

MISSOULA COUNTY AIRPORT AUTHORITY
Special Board Meeting
October 6, 2023
12:00 pm, Johnson Bell Conference Room

THOSE PRESENT

BOARD: Chair Larry Anderson
Vice Chair Winton Kemmis
Secretary/Treasurer Deb Poteet via MS Teams
Commissioner Shane Stack via MS Teams
Commissioner Matthew Doucette via MS Teams
Alternate Commissioner David Bell via MS Teams

STAFF: Director Brian Ellestad
Deputy Director Tim Damrow
Legal Counsel Lynn Fagan via MS Teams

OTHERS: Shaun Shea, Morrison-Maierle via MS Teams

Chair Larry Anderson called the meeting to order and advised everyone that the meeting was being recorded.

Legal Counsel Lynn Fagan performed a roll call of Board members, staff members, and members of the public.

Chair Larry Anderson noted that an Alternate Commissioner needed to be seated.

Motion: Secretary/Treasurer Deb Poteet moved to seat Alternate Commissioner David Bell

Second: Commissioner Matthew Doucette

Vote: Motion Passed Unanimously

AGENDA

Motion: Secretary/Treasurer Deb Poteet moved to approve the agenda as presented.

Second: Vice Chair Winton Kemmis

Vote: Motion Passed Unanimously

PUBLIC COMMENT PERIOD

Chair Larry Anderson asked if there was any public comment on items not on the Board's agenda. There was none.

Martel Contract Amendment No. 25.2

Airport Director Brian Ellestad first apologized to the Board for the short notice and need for a special meeting. Brian explained that this amendment is for some additional asphalt paving. The original design of this project was done to create additional parking, plus a laydown area for Martel

to use for the construction of the East Terminal Concourse. Some consolidation of ramp operations and Martel's construction site has provided an opportunity to pave the original laydown area right now and use it for parking this fall. This will increase the parking counts in this area by 260 overall stalls (nearly doubling the previous design layout).

Brian explained that plans were already in place to pave this area out after terminal construction was completed in spring of 2025. Paving this area in 2025 would have resulted in cost escalations over today's current pricing. The pricing for this amendment was based on updated quantities and utilized existing unit prices that were established in the spring when this project began. As a result of the additional asphalt paving, Martel Construction is proposing an increase to the GMP in the amount of \$266,843.00. This brings the total GMP for this project to the amount of \$2,753,222.50. Brian said that if the amendment is approved by the Board, paving will occur within the next few weeks.

Deputy Director Tim Damrow stated that with the parking lot 60% full, it would take six months to payback the cost of the amendment.

Chair Larry Anderson asked if the marking will be done for the parking spaces. Brian responded that if the marking is not done this fall because of weather conditions, it will be done in the spring.

Vice Chair Winton Kemmis asked for clarification on when the paving would occur. Engineer Shaun Shea responded that the paving would be completed before the plants shut down in mid-November.

Alternate Commissioner David Bell remarked that it seems like a wise decision.

Brian also pointed out that the funding for the amendment would come from either the First Security line of credit or reserves.

Motion: Alternate Commissioner David Bell moved to accept the additive change order to increase the Guaranteed Maximum Price from Martel Construction in the amount of \$266,843 to Martel Contract #25.

Second: Vice Chair Winton Kemmis

Vote: Motion Passed Unanimously

Chair Larry Anderson thanked Vice Chair Winton Kemmis for filling in for him at last month's meeting at the last minute.

Meeting Adjourned.