY24 budget is passed.

Brian then reminded the Board that there will be an air service conference in Missoula in early October. He has confirmed ten airlines will be represented by 12 or so individuals. Brian will send out an email to the Board regarding opportunities for the Board members to interact with airline representatives.

Ground Handling Manager Andrew Bailey shared with the Board that his staff has received the 2023 Quarter 2 Customer Service Cup award from American Airlines. This award recognizes his staff for their operational excellence, strong safety record and superior customer service. Andrew's contact at American noted that this is the first time she's aware of that this award has been given to a vendor. The Ground Handling team had 60 more departures than the previous quarter and performed with no cancellations, zero station caused delays and exceeded American's goals for flight turn times and departure metrics. The staff also won the Summer Performance Contest for Allegiant. The contest metrics were based on on-time performance, number of mishandled bags, airport revenue, safety, and training compliance. In recognition of this, Allegiant provided the staff with Amazon gift cards totaling \$4,750.00.

Nikki Munro, newly hired HR Generalist, introduced herself to the Board.

Deputy Director Tim Damrow gave a construction update, noting that vertical construction on Phase 2 of the terminal project is underway, with structural steel being installed. The laydown yard/parking expansion is still underway and experiencing some delays due to weather. The deice ramp expansion is also progressing. They began paving and expect to have that completed in the next few days.

LEGAL REPORT

Administrative Manager Lynn Fagan explained that she had sent out questionnaires to airport tenants related to Airport Director Brian Ellestad's performance over the last year. As these questionnaires are returned, Lynn will forward them to Board members to assist in Brian's annual review.

Lynn then reported that Faber's minimum annual guarantee (MAG) for the food and beverage concession increased from \$300,000 for FY23 to \$493,000 for FY24. The MAG for FY24 is calculated at 85% of the rent paid in FY23.

Chair Larry Anderson asked if there were any Board questions or public comments regarding the Legal Report. There were none.

COMMITTEE UPDATES

Executive Committee: Met August 29, 2023, to review the Board agenda.
Finance Committee: No Activity
Business Development: No Activity
Contract & Lease Committee: No Activity
Facility & Operations Committee: Met August 29, 2023, for a Master Plan update.
Marketing Committee: No Activity
General Aviation Committee: No Activity
Legislative Committee: No Activity

Presentation by MossAdams on Fiscal Year 2023 Audit process and procedures.

Ashley Osten from MossAdams presented information to the Board regarding the FY2023 audit. Ashley explained the auditor's responsibilities regarding required communications with the Board and performance of the audit. Ashley then explained the audit process. Her team will first review internal controls, including testing of key controls and information technology; they will then perform analytical analysis of revenue and expenses with a focus on trends, comparisons and expectations; substantive procedures include confirming account balances, examining objective

evidence and representations from attorneys and management. Ashley stated that they expect to conduct the field work for the audit through September and present the audit results to the Board before December 31st.

UNFINISHED BUSINESS

Contract with AirBadge

Administrative Manager Lynn Fagan explained that the Board approved the award of the Badging RFP to AirBadge at the June 2023 meeting. Staff has completed negotiations and presents the following contract documents:

- Agreement for Services;
- Required Federal Contract Provisions (FAA grant requirement);
- RFP for Badging Services (included in contract by reference);
- AirBadge proposal (included in contract by reference);
- AirBadge Terms of Service.

The effective date for the contract is February 1, 2024. It will take AirBadge some time to implement the new software. Additionally, this will provide some overlap time with our current system. The contract is for five years. AirBadge's original bid was for a three year contract but during negotiations they agreed to hold the same price for five years.

Chair Larry Anderson asked if there were any further Board questions or public comments. There were none.

Motion: Commissioner Jeff Roth moved to authorize staff to execute the contract with AirBadge as presented.

Second: Vice Chair Winton Kemmis

Vote: Motion Passed Unanimously

Martel Contract Amendment No. 25.1 – Adding electrical to MSO Parking Expansion and Service Access Road Modifications

Airport Director Brian Ellestad explained that this amendment is for the installation of the electrical components of the Laydown Yard and Fuel Truck Service Road project. This project was started when the Master Plan process was just beginning. As a result of that planning, additional site lighting, security cameras and future connections have been added to this project. Those components have been designed for expandability in the future in order to function as part of the immediate and long-term parking solutions for the Airport.

The electrical bidding package was priced with existing subcontractors associated with the East Concourse and Laydown Yard projects. The pricing set was reviewed and vetted by Martel Construction, Morrison-Maierle and Airport Staff to evaluate potential cost savings measures in preparation of the Guaranteed Maximum Price amendment. As a result of the electrical bid proposal, Martel Construction is proposing an increase to the GMP in the amount of \$361,090.00. This brings the total GMP for this project to an amount of \$2,486,379.50

Brian noted that staff is proposing to fund this project through the terminal project loan.

Chair Larry Anderson asked if there will be a safe way for passengers to get in and out of the new parking area. Brian responded that there will be separate access routes for passengers, Martel and the fuel road.

Larry asked if there were any further Board questions or public comments. There were none.

Motion: Vice Chair Winton Kemmis moved to accept the additive change order to increase the Guaranteed Maximum Price from Martel Construction in the amount of \$361,090 to Martel Contract Amendment #25.

Second: Secretary/Treasurer Deb Poteet

Vote: Motion Passed Unanimously

Award of Bid/Service Contract to Miller Roofing, Inc. for Forest Service Hangar Roof Overlay
Facilities Manager Thad Williams explained that every year staff spends time and material reattaching the metal roof on the Forest Service hangar back to the structure to eliminate roof leaks at the hanger. These leaks come from the expansion and contraction of the metal roof and the uplifting effects from the wind as it puts pressure on the bottom side of the roof structure when the large hanger door is open. The effects from the above conditions have created large holes and tears at the fastener locations thus creating roof leaks inside the hanger. We would like to install a 20-year, 60 mil Thermoplastic Polyolefin Self-Adhered Membrane (TPO) roof overlay on the hanger to stop any more damage to the structure and aircraft below.

Chair Larry Anderson asked about the timing of the work. Thad noted that they have until June 2024 to complete the work, but that Miller Roofing is hoping to get the materials and complete the work in October.

Larry asked if there were any further Board questions or public comments. There were none.

Motion: Secretary/Treasurer Deb Poteet moved to award the contract to install a 60 mil TPO overlay with a 20-year warranty on the Forest Service Hangar to Miller Roofing Inc. in the amount of \$233,730.

Second: Commissioner Shane Stack

Vote: Motion Passed Unanimously

MCAA Resolution No. 24-01 Trespass on Airport

Administrative Manager Lynn Fagan stated that the Airport has experienced an increase in the unhoused population in the terminal building and on airport property, similar to other sites around the City and County. In combination with increased volumes of passengers, individuals who do not have business at the airport pose a safety and security risk. In response, the public safety department requested they be granted authority to remove individuals who are simply loitering on airport property. This Resolution provides the officers with authority to remove individuals who do not have legitimate airport business if they do not comply with verbal requests to do so.

Lynn explained that she removed the reference to criminal prosecution in the Resolution. Lynn reviewed the case law from the 9th Circuit and stated her legal opinion is that the Resolution does not violate the 8th Amendment's prohibition against cruel and unusual punishment.

Chair Larry Anderson asked if there were any Board questions or public comments. Commissioner Jeff Roth asked how many instances of unhoused individuals occur. Public Safety Officer Dyhlan Jodsaas responded that it is a daily issue, especially in the summer months. Honorary Commissioner Jack Meyer asked Dyhlan how they handle these situations. Dyhlan responded that they ask individuals if they are flying out, talk with the individuals and, if they are not flying out or here on other business, they ask them to leave. It is becoming a bigger problem now. Dyhlan also stated that almost always they agree to leave airport property. The officer will inform the individual when the next bus arrives. Discussion ensued regarding how officers respond to mental health issues and if the airport is treated as a public facility. Lynn explained that the courts grant government entities more discretion when they are acting as a proprietor rather than as lawmakers.

Motion: Secretary/Treasurer Deb Poteet moved to approve MCAA Resolution No. 2024-01 Resolution Regarding Trespass on Airport Property.

Second: Commissioner Jeff Roth

Vote: Motion Passed Unanimously

NEW BUSINESS

Award of Accounts Payable, Accounts Receivable, and Credit Card Expense digitization and automation to Bill.com

Director of Finance and Administration Will Parnell explained that MCAA has traditionally utilized manual, paper-dependent accounting procedures to achieve necessary control objectives. Manual, paper-dependent procedures require significant time, effort, and physical storage. In the past few years, a substantial part of the required time and effort was spread between four administrative staff. Currently, that time and effort is spread between three administrative staff. To maintain current staffing levels, reduce physical storage needs and save time and effort for those assigned to perform manual accounting procedures, the staff researched various accounting automation vendors. The staff evaluated the various accounting automation vendors based on quality, products, and pricing. Staff determined that Bill is the most advantageous to MCAA.

Chair Larry Anderson asked if Board members had any questions or public comments. There were none.

Motion: Vice Chair Winton Kemmis moved to authorize staff to accept the agreement from Bill for digitization and automation of accounts payable, accounts receivable, and credit card expenses.

Second: Commissioner Shane Stack

Vote: Motion Passed Unanimously

Upgrade to Security Server

Deputy Director Tim Damrow told the Board that as part of the airport's access control and security system, the airport has a total of seven (7) servers that manage and provide storage for our 250+ security cameras. During the commissioning of the South Concourse, five (5) of these servers were replaced with new hardware that would be compatible with the new cameras that were

installed as part of the project. The remaining two (2) servers, originally purchased in 2011, are well beyond their recommended useful life of 5-8 years. These servers were not replaced as part of this project as they reside in a different facility and serve a different set of cameras.

After the recent TSA Cybersecurity mandate, the airport contracted with and underwent an extensive cybersecurity audit to help guide compliance with the amendment. This audit identified several areas/issues that will need to be remedied, the first, and most critical is the upgrade of our remaining two (2) camera servers. Replacing these servers to match our other existing servers will allow us to bring these machines up to date with the latest software and security updates. Finally, the newer servers will increase our video storage/retention capabilities and access the newest features to utilize the system to its fullest potential. MSO worked with our systems integrator, Integrated Security Solutions, to obtain a quote for the servers and installation. Staff have a budget available for maintenance of our system, but this replacement will exceed the amount available.

Chair Larry Anderson asked if Board members had any questions or public comments. There were none.

Motion: Commissioner Shane Stack moved to accept the quote from Integrated Security Solutions for 2 replacement camera servers in the amount of \$33,314.75.

Second: Vice Chair Winton Kemmis

Vote: Motion Passed Unanimously

Discussion Items

Chair Larry Anderson noted that there will be a Facilities and Operations Committee meeting following the Board meeting regarding a Master Plan update.

Chair Larry Anderson noted that the next Board meeting will be in the same hybrid format on August 29th at 1:30 p.m.

Meeting Adjourned.

Missoula County Airport Authority
Check Register
General Checking Account

Check	Vendor Name	Description	Amount
49420	BILL OPERATIONS LLC	Prepaid Expense	\$ 11,817.90
49421	BLACKFOOT COMMUNICATIONS	Phone Charges	\$ 1,640.97
49422	CENTURYLINK	Phone Charges	\$ 704.48
49423	City of Missoula	Water Expense, Sewer Expense	\$ 10,894.03
49424	ENERGY WEST	Electricity/Gas Expense	\$ 2,313.35
49425	EXXONMOBIL	Petroleum Products Expense	\$ 250.02
49426	FAGAN, LYNN v	Travel Expense - airline ticket for MSO-DCA AAAE legal conference	\$ 716.40
49427	MORRISON-MAIERLE SYSTEMS	Contracted Maintenance - Cybersecurity assessment	\$ 8,000.00
49428	MSLA ELECTRIC COOP	Electricity/Gas Expense	\$ 989.70
49429	MURDOCHS	Tools/Equipment, Building General R&M, Uniform Expense, Petroleum Products Expense	\$ 254.95
49430	NORTHWESTERN ENERGY	Electricity/Gas Expense	\$ 37,162.16
49431	QUADIENT	Postage	\$ 209.85
49432	REPUBLIC SERVICES	Disposal Expense	\$ 5,497.24
49433	RISING FAST v	Custodial Services	\$ 37,750.00
49434	VERIZON	Phone Charges	\$ 1,038.56
49435	FIRST NATIONAL BANK	Bank Charges	\$ 31,695.31
49436	RUSSELL, KENT	Employee Training Expense - CDL-DOJ	\$ 100.00
49437	AAAE	Memberships, Job Postings - SRE Ad	\$ 300.00
49438	AILEVON PACIFIC AVIATION CONSULTING, LLC	Marketing	\$ 3,250.00
49439	AIR FILTER SUPERSTORE	Mechanical/Supplies, USFS Hangar R&M	\$ 5,054.67
49440	Amadeus	GASB 96 Subscription Asset(s)	\$ 129,662.37
49441	Arconas Corporation	East Concourse FFE	\$ 145,333.92
49442	ASCENT AVIATION	Snow & Ice Removal	\$ 13,143.12
49443	BITTERROOT CHAMBER	Meals & PR	\$ 425.00
49444	BROWN'S SEPTIC	Vehicle R&M, USFS Hangar R&M, Rent Car R&M, Building General R&M	\$ 5,300.00
49445	Connection	East Concourse FFE	\$ 34,514.98
49446	CREATIVE P & G, INC	Contracted Maintenance	\$ 269.00
49447	CULLIGAN	Office Supplies	\$ 133.50
49448	DSG (DAKOTA SUPPLY GROUP)	Rent Car R&M	\$ 97.07
49449	FIRST ARRIVING	Contracted Maintenance	\$ 658.33
49450	G.W., INC	Employee Training Expense	\$ 2,310.00
49451	GENESIS LAMP	Airfield Lighting R&M	\$ 328.36
49452	GREAT FLOORS	USFS Hangar R&M	\$ 912.00
49453	HIDAY, ALEX	Tools/Equipment	\$ 350.98
49454	HILLYARD INC	Custodial Supplies	\$ 4,861.36
49455	HOTSY	Rent Car R&M	\$ 122.40
49456	IRIS COMPANIES	Office Supplies	\$ 1,554.00
49457	JACOBSON, AMANDA	Misc Expense - Accidental purchase on visa card, reimbursed by Amanda, then refunded by bank, so now refunding	\$ 27.00
49458	JOHNSTONE SUPPLY	Amanda	\$ 750.00
49459	LES SCHWAB TIRE	Mechanical/Supplies	\$ 40.99
49460	LIFE-ASSIST INC	Vehicle R&M	\$ 2,459.06
49461	LUMACURVE	Safety Supplies/Equipment	\$ 17,158.40
49462	M-B COMPANIES, INC.	Airfield Lighting R&M	\$ 5,661.42
49463	MIDLAND IMPLEMENT	Construction In Progress - New loader	\$ 2,528.40
49464	MISSOULA PADDLEHEADS	Snow & Ice Removal	\$ 2,320.00
49465	MOSSADAMS	Meals & PR	\$ 8,000.00
49466	MOTOROLA SOLUTIONS INC	Accounting Expense	\$ 473.04
49467	MOUNTAIN SUPPLY	Communication R&M	\$ 273.55
49468	MSLA DOWNTOWN ASSOC	Rent Car R&M, Vehicle R&M, Mechanical/Supplies	\$ 601.00
49469	MSLA CVB TBID	Meals & PR	\$ 14,890.75
49470	MSLA TEXTILE, INC	Marketing	\$ 478.82
49471	MT ACE	Uniform Expense, Contracted Maintenance,	\$ 31.55
49472	MT LAW ENFORCEMENT	Tools/Equipment	\$ 400.00
49473	N/S CORPORATION	Employee Training Expense	\$ 179.88
49474	NAPA	Rent Car R&M	\$ 642.38
49475	NORTH RIDGE FIRE, LLC	Vehicle R&M, Mechanical/Supplies, Safety Supplies/Equipment	\$ 1,420.99
49476	PACIFIC STEEL	Safety Supplies/Equipment	\$ 645.00
49477	QUOTIENT GROUP	Airfield Maintenance	\$ 918.75
49478	RDO EQUIPMENT CO.	Marketing	\$ 541.86
49479	SAFETY-KLEEN	Vehicle R&M	\$ 4,475.17
49480	SAPPHIRE RESOURCE CONNECTIONS	Vehicle R&M, Equipment Rental	\$ 747.00
49481	SHERWIN WILLIAMS	EAP Fees	\$ 232.85
49482	SIX ROBBLEES	Building General R&M	\$ 58.86
49483	SPECTRUM WINDOW CLEANING	Vehicle R&M	\$ 1,860.00
49484	TEAR IT UP	Custodial Services	\$ 61.60
49485	TRI-ARC INC.	Office Supplies	\$ 61.16
49486	TRUCK PRO LLC	Tools/Equipment	\$ 132.63
49487	VW ICE INC	Vehicle R&M	\$ 500.00
49488	WESTERN STATES EQUIP	Office Supplies	\$ 104.72
49489	ELLESTAD	Vehicle R&M	\$ 71.00
49490	NORTHWEST INDUSTRIAL	Travel Expense	\$ 354.58
49491	WILLIAM PARNELL	Vehicle R&M, Disposal-Industrial	\$ 50.40
		Meals & PR	\$ 50.40
			\$ 568,768.79

**Missoula County Airport Authority
Claims For Payment**

Note

Per Airport policy, checks for prepaid invoices were mailed on Septmeber 15, 2023.
They are highlighted in the Check Register list for the General Checking Account

Credit Card Charges - by Expense Type (paid with check #49435)

19400 · Construction in Progress:19423 · Rent Cars Temp Facility	1,958.90
Legal Services	1,257.00
Communications R&M	6.00
Office Supplies	2,385.66
Postage	996.54
Computer Equipment Expense	215.95
Electricity/Gas Expense	24.09
Disposal Expense	481.56
Vehicle R&M	3,217.82
Tools/Equipment	76.46
Landscaping Expense	83.38
Jet Bridge R&M	1,319.18
Electric Maintenance	103.61
Mechanical/Supplies	200.65
Building General R&M	929.56
Rent Car R&M	381.00
Airfield Maintenance	500.00
Custodial Supplies	331.82
Uniform Expense	944.45
Employee Training Expense - Big Sky SHRM, Sightline, GSX23 Conference	5,030.00
Travel Expense - NAC Conference, GPI Disaster Drill, GSX23 Conference, Deice TTT Class for AA	3,487.06
Memberships	819.00
Safety Supplies/Equipment	186.93
Meals & PR	2,506.29
Marketing	3,955.40
Consultants Expense	324.00
Miscellaneous Expense	27.00
	\$ 31,749.31

Project Checking Account

Check Number	Vendor Name	Amount
--------------	-------------	--------

\$ -

Missoula County Airport Authority - Financial Report

For Period Ended: 8/31/23.

On the *Balance Sheet*:

- The quick ratio shows that liquid assets (Cash) are 1.52 times the level of current liabilities.
- During fiscal year 2023, the average duration of accounts receivable or the number of days it takes to collect them was 37.59 days. For the month ended August 31, 2023, the average duration of accounts receivable or the number of days it takes to collect them was 38.41 days.
- As of August 31, 2023, the percentage of assets financed by interest bearing liabilities is 14%.
- The month end debt balances totaled \$21,209,709.

On the *Profit and Loss reports*:

- Revenues are currently 24% of the annual operating revenue budget.
- Operating expenses are currently 15% of the annual operating budget.
- AIP funds in the amount of \$967,789 were recognized as revenue during the month of August.

On the *Cash Flow Report*:

- For the month ended August 31, 2023:
 - Net cash flows from operating activities were \$(61,969).
 - Net cash flows from capital and related financing activities were \$1,662,269.
 - Net cash flows from noncapital financing activities were \$320,200.
 - Net cash flows from investing activities were \$6,705.

Other Financial Information:

- Authority reserves are held in several local banks and in the STIP. Reserves are earning between 2% to 5.5%.

Missoula County Airport Authority
Balance Sheet Prev Year Comparison
As of August 31, 2023

	Aug 31, 23	Aug 31, 22
ASSETS		
Current Assets		
Checking/Savings		
10100 · Petty Cash	300.00	300.00
10500 · General Checking Acct	6,173,210.23	4,373,820.39
10511 · Project Checking Acct	5,000.00	5,000.00
10550 · USFS Account	290,110.19	50,004.52
10560 · Debt Service Account	90,267.08	330,005.44
10580 · CFC Account	321,479.99	470,023.20
10590 · STIP Terminal Reserve	24,027.45	23,023.18
10600 · STIP	767,010.53	734,952.09
10604 · Money Market Accounts	1,263,745.81	1,060,726.40
10700 · Payroll Checking	38,123.45	6,809.26
10710 · Flex - FIB	8,766.20	9,461.00
10750 · PFC Cash at US BANK	2,714,730.96	1,909,494.11
Total Checking/Savings	11,696,771.89	8,973,619.59
Accounts Receivable		
10800 · Accounts Receivable	1,572,343.73	885,958.74
10807 · A/R Advertising	38,160.00	12,498.00
10809 · A/R Ground Handling	234,228.17	154,501.10
10815 · Projects Receivable (non-fed)	53,263.10	0.00
10820 · Federal Grants Receivable (AIP)	2,875,992.12	0.00
Total Accounts Receivable	4,773,987.12	1,052,957.84
Other Current Assets		
10900 · AvSec Fingerprinting Account	1,886.25	1,129.25
11200 · Grants Receivable	65,328.55	762,891.30
11500 · Pre-Paid Expenses	130,751.23	63,548.44
11600 · Prepaid Insurance	189,592.50	158,479.16
11700 · Concession Contract Receivable	729,998.00	729,998.00
11810 · ST Lease Recble GASB 87	1,541,162.16	1,467,233.22
11820 · Interest Recble GASB 87	16,118.13	22,281.97
12000 · Undeposited Funds	4,823.78	3,031.90
26200 · Faber Loan	100,000.00	100,000.00
Total Other Current Assets	2,779,660.60	3,308,593.24
Total Current Assets	19,250,419.61	13,335,170.67
Fixed Assets		
13000 · Land	11,617,234.48	11,617,234.48
13100 · Land Improvements	16,368,644.98	16,207,466.15
13200 · Buildings- Terminal	69,001,525.97	66,372,135.84
13300 · Buildings- Ops & Fire	6,184,039.07	6,184,039.07
13450 · Buildings - Other	11,384,401.81	11,113,776.40
13500 · Runways/Taxiways/Apron	70,927,696.30	70,927,696.30
13600 · Lighting/ Security System	4,002,233.31	3,910,737.11
13700 · Sewage System	298,102.06	298,102.06
13900 · ATCT	6,513,529.80	6,513,529.80
14000 · Equipment	3,727,364.94	3,210,246.70
14100 · Furniture & Fixtures	1,591,801.03	1,549,109.70
14300 · Vehicles	7,690,936.96	7,365,291.64
14400 · Studies	1,925,406.96	1,925,406.96
14500 · Allowance for Depreciation	(96,413,725.26)	(88,440,676.09)
19400 · Construction in Progress	21,204,636.69	6,826,945.04
Total Fixed Assets	136,023,829.10	125,581,041.16
Other Assets		
11830 · LT Lease Recble GASB 87	2,327,192.18	3,868,344.34
11840 · A/R Retainage Long-Term	195,803.97	0.00
19610 · Deferred Pension Outflows		
19600 · Deferred PERS Pension Outflows	564,283.60	654,023.00
19601 · OPEB Deferred Outflows	109,748.00	109,748.00
Total 19610 · Deferred Pension Outflows	674,031.60	763,771.00
19700 · Concession Contract Recvble	0.00	735,064.00
19800 · LT Loan - Faber	783,635.22	883,376.46
19901 · GASB 96 Subscription Asset(s)	219,503.60	0.00
Total Other Assets	4,200,166.57	6,250,555.80
TOTAL ASSETS	159,474,415.28	145,166,767.63

Missoula County Airport Authority
Balance Sheet Prev Year Comparison
As of August 31, 2023

	Aug 31, 23	Aug 31, 22
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
20500 · Accounts Payable	459,913.47	93,833.18
20505 · Accounts Payable- Projects	5,976,790.18	2,398,970.12
Total Accounts Payable	6,436,703.65	2,492,803.30
Other Current Liabilities		
20800 · Current Portion of L/T Debt	535,905.68	612,909.53
20805 · GASB 96 Short-term Subscription	20,856.12	0.00
20810 · GASB 96 Accrued Interest Liab.	5,343.14	0.00
21130 · Misc Deductions Payable	(184.32)	0.00
21300 · Valic Payable	(100.00)	(100.00)
21600 · Accrued Vacation/Sick Payable	533,644.81	504,674.62
21930 · FSB Notes Interest Payable	134,214.64	135,150.00
22140 · Advertising Deferred Revenue	25,000.00	25,000.00
24000 · Payroll Liabilities	(3,375.20)	(1,507.07)
Total Other Current Liabilities	1,251,304.87	1,276,127.08
Total Current Liabilities	7,688,008.52	3,768,930.38
Long Term Liabilities		
20502 · 2022 Note	2,575,279.74	2,085,500.00
25030 · 2019 Note A	15,316,800.00	14,578,150.00
25035 · 2019 Note B	3,317,629.36	3,711,455.02
25600 · Current Portion L/T Debt 2019B	(535,905.68)	(612,909.53)
25700 · Deferred Concession Contract	729,998.00	1,465,062.00
25805 · A/P Retainage Long-Term	722,568.23	0.00
25809 · GASB 96 Long-term Subscription	71,261.01	0.00
26010 · Pension Liability sum		
19900 · OPEB liability	146,148.00	146,148.00
26000 · PERS Pension Liability	3,533,992.00	2,659,824.66
Total 26010 · Pension Liability sum	3,680,140.00	2,805,972.66
26110 · Deferred Pension Inflows		
26100 · Deferred PERS Pension Inflows	308,792.00	1,233,040.00
26101 · OPEB Deferred Inflows	57,855.00	57,855.00
Total 26110 · Deferred Pension Inflows	366,647.00	1,290,895.00
26300 · Dererred Lease Inflow GASB 87	3,616,418.14	5,108,476.56
Total Long Term Liabilities	29,860,835.80	30,432,601.71
Total Liabilities	37,548,844.32	34,201,532.09
Equity		
29500 · Unreserved	92,904,579.34	93,855,160.66
29510 · Reserved	2,322,955.79	1,372,374.47
32000 · Retained Earnings	21,722,097.29	15,109,089.73
Net Income	4,975,938.54	628,610.68
Total Equity	121,925,570.96	110,965,235.54
TOTAL LIABILITIES & EQUITY	159,474,415.28	145,166,767.63

Missoula County Airport Authority
Profit & Loss Prev Year Comparison
August 2023

	Aug 23	Aug 22
Ordinary Income/Expense		
Income		
30100 · Signatory Landing Fees	69,933.27	72,795.99
30200 · Non Sig Landing Fees	31,896.94	11,185.81
30210 · Cargo Landing Fees	3,713.30	4,120.08
30300 · Non-Based Landing Fees	24,369.00	16,680.58
30400 · Signatory Rent	40,606.66	53,199.99
30420 · Non-Sig Use Fees	38,290.20	13,668.20
30430 · Signatory Use Fee	81,166.14	87,452.64
30507 · Advertising Income	17,188.00	17,213.00
30509 · Ground Handling	88,815.90	84,602.50
30600 · FBO Rentals	22,414.18	22,168.09
30800 · Fuel Flowage Fees	286.88	16,920.99
30900 · Fuel Farm Leases	369.12	358.57
31000 · Coffee Concession	1,117.70	1,218.48
31100 · Restaurant	18,866.77	16,764.47
31110 · Liquor Concessions	15,912.25	10,748.26
31300 · Rental Car %	407,957.05	361,046.00
31400 · Rent Car Rent	15,179.80	13,299.80
31900 · USFS Hangar Rent	20,787.24	20,728.14
32100 · Gift Shop Faber	38,610.13	80,998.66
32200 · Travel Agency	439.31	439.31
32400 · Parking Lot	264,942.54	343,159.53
32800 · Ag Land Leases	2,996.67	0.00
32900 · Non-Aeronautical Ground Rent	29,657.44	29,282.67
32910 · Aeronautical Ground Rent	7,512.19	6,983.96
33000 · Vending	2,929.20	2,625.23
33800 · Off Airport Rent Cars	5,101.86	9,871.51
34000 · Utilities Reimbursement	2,273.03	2,928.94
34200 · Miscellaneous Income	3,875.00	3,569.50
34300 · Ground Transport	29,222.02	35,128.46
85100 · Badging Fees Collected	2,600.00	1,205.00
Total Income	1,289,029.79	1,340,364.36
Gross Profit	1,289,029.79	1,340,364.36

Missoula County Airport Authority
Profit & Loss Prev Year Comparison
August 2023

	Aug 23	Aug 22
Expense		
40100 · Wages	315,653.14	274,161.82
40330 · Overtime Wages	2,850.87	3,060.64
40600 · Fringe Benefits Expense	114,072.00	99,444.31
40800 · Legal Services	1,257.00	103.00
41200 · Insurance Expense	18,959.25	18,998.92
41400 · Phone Charges	3,384.01	2,191.65
41800 · Communication R&M	1,619.04	443.00
42000 · Office Supplies	3,359.07	2,430.72
42100 · Computer Equipment Expense	3,472.16	1,107.27
42200 · Electricity/Gas Expense	38,417.74	12,164.96
42400 · Water Expense	6,968.88	7,670.42
42500 · Sewer Expense	3,925.15	6,551.50
42600 · Disposal Expense	761.56	3,477.52
42800 · Disposal-Industrial	(260.00)	(260.00)
43000 · Petroleum Products Expense	3,415.83	6,489.75
43400 · Vehicle R&M	5,712.56	9,984.26
43600 · Equipment Rental	611.92	0.00
43800 · Tools/Equipment	34,730.00	6,056.26
44000 · Landscaping Expense	122.38	363.03
44100 · Custodial Services	47,320.08	39,390.00
44200 · Contracted Maintenance	20,105.30	8,372.74
44302 · Jet Bridge R&M	1,319.18	1,351.49
44400 · Electric Maintenance	151.11	176.78
44600 · Plumbing Expense	0.00	339.81
44800 · Mechanical/Supplies	5,615.55	205.09
45000 · Building General R&M	3,411.51	659.90
45104 · Rent Car R&M	2,254.06	185.74
45106 · USFS Hangar R&M	3,164.74	0.00
45203 · Airfield Maintenance	3,828.37	10,957.44
45400 · Landside Maintenance	55,675.00	506.96
45600 · Airfield Lighting R&M	17,486.76	426.44
46000 · Custodial Supplies	7,768.81	6,791.08
46400 · Uniform Expense	3,577.33	1,859.59
46600 · Employee Training Expense	8,207.05	10,526.82
46800 · Travel Expense	8,354.04	4,896.35
47000 · Memberships	1,244.00	4,490.00
47200 · Safety Supplies/Equipment	2,413.04	473.86
47303 · Wildlife Mitigation	0.00	249.99
47400 · Meals & PR	4,826.29	2,447.00
47501 · Marketing	30,014.48	45,455.75
47600 · Consultants Expense	324.00	3,298.24
47605 · Landing Fee Commission Expense	4,873.80	2,502.09
47707 · Display Expenses	998.11	95.00
49100 · Fingerprint/STA Charges	(200.00)	663.50
80600 · Miscellaneous Expense	(177.00)	0.00
80611 · BANK Charges	131.13	113.91
Total Expense	791,719.30	600,874.60
Net Ordinary Income	497,310.49	739,489.76

Missoula County Airport Authority
Profit & Loss Prev Year Comparison
August 2023

	<u>Aug 23</u>	<u>Aug 22</u>
Other Income/Expense		
Other Income		
31500 · CFCs	150,904.00	140,100.00
70200 · Interest Income-Unrestricted	6,641.22	1,972.81
70400 · Project Restricted Interest	63.54	9.89
89010 · Federal Programs		
89000 · Airport Improvement Grants	967,788.76	0.00
89500 · PFC Contributions	169,295.61	138,568.19
Total 89010 · Federal Programs	<u>1,137,084.37</u>	<u>138,568.19</u>
Total Other Income	1,294,693.13	280,650.89
Other Expense		
80140 · Note 2019A Interest Expense	51,473.21	48,350.00
80145 · Note 2019 B Interest Expense	8,505.69	12,310.00
80150 · Note 2022 Interest Expense	8,414.07	6,915.00
80300 · Depreciation	658,379.39	627,807.02
Total Other Expense	<u>726,772.36</u>	<u>695,382.02</u>
Net Other Income	567,920.77	(414,731.13)
Net Income	<u><u>1,065,231.26</u></u>	<u><u>324,758.63</u></u>

Missoula County Airport Authority
Profit & Loss Budget Performance
 August 2023

	<u>Aug 23</u>	<u>Budget</u>	<u>Jul - Aug 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	
Ordinary Income/Expense						
Income						
30100 · Signatory Landing Fees	69,933.27	87,793.15	137,382.97	173,453.30	700,905.04	20%
30200 · Non Sig Landing Fees	31,896.94	6,257.24	72,174.47	19,573.48	96,801.90	75%
30210 · Cargo Landing Fees	3,713.30	3,353.99	7,064.82	6,707.98	40,247.88	18%
30220 · Charter Landing Fees	0.00	120.25	0.00	240.50	1,443.00	0%
30300 · Non-Based Landing Fees	24,369.00	36,310.46	31,461.29	68,791.81	182,820.63	17%
30400 · Signatory Rent	40,606.66	53,200.00	81,213.32	106,400.00	638,400.00	13%
30410 · Non-Sig Turn Fees	0.00	0.00	0.00	0.00	0.00	
30420 · Non-Sig Use Fees	38,290.20	8,930.38	89,429.60	27,904.04	141,013.09	63%
30430 · Signatory Use Fee	81,166.14	100,468.92	162,445.14	198,353.94	792,161.71	21%
30507 · Advertising Income	17,188.00	14,583.00	36,331.00	29,166.00	174,996.00	21%
30509 · Ground Handling	88,815.90	103,100.00	207,093.90	229,375.00	966,076.00	21%
30600 · FBO Rentals	22,414.18	24,000.00	44,828.36	48,000.00	288,000.00	16%
30800 · Fuel Flowage Fees	286.88	17,658.90	22,864.66	27,984.70	110,000.01	21%
30900 · Fuel Farm Leases	369.12	358.33	738.24	716.66	4,299.96	17%
31000 · Coffee Concession	1,117.70	1,624.00	1,824.47	3,357.00	13,631.00	13%
31100 · Restaurant	18,866.77	15,452.74	41,669.50	32,465.15	133,969.66	31%
31110 · Liquor Concessions	15,912.25	12,093.45	32,197.93	25,407.51	104,845.80	31%
31300 · Rental Car %	407,957.05	382,818.00	827,850.57	781,503.00	2,062,426.00	40%
31400 · Rent Car Rent	15,179.80	14,583.33	30,359.60	29,166.66	174,999.96	17%
31800 · USFS Landing Fees	0.00	0.00	0.00	0.00	0.00	
31900 · USFS Hangar Rent	20,787.24	20,666.67	41,574.48	41,333.34	248,000.04	17%
32100 · Gift Shop Faber	38,610.13	39,639.65	82,572.41	83,280.19	343,661.33	24%
32200 · Travel Agency	439.31	433.33	878.62	866.66	5,199.96	17%
32400 · Parking Lot	264,942.54	228,232.00	444,791.12	370,612.00	2,883,544.00	15%
32800 · Ag Land Leases	2,996.67	0.00	5,993.34	0.00	0.00	
32900 · Non-Aeronautical Ground Rent	29,657.44	17,500.00	59,314.88	35,000.00	210,000.00	28%
32910 · Aeronautical Ground Rent	7,512.19	7,916.67	22,448.61	15,833.34	95,000.04	24%
33000 · Vending	2,929.20	2,165.00	6,476.77	4,476.00	18,175.00	36%
33800 · Off Airport Rent Cars	5,101.86	8,539.00	17,048.11	15,882.00	42,424.00	40%
34000 · Utilities Reimbursement	2,273.03	2,708.33	4,884.13	5,416.66	32,499.96	15%
34200 · Miscellaneous Income	3,875.00	3,375.00	6,702.00	6,750.00	40,500.00	17%
34300 · Ground Transport	29,222.02	27,257.00	69,949.67	68,538.00	160,779.00	44%
81402 · TSA LEO Reimbursement	0.00	8,916.67	9,145.00	17,833.34	107,000.04	9%
81403 · TSA Checkpoint OTA	0.00		1,231.66			
85100 · Badging Fees Collected	2,600.00		2,665.00			
Total Income	<u>1,289,029.79</u>	<u>1,250,055.46</u>	<u>2,602,605.64</u>	<u>2,474,388.26</u>	<u>10,813,821.01</u>	24%
Gross Profit	<u>1,289,029.79</u>	<u>1,250,055.46</u>	<u>2,602,605.64</u>	<u>2,474,388.26</u>	<u>10,813,821.01</u>	

Missoula County Airport Authority
Profit & Loss Budget Performance
 August 2023

Expense	Aug 23	Budget	Jul - Aug 23	YTD Budget	Annual Budget	
40100 - Wages	315,653.14	286,628.64	579,891.78	646,632.74	3,914,680.18	15%
40330 - Overtime Wages	2,850.87	7,500.00	10,630.29	15,000.00	90,000.00	12%
40600 - Fringe Benefits Expense	114,072.00	125,187.01	217,360.28	249,569.37	1,495,888.34	15%
40800 - Legal Services	1,257.00	1,250.00	1,364.00	2,500.00	15,000.00	9%
41200 - Insurance Expense	18,959.25	19,167.00	37,918.50	38,334.00	230,004.00	16%
41300 - Accounting Expense	0.00	0.00	0.00	0.00	56,749.99	0%
41400 - Phone Charges	3,384.01	3,702.50	6,756.49	7,405.00	44,430.00	15%
41600 - Phone R&M	0.00	25.00	0.00	50.00	300.00	0%
41800 - Communication R&M	1,619.04	2,328.33	2,634.74	4,656.66	27,939.96	9%
42000 - Office Supplies	3,359.07	4,648.75	6,783.04	9,297.50	55,785.00	12%
42100 - Computer Equipment Expense	3,472.16	2,050.00	5,826.76	4,100.00	24,600.00	24%
42200 - Electricity/Gas Expense	38,417.74	47,887.41	64,823.54	95,774.82	574,648.92	11%
42400 - Water Expense	6,968.88	7,531.17	13,910.72	15,062.34	90,374.04	15%
42500 - Sewer Expense	3,925.15	6,717.16	7,850.30	13,434.32	80,605.92	10%
42600 - Disposal Expense	761.56	4,417.17	6,538.80	8,834.34	53,006.04	12%
42800 - Disposal-Industrial	(260.00)	623.33	(520.00)	1,246.66	7,479.96	-7%
43000 - Petroleum Products Expense	3,415.83	10,037.51	9,243.53	20,075.02	120,450.12	8%
43400 - Vehicle R&M	5,712.56	8,909.33	20,276.98	17,818.66	106,911.96	19%
43600 - Equipment Rental	611.92	218.59	611.92	437.18	2,623.08	23%
43800 - Tools/Equipment	34,730.00	6,198.60	37,675.66	12,397.20	74,383.20	51%
44000 - Landscaping Expense	122.38	866.67	462.22	1,733.34	10,400.04	4%
44100 - Custodial Services	47,320.08	45,392.00	86,930.08	90,784.00	544,704.00	16%
44200 - Contracted Maintenance	20,105.30	34,508.25	42,976.31	69,016.50	414,099.00	10%
44302 - Jet Bridge R&M	1,319.18	967.00	1,319.18	1,934.00	11,604.00	11%
44400 - Electric Maintenance	151.11	816.67	180.05	1,633.34	9,800.04	2%
44600 - Plumbing Expense	0.00	611.67	0.00	1,223.34	7,340.04	0%
44800 - Mechanical/Supplies	5,615.55	3,229.33	6,733.66	6,458.66	38,751.96	17%
45000 - Building General R&M	3,411.51	3,102.39	3,854.25	6,204.78	37,228.68	10%
45104 - Rent Car R&M	2,254.06	0.00	8,614.91	0.00	0.00	
45106 - USFS Hangar R&M	3,164.74	1,300.00	6,256.66	2,600.00	15,600.00	40%
45203 - Airfield Maintenance	3,828.37	6,740.33	4,482.22	13,480.66	80,883.96	6%
45400 - Landside Maintenance	55,675.00	793.33	56,058.28	1,586.66	9,519.96	589%
45600 - Airfield Lighting R&M	17,486.76	1,325.00	18,048.40	2,650.00	15,900.00	114%
45703 - Fog Abatement	0.00	0.00	0.00	0.00	4,240.00	0%
45800 - Snow & Ice Removal	0.00	0.00	0.00	0.00	283,230.00	0%
46000 - Custodial Supplies	7,768.81	7,677.84	12,414.32	13,199.99	66,935.91	19%
46400 - Uniform Expense	3,577.33	4,665.00	4,714.52	9,330.00	55,980.00	8%
46600 - Employee Training Expense	8,207.05	8,864.17	10,637.05	17,728.34	106,370.04	10%
46800 - Travel Expense	8,354.04	7,420.50	10,077.60	14,841.00	89,046.00	11%
47000 - Memberships	1,244.00	3,056.08	1,633.59	6,112.16	36,672.96	4%
47200 - Safety Supplies/Equipment	2,413.04	3,785.17	4,053.88	7,570.34	45,421.96	9%
47303 - Wildlife Mitigation	0.00	666.67	0.00	1,333.34	8,000.04	0%
47400 - Meals & PR	4,826.29	2,175.00	5,983.41	4,350.00	26,100.00	23%
47501 - Marketing	30,014.48	25,000.00	35,998.13	50,000.00	300,000.00	12%
47600 - Consultants Expense	324.00	5,871.50	576.00	11,743.00	70,458.00	1%
47605 - Landing Fee Commission Expense	4,873.80		6,292.26			
47707 - Display Expenses	998.11	150.00	1,996.22	300.00	1,800.00	111%
47717 - VIC Expenses	0.00	41.67	0.00	83.34	500.04	0%
49100 - Fingerprint/STA Charges	(200.00)		(200.00)			
80600 - Miscellaneous Expense	(177.00)	99.67	(177.00)	199.34	1,196.04	-15%
80611 - BANK Charges	131.13	250.00	290.32	500.00	3,000.00	10%
Total Expense	791,719.30	714,403.41	1,359,783.85	1,499,221.94	9,360,643.38	15%
Net Ordinary Income	497,310.49	535,652.05	1,242,821.79	975,166.32	1,453,177.63	

MISSOULA COUNTY AIRPORT AUTHORITY
STATEMENT OF CASH FLOW
For the Month Ended August 31, 2023

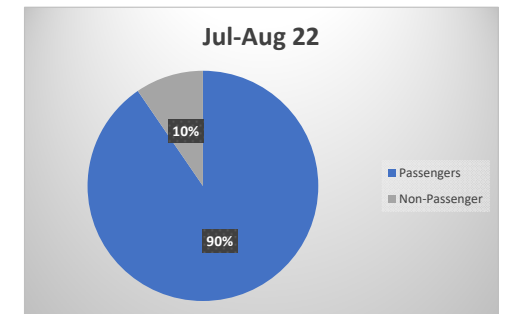
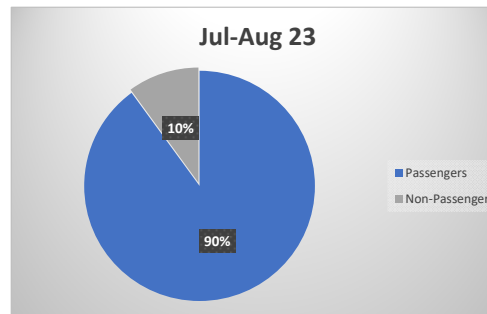
	<u>31-Aug</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$ 1,010,090
Cash paid to suppliers	(640,847)
Cash paid to employees and employee benefits	<u>(430,939)</u>
Net cash flows from operating activities	<u>(61,696)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Payments for capital assets	(187,467)
Federal contributions	1,841,425
Subsequent collections of capital contributions	<u>8,312</u>
Net cash flows from capital and related financing activities	<u>1,662,269</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Customer facility charges	150,904
Passenger facility charges	<u>169,296</u>
Net cash flows from noncapital financing activities	<u>320,200</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest and investment revenue	<u>6,705</u>
Net cash flows from investing activities	<u>6,705</u>
Net change in cash and investments	1,927,478
Cash and investments, beginning of August, 2023	<u>9,769,294</u>
Cash and investments, end of August, 2023	<u>\$ 11,696,772</u>

	<u>31-Aug</u>
RECONCILIATION OF INCOME FROM OPERATIONS TO NET CASH FLOWS FROM OPERATING ACTIVITIES	
Income from operations	\$ <u>497,310</u>
Adjustments to reconcile loss from operations to net cash flows from operating activities:	
Change in receivables and other assets	(276,440)
Change in prepaid expenses	20,521
Change in accounts payable and accrued expenses	<u>(300,588)</u>
Total adjustments	<u>(559,007)</u>
Net cash flows from operating activities	<u>\$ (61,696)</u>

MISSOULA COUNTY AIRPORT AUTHORITY
OPERATING REVENUES & OPERATING EXPENSES % OF GROSS
For the Period Ended August 31, 2023 and 2022

	July - Aug 23	July - Aug 22	\$ DIFF.	% DIFF.	July - Aug 23 % of Gross	July - Aug 22 % of Gross	Change
Passenger Airline Aeronautical Revenue:							
Passenger airline landing fees (signatory & non-signatory)	\$ 209,557	\$ 166,655	\$ 42,903	26%	8%	7%	1%
Terminal arrival fees, rents and utilities	333,088	309,331	23,757	8%	13%	13%	-1%
Total	542,646	475,986	66,660	14%	21%	21%	0%
Non-Passenger Aeronautical Revenue:							
Landing Fees from Cargo	7,065	7,609	(544)	-7%	0%	0%	0%
Landing Fees GA, Military & USFS	31,461	27,555	3,906	14%	1%	1%	0%
FBO revenue; contract or sponsor-operated	45,567	45,053	513	1%	2%	2%	0%
Cargo and hangar rentals (USFS hanger & aeronautical ground rent)	64,023	62,636	1,387	2%	2%	3%	0%
Fuel sales net profit/loss or fuel flowage fees	22,865	26,815	(3,951)	-15%	1%	1%	0%
Security Reimbursements from Fed govt.	10,377	-	10,377		0%	0%	0%
Other non-passenger operating revenue (ground handling)	207,094	154,501	52,593	34%	8%	7%	1%
Total	388,451	324,170	64,281	20%	15%	14%	1%
Non-Aeronautical Revenue:							
Land and non-terminal facility leases and revenues (ag lease & non-aeronautical ground rent)	65,308	44,249	21,060	48%	3%	2%	1%
Terminal-food and beverage	75,692	55,876	19,816	35%	3%	2%	0%
Terminal-retail stores & duty free	82,572	125,807	(43,234)	-34%	3%	5%	-2%
Terminal-services and other (advertising, vending, other)	43,686	60,026	(16,340)	-27%	2%	3%	-1%
Rental cars-excludes customer facility charges	875,258	781,574	93,684	12%	34%	34%	0%
Parking	444,791	343,160	101,632	30%	17%	15%	2%
Other (flight crew parking, badging, utilities reimbursement, other)	14,251	20,450	(6,199)	-30%	1%	1%	0%
Ground transportation	69,950	77,053	(7,103)	-9%	3%	3%	-1%
Total	1,671,509	1,508,194	163,315	11%	64%	65%	-1%
Total Operating Revenue	\$ 2,602,606	\$ 2,308,350	\$ 294,256	13%	100%	100%	

	July - Aug 23	July - Aug 22	\$ DIFF.	% DIFF.	July - Aug 23 % of Gross	July - Aug 22 % of Gross	Change
Personnel compensation and benefits	\$ 807,882	\$ 676,773	\$ 131,110	19%	59.41%	60.77%	-1%
Communications and utilities	99,360	72,693	26,666	37%	7.31%	6.53%	1%
Supplies and materials	218,447	111,782	106,665	95%	16.06%	10.04%	6%
Contractual services	196,176	217,655	(21,479)	-10%	14.43%	19.54%	-5%
Insurance, claims and settlements	37,919	34,847	3,072	9%	2.79%	3.13%	0%
Total Operating Expenses	\$ 1,359,784	\$ 1,113,751	\$ 246,033	22%	100%	100%	



MISSOULA COUNTY AIRPORT AUTHORITY
LONG-TERM DEBT
 For the Month Ended August 31, 2023

2023	Balance June 30, 2023	Proceeds from Borrowing	Payments	Balance August 31, 2023
Note payable to First Security Bank of Missoula - series 2019A	\$ 15,316,800	\$ -	\$ -	\$ 15,316,800
Note payable to First Security Bank of Missoula - series 2019B	3,449,694	-	(132,065)	3,317,629
Note payable to First Security Bank of Missoula - series 2022	2,575,280	-	-	2,575,280
	<u>\$ 21,341,774</u>	<u>\$ -</u>	<u>\$ (132,065)</u>	<u>\$ 21,209,709</u>

Note payable activity for the month ended Aug 31, 2023:	Amount
Proceeds from Borrowing	\$ -
Payments	\$ -

Current estimated debt service payment; payable October 1, 2023	Principal	Interest	Total
Note payable to First Security Bank of Missoula - series 2019A	\$ -	\$ 154,420	\$ 154,420
Note payable to First Security Bank of Missoula - series 2019B	132,319	25,517	157,836
Note payable to First Security Bank of Missoula - series 2022	-	25,242	25,242
	<u>\$ 132,319</u>	<u>\$ 205,179</u>	<u>\$ 337,498</u>



**Director's Report
September 22, 2023**

Director's Statement: We continue our record monthly trend; August numbers were up 12.7% year-over-year and 6.2% over 2019. June-August combined we were up 19% year-over-year and 6% as compared to 2019 which was our previous record year. September is looking strong as we transition into our fall and winter months.

2023 Air Service Update: Next month we will be hosting numerous airlines along with the rest of the larger commercial airports in the state. We have one on one meetings to go over this past summer performance and pitch additional service and new routes for 2024.

Calendar item- On Tuesday December 5th at 4 pm we plan on hosting a community event in our Board room to go over the importance of air service and how the community can apply for the Department of Transportation's Small Community Development Grant Program. Lots of options on how to best utilize that program and we are looking for community input as we hope to apply soon. We will also be doing a Master Plan and construction update during that meeting for those interested. We will be putting a link on our website so the public can RSVP.

Construction: Steel installation is fully underway with concrete floors scheduled to be started in early October as the contractor is working hard to get the floors poured before winter sets in. We are still trending towards a first quarter 2025 opening. Phase 3 is on hold as we continue to apply for discretionary funding. We have another funding opportunity that we will be applying for in early October. Phase 2 will get us two additional jet bridge parking spots with two ground board parking spots along with permanent baggage claim and car rental offices.

Master Plan: On going; Since we do not have a Facility and Operations Committee following the Board meeting, Tim will give a brief update on Tuesday.

Board Agenda: We are trying to keep this agenda a little more manageable so that we have time to recognize Teri Norcross after this month's meeting. We will also be asking the Facility & Operations Committee if they have any availability on October 19th at noon for a stand-alone meeting.

- Allegiant – Agreement for Deicing Services-updating rates and charges that we provide.
- Airport Capital Improvement Plan (FY24-FY29)– this is our look forward plan that we turn into the FAA each fall as we compete for funding.

Following the Board meeting we will have a small reception for Teri as she will be retiring on September 29th. When Teri started at MCAA, there were 24 employees; annual operating revenues were under three million dollars and operating expenses were just under two million dollars. Currently, MCAA has 80 employees with over ten million dollars in operating revenues and seven million dollars in operating expenses. Throughout her tenure, Teri has overseen lots of changes, created policies and procedures to reduce the risk of error, managed Passenger Facility Charge accounts, multiple grants, and hundreds of task orders and most recently, completed the first phase of a new \$68 million airport terminal, which came in on time and \$2.6 million under budget. Teri has kept MSO in a great financial position during her tenure!

Federal Affairs: We must wait and watch; Congress was sent home for the weekend as the funding deadline of October 1st is fast approaching. It will create hardships for TSA, our Control Tower and FAA Tech Ops and Helena ADO. They are all considered essential and must come to work and hopefully collect back pay if it is approved in the future budget.

Grant Creek: For well over a year now we have been part of a working group that was formed to look at realignment of Grant Creek. In May of 2022 the city was awarded a grant to help relocate what is known as the “horseshoe bend” portion of Grant Creek. This property sits south of Highway 10 and north of the airport property. With the support of the Clark Fork Coalition, the Grant Creek Working Group was formed which includes homeowners, businesses, rural landowners, nonprofits, and numerous key local and state government agencies. Their draft document is getting close to completion and should be available for review shortly. Our main purpose on the committee was to educate them on our concerns related to wildlife and the potential increase in development and public activity near airport boundaries. Prior to our input there was a desire to bring in large trees and slow-moving riparian areas which would bring raptors and other large waterfowl which would be a danger to aircraft. The initial plan also included a trail system that entered airport boundaries. Following our input, the Clark Fork Coalition commissioned a wildlife biologist which validated our concerns and offered alternatives. The current draft document now has language that any restoration project prioritizes our public safety concerns and recommendations. We hope to have a final copy to share within the next few months.

Misc: Tim and I recently traveled to Spokane to attend AAAE’s National Airports Conference, lots of good sessions and vendors at the event. In October, Tim and staff will attend our local FAA Airport District Office’s annual conference in Helena while I will attend an air service conference that will be held in Lexington, KY. Then in November both Tim and I will travel to Cincinnati for a parking conference. We will be going out for parking lot vendor selection in early January as our current contract expires June 30th, 2024, so we want to see what is new in the industry and write our RFP accordingly.

Missoula County Airport Authority

Agenda Action Sheet

Meeting Date: September 26th, 2023

1. **TITLE:** Allegiant Air Deicing Contract Amendment

Review, discussion, and possible approval of Allegiant Air Deicing Contract

ACTION ITEM

2. **AGENDA CATEGORY:** (Please highlight)

UNFINISHED BUSINESS

NEW BUSINESS

COMMITTEE

REPORTS

INFORMATION/DISCUSSION ITEM

3. **TIME REQUIRED:** 2 Minutes

4. **BACKGROUND INFORMATION:** The Ground Handling division of the Missoula Airport provides contract aircraft services including deicing to several air carriers servicing MSO. The last few years have seen very volatile costs for deicing fluid (a petroleum byproduct), recently hitting a peak this year. The team has been able to maintain a relatively flat pricing structure for deicing fluid over the last 4 years but are unable to maintain appropriate margins given the current cost environment. To alleviate the challenges with the increased cost, the team is asking to increase rates to cover cost increases. This is a 10% Y/Y rate increase and will match rates charged to other carriers serviced by the MSO ground handling team. The rates and charges for ground handling services are evaluated annually and the recommended increases are on-par with market averages.

5. **BUDGET INFORMATION:** Amount Required: N/A
Budget amount available: N/A

6. **SUPPLEMENTAL AGENDA INFORMATION:** Attachment B.MSO.DI.07

7. **RECOMMENDED MOTION:** Move to approve the Airport Services General Terms Agreement with Allegiant Air.

8. **PREPARED BY:** Tim Damrow

9. **COMMITTEE REVIEW:** None.



ATTACHMENT B.MSO.DI.07
to AGREEMENT for AIRPORT SERVICES
GENERAL TERMS AGREEMENT

1201 North Town Center Dr.
Las Vegas, NV 89144
Phone 702.851.7300
Fax 702.851.7301
www.allegiantair.com

This ATTACHMENT B.MSO.DI.07 dated August 23, 2023 together with the GENERAL TERMS AGREEMENT (the "GTA") dated November 5, 2014 between:

having its principal office at: Allegiant Air, LLC ("Allegiant" and/or "Carrier")
1201 N. Town Center Drive Las Vegas, Nevada 89144

and... Missoula County Airport Authority ("Service Provider")
having its principal office at: 5225 Highway 10 West, Missoula, MT 59808

form an AGREEMENT for AIRPORT SERVICES ("Agreement") at:

Missoula International Airport (MSO)

and this Attachment (including the terms of the GTA as applicable to the services described herein)

is effective from: September 1, 2023 and continue in full force and effect for a period of twelve consecutive months and thereafter shall be automatically renewed annually, without notice, until terminated by either party pursuant to the terms Agreement.

And replaced: ATTACHMENT B.MSO.DI.06

This Attachment B.MSO.DI.07 ("Attachment") contains, in Paragraph 1 "Handling Services" below, the listing of services to be provided under this Agreement. For the convenience of the parties, such list was copied (and uses the numbering taken) from the Standard Ground Handling Agreement of January 2008 as published by the International Air Transport Association (the "SGHA"); provided, however, to the extent that this Agreement indicates for any item in such listing below - "intentionally omitted" or "*" - such item deviates from the SGHA listing (i) in the case of "intentionally omitted" indicating that the item is not applicable to this Agreement, and (ii) in the case of "*", indicating that such task is not part of the SGHA but is particular to this Agreement. It is not intent and it is not the agreement of the parties that the SGHA is a part of, or is incorporated by reference into, this Agreement.

Definitions: the following terms used throughout this Agreement shall have the following definitions:

"De-icing" – De-icing is a one-step process by which contaminants (snow, frost, ice or slush) (frozen contamination) are removed from all critical surfaces of the aircraft by use of heated aircraft de-icing fluid to provide clean surfaces. De-icing fluids are mixtures of heated water and the most current AMS/SAE 1424 specification Type I fluid with a freeze point buffer of 18°F (10°C) below the outside air temperature.

"Anti-icing" Anti-Icing is a two-step process. The aircraft must first be deiced (step one), then a second application of fluid is applied to provide extended protection against the adherence or formation of ice, snow, slush or frost on treated surfaces of an aircraft. Anti-icing fluid is undiluted, unheated (most current) AMS/SAE 1428 specification Type II/IV fluids with a freeze point minimum buffer of 13° F (7° C) below the outside air temperature.

"DAPM" means the Allegiant Air De-icing/Anti-Icing Program Manual.

"Services" means the services to be provided by Service Provider pursuant to the terms of this Agreement.

Paragraph 1 Handling Services

Section 3.17 De-Icing/Anti-Icing Services and Snow/Ice Removal

- 3.17.1 Remove snow from aircraft without using de-icing fluid
- 3.17.2 Perform “pre” de/anti-icing inspection and advise flight crew or Allegiant representative of results
- 3.17.3 a) Provide
b) Arrange for
 - 1. anti-icing units
 - 2. de-icing units
- 3.17.4 Provide de-icing/anti-icing fluids
- 3.17.5 Remove frost, ice and snow from aircraft using de-icing fluid. Fluids to receive purity and contamination inspection prior to use
- 3.17.6 Apply anti-icing fluid to aircraft
- 3.17.7 Supervise performance of de-icing/anti-icing operations
- 3.17.8 Perform final inspection after de-icing/anti-icing operations and inform flight crew of results
- 3.17.9* Provide management and inventory control of glycol
- 3.17.10* Perform the following in accordance to Allegiant standards
 - a) Documentation
 - b) Reporting

- Allegiant will review its cold weather procedures with the Service Provider, and agrees to participate with the Service Provider in the training of its personnel, if deemed necessary, and further agrees that the Services will be performed under the supervision of Allegiant's authorized representatives.
- Unless otherwise advised by Carrier, Service Provider shall furnish all personnel, material, equipment and supplies required to the Services hereunder, including servicing vehicle and driver, de-icing equipment and operator, and de-icing liquid. Nothing contained herein shall preclude Service Provider from obtaining any vehicle, liquid or other equipment necessary for the performance of Services hereunder from any other person or entity. In the event that Service Provider is required to obtain equipment or supplies from a third party in order to perform requested Services, Service Provider shall inform Carrier prior to performing such Services.
- After the completion of each de-icing/anti-icing service, the Service Provider will provide Allegiant's Authorized Representatives with a Service Order confirming the performance of de-icing/anti-icing services in accordance with Allegiant's instructions and providing the total number of gallons of de-icing/anti-icing product dispensed on each aircraft. Allegiant's Authorized Representatives will cross certify that the service was performed to Allegiant's satisfaction and the quantity mentioned in the Delivery Receipt was used for de-icing purpose. Allegiant Air representative will sign the Delivery Receipt and keep a copy for its record.
- The Service Provider will need to pass a successful audit by Carrier's QA Team, be trained by the training department either formal or CBT and have access to Carrier's DAPM and perform procedures as prescribed by the DAPM.
- Carrier will provide Service Provider with the CBT training necessary or advisable in order to qualify Service Providers personnel to perform Services for Carrier's aircraft or to comply with Carrier's FAA approved de-icing/anti-icing Program for A319/A320 aircraft type.
- De-icing/Anti-icing Services shall be performed at the request of the Carrier. Carrier personnel shall

coordinate such requests and up-to-the-minute flight departure information with Service Provider personnel to enable Service Provider to provide such services as soon as practicable prior to the departure of the Carrier’s aircraft.

- Service Provider shall retain training records for its personnel in accordance with applicable federal, state and local law and Carrier requirements and shall retain such records for a period of two (2) years after the termination of this Agreement. Carrier may request to inspect such records at any time.
- Carrier will provide Service Provider Carrier’s flight Schedule and any flight schedule changes on regular basis.

Paragraph 2 Personnel

2.01 The personnel which are necessary to perform all functions associated with this agreement shall be provided in accordance with the following list:

Extraordinary Personnel Expenses

Employee Badging and Parking.....	Service Provider
Employee Uniforms.....	Service Provider
Employee Personal Protection Equipment (PPE).....	Service Provider
Employee Drug and Alcohol Testing Program (Approved by FAA).....	Service provider
Station Training (Turnover for Initial, Recurrent, Supplemental).....	Service Provider
OSHA Training and Courses.....	Service Provider

Paragraph 3 Facilities and De-Icing/Anti-Icing Equipment

3.01 The facilities which are necessary to perform all functions associated with this agreement for deicing services, shall be arranged by in accordance with the following list:

Facilities (as well as associated maintenance and operating expenses)

Glycol Fluid.....	Service Provider
-------------------	------------------

3.02 Ground Service Equipment (as well as associated maintenance, operations, and fuel expenses)

De-icing Truck(s).....	Service Provider
------------------------	------------------

3.03 Service Provider will insure that all of the following items are complied with and the equipment must meet the following requirements:

- The size and design of the de-icing/anti-icing equipment should be such that it is adequate to de-ice the A319/A320 aircraft. The boom nozzle and the operator cabin must reach high enough to view all flight control surfaces from the top (30 feet).
- To optimize the snow and ice removal effect, the fluid system of the de-icing/anti-icing equipment should be designed for spraying heated fluid. Minimum Type I fluid temperature is 60 degrees C (140 degrees F) as it leaves the nozzle during application and should never be applied above 82 degrees C (180 degrees F).

- The de-icing vehicles must be free of discrepancies which could affect the safety of the de-icing/anti-icing operations (i.e. tires, windows, lights, and free of leaks)
- Use only OSHA approved safety equipment harness & lanyard.
- The operator must have operational two-way communication system between driver and the basket. The aircraft Captain should also be advised of the de-icing operation during and after de-icing operation.
- Use appropriate calibrated refractometers.
- Appropriate nozzle must be installed for Type I and Type IV as prescribed by equipment manufacturer.
- All equipment must be maintained in accordance to the respective manufacturer’s preventative maintenance program.

Paragraph 4 Leased Equipment

...Intentionally omitted

Paragraph 5 Charges

5.01 For a single de-icing event, the Service Provider shall provide the de-icing services at the following rate:

De-icing – Type I.....	\$20.50/gallon
De-icing – Type IV.....	\$24.50/gallon
De-icing – Truck Fee.....	\$85.00/Event

- Pricing does not include any airport and/or third party charges. Payment arrangements shall be made accordingly
- No extra charges shall apply for services provided at night, on Saturdays or Sundays and statutory holidays.
- Any applicable airport, city, state and/or local fees and taxes with respect to the services rendered to the Carrier will be re-charged at cost. Any fees and taxes will be separately recorded in the Service Provider’s invoices.

Paragraph 6 Penalties

6.01 Service Provider agrees to perform the Services outlined in Paragraph 1 in compliance with Carrier’s DAPM, and in accordance with any other notes in this Agreement. Should it be found that a service provider is not in compliance, Allegiant will review the non-compliance to determine appropriate action through one of the following:

Service Provider Failure Notice

- Issued by Allegiant, generally after a first occurrence, which will document a failure and will require the Service Provider to create a mitigation plan to prevent the failure from reoccurring.

Deicing Compliance Penalty

- Monetary penalty that assessed at 5% of the deice event invoice. This will be issued as a credit to Allegiant by the Service Provider and in the event of a repeat finding after the first Service Provider Failure Notice.
- Prior to any issued monetary penalty, an interview will be held with the Service Provider to review the compliance failure.

All actions listed above are issued at the discretion of Allegiant on a case-by-case basis. It is the intention of Allegiant to continuously work with its service providers to ensure deice operations remain compliant. Section 6.01 serves to document methods of action that Allegiant will utilize should it be found that failures are intentional, repetitive, or result in a monetary fine by the Federal Aviation Administration.

Paragraph 7 Notices

7.01 Whenever any notice or payment is required by this agreement to be made, given, or transmitted to the parties hereto, such notice shall be hand delivered, sent by overnight courier, or enclosed in an envelope with sufficient postage attached to insure delivery and deposited in the United States Mail.

If to Allegiant:

Manager, Airport Contracts
Allegiant Air, LLC
1201 N Town Center Dr.
Las Vegas, NV 89144
Phone: 702-830-8461
Fax: 702-851-7653
E-mail: yana.kravchenko@allegiantair.com

If to the Service Provider:

Missoula County Airport Authority
5225 Highway 10 West
Missoula, MT 59808
Phone: 406-532-8690
Fax: 406-541-4867
E-mail: abailey@flymissoula.com

Signed for and on behalf of

_____ Allegiant Air, LLC _____

by _____

its _____

date _____

Signature: _____

Signed for and on behalf of

_____ Missoula County Airport Authority _____

by _____

its _____

date _____

Signature: _____

**Missoula County Airport Authority
Agenda Action Sheet**

Meeting Date: September 26, 2023

1. **TITLE:** Airport Capital Improvement Plan

Review, discussion and possible approval of the Airport Capital Improvement Plan and matters related thereto. **ACTION ITEM**
2. **AGENDA CATEGORY:** (Please highlight)
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS
INFORMATION/DISCUSSION ITEM
3. **TIME REQUIRED:** 5 Minutes
4. **BACKGROUND INFORMATION:** Annually, MSO is required to submit an Airport Capital Improvement Plan (ACIP) to the FAA. This ACIP shows the proposed capital projects that will be funded by the FAA for the next 6-years. While the FAA is primarily concerned with projects that are funded using Airport Improvement Program (AIP) funds, staff has included local contributions (PFC and/or reserves/debt) to these projects in the spreadsheet as well. Staff is asking that the board formally consider and approve the ACIP prior to submission to the FAA.
5. **BUDGET INFORMATION:** N/A
6. **SUPPLEMENTAL AGENDA INFORMATION:** A copy of the ACIP is included for your review
7. **RECOMMENDED MOTION:** Move to approve the 2024 Airport Capital Improvement Plan as presented.
8. **PREPARED BY:** Brian Ellestad
9. **COMMITTEE REVIEW:** None

**MISSOULA MONTANA AIRPORT (MSO)
6-YEAR CAPITAL IMPROVEMENT PLAN (FY 2024-2029)**

ITEM DESCRIPTION	FEDERAL FUNDS				LOCAL FUNDS		TOTAL	NPIAS Priority Code
	Entitlement	Discretionary	BIL (AIG)	BIL (ATP)	PFC	Local		
FAA FY 2024 (Oct 2023 - Sep 2024) = MSO FY 2024 (July 2023 - June 2024)								
1 Air Carrier East Ramp Expansion (Design, Construct), AIP-087			\$ 677,561			\$ 75,285	\$ 752,846	46
2 Runway 12-30 Rehabilitation (Design Only), AIP-088	\$ 1,215,000					\$ 135,000	\$ 1,350,000	70
3 SRE Garage Modifications (Design, Construct), AIP-089			\$ 405,000			\$ 45,000	\$ 450,000	47
4 New Passenger Terminal Building (Construct East Concourse)	\$ 1,367,340		\$ -			\$ 11,132,660	\$ 12,500,000	47
5 Rehabilitate Aviation Way (Design, Construct)			\$ 2,351,190			\$ 648,810	\$ 3,000,000	22
6 New Passenger Terminal Building, Phase 3 (Design, Construct)				\$ 11,115,900		\$ 3,884,100	\$ 15,000,000	47
7 Deer Lodge Airport Entitlement Transfer	\$ 565,851					\$ -	\$ 565,851	N/A
TOTAL FAA FY-24	\$ 3,148,191	\$ -	\$ 3,433,751	\$ 11,115,900	\$ -	\$ 15,920,855	\$ 33,618,697	
FEDERAL ENTITLEMENT FUNDS AVAILABLE = \$3,139,521 (carryover \$8,670 to FY-25) BIL FUNDS AVAILABLE = \$3,433,751								
FAA FY 2025 (Oct 2024 - Sep 2025) = MSO FY 2025 (July 2024 - June 2025)								
1 Runway 12-30 Rehabilitation (Construct Only)	\$ 3,156,861	\$ 9,001,809				\$ 1,341,330	\$ 13,500,000	70
4 New Passenger Terminal Building	\$ -		\$ 3,433,751			\$ 9,066,249	\$ 12,500,000	47
TOTAL FAA FY-25	\$ 3,156,861	\$ 9,001,809	\$ 3,433,751	\$ -	\$ -	\$ 10,407,579	\$ 26,000,000	
FEDERAL ENTITLEMENT FUNDS AVAILABLE = \$3,156,861 BIL FUNDS AVAILABLE = \$3,433,751								
FAA FY 2026 (Oct 2025 - Sep 2026) = MSO FY 2026 (July 2025 - June 2026)								
1 SRE Purchase	\$ 1,125,000		\$ -			\$ 125,000	\$ 1,250,000	47
2 SRE Purchase	\$ 1,125,000		\$ -			\$ 125,000	\$ 1,250,000	47
3 Northside GA Development (Design Only)			\$ 315,000			\$ 35,000	\$ 350,000	59
4 Reconstruct TW-G (Design, Construct)			\$ 3,150,000			\$ 350,000	\$ 3,500,000	47
TOTAL FAA FY-26	\$ 2,250,000	\$ -	\$ 3,465,000	\$ -	\$ -	\$ 635,000	\$ 6,350,000	
FEDERAL ENTITLEMENT FUNDS AVAILABLE = \$3,139,521 (carryover \$898,191 to FY-27) BIL FUNDS AVAILABLE = \$3,433,751								
FAA FY 2027 (Oct 2026 - Sep 2027) = MSO FY 2027 (July 2026 - June 2027)								
1 ARFF Building (Design Only)	\$ 1,215,000	\$ -	\$ -			\$ 135,000	\$ 1,350,000	71
2 Northside GA Development (Construct Only)	\$ 2,840,052					\$ 409,948	\$ 3,250,000	59
TOTAL FAA FY-27	\$ 4,055,052	\$ -	\$ -	\$ -	\$ -	\$ 544,948	\$ 4,600,000	
FEDERAL ENTITLEMENT FUNDS AVAILABLE = \$4,055,052 (\$898,191 carryover from FY-26)								
FAA FY 2028 (Oct 2027 - Sep 2028) = MSO FY 2028 (July 2027 - June 2028)								
1 ARFF Building (Construct)	\$ 3,139,521	\$ 9,010,479	\$ -			\$ 1,350,000	\$ 13,500,000	71
TOTAL FAA FY-28	\$ 3,139,521	\$ 9,010,479	\$ -	\$ -	\$ -	\$ 1,350,000	\$ 13,500,000	
FEDERAL ENTITLEMENT FUNDS AVAILABLE = \$3,139,521								
FAA FY 2029 (Oct 2028 - Sep 2029) = MSO FY 2029 (July 2028 - June 2029)								
1 Air Carrier Ramp Expansion (Design, Construct)	\$ 3,139,521	\$ 5,860,479				\$ 1,000,000	\$ 10,000,000	46
TOTAL FAA FY-29	\$ 3,139,521	\$ 5,860,479	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 10,000,000	
FEDERAL ENTITLEMENT FUNDS AVAILABLE = \$3,139,521								
TOTAL FAA FY 2024-2029								
	\$ 18,889,146	\$ 23,872,767	\$ 10,332,502	\$ 11,115,900	\$ -	\$ 29,858,382	\$ 94,068,697	
FUTURE PROJECTS								
1 Master Plan Outcomes (Airfield Security Fence Expansion)								
1 Master Plan Outcomes (ASOS Relocation)								
1 Master Plan Outcomes (VOR Relocation)								
1 Master Plan Outcomes (ASR Relocation)								
1 Master Plan Outcomes (TBD)								
TOTAL FUTURE PROJECTS							\$ -	

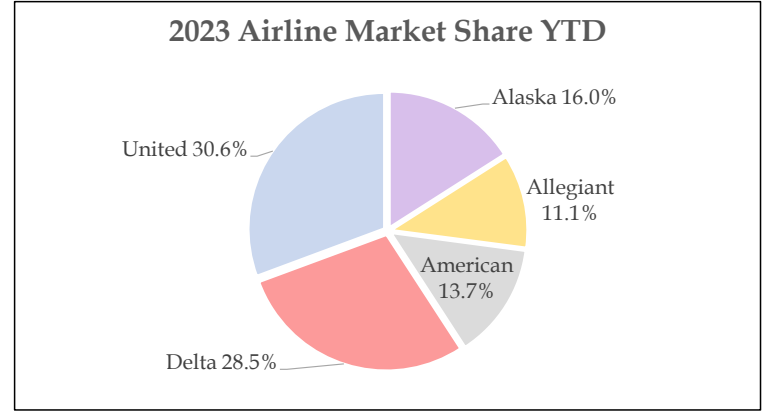
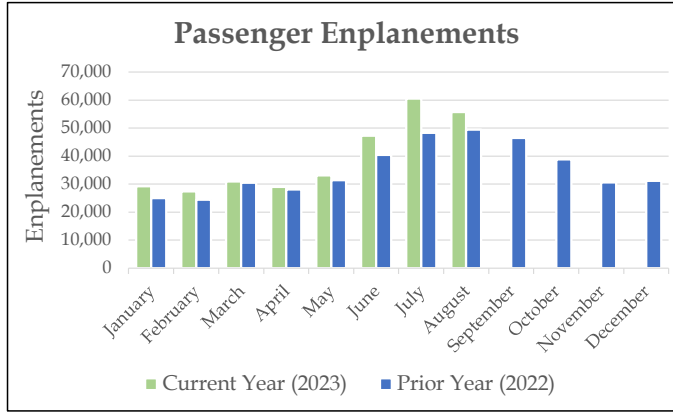
2023 Missoula Airport Operations and Route Performance

Summary

- Record passenger enplanements for July '23
- Previous record of 57,501 in July '19
- 2023 enplanements trending to surpass 2019 as peak high for enplanements

Air Service Highlights

- United surpasses Delta as market share leader in MSO
- Allegiant LAX, SNA, OAK on seasonal suspension
- American and United last ORD flights are Sep 4/5
- Please reach out with any comments or changes to improve our report going forward!



Tower Operations	Ops Type	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y
	Air Carrier	570	535	617	565	661	908	1084	1072	0	0	0	0	0	6,012
Air Taxi	364	371	380	367	444	547	733	672	0	0	0	0	0	3,878	-6%
GA	843	727	1030	1251	1632	1705	2613	2310	0	0	0	0	0	12,111	-3%
Military	46	137	96	29	56	84	92	112	0	0	0	0	0	652	33%
Civil	794	824	983	762	1081	590	786	624	0	0	0	0	0	6,444	-23%
Total	2023	2,617	2,594	3,106	2,974	3,874	3,834	5,308	4,790	0	0	0	0	29,097	-6%
	2022	2,799	2,845	3,411	3,578	3,604	4,376	5,064	5,165	4,125	3,600	2,502	2,013	43,082	

Enplaned Passengers	Airlines	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y
	Alaska	5,777	4,955	5,542	5,009	6,091	6,178	8,373	8,126	0	0	0	0	0	50,051
Allegiant	3,619	3,582	4,029	2,644	3,395	6,139	6,828	4,554	0	0	0	0	0	34,790	13%
American	2,652	3,333	2,086	2,082	2,128	7,898	12,675	10,173	0	0	0	0	0	43,027	25%
Delta	8,746	7,657	9,789	9,516	10,043	12,821	15,576	15,209	0	0	0	0	0	89,357	1%
United	8,457	7,941	9,482	9,784	11,457	14,150	17,101	17,658	0	0	0	0	0	96,030	27%
Charters	0	0	0	0	0	68	0	0	0	0	0	0	0	68	-41%
Total	2023	29,251	27,468	30,928	29,035	33,114	47,254	60,553	55,720	0	0	0	0	313,323	13%
	2022	25,015	24,499	30,526	28,138	31,390	40,453	48,381	49,425	46,445	38,897	30,620	31,156	424,945	
LF	2023	81.9%	80.1%	84.9%	87.8%	86.4%	80.4%	87.6%	84.3%					84.3%	
	2022	79.7%	84.3%	86.6%	83.2%	81.5%	82.7%	87.1%	85.7%	89.4%	91.7%	91.1%	87.9%	86.1%	

Deplaned Passengers	Airlines	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y
	Alaska	5,295	4,982	5,803	5,000	6,099	6,447	8,432	8,197	0	0	0	0	0	50,255
Allegiant	3,330	3,664	3,971	2,191	3,566	6,810	6,819	4,280	0	0	0	0	0	34,631	12%
American	2,160	3,228	1,856	1,924	2,091	8,560	12,699	9,344	0	0	0	0	0	41,862	24%
Delta	8,458	7,606	9,582	9,338	10,526	13,281	15,258	14,431	0	0	0	0	0	88,480	1%
United	8,095	8,274	9,570	10,259	12,326	15,857	16,892	16,862	0	0	0	0	0	98,135	29%
Charters	0	24	0	0	0	0	76	0	0	0	0	0	0	100	-48%
Total	2023	27,338	27,778	30,782	28,712	34,608	50,955	60,176	53,114	0	0	0	0	313,463	13%
	2022	23,736	24,083	29,743	28,540	32,833	43,242	47,104	47,358	43,850	37,224	29,932	31,422	419,067	

Total Pax	2023	2022	T12M
	56,589	48,751	858,514
	55,246	48,582	
	61,710	60,269	
	57,747	56,678	
	67,722	64,223	
	98,209	83,695	
	120,729	95,485	
	108,834	96,783	
	0	90,295	
	0	76,121	
	0	60,552	
	0	62,578	
	626,786	844,012	

Legend:
 LF - Load Factor
 T12M - Previous 12 Months
 Y/Y - Year Over Year
 Pax - Passengers

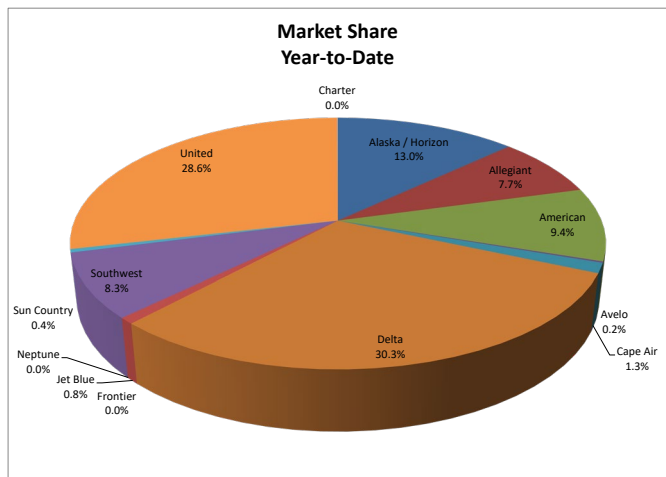
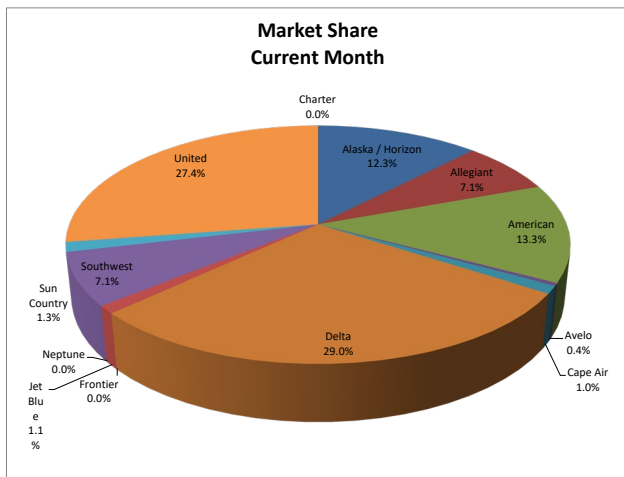
State of Montana Airline Enplanements

July 2023

	Alaska / Horizon	Allegiant	American	Avelo	Cape Air	Delta	Frontier	Jet Blue	Neptune	Southwest	Sun Country	United	Charter	Total	Tower Operations
Billings	4,563	3,562	6,119		1,776	15,315						10,414		41,749	8,715
Bozeman	16,261	7,668	16,132	1,250		36,186		3,694		24,683	3,054	34,002		142,930	11,990
Butte						1,684								1,684	
Glasgow					310									310	
Glendive					190									190	
Great Falls	2,135	1,193				7,593						8,044		18,965	
Havre					270									270	
Helena	1,944					3,682						2,679		8,305	4,417
Kalispell	9,334	5,397	11,301			18,634					1,521	22,317		68,504	5,557
Missoula	8,373	6,828	12,675			15,576						17,101		60,553	5,308
Sidney						722								722	
Wolf Point						305								305	
Yellowstone						1,827						357		2,184	
Total	42,610	24,648	46,227	1,250	3,573	100,497	-	3,694	-	24,683	4,575	94,914	-	346,671	35,987
Market Share %	12.3%	7.1%	13.3%	0.4%	1.0%	29.0%	0.0%	1.1%	0.0%	7.1%	1.3%	27.4%	0.0%		

Year-to-Date

	Alaska / Horizon	Allegiant	American	Avelo	Cape Air	Delta	Frontier	Jet Blue	Neptune	Southwest	Sun Country	United	Charter	Total	Tower Operations
Billings	28,666	22,360	31,044	-	10,044	75,779	-	-	-	-	323	66,833	-	235,049	47,929
Bozeman *	73,116	37,787	68,327	1,404	-	185,939	-	12,949	-	134,817	4,341	193,283	452	712,415	74,022
Butte	-	-	-	-	-	8,768	-	-	-	-	-	-	-	8,768	-
Glasgow	-	-	-	-	1,603	-	-	-	-	-	-	-	-	1,603	-
Glendive	-	-	-	-	1,172	-	-	-	-	-	-	-	-	1,172	-
Great Falls	13,635	14,703	-	-	-	39,586	-	-	-	-	-	32,079	89	100,092	8,511
Havre	-	-	-	-	1,701	-	-	-	-	-	-	-	-	1,701	-
Helena	12,419	-	-	-	-	24,310	-	-	-	-	-	11,851	-	48,580	25,133
Kalispell	42,477	20,917	21,560	1,390	-	82,671	-	-	-	-	2,271	83,585	32	254,903	24,857
Missoula	41,925	30,236	32,854	-	-	74,148	-	-	-	-	-	78,372	68	257,603	24,307
Sidney	-	-	-	-	4,607	-	-	-	-	-	-	-	-	4,607	-
Wolf Point	-	-	-	-	1,733	-	-	-	-	-	-	-	-	1,733	-
Yellowstone	-	-	-	-	-	3,941	-	-	-	-	-	561	-	4,502	-
Total	212,238	126,003	153,785	2,794	20,860	495,142	-	12,949	-	134,817	6,935	466,564	641	1,632,728	204,759
Market Share %	13.0%	7.7%	9.4%	0.2%	1.3%	30.3%	0.0%	0.8%	0.0%	8.3%	0.4%	28.6%	0.0%		



STATE TOTAL

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	178,518	173,999	352,517	352,517	203,399	194,565	397,964	397,964	13.9%	11.8%	12.9%	12.9%
FEB	179,469	179,191	358,660	711,177	194,183	200,352	394,535	792,499	8.2%	11.8%	10.0%	11.4%
MAR	217,195	209,429	426,624	1,137,801	228,758	222,850	451,608	1,244,107	5.3%	6.4%	5.9%	9.3%
APR	170,265	169,166	339,431	1,477,232	180,103	178,744	358,847	1,602,954	5.8%	5.7%	5.7%	8.5%
MAY	192,594	204,851	397,445	1,874,677	202,071	213,418	415,489	2,018,443	4.9%	4.2%	4.5%	7.7%
JUN	252,470	267,262	519,732	2,394,409	277,543	297,209	574,752	2,593,195	9.9%	11.2%	10.6%	8.3%
JUL	301,745	298,344	600,089	2,994,498	346,671	335,026	681,697	3,274,892	14.9%	12.3%	13.6%	9.4%
AUG	302,698	290,414	593,112	3,587,610	-	-	-	3,274,892	-100.0%	-100.0%	-100.0%	-8.7%
SEP	254,440	242,127	496,567	4,084,177	-	-	-	3,274,892	-100.0%	-100.0%	-100.0%	-19.8%
OCT	213,513	201,841	415,354	4,499,531	-	-	-	3,274,892	-100.0%	-100.0%	-100.0%	-27.2%
NOV	174,970	173,252	348,222	4,847,753	-	-	-	3,274,892	-100.0%	-100.0%	-100.0%	-32.4%
DEC	174,704	204,743	379,447	5,227,200	-	-	-	3,274,892	-100.0%	-100.0%	-100.0%	-37.3%
	2,612,581	2,614,619			1,632,728	1,642,164						

BILLINGS

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	25,611	24,708	50,319	50,319	30,579	29,130	59,709	59,709	19.4%	17.9%	18.7%	18.7%
FEB	25,459	25,135	50,594	100,913	25,699	30,369	56,068	115,777	0.9%	20.8%	10.8%	14.7%
MAR	29,370	29,743	59,113	160,026	34,812	35,542	70,354	186,131	18.5%	19.5%	19.0%	16.3%
APR	27,183	28,161	55,344	215,370	32,066	33,072	65,138	251,269	18.0%	17.4%	17.7%	16.7%
MAY	31,564	31,972	63,536	278,906	34,285	35,627	69,912	321,181	8.6%	11.4%	10.0%	15.2%
JUN	32,119	33,305	65,424	344,330	35,859	37,207	73,066	394,247	11.6%	11.7%	11.7%	14.5%
JUL	36,295	35,660	71,955	416,285	41,749	41,631	83,380	477,627	15.0%	16.7%	15.9%	14.7%
AUG	37,154	37,199	74,353	490,638	-	-	-	477,627	-100.0%	-100.0%	-100.0%	-2.7%
SEP	36,557	35,300	71,857	562,495	-	-	-	477,627	-100.0%	-100.0%	-100.0%	-15.1%
OCT	35,304	34,858	70,162	632,657	-	-	-	477,627	-100.0%	-100.0%	-100.0%	-24.5%
NOV	33,285	32,611	65,896	698,553	-	-	-	477,627	-100.0%	-100.0%	-100.0%	-31.6%
DEC	34,796	35,759	70,555	769,108	-	-	-	477,627	-100.0%	-100.0%	-100.0%	-37.9%
	384,697	384,411			235,049	242,578						

BOZEMAN

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	83,551	83,492	167,043	167,043	91,699	90,610	182,309	182,309	9.8%	8.5%	9.1%	9.1%
FEB	84,977	86,119	171,096	338,139	93,190	94,850	188,040	370,349	9.7%	10.1%	9.9%	9.5%
MAR	105,959	100,257	206,216	544,355	108,022	104,062	212,084	582,433	1.9%	3.8%	2.8%	7.0%
APR	71,578	68,453	140,031	684,386	74,215	70,743	144,958	727,391	3.7%	3.3%	3.5%	6.3%
MAY	79,383	85,762	165,145	849,531	83,166	90,085	173,251	900,642	4.8%	5.0%	4.9%	6.0%
JUN	109,698	115,712	225,410	1,074,941	119,193	129,299	248,492	1,149,134	8.7%	11.7%	10.2%	6.9%
JUL	128,371	127,863	256,234	1,331,175	142,930	143,233	286,163	1,435,297	11.3%	12.0%	11.7%	7.8%
AUG	130,033	124,412	254,445	1,585,620	-	-	-	1,435,297	-100.0%	-100.0%	-100.0%	-9.5%
SEP	103,482	100,362	203,844	1,789,464	-	-	-	1,435,297	-100.0%	-100.0%	-100.0%	-19.8%
OCT	87,449	80,402	167,851	1,957,315	-	-	-	1,435,297	-100.0%	-100.0%	-100.0%	-26.7%
NOV	66,606	66,606	133,212	2,090,527	-	-	-	1,435,297	-100.0%	-100.0%	-100.0%	-31.3%
DEC	84,594	89,576	174,170	2,264,697	-	-	-	1,435,297	-100.0%	-100.0%	-100.0%	-36.6%
	1,135,681	1,129,016			712,415	722,882						

BUTTE

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	1,483	1,443	2,926	2,926	1,104	1,167	2,271	2,271	-25.6%	-19.1%	-22.4%	-22.4%
FEB	1,613	1,589	3,202	6,128	882	939	1,821	4,092	-45.3%	-40.9%	-43.1%	-33.2%
MAR	1,595	1,631	3,226	9,354	1,420	1,439	2,859	6,951	-11.0%	-11.8%	-11.4%	-25.7%
APR	1,354	1,482	2,836	12,190	1,095	1,250	2,345	9,296	-19.1%	-15.7%	-17.3%	-23.7%
MAY	1,680	1,958	3,638	15,828	1,239	1,424	2,663	11,959	-26.3%	-27.3%	-26.8%	-24.4%
JUN	1,846	2,148	3,994	19,822	1,344	1,638	2,982	14,941	-27.2%	-23.7%	-25.3%	-24.6%
JUL	1,450	1,476	2,926	22,748	1,684	1,606	3,290	18,231	16.1%	8.8%	12.4%	-19.9%
AUG	1,188	1,228	2,416	25,164	-	-	-	18,231	-100.0%	-100.0%	-100.0%	-27.6%
SEP	1,375	1,435	2,810	27,974	-	-	-	18,231	-100.0%	-100.0%	-100.0%	-34.8%
OCT	1,431	1,325	2,756	30,730	-	-	-	18,231	-100.0%	-100.0%	-100.0%	-40.7%
NOV	1,392	1,410	2,802	33,532	-	-	-	18,231	-100.0%	-100.0%	-100.0%	-45.6%
DEC	2,489	2,351	4,840	38,372	-	-	-	18,231	-100.0%	-100.0%	-100.0%	-52.5%
	18,896	19,476			8,768	9,463						

GLASGOW

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	212	197	409	409	192	173	365	365	-9.4%	-12.2%	-10.8%	-10.8%
FEB	201	203	404	813	175	150	325	690	-12.9%	-26.1%	-19.6%	-15.1%
MAR	237	236	473	1,286	167	141	308	998	-29.5%	-40.3%	-34.9%	-22.4%
APR	114	121	235	1,521	232	236	468	1,466	103.5%	95.0%	99.1%	-3.6%
MAY	179	202	381	1,902	246	229	475	1,941	37.4%	13.4%	24.7%	2.1%
JUN	188	191	379	2,281	281	274	555	2,496	49.5%	43.5%	46.4%	9.4%
JUL	347	356	703	2,984	310	288	598	3,094	-10.7%	-19.1%	-14.9%	3.7%
AUG	367	342	709	3,693	-	-	-	3,094	-100.0%	-100.0%	-100.0%	-16.2%
SEP	431	331	762	4,455	-	-	-	3,094	-100.0%	-100.0%	-100.0%	-30.5%
OCT	306	295	601	5,056	-	-	-	3,094	-100.0%	-100.0%	-100.0%	-38.8%
NOV	199	194	393	5,449	-	-	-	3,094	-100.0%	-100.0%	-100.0%	-43.2%
DEC	194	192	386	5,835	-	-	-	3,094	-100.0%	-100.0%	-100.0%	-47.0%
	2,975	2,860			1,603	1,491						

GLENDIVE

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	146	175	321	321	139	163	302	302	-4.8%	-6.9%	-5.9%	-5.9%
FEB	166	157	323	644	146	122	268	570	-12.0%	-22.3%	-17.0%	-11.5%
MAR	246	226	472	1,116	148	172	320	890	-39.8%	-23.9%	-32.2%	-20.3%
APR	420	416	836	1,952	164	145	309	1,199	-61.0%	-65.1%	-63.0%	-38.6%
MAY	570	533	1,103	3,055	186	159	345	1,544	-67.4%	-70.2%	-68.7%	-49.5%
JUN	484	491	975	4,030	199	182	381	1,925	-58.9%	-62.9%	-60.9%	-52.2%
JUL	526	527	1,053	5,083	190	204	394	2,319	-63.9%	-61.3%	-62.6%	-54.4%
AUG	543	535	1,078	6,161	-	-	-	2,319	-100.0%	-100.0%	-100.0%	-62.4%
SEP	507	491	998	7,159	-	-	-	2,319	-100.0%	-100.0%	-100.0%	-67.6%
OCT	390	384	774	7,933	-	-	-	2,319	-100.0%	-100.0%	-100.0%	-70.8%
NOV	172	159	331	8,264	-	-	-	2,319	-100.0%	-100.0%	-100.0%	-71.9%
DEC	174	154	328	8,592	-	-	-	2,319	-100.0%	-100.0%	-100.0%	-73.0%
	4,344	4,248			1,172	1,147						

GREAT FALLS

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	9,570	9,327	18,897	18,897	12,209	11,627	23,836	23,836	27.6%	24.7%	26.1%	26.1%
FEB	9,777	9,616	19,393	38,290	11,409	11,365	22,774	46,610	16.7%	18.2%	17.4%	21.7%
MAR	11,282	11,400	22,682	60,972	14,180	14,050	28,230	74,840	25.7%	23.2%	24.5%	22.7%
APR	11,564	11,759	23,323	84,295	13,466	14,070	27,536	102,376	16.4%	19.7%	18.1%	21.4%
MAY	11,544	12,011	23,555	107,850	14,098	14,743	28,841	131,217	22.1%	22.7%	22.4%	21.7%
JUN	11,878	11,939	23,817	131,667	15,765	16,663	32,428	163,645	32.7%	39.6%	36.2%	24.3%
JUL	12,191	12,099	24,290	155,957	18,965	19,240	38,205	201,850	55.6%	59.0%	57.3%	29.4%
AUG	12,505	12,347	24,852	180,809	-	-	-	201,850	-100.0%	-100.0%	-100.0%	11.6%
SEP	12,487	12,016	24,503	205,312	-	-	-	201,850	-100.0%	-100.0%	-100.0%	-1.7%
OCT	14,334	13,868	28,202	233,514	-	-	-	201,850	-100.0%	-100.0%	-100.0%	-13.6%
NOV	12,551	12,250	24,801	258,315	-	-	-	201,850	-100.0%	-100.0%	-100.0%	-21.9%
DEC	13,754	13,434	27,188	285,503	-	-	-	201,850	-100.0%	-100.0%	-100.0%	-29.3%
	143,437	142,066			100,092	101,758						

HAVRE

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	208	238	446	446	183	181	364	364	-12.0%	-23.9%	-18.4%	-18.4%
FEB	212	204	416	862	225	226	451	815	6.1%	10.8%	8.4%	-5.5%
MAR	227	240	467	1,329	257	224	481	1,296	13.2%	-5.8%	3.0%	-2.5%
APR	223	210	433	1,762	249	238	487	1,783	11.7%	6.7%	12.5%	1.2%
MAY	245	254	499	2,261	261	225	486	2,269	6.5%	-11.4%	-2.6%	0.4%
JUN	208	198	406	2,667	256	230	486	2,755	23.1%	16.2%	19.7%	3.3%
JUL	283	238	521	3,188	270	256	526	3,281	-4.6%	7.6%	1.0%	2.9%
AUG	273	285	558	3,746	-	-	-	3,281	-100.0%	-100.0%	-100.0%	-12.4%
SEP	264	235	499	4,245	-	-	-	3,281	-100.0%	-100.0%	-100.0%	-22.7%
OCT	286	251	537	4,782	-	-	-	3,281	-100.0%	-100.0%	-100.0%	-31.4%
NOV	253	244	497	5,279	-	-	-	3,281	-100.0%	-100.0%	-100.0%	-37.8%
DEC	181	170	351	5,630	-	-	-	3,281	-100.0%	-100.0%	-100.0%	-41.7%
	2,863	2,767			1,701	1,580						

HELENA

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	6,258	6,378	12,636	12,636	6,485	6,139	12,624	12,624	3.6%	-3.7%	-0.1%	-0.1%
FEB	6,331	6,172	12,503	25,139	5,911	5,901	11,812	24,436	-6.6%	-4.4%	-5.5%	-2.8%
MAR	6,839	6,497	13,336	38,475	6,904	6,882	13,786	38,222	1.0%	5.9%	3.4%	-0.7%
APR	7,263	7,537	14,800	53,275	6,436	6,541	12,977	51,199	-11.4%	-13.2%	-12.3%	-3.9%
MAY	8,007	8,018	16,025	69,300	6,678	7,321	13,999	65,198	-16.6%	-8.7%	-12.6%	-5.9%
JUN	6,688	6,988	13,676	82,976	7,861	8,255	16,116	81,314	17.5%	18.1%	17.8%	-2.0%
JUL	6,889	6,757	13,646	96,622	8,305	8,154	16,459	97,773	20.6%	20.7%	20.6%	1.2%
AUG	7,199	6,774	13,973	110,595	-	-	-	97,773	-100.0%	-100.0%	-100.0%	-11.6%
SEP	7,050	6,650	13,700	124,295	-	-	-	97,773	-100.0%	-100.0%	-100.0%	-21.3%
OCT	7,186	6,984	14,170	138,465	-	-	-	97,773	-100.0%	-100.0%	-100.0%	-29.4%
NOV	6,444	6,445	12,889	151,354	-	-	-	97,773	-100.0%	-100.0%	-100.0%	-35.4%
DEC	6,581	6,614	13,195	164,549	-	-	-	97,773	-100.0%	-100.0%	-100.0%	-40.6%
	82,735	81,814			48,580	49,193						

KALISPELL

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	25,722	23,539	49,261	49,261	30,846	27,315	58,161	58,161	19.9%	16.0%	18.1%	18.1%
FEB	25,431	25,124	50,555	99,816	28,310	27,967	56,277	114,438	11.3%	11.3%	11.3%	14.6%
MAR	30,038	28,634	58,672	158,488	30,880	28,580	59,460	173,898	2.8%	-0.2%	1.3%	9.7%
APR	21,855	21,981	43,836	202,324	22,261	22,812	45,073	218,971	1.9%	3.8%	2.8%	8.2%
MAY	27,270	29,769	57,039	259,363	27,256	27,397	54,653	273,624	-0.1%	-8.0%	-4.2%	5.5%
JUN	46,604	50,825	97,429	356,792	46,846	49,718	96,564	370,188	0.5%	-2.2%	-0.9%	3.8%
JUL	64,526	63,792	128,318	485,110	68,504	56,916	125,420	495,608	6.2%	-10.8%	-2.3%	2.2%
AUG	61,676	57,517	119,193	604,303	-	-	-	495,608	-100.0%	-100.0%	-100.0%	-18.0%
SEP	43,583	39,386	82,969	687,272	-	-	-	495,608	-100.0%	-100.0%	-100.0%	-27.9%
OCT	27,010	25,119	52,129	739,401	-	-	-	495,608	-100.0%	-100.0%	-100.0%	-33.0%
NOV	22,563	22,563	45,126	784,527	-	-	-	495,608	-100.0%	-100.0%	-100.0%	-36.8%
DEC	-	24,360	24,360	808,887	-	-	-	495,608	#DIV/0!	-100.0%	-100.0%	-38.7%
	396,278	412,609			254,903	240,705						

MISSOULA

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	25,015	23,736	48,751	48,751	29,251	27,338	56,589	56,589	16.9%	15.2%	16.1%	16.1%
FEB	24,499	24,083	48,582	97,333	27,468	27,778	55,246	111,835	12.1%	15.3%	13.7%	14.9%
MAR	30,526	29,743	60,269	157,602	30,928	30,782	61,710	173,545	1.3%	-6.6%	2.4%	10.1%
APR	28,138	28,540	56,678	214,280	29,035	28,712	57,747	231,292	3.2%	0.6%	1.9%	7.9%
MAY	31,390	32,833	64,223	278,503	33,114	34,608	67,722	299,014	5.5%	5.4%	5.4%	7.4%
JUN	40,453	43,242	83,695	362,198	47,254	50,955	98,209	397,223	16.8%	17.8%	17.3%	9.7%
JUL	48,381	47,104	95,485	457,683	60,553	60,176	120,729	517,952	25.2%	27.8%	26.4%	13.2%
AUG	49,425	47,358	96,783	554,466	-	-	-	517,952	-100.0%	-100.0%	-100.0%	-6.6%
SEP	46,445	43,850	90,295	644,761	-	-	-	517,952	-100.0%	-100.0%	-100.0%	-19.7%
OCT	38,897	37,224	76,121	720,882	-	-	-	517,952	-100.0%	-100.0%	-100.0%	-28.2%
NOV	30,620	29,932	60,552	781,434	-	-	-	517,952	-100.0%	-100.0%	-100.0%	-33.7%
DEC	31,156	31,422	62,578	844,012	-	-	-	517,952	-100.0%	-100.0%	-100.0%	-38.6%
	424,945	419,067			257,603	260,349						

SIDNEY

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	533	576	1,109	1,109	525	510	1,035	1,035	-1.5%	-11.5%	-6.7%	-6.7%
FEB	563	538	1,101	2,210	568	517	1,085	2,120	0.9%	-3.9%	-1.5%	-4.1%
MAR	626	596	1,222	3,432	752	700	1,452	3,572	20.1%	17.4%	18.8%	4.1%
APR	430	375	805	4,237	610	658	1,268	4,840	41.9%	75.5%	57.5%	14.2%
MAY	552	560	1,112	5,349	696	635	1,331	6,171	26.1%	13.4%	19.7%	15.4%
JUN	489	433	922	6,271	734	680	1,414	7,585	50.1%	57.0%	53.4%	21.0%
JUL	515	548	1,063	7,334	722	744	1,466	9,051	40.2%	35.8%	37.9%	23.4%
AUG	518	521	1,039	8,373	-	-	-	9,051	-100.0%	-100.0%	-100.0%	8.1%
SEP	551	492	1,043	9,416	-	-	-	9,051	-100.0%	-100.0%	-100.0%	-3.9%
OCT	612	592	1,204	10,620	-	-	-	9,051	-100.0%	-100.0%	-100.0%	-14.8%
NOV	635	596	1,231	11,851	-	-	-	9,051	-100.0%	-100.0%	-100.0%	-23.6%
DEC	549	501	1,050	12,901	-	-	-	9,051	-100.0%	-100.0%	-100.0%	-29.8%
	6,573	6,328			4,607	4,444						

WOLF POINT

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	209	190	399	399	187	212	399	399	-10.5%	11.6%	0.0%	0.0%
FEB	240	251	491	890	200	168	368	767	-16.7%	-33.1%	-25.1%	-13.8%
MAR	250	226	476	1,366	288	276	564	1,331	15.2%	22.1%	18.5%	-2.6%
APR	143	131	274	1,640	274	267	541	1,872	91.6%	103.8%	97.4%	14.1%
MAY	210	179	389	2,029	287	269	556	2,428	36.7%	50.3%	42.9%	19.7%
JUN	255	243	498	2,527	192	194	386	2,814	-24.7%	-20.2%	-22.5%	11.4%
JUL	299	295	594	3,121	305	287	592	3,406	2.0%	-2.7%	-0.3%	9.1%
AUG	332	267	599	3,720	-	-	-	3,406	-100.0%	-100.0%	-100.0%	-8.4%
SEP	337	326	663	4,383	-	-	-	3,406	-100.0%	-100.0%	-100.0%	-22.3%
OCT	308	291	599	4,982	-	-	-	3,406	-100.0%	-100.0%	-100.0%	-31.6%
NOV	250	242	492	5,474	-	-	-	3,406	-100.0%	-100.0%	-100.0%	-37.8%
DEC	236	210	446	5,920	-	-	-	3,406	-100.0%	-100.0%	-100.0%	-42.5%
	3,069	2,851			1,733	1,673						

*** YELLOWSTONE**

	2022 Passengers				2023 Passengers				% 2022 VS 2023			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN												
FEB												
MAR												
APR												
MAY	-	800	800	800	559	696	1,255	1,255	#DIV/0!	-13.0%	56.9%	56.9%
JUN	1,560	1,547	3,107	3,907	1,759	1,914	3,673	4,928	12.8%	23.7%	18.2%	26.1%
JUL	1,672	1,629	3,301	7,208	2,184	2,291	4,475	9,403	30.6%	40.6%	35.6%	30.5%
AUG	1,485	1,629	3,114	10,322	-	-	-	9,403	-100.0%	-100.0%	-100.0%	-8.9%
SEP	1,371	1,253	2,624	12,946	-	-	-	9,403	-100.0%	-100.0%	-100.0%	-27.4%
OCT	-	248	248	13,194	-	-	-	9,403	#DIV/0!	-100.0%	-100.0%	-28.7%
NOV												
DEC												
	6,088	7,106			4,502	4,901						

* The Yellowstone Airport is a seasonal airport.

*2021 season operating May 6, 2021 through October 15, 2021.

*2022 season operating May 2022 through October 2022.