

## Missoula County Airport Authority Regular Board Meeting

DATE: Tuesday, February 25, 2025  
TIME: 1:30 p.m.  
PLACE: Johnson Bell Board Room – Airport Terminal

- Chair to call the meeting to order.  
Advise the Public the meeting is being recorded.  
Roll Call  
Seating of Alternate Commissioner if needed.  
Approval of the Agenda.
- Public Comment.
- Review and approve the minutes of the Regular Board meeting dated January 28, 2025. [Pg. 3](#)
- Approval of Claims for Payment – Will Parnell [Pg. 13](#)
- Financial Report – Will Parnell [Pg. 16](#)
- Director's Report – Brian Ellestad [Pg. 27](#)
- Legal Report – Juniper Davis
- Committee Updates –
  - Business Development Committee: No Activity
  - Contract and Lease Committee: No Activity
  - Executive Committee: February 25, 2025
  - Facility and Operations Committee: No Activity
  - Finance Committee: No Activity
  - General Aviation Committee: No Activity
  - Legislative Committee: No Activity
  - Marketing Committee: No Activity

### Unfinished Business

- NONE

### New Business/Action Items

- Award of Beverage Vending RFP to Coca Cola Bottling High Country – Tim Damrow [Pg. 29](#)
- Contract for Snack/Food Vending services with Faber, Coe and Gregg – Tim Damrow [Pg. 40](#)
- Award of Water Rights Professional Services RFP to Parsons, Behle and Latimer – Juniper Davis [Pg. 51](#)
- Lease with Williams Heating for 3959 Whippoorwill – Juniper Davis [Pg. 143](#)
- Grant Creek Restoration MOA with the City of Missoula – Brian Ellestad [Pg. 161](#)
- Runway Reconstruction Reimbursable Agreements – Will Parnell [Pg. 170](#)
- Award of On-Airport Rental Car Concession RFP – Tim Damrow [Pg. 191](#)

### Information/Discussion Item(s)

PLEASE NOTE: This meeting will be in a hybrid format.

Members of the public can call in and connect digitally to the meeting using the information below and will have the opportunity to comment prior to any vote of the Board as well as on any item not before the Board at the beginning of the meeting.

Members of the public can submit comments by email to: [jdavis@flymissoula.com](mailto:jdavis@flymissoula.com).

Documents will be available on the airport's website, [www.flymissoula.com](http://www.flymissoula.com), by 9 a.m. on the meeting date. Members of the public can view the meeting and documents by joining the meeting from their computer, tablet or smartphone at:

Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 266 456 298 882

Passcode: JtfCxe

**Or call in (audio only)**

[+1 332-249-0710](tel:+13322490710), [857565796#](tel:+13322490710) United States, New York City

Phone Conference ID: 857 565 796#