

Missoula County Airport Authority Regular Board Meeting

DATE: Tuesday, May 28, 2024
TIME: 1:30 p.m.
PLACE: Johnson Bell Board Room – Airport Terminal

PLEASE NOTE: This meeting will be in a hybrid format.

Members of the public can call in and connect digitally to the meeting using the information below and will have the opportunity to comment prior to any vote of the Board as well as on any item not before the Board at the beginning of the meeting.

Members of the public can submit comments by email to: lfagan@flymissoula.com.

Documents will be available on the airport's website, www.flymissoula.com, by 9 a.m. on the meeting date. Members of the public can view the meeting and documents by joining the meeting from their computer, tablet or smartphone at:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 266 456 298 882

Passcode: JtfCxe

Or call in (audio only)

[+1 332-249-0710,857565796#](tel:+13322490710857565796) United States, New York City

Phone Conference ID: 857 565 796#

- Chair to call the meeting to order.
 - Advise the Public the meeting is being recorded.
 - Roll Call
 - Seating of Alternate Commissioner if needed.
 - Approval of the Agenda.
- Public Comment.
- Review and approve the minutes of the Regular Board meeting dated April 23, 2024.
- Approval of Claims for Payment – Will Parnell
- Financial Report – Will Parnell
- Director's Report – Brian Ellestad
- Legal Report – Lynn Fagan
- Committee Updates –
 - Business Development Committee: No Activity
 - Contract and Lease Committee: No Activity
 - Executive Committee: Met May 28, 2024
 - Facility and Operations Committee: No Activity
 - Finance Committee: No Activity
 - General Aviation Committee: No Activity
 - Legislative Committee: No Activity
 - Marketing Committee: No Activity

Unfinished Business

- Phase 2 FFE/Signage Package – Tim Damrow
- Martel Contract Deductive Change Order– Tim Damrow
- Martel Contract Amendment No. 26 – Phase 3 Guaranteed Maximum Price – Brian Ellestad
- Morrison-Maierle Task Order No. 62 – Master Agreement for Professional Engineering Services – Brian Ellestad
- Parking Management Agreement – LAZ Parking – Lynn Fagan

New Business

- MCAA Resolution No. 2024-04 Setting Ground Rent for Aviation Leases – Lynn Fagan
- MCAA Resolution No. 2024-05 Non-Signatory Air Carrier Use Fees – Lynn Fagan
- Fiscal Year 2025 Budget – Will Parnell
- State Audit Contract and Engagement Letter – Will Parnell
- Parking Equipment Purchase – Tim Damrow
- Veoci contract renewal – Jesse Johnson
- Approval for Airport Director to accept FAA Grants AIP-088 and AIP-089 – Brian Ellestad

Information/Discussion Item(s)

- Presentation by Missoula City Parks Department

June Board Meeting – Tuesday, June 25, 2024, 1:30 p.m.