

Missoula County Airport Authority Regular Board Meeting

DATE: Tuesday, March 25, 2025
TIME: 1:30 p.m.
PLACE: Johnson Bell Board Room – Airport Terminal

- Chair to call the meeting to order.
 - Advise the Public the meeting is being recorded.
 - Roll Call
 - Seating of Alternate Commissioner if needed.
 - Approval of the Agenda.
- Public Comment.
- Review and approve the minutes of the Regular Board meeting dated February 25, 2025. **Pg. 3**
- Approval of Claims for Payment – Will Parnell **Pg. 10**
- Financial Report – Will Parnell **Pg. 14**
- Director's Report – Brian Ellestad **Pg. 26**
- Legal Report – Juniper Davis
- Committee Updates –
 - Business Development Committee: No Activity
 - Contract and Lease Committee: No Activity
 - Executive Committee: March 25, 2025
 - Facility and Operations Committee: No Activity
 - Finance Committee: No Activity
 - General Aviation Committee: No Activity
 - Legislative Committee: No Activity
 - Marketing Committee: No Activity

Unfinished Business

- None

New Business/Action Items

- Beverage Vending Contract with Coca Cola Bottling Company High Country – Tim Damrow **Pg. 28**
- Airport Suite Contract with the Resort at Paws Up – Tim Damrow **Pg. 42**
- Online AP/AR Software Contract with Bill.com, LLC – Will Parnell **Pg. 52**
- ARFF Equipment Purchase – Brian Ellestad **Pg. 57**
- Runway Reconstruction Bid Award - Brian Ellestad **Pg. 60**

Information/Discussion Item(s)

- Facility and Operations Committee – March 25th, 2025 – Following regular board meeting
 - Minuteman aviation quarterly update

PLEASE NOTE: This meeting will be in a hybrid format.

Members of the public can call in and connect digitally to the meeting using the information below and will have the opportunity to comment prior to any vote of the Board as well as on any item not before the Board at the beginning of the meeting.

Members of the public can submit comments by email to: jdavis@flymissoula.com.

Documents will be available on the airport's website, www.flymissoula.com, by 9 a.m. on the meeting date. Members of the public can view the meeting and documents by joining the meeting from their computer, tablet or smartphone at:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 266 456 298 882

Passcode: JtfCxe

Or call in (audio only)

[+1 332-249-0710](tel:+13322490710), [857565796#](tel:+13322490710) United States, New York City

Phone Conference ID: 857 565 796#

MISSOULA COUNTY AIRPORT AUTHORITY
Regular Board Meeting
February 25, 2025
1:30 pm, Johnson Bell Conference Room

THOSE PRESENT

BOARD:

Vice Chair Pat Boyle
Secretary/Treasurer Adriane Beck
Commissioner Winton Kemmis
Commissioner Matt Doucette (via Teams)
Alternate Commissioner Shane Stack (via Teams)
Alternate Commissioner Jack Meyer

STAFF:

Director Brian Ellestad
Deputy Director Tim Damrow
Director of Finance and Administration Will Parnell
Legal Counsel Juniper Davis
Public Safety Chief Justin Shaffer
Director of Maintenance Nate Cole
Human Resources Manager Nikki Munro
Compliance Officer Jesse Johnson

OTHERS:

Accounting Clerk Brianna Brewer
Gary Matson, Runway 25 Hangars
Shaun Shea, Morrison-Maierle
Travis Frey, Martel Construction
Cole Jensen, Martel Construction
Brad Kraft, Coca Cola Bottling Company High Country
Andy Shultz, City of Missoula
Cheryl Kaiser, Overland West

Vice Chair Pat Boyle called the meeting to order and advised everyone that the meeting was being recorded.

Legal Counsel Juniper Davis performed a roll call of Board members, staff members, and members of the public.

AGENDA

Vice Chair Pat Boyle noted that two Alternate Commissioners needed to be seated.

Motion: Commissioner Winton Kemmis moved to seat Alternate Commissioners Shane Stack and Jack Meyer as regular Commissioners for the duration of the meeting.

Second: Secretary/Treasurer Adriane Beck

Vote: Motion passed unanimously

Vice Chair Pat Boyle asked if there were any changes to the agenda. Vice Chair Pat Boyle noted that the agenda needed to include approval of the Special Board Meeting that was held on February 12, 2025. The draft minutes for that meeting were included in the Board Packet.

Motion: Secretary/Treasurer Adriane Beck moved to amend the agenda to include approval of the minutes from the Special Board Meeting and to approve the agenda.

Second: Commissioner Winton Kemmis

Vote: Motion Passed Unanimously

PUBLIC COMMENT PERIOD

Vice Chair Pat Boyle asked if there was any public comment on items that were not on the Board's agenda. There was no public comment.

MINUTES

Vice Chair Pat Boyle asked if anyone had questions, edits, or public comments regarding the minutes for the Regular Board Meeting dated January 28, 2025, or the Special Board Meeting held February 12, 2025.

Motion: Alternate Commissioner Jack Meyer moved to approve the minutes for the Regular Board Meeting dated January 28, 2025, and the Special Board Meeting held February 12, 2025.

Second: Commissioner Winton Kemmis

Vote: Motion Passed Unanimously

CLAIMS FOR PAYMENT

Director of Finance and Administration Will Parnell presented the Claims for Payment. Starting with project expenses, during the month of January 2025, the airport incurred approximately \$2.1 million in project expenses; of the \$2.1 million in project expenses approximately \$1.6 million was submitted to the FAA for reimbursement. The remaining project expenses will be paid with reserves and debt.

Vice Chair Pat Boyle asked if there were any Board questions or public comments regarding the Claims for Payment. There were no questions or comments.

Motion: Alternate Commissioner Jack Meyer moved to approve the Claims for Payment

Second: Secretary/Treasurer Adriane Beck

Vote: Motion passed unanimously

FINANCIAL REPORT

Director of Finance and Administration Will Parnell presented the Financial Report, including an update on the construction in progress for the East Concourse project. Upon completion of the East Concourse, staff estimate that the project will have been funded from federal grants at 60% and MCAA reserves and debt at 40% for a total cost (design and construction) of approximately 62.6M.

Vice Chair Pat Boyle asked if there were any Board questions or public comments regarding the Financial Report. There were no questions or comments.

Motion: Commissioner Winton Kemmis moved to approve the Financial Report

Second: Alternate Commissioner Jack Meyer

Vote: Motion passed unanimously

DIRECTOR'S REPORT

Airport Director Brian Ellestad informed the Board that the month of January ended with an increase of 14.7% more enplaned passengers as compared January of 2024. Increases are expected to level off in the upcoming months and into summer.

Currently at the federal level, we continue to operate under a second Continuing Resolution that is effective through March 14, 2025. At the state level, the Airport's Public Safety Department has been trying to be included in a 20-year retirement since they are both police and firefighters.

The State Aviation Conference is in Missoula February 27th – March 1st. The Airport will be hosting members of the Montana Airport Managers Association on Thursday evening.

This past week we have a contractor on site swapping out aircraft fire fighting foam on the Airport's fire trucks. One truck is done, one is in progress, and a third should be completed the following week.

Thursday, May 15th will be the ribbon cutting for Phase 2 of the Airport's terminal expansion.

Deputy Director Tim Damrow provided additional project updates on Phase 2 and 3 construction. Mechanical, drywall, painting, bag handling systems, and siding are all in progress. Phase 2 estimated completion is May 15 and Phase 3 is the fall of 2025.

Tim also provided more information on cleanout of the fire trucks that Brian discussed earlier. Along with details on how the cleaning takes place, Tim also pointed out how the Airport is one of the first in the region, along with Seattle, to complete this effort.

Vice Chair Pat Boyle asked if there were any Board questions or public comments regarding the Director's Report. There were no questions or comments.

LEGAL REPORT

Legal Counsel Juniper Davis provided an update regarding a development that is proposed on private land abutting Airport property to the east. The development is named Paisley Park and currently contains plans for high density residential and mixed-use development. The Airport will stay abreast of this development and submit comments to the developer and the City as needed.

Numerous RFPs are at various stages of development including upcoming contracts for VoIP, beverage vending, and car rental concessions. Custodial will be forthcoming.

The plans to sell a portion of Airport land at the southern edge of the Airport's property to the City of Missoula for a future tail corridor are still in the works but are temporarily on hold until a few other project details are completed.

COMMITTEE REPORTS

Vice Chair Pat Boyle notified the Board that the Executive Committee met on February 25, 2025, to discuss the Board agenda.

UNFINISHED BUSINESS

None

NEW BUSINESS

Award of Beverage Vending RFP to Coca Cola Bottling Company High Country

Deputy Director Tim Damrow explained to the board that the airport currently contracts with Pepsi-Cola of Missoula for Beverage. The current agreement for beverage vending at Missoula Airport expires on June 30th, 2025, and after an RFP process, Coca Cola has been recommended as the most advantageous proposal for the Airport moving forward. If approved, staff will work Coca Cola Bottling Company High Country to bring a final contract for beverage vending services to the March Board Meeting.

Vice Chair Pat Boyle asked if there were any Board questions or public comments regarding the RFP award. There were no questions or comments.

Motion: Alternate Commissioner Jack Meyer moved to award Beverage Vending RFP to Coca Cola Bottling Company High Country

Second: Commissioner Winton Kemmis

Vote: Motion passed unanimously

Contract for Snack/Food Vending services with Faber, Coe, and Gregg

Deputy Director Tim Damrow provided information regarding the Airport's current contractor for snack vending and how it is no longer able to provide services until the end of their contract on June 30, 2025. After an RFP process, the MCAA Board approved the award of the snack vending RFP to Faber Coe & Gregg of Florida, Inc. at its January 2025 meeting. The snack vending services provided under this contract will begin as soon as possible.

Vice Chair Pat Boyle asked if there were any Board questions or public comments regarding the contract. There were no questions or comments.

Motion: Commissioner Winton Kemmis moved to approve the Snack Vending contract to Faber, Coe, and Gregg.

Second: Alternate Commissioner Jack Meyer

Vote: Motion passed unanimously

Approval of Water Rights Professional Services RFP to Parsons, Behle and Latimer

Legal Counsel Juniper Davis provided an overview of this item explaining that in the fall, staff identified a number of discreet issues facing the Airport in the sector of water rights and water resources that needed a coordinated approach for resolution. As a result of an RFP process, two firms submitted proposals to the Airport to address. Staff reviewed proposals and conducted interviews. Staff recommend moving forward with the RFP from the firm Parsons, Behle, and Latimer. Parsons, Behle, and Latimer will work collaboratively, as part of a team, with HydroSolutions Inc. to provide technical services.

Vice Chair Pat Boyle asked if there were any Board questions or public comments regarding award of the RFP.

Motion: Alternate Commissioner Jack Meyer moved to award the 2024 Water Rights Professional Services RFP to Parsons, Behle and Latimer and authorize the Airport Director to sign the Scope and Terms of Representation.

Second: Commissioner Winton Kemmis

Vote: Motion passed unanimously

Lease with Williams Plumbing, Heating and Utilities for 3959 Whippoorwill

Legal Counsel Juniper Davis explained the background of the Airport's property at 3969 Whippoorwill Drive, which began a little over 20 years ago when the Airport bought the property. Since that time, Rocky Mountain Mechanical has been leasing the light-industrial site located to the eastern edge of the Airport's property off of Whippoorwill Drive. Rocky Mountain Mechanical's lease was set to expire January 31, 2025. The Airport conducted an RFP, for which there were no responses. Through connections, the Airport was put in touch with Williams Plumbing, Heating and Utilities, which was interested in leasing the property for the listed lease amount (\$8,500 in the first year) and for a five-year term. After on-site meetings with representatives from Williams, staff recommend moving forward with a lease with Williams.

Vice Chair Pat Boyle asked if there were any Board questions or public comments regarding purchase of the air stairs. Staff clarified that there are outstanding rent payments yet due to the Airport from Rocky Mountain Mechanical that are nearly \$70,000. Staff also clarified that the annual lease payment will adjust to CPI.

Motion: Commissioner Winton Kemmis moved to authorize the Airport Director to sign the lease agreement for 3959 Whippoorwill Drive for a term of five years to Williams Plumbing, Heating and Utilities.

Second: Alternate Commissioner Jack Meyer

Vote: Motion passed unanimously

Grant Creek Restoration MOA with the City of Missoula

The Airport Director provided an update that the Grant Creek Restoration is scheduled to begin in March 2025. The project will restore habitat and reduce floodplain. The project will occur on a section of land on the eastern edge of Airport property. Brian highlighted the importance of limiting habitat that will bring in larger wildlife into the area. This agreement with the City will allow for temporary construction access to facilitate the project.

Andy Schultz, an Engineer for the City of Missoula, is the Project Manager for this project and provided additional detail, explaining that Grant Creek is currently incised and operates more as a ditch. After restoration, the creek bed will be much healthier.

Vice Chair Pat Boyle asked if there were any Board questions or public comments regarding the Grant Creek restoration.

Motion: Alternate Commissioner Jack Meyer moved to authorize the Airport Director to sign the Memorandum of Agreement between the Missoula County Airport Authority and the City of Missoula regarding restoration of Grant Creek.

Second: Secretary/Treasurer Adriane Beck

Vote: Motion passed unanimously

Runway Reconstruction Reimbursable Agreements

Director of Finance and Administration Will Parnell provided an overview of two projects on the airfield that require the assistance of the FAA. In those instances, the Airport enters into agreements with the FAA to provide that assistance. The first project is for the relocation of the VOR Checkpoint and the second project is for the Runway Rehabilitation Project. The Airport will make an advanced payment on these projects to the FAA. Then subsequently the Airport submits for reimbursement.

Vice Chair Pat Boyle asked if there were any Board questions or public comments regarding the FAA reimbursable agreements.

Motion: Commissioner Winton Kemmis moved to pre-authorize the Airport Director to accept upcoming Reimbursable Agreements for fiscal year 2025 projects.

Second: Alternate Commissioner Jack Meyer

Vote: Motion passed unanimously

Award of On-Airport Rental Car Concession RFP

Deputy Director Tim Damrow explained that the current car rental concession agreements were entered into in September 2019 and are set to expire on June 30th, 2025. The expiration date coordinates with the opening of four rental car suites in Phase 2 of the Airport expansion project. A car rental suite includes the counter, office, queueing area, ready parking stalls, and QTA bay. The Airport released an RFP with a first year \$250,000 Minimum Annual Guarantee as well as asking for a proposal for a dollar per square foot. The Airport received three proposals that met the baseline requirements. Staff reviewed the proposals and recommend awarding one airport suite to each of the three entities: Enterprise RAC Company of Montana/Wyoming, LLC (Enterprise, Alamo, National), Avis Budget Car Rental (Avis, Budget), LLC and Overland West Inc. (Hertz, Thrifty). One rental car suite remains unoccupied and in the upcoming months staff will determine the best fit for this unused space.

Vice Chair Pat Boyle asked if there were any Board questions or public comments regarding the rental car RFP.

Motion: Alternate Commissioner Jack Meyer moved to approve the successful respondent bid awards for the Rental Car Concessions RFP as presented.

Second: Commissioner Winton Kemmis

Vote: Motion passed unanimously

INFORMATION/DISCUSSION ITEMS(S)

Next meeting will be Tuesday, March 25, 2025, at 1:30 pm.

As part of the Montana Aeronautical Conference, on Friday from 4:30-6:30 there will be an open house at Hangar 6 at Northstar with historic airplanes to come and view.

Commissioner Winton Kemmis thanked staff Nate Cole for the opportunity to have a ride-along to witness snow removal operations.

Director of Finance and Administration Will Parnell provided the update that the Airport's insurance company has concluded that the high wind event was the cause of the damage to the Forest Service hangar doors.

Meeting Adjourned.

Missoula County Airport Authority

Check Register by Account Name

02/01/2025 - 02/28/2025

Account Name	Total
Airfield Maintenance	\$ 65.63
Badging / Compliance Contracts	\$ 40,000.00
Badging Expenses	\$ 978.34
Building General R&M	\$ 4,242.04
CIP PSO Vehicle	\$ 5,378.74
Computer Equipment Expense	\$ 1,974.00
Consultants Expense	\$ 3,605.52
Contracted Maintenance	\$ 3,196.44
Custodial Services	\$ 39,486.00
Custodial Supplies	\$ 5,343.92
Disposal Expense	\$ 2,941.10
Electric Maintenance	\$ 733.58
Electricity/Gas Expense	\$ 71,055.76
Employee Screening	\$ 9,400.00
Equipment	\$ 19,655.00
Fog Abatement	\$ 19.06
GASB 96 Long-term Subscription	\$ 2,223.67
Jet Bridge R&M	\$ 7.76
Landside Maintenance	\$ 808.00
Legal Services	\$ 559.56
Marketing	\$ 17,287.50
Meals & PR	\$ 80.93
Memberships	\$ 1,320.00
Office Supplies	\$ 469.62
On-demand IT Support	\$ 287.00
Petroleum Products Expense	\$ 16,226.21
Phone Charges	\$ 4,210.29
Plumbing Expense	\$ 67.01
Pre-Paid Expenses	\$ 8,500.00
Reconciliation Discrepancies	\$ -
Recurring IT Support Subscripti	\$ 125.00
Rent Car R&M	\$ 785.50
Rental Car Fuel	\$ 19,765.51
Safety Supplies/Equipment	\$ 2,153.17
Sewer Expense	\$ 2,919.88
Snow & Ice Removal	\$ 68,805.43
Tools/Equipment	\$ 689.88
TPA – EE benefits and Payroll	\$ 880.00
Travel Expense	\$ 964.37
Uniform Expense	\$ 934.30
USFS Hangar R&M	\$ 150.61
Vehicle R&M	\$ 15,386.28
Water Expense	\$ 4,869.06
Grand Total	\$ 378,551.67

Missoula County Airport Authority
Check Register by Vendor Name
02/01/2025 - 02/28/2025

Vendor Name	Total	
AAAE FEDERAL AFFAIRS MEMBERSHIP	\$ 550.00	
AEROTRONICS INC.	\$ 1,667.21	
AILEVON PACIFIC AVIATION CONSULTING, LLC	\$ 3,250.00	
AirBadge LLC	\$ 40,000.00	
ALEAN	\$ 650.00	
Amadeus	\$ 2,223.67	
Applied Concepts, Inc	\$ 1,632.29	
APPLIED INDUSTRIAL TECH	\$ 41.43	
ASCENT AVIATION	\$ 9,802.14	
AXON	\$ 2,966.89	
BIG BEAR SIGN CO	\$ 808.00	
BIG SKY FILM INST.	\$ 7,500.00	
Black Knight Security and Investigations	\$ 9,400.00	
BLACKFOOT COMMUNICATIONS	\$ 1,646.60	
BROWN'S SEPTIC	\$ 300.00	
CEIA USA, Ltd.	\$ 19,655.00	*New Vendor - TSA aviation worker screening equipment
CENTURYLINK	\$ 1,475.64	
CHS MOUNTAIN WEST CO-OP	\$ 35,919.71	
City of Missoula	\$ 7,788.94	
CULLIGAN	\$ 163.75	
CURTIS	\$ 94.33	
DAMROW, TIM	\$ 80.93	
DSG (DAKOTA SUPPLY GROUP)	\$ 31.16	
EAN SERVICES, LLC	\$ 688.37	
ELLESTAD, BRIAN v	\$ 126.00	
ENERGY LABORATORIES	\$ 871.00	
ENERGY WEST	\$ 8,782.88	
Ferguson & Coppes	\$ 559.56	*New Vendor - Water law legal work
FIRST CALL	\$ 2,261.00	
GOSLING, BRIAN	\$ 50.00	
GRAINGER	\$ 462.89	
GreatAmerica Financial Services	\$ 209.00	
GRIZZLY DISPOSAL	\$ 279.98	
HILLYARD INC	\$ 5,414.42	
IRIS COMPANIES	\$ 978.34	
IRONHORSE	\$ 935.00	
KENT D. BRUCE COMPANY	\$ 2,844.44	
KLS HYDRAULICS	\$ 1,414.04	
KONE	\$ 559.62	
LIFE-ASSIST INC	\$ 477.32	
Matthew Ives	\$ 150.00	
M-B COMPANIES, INC.	\$ 679.86	
METALWORKS	\$ 2,051.00	
MISSOULA ELECTRIC CO-OP	\$ 1,087.37	
MISSOULA OFFICE CITY	\$ 90.58	
MISSOULA TEXTILE, INC	\$ 848.82	
MONTANA ACE HARDWARE	\$ 7.76	
Montana Pest Solutions	\$ 365.00	

Missoula County Airport Authority

Check Register by Vendor Name

02/01/2025 - 02/28/2025

MORRISON MAIERLE	\$	3,605.52	
MORRISON-MAIERLE SYSTEMS	\$	125.00	
MOUNTAIN SUPPLY	\$	659.20	
MURDOCHS	\$	783.69	
N/S CORPORATION	\$	259.73	
NAPA	\$	1,843.37	
NORCO INDUSTRIAL	\$	118.11	
NORTHWEST PART	\$	14.80	
NORTHWESTERN ENERGY	\$	61,185.51	
OFFICE SOLUTIONS & SERVICES	\$	215.29	
PELICAN CHEMICALS	\$	44,571.40	
Placer Labs, Inc	\$	8,500.00	
PLATT ELECTRIC	\$	728.03	
POMP'S TIRE-MISSOULA	\$	766.00	
QUOTIENT GROUP	\$	6,537.50	
REPUBLIC SERVICES	\$	2,661.12	
RISING FAST v	\$	37,750.00	
Russ's Body & Paint	\$	1,955.62	
Sirenet	\$	2,411.85	
SPECTRUM WINDOW CLEANING	\$	1,736.00	
Sylvan Site Services	\$	1,805.00	*New Vendor - building supplies
THERMAL SUPPLY	\$	5.55	
TRI-ARC INC.	\$	52.46	
UKG	\$	880.00	
VERIZON	\$	1,088.05	
VIDTRONIX TICKET & LABEL LLC	\$	343.00	
WAYNE DALTON	\$	190.00	
WE DUST	\$	14,431.89	
WESTERN STATES EQUIP	\$	3,136.04	
WHALEN, ROBERT	\$	120.00	
ZENT, ANTHONY	\$	230.00	

Grand Total	\$	378,551.67	
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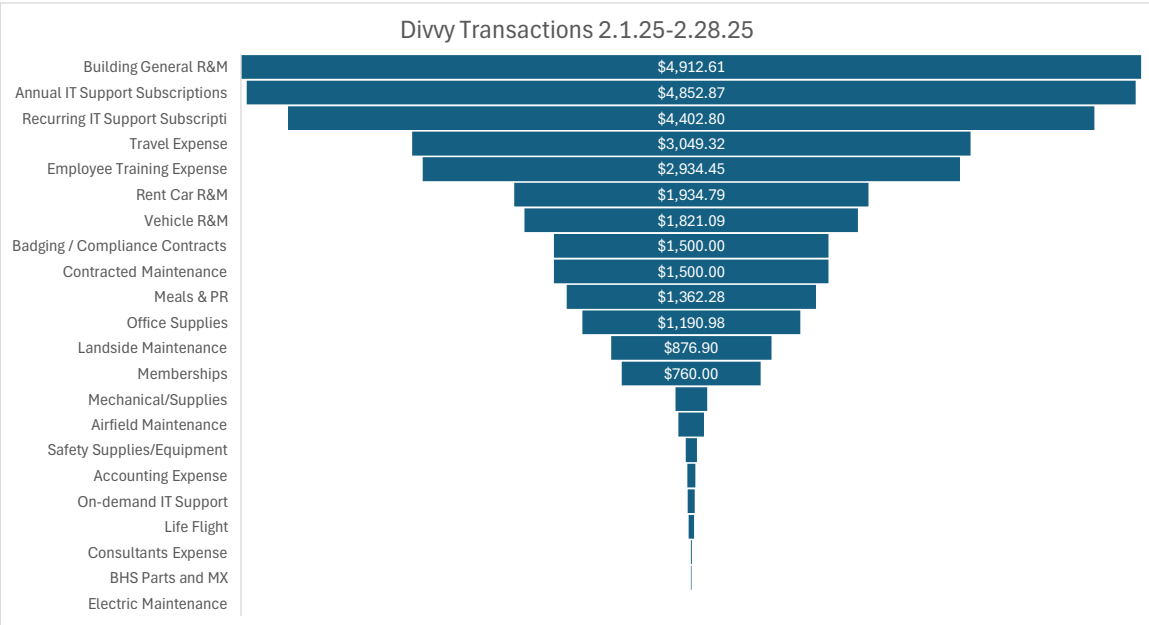
***NEW Vendors**

CEIA USA, Ltd.

Ferguson & Coppes

Sylvan Site Services

Category name	Total	Percent of spend
Building General R&M	\$4,912.61	15.68%
Annual IT Support Subscriptions	\$4,852.87	15.49%
Recurring IT Support Subscripti	\$4,402.80	14.05%
Travel Expense	\$3,049.32	9.73%
Employee Training Expense	\$2,934.45	9.36%
Rent Car R&M	\$1,934.79	6.17%
Vehicle R&M	\$1,821.09	5.81%
Badging / Compliance Contracts	\$1,500.00	4.79%
Contracted Maintenance	\$1,500.00	4.79%
Meals & PR	\$1,362.28	4.35%
Office Supplies	\$1,190.98	3.80%
Landside Maintenance	\$876.90	2.80%
Memberships	\$760.00	2.43%
Mechanical/Supplies	\$174.87	0.56%
Airfield Maintenance	\$141.02	0.45%
Safety Supplies/Equipment	\$62.77	0.20%
Accounting Expense	\$45.99	0.15%
On-demand IT Support	\$40.00	0.13%
Life Flight	\$31.25	0.10%
Consultants Expense	\$7.20	0.02%
BHS Parts and MX	\$5.49	0.02%
Electric Maintenance	(\$270.27)	-0.86%



-0.86% Refund of \$270.27 due to a credit for Faber pendant lights

*Employee Training Expense Breakdown

- NWAAA Airport conference registration
- ACI Legal Affairs conference
- Training event for MCAA board member - MT 40th annual aviation conference
- AAIA annual conference registration
- EEOC Training

Missoula County Airport Authority (MCAA)

Financial Report Narrative

The board packet includes the comparative balance sheet, profit and loss comparison, profit and loss budget performance, operating revenues and operating expenses as a % of gross and as compared to prior period, cash flow statement, and the long-term debt roll forward.

Balance Sheet

As of February 28, accounts receivable consisted of the following:

Trade	\$	835,008
Advertising		14,064
Ground Handling		221,913
Grants		1,211,383
Advance Contract Refund		50,842
		<u>\$ 2,333,210</u>

A summary of construction in progress for the east concourse is as follows:

	Balance July 1, 2024	Additions	Balance February 28, 2025
Construction in progress, east concourse:			
Phase 2	31,995,745	12,891,931	44,887,676
Phase 3	<u>1,054,428</u>	<u>3,104,908</u>	<u>4,159,336</u>
Total construction in progress east concourse	<u>33,050,173</u>	<u>15,996,839</u>	<u>49,047,012</u>
			<u>(17,075,280)</u>
			<u>\$ 31,971,732</u>

Revenue and Expenses as a % of the Annual Budget

Revenues and expenses are currently 77% and 63% of the annual operating budget, respectively.

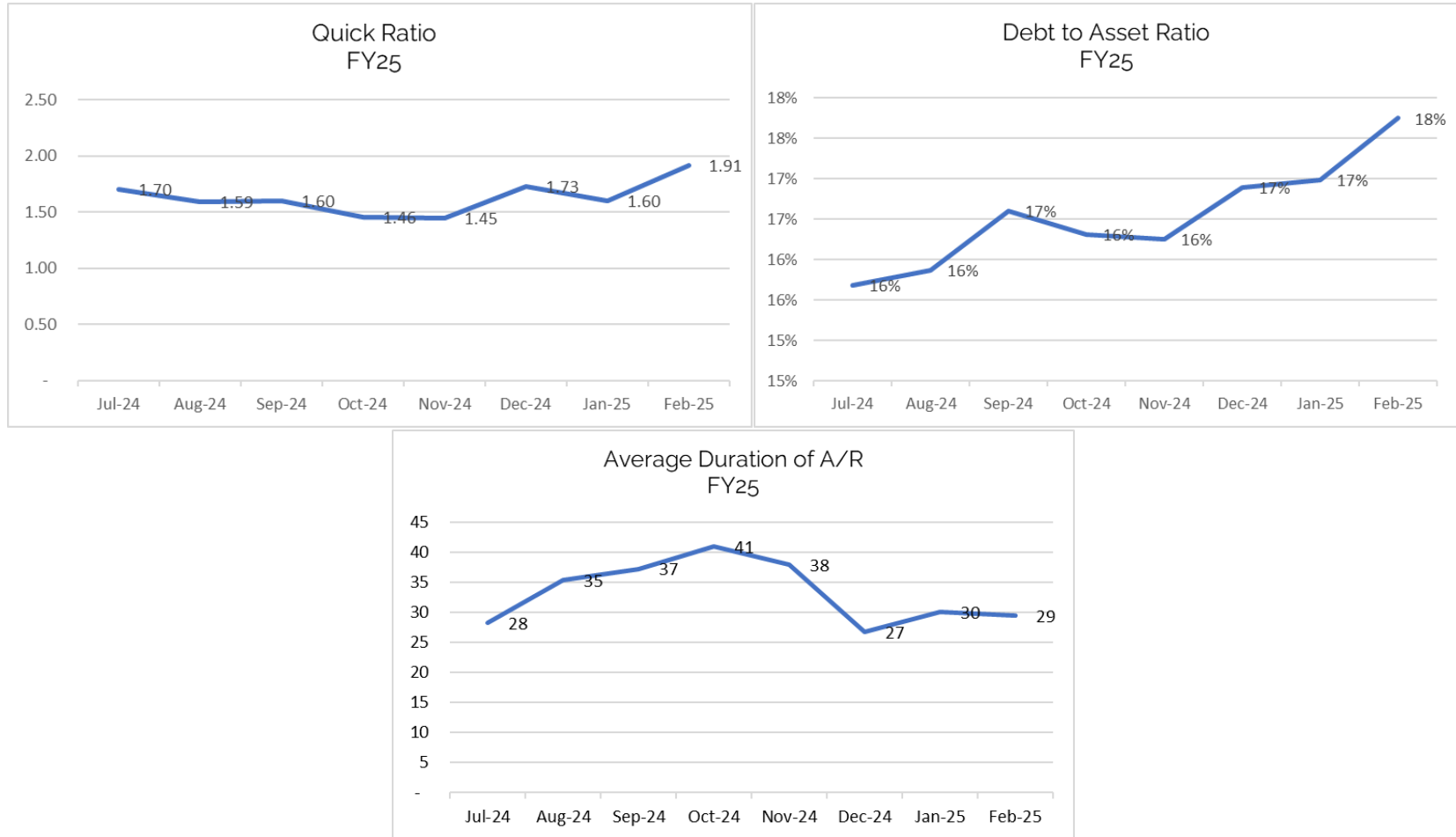
Cash Flow

MCAA had positive cash flows from operating, capital and related financing, noncapital financing, and investing activities.

Long-term Debt

MCAA recorded \$1.894M in debt during the month of February 2025.

Financial Ratios Fiscal Year 2025



Quick Ratio Ability to pay current obligations using liquid assets.
Average Duration of A/R Average duration of accounts receivable (A/R) or the number of days it takes to collect them.
Debt to Asset Ratio Proportion (or the percentage of) assets that are financed by interest bearing liabilities.

Missoula County Airport Authority
Balance Sheet Prev Year Comparison
As of February 28, 2025

	Feb 28, 25	Feb 29, 24
ASSETS		
Current Assets		
Checking/Savings		
10100 · Petty Cash	300.00	300.00
10500 · General Checking Acct	5,769,281.40	5,628,693.57
10511 · Project Checking Acct	5,000.00	5,000.00
10550 · USFS Account	160,455.56	290,273.64
10560 · Debt Service Account	331.88	90,329.30
10580 · CFC Account	321,950.49	321,661.14
10590 · STIP Terminal Reserve	25,957.91	24,684.13
10600 · STIP	942,585.03	896,331.48
10604 · Money Market Accounts	2,865,091.61	886,887.58
10700 · Payroll Checking	242,265.10	75,977.12
1071 · Bill.com Money In Clearing	1,655.80	159.88
10710 · Flex - FIB	7,852.14	8,424.72
1072 · Bill.com Money Out Clearing	-5,175.30	-2,051.50
10750 · PFC Cash at US BANK	1,776,570.60	908,639.79
Total Checking/Savings	12,114,122.22	9,135,310.85
Accounts Receivable		
10800 · Accounts Receivable	2,333,210.10	2,074,548.55
Total Accounts Receivable	2,333,210.10	2,074,548.55
Other Current Assets		
10900 · AvSec Fingerprinting Account	1,497.75	1,534.75
11200 · Grants Receivable	0.00	64,733.66
11500 · Pre-Paid Expenses	86,308.40	70,730.89
11600 · Prepaid Insurance	94,374.23	76,378.80
11700 · Concession Contract Receivable	0.00	729,998.00
11810 · ST Lease Recble GASB 87	1,590,049.01	1,541,162.16
11820 · Interest Recble GASB 87	9,696.62	16,118.13
26200 · Faber Loan	100,000.00	100,000.00
Total Other Current Assets	1,881,926.01	2,600,656.39
Total Current Assets	16,329,258.33	13,810,515.79
Fixed Assets		
13000 · Land	11,617,234.48	11,617,234.48
13100 · Land Improvements	16,368,644.98	16,368,644.98
13200 · Buildings- Terminal	69,087,568.09	69,087,568.09
13300 · Buildings- Ops & Fire	6,661,600.73	6,184,039.07
13450 · Buildings - Other	11,643,143.81	11,409,413.81
13500 · Runways/Taxiways/Apron	80,361,231.98	70,927,696.30
13600 · Lighting/ Security System	4,002,233.31	4,002,233.31
13700 · Sewage System	298,102.06	298,102.06
13900 · ATCT	6,513,529.80	6,513,529.80
14000 · Equipment	4,232,749.85	3,762,686.70
14100 · Furniture & Fixtures	1,591,801.03	1,591,801.03
14300 · Vehicles	7,733,764.08	7,713,528.78
14400 · Studies	1,925,406.96	1,925,406.96
14500 · Allowance for Depreciation	-108,365,281.48	-100,363,210.75
19400 · Construction in Progress	52,932,792.40	36,544,778.96
Total Fixed Assets	166,604,522.08	147,583,453.58
Other Assets		
11830 · LT Lease Recble GASB 87	737,143.17	2,327,192.18
19610 · Deferred Pension Outflows	978,352.15	738,295.60
19800 · LT Loan - Faber	382,299.36	733,764.60
19901 · GASB 96 Subscription Asset(s)	367,183.34	219,503.60
Total Other Assets	2,464,978.02	4,018,755.98
TOTAL ASSETS	185,398,758.43	165,412,725.35

Missoula County Airport Authority
Balance Sheet Prev Year Comparison
As of February 28, 2025

	<u>Feb 28, 25</u>	<u>Feb 29, 24</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
20500 · Accounts Payable	496,122.58	200,249.52
20505 · Accounts Payable- Projects	4,283,916.19	2,870,397.88
Total Accounts Payable	<u>4,780,038.77</u>	<u>3,070,647.40</u>
Credit Cards	13,271.81	18,609.79
Other Current Liabilities		
20800 · Current Portion of L/T Debt	548,541.91	535,905.68
20805 · GASB 96 Short-term Subscription	70,730.08	20,856.12
20810 · GASB 96 Accrued Interest Liab.	6,226.79	5,343.14
20900 · Fed W/h Payable	341.30	341.30
21130 · Misc Deductions Payable	-184.32	-184.32
21300 · Valic Payable	-100.00	19,301.14
21400 · Workers' Comp Payable	0.00	518.19
21500 · PERS Payable	0.00	47,071.23
21600 · Accrued Vacation/Sick Payable	709,202.72	649,066.51
21930 · FSB Notes Interest Payable	198,451.05	151,725.72
22140 · Advertising Deferred Revenue	10,000.00	10,000.00
24000 · Payroll Liabilities	1,982.83	-4,485.32
Total Other Current Liabilities	<u>1,545,192.36</u>	<u>1,435,459.39</u>
Total Current Liabilities	<u>6,338,502.94</u>	<u>4,524,716.58</u>
Long Term Liabilities		
20502 · 2022 Note	17,075,279.74	7,475,279.74
25030 · 2019 Note A	13,316,800.00	13,316,800.00
25035 · 2019 Note B	2,507,928.20	3,052,198.95
25600 · Current Portion L/T Debt 2019B	-548,541.91	-535,905.68
25700 · Deferred Concession Contract	0.00	729,998.00
25805 · A/P Retainage Long-Term	1,611,574.79	1,394,312.81
25809 · GASB 96 Long-term Subscription	168,382.49	9,668.99
26010 · Pension Liability sum	4,406,660.00	3,772,163.00
26110 · Deferred Pension Inflows	199,506.00	358,401.00
26300 · Dererred Lease Inflow GASB 87	2,125,301.62	3,616,418.14
Total Long Term Liabilities	<u>40,862,890.93</u>	<u>33,189,334.95</u>
Total Liabilities	<u>47,201,393.87</u>	<u>37,714,051.53</u>
Equity	138,197,364.56	127,698,673.82
TOTAL LIABILITIES & EQUITY	<u><u>185,398,758.43</u></u>	<u><u>165,412,725.35</u></u>

Missoula County Airport Authority
Profit & Loss YTD Comparison
February 2025

	Feb 25	Feb 24
Ordinary Income/Expense		
Income		
30100 - Signatory Landing Fees	44,822.03	38,481.67
30200 - Non Sig Landing Fees	9,333.14	8,918.28
30210 - Cargo Landing Fees	5,297.62	6,284.39
30300 - Non-Based Landing Fees	10,672.77	7,626.01
30400 - Signatory Rent	41,875.63	40,606.66
30420 - Non-Sig Use Fees	12,449.25	12,126.40
30430 - Signatory Use Fee	51,764.55	45,629.10
30500 - Equipment/Space/Services	400.00	0.00
30507 - Advertising Income	20,158.00	18,045.50
30509 - Ground Handling	78,092.95	38,909.80
30600 - FBO Rentals	22,291.17	21,671.95
30800 - Fuel Flowage Fees	4,095.36	5,064.42
30900 - Fuel Farm Leases	379.67	369.12
31000 - Coffee Concession	744.00	760.27
31100 - Restaurant	14,409.65	9,705.36
31110 - Liquor Concessions	10,270.89	8,473.42
31300 - Rental Car %	65,099.53	64,507.46
31400 - Rent Car Rent	15,179.80	15,179.80
31600 - Rent Car Fuel	19,539.63	0.00
31900 - USFS Hangar Rent	20,826.51	20,810.46
32100 - Gift Shop Faber	17,047.40	14,141.30
32200 - Travel Agency	0.00	439.31
32400 - Parking Lot	321,935.00	248,976.52
32800 - Ag Land Leases	2,996.67	2,996.67
32900 - Non-Aeronautical Ground Rent	26,772.22	30,247.31
32910 - Aeronautical Ground Rent	8,465.47	7,512.19
33000 - Vending	2,619.16	1,672.90
33800 - Off Airport Rent Cars	560.87	546.89
34000 - Utilities Reimbursement	2,651.45	2,273.03
34200 - Miscellaneous Income	507.25	-155.80
34300 - Ground Transport	5,304.59	5,584.68
42700 - Drain Pumping Fee	260.00	260.00
81402 - TSA LEO Reimbursement	0.00	9,410.50
81403 - TSA Checkpoint OTA	1,231.66	1,231.66
85100 - Badging Fees Collected	65.00	1,665.00
Total Income	838,118.89	689,972.23
Gross Profit	838,118.89	689,972.23

Missoula County Airport Authority
Profit & Loss YTD Comparison
February 2025

	Feb 25	Feb 24
Expense		
40100 - Wages	327,511.53	287,271.93
40330 - Overtime Wages	14,529.80	5,431.32
40600 - Fringe Benefits Expense	123,896.45	112,154.59
40800 - Legal Services	0.00	2,789.65
41200 - Insurance Expense	23,593.55	19,094.69
41300 - Accounting Expense	1,128.56	984.83
41400 - Phone Charges	3,464.08	6,008.32
41800 - Communication R&M	0.00	1,005.50
42000 - Office Supplies	1,147.98	3,808.23
42100 - Computer Equipment Expense	1,814.40	1,794.85
42200 - Electricity/Gas Expense	66,962.41	62,645.65
42400 - Water Expense	4,474.67	4,320.90
42500 - Sewer Expense	2,810.98	1,353.79
42600 - Disposal Expense	2,690.58	2,970.58
42800 - Disposal-Industrial	0.00	567.62
43000 - Petroleum Products Expense	28,324.24	4,171.89
43400 - Vehicle R&M	8,877.00	4,070.15
43800 - Tools/Equipment	871.67	7,323.76
44100 - Custodial Services	77,785.00	38,775.00
44200 - Contracted Maintenance	11,797.13	24,960.20
44302 - Jet Bridge R&M	63.31	1,462.31
44400 - Electric Maintenance	-270.27	2,483.84
44600 - Plumbing Expense	0.00	22.40
44800 - Mechanical/Supplies	3,062.87	118.17
45000 - Building General R&M	15,991.91	3,507.07
45104 - Rent Car R&M	2,086.79	5,207.61
45105 - ATCT R&M	960.81	190.00
45106 - USFS Hangar R&M	686.13	54.77
45107 - BHS Parts and MX	447.49	16,734.25
45203 - Airfield Maintenance	23.54	28,250.22
45400 - Landside Maintenance	876.90	1,480.55
45600 - Airfield Lighting R&M	561.91	1,125.93
45703 - Fog Abatement	0.00	661.38
45800 - Snow & Ice Removal	40,294.12	57,803.88
46000 - Custodial Supplies	6,051.73	4,309.74
46400 - Uniform Expense	139.99	6,558.28
46600 - Employee Training Expense	2,959.45	6,533.44
46800 - Travel Expense	3,958.32	5,384.22
47000 - Memberships	1,937.69	2,605.00
47200 - Safety Supplies/Equipment	143.67	13,803.72
47400 - Meals & PR	2,430.69	811.75
47501 - Marketing	18,449.58	10,700.00
47600 - Consultants Expense	1,960.19	8,025.00
47605 - Landing Fee Commission Expense	2,134.55	1,525.20
49100 - Fingerprint/STA Charges	0.00	-50.00
49203 - Badging / Compliance Contracts	2,075.00	0.00
49204 - Employee Screening	5,045.05	0.00
49205 - Annual IT Support Subscriptions	6,925.45	0.00
49206 - On-demand IT Support	1,706.67	0.00
49207 - Recurring IT Support Subscripti	4,402.80	0.00
49208 - Rental Car Fuel	16,629.92	0.00
66900 - Reconciliation Discrepancies	116.68	0.00
80611 - BANK Charges	-19.95	-3.73
80625 - TPA - EE benefits and Payroll	935.00	0.00
80650 - Finance Charges	133.44	25.30
80810 - Bad Debt - non based	989.95	0.00
Total Expense	845,571.41	770,833.75
Net Ordinary Income	-7,452.52	-80,861.52

Missoula County Airport Authority
Profit & Loss YTD Comparison
 February 2025

	Feb 25	Feb 24
Other Income/Expense		
Other Income		
31500 - CFCs	44,344.00	43,136.00
70200 - Interest Income-Unrestricted	9,362.03	6,214.43
70400 - Project Restricted Interest	35.47	32.63
80550 - Insurance Settlement	66,199.76	0.00
89010 - Federal Programs		
89000 - Airport Improvement Grants	1,156,516.53	1,163,435.51
89500 - PFC Contributions	124,040.86	96,040.38
Total 89010 - Federal Programs	<u>1,280,557.39</u>	<u>1,259,475.89</u>
Total Other Income	1,400,498.65	1,308,858.95
Other Expense		
80140 - Note 2019A Interest Expense	43,562.35	45,085.96
80145 - Note 2019 B Interest Expense	6,289.06	7,739.21
80150 - Note 2022 Interest Expense	51,600.00	23,796.30
80300 - Depreciation	682,596.73	659,022.82
Total Other Expense	<u>784,048.14</u>	<u>735,644.29</u>
Net Other Income	<u>616,450.51</u>	<u>573,214.66</u>
Net Income	<u><u>608,997.99</u></u>	<u><u>492,353.14</u></u>

Missoula County Airport Authority
Profit & Loss Budget Performance
February 2025

Ordinary Income/Expense	Feb 25	Budget	Jul '24 - Feb 25	YTD Budget	Annual Budget	
Income						
30100 - Signatory Landing Fees	44,822	40,445	473,280	416,355	649,346	73%
30200 - Non Sig Landing Fees	9,333	10,637	161,134	174,740	274,281	59%
30210 - Cargo Landing Fees	5,298	4,925	46,955	37,732	53,736	87%
30300 - Non-Based Landing Fees	10,673	9,377	178,416	154,450	187,849	95%
30400 - Signatory Rent	41,876	41,876	335,005	335,008	502,512	67%
30420 - Non-Sig Use Fees	12,449	15,471	220,833	248,859	363,852	61%
30430 - Signatory Use Fee	51,765	48,432	567,604	506,808	759,424	75%
30500 - Equipment/Space/Services	400		2,800			
30507 - Advertising Income	20,158	16,169	159,845	144,754	225,000	71%
30509 - Ground Handling	78,093	51,501	696,451	682,015	1,060,001	66%
30600 - FBO Rentals	22,291	22,722	178,329	184,110	274,998	65%
30800 - Fuel Flowage Fees	4,095	4,890	61,504	79,556	105,001	59%
30900 - Fuel Farm Leases	380	375	3,037	3,000	4,500	67%
31000 - Coffee Concession	744	756	7,967	6,981	11,250	71%
31100 - Restaurant	14,410	8,613	140,893	94,559	150,002	94%
31110 - Liquor Concessions	10,271	8,862	107,326	98,085	150,000	72%
31300 - Rental Car %	65,100	63,256	1,871,359	1,515,209	2,100,000	89%
31400 - Rent Car Rent	15,180	13,750	121,438	110,000	165,000	74%
31600 - Rent Car Fuel	19,540	17,866	292,361	250,835	358,030	82%
31900 - USFS Hangar Rent	20,827	21,252	166,596	170,016	255,024	65%
32100 - Gift Shop Faber	17,047	14,877	230,124	217,504	325,001	71%
32200 - Travel Agency	0		879	0	0	
32400 - Parking Lot	321,935	267,878	2,865,868	2,186,325	3,600,001	80%
32800 - Ag Land Leases	2,997	3,083	23,973	24,664	36,996	65%
32900 - Non-Aeronautical Ground Rent	26,772	29,600	250,155	236,800	355,200	70%
32910 - Aeronautical Ground Rent	8,465	7,673	84,040	76,721	109,999	76%
33000 - Vending	2,619	916	24,099	10,506	15,999	151%
33800 - Off Airport Rent Cars	561	583	36,416	26,503	40,001	91%
34000 - Utilities Reimbursement	2,651	2,785	24,414	23,451	35,005	70%
34200 - Miscellaneous Income	507	0	143,439	36,473	40,001	359%
34300 - Ground Transport	5,305	5,781	122,259	131,390	175,000	70%
34500 - Glycol Disposal	0	0	0	0	15,000	0%
42700 - Drain Pumping Fee	260	260	2,080	2,080	3,120	67%
81402 - TSA LEO Reimbursement	0		0	0	0	
81403 - TSA Checkpoint OTA	1,232	1,250	9,853	10,000	15,000	66%
85000 - Petro Fund Reimbursement	0		6,951			
85100 - Badging Fees Collected	65	1,547	11,219	10,994	15,000	75%
Total Income	838,121	737,408	9,628,902	8,206,483	12,431,129	77%
Gross Profit	838,121	737,408	9,628,902	8,206,483	12,431,129	77%

**Missoula County Airport Authority
Profit & Loss Budget Performance
February 2025**

Expense	Feb 25	Budget	Jul '24 - Feb 25	YTD Budget	Annual Budget	
40100 - Wages	327,512	277,745	2,850,217	2,599,494	4,129,178	69%
40330 - Overtime Wages	14,530	6,328	74,501	45,545	90,000	83%
40600 - Fringe Benefits Expense	123,896	134,506	1,025,449	1,083,846	1,710,519	60%
40800 - Legal Services	0	3,654	3,882	17,976	29,999	13%
41200 - Insurance Expense	23,594	25,030	164,925	199,709	300,000	55%
41300 - Accounting Expense	1,129	955	83,994	80,020	83,951	100%
41400 - Phone Charges	3,464	6,211	27,574	31,370	45,499	61%
41800 - Communication R&M	0	1,379	20,032	10,548	21,395	94%
42000 - Office Supplies	1,148	2,860	27,439	26,045	36,449	75%
42100 - Computer Equipment Expense	1,814	538	71,792	34,547	38,952	184%
42200 - Electricity/Gas Expense	66,962	66,515	385,969	407,109	614,999	63%
42400 - Water Expense	4,475	4,953	46,402	45,990	72,001	64%
42500 - Sewer Expense	2,811	2,050	21,979	34,708	43,990	50%
42600 - Disposal Expense	2,691	3,044	23,382	27,823	39,999	58%
42800 - Disposal-Industrial	0	1,616	1,245	4,891	6,476	19%
43000 - Petroleum Products Expense	28,324	5,335	71,956	80,505	115,212	62%
43400 - Vehicle R&M	8,877	4,764	59,081	66,647	106,264	56%
43600 - Equipment Rental	0	0	329	2,625	2,625	13%
43800 - Tools/Equipment	872	9,625	36,927	49,897	79,863	46%
44000 - Landscaping Expense	0	0	548	254	12,924	4%
44100 - Custodial Services	77,785	40,895	359,766	354,956	530,000	68%
44200 - Contracted Maintenance	11,797	14,542	95,477	107,844	168,317	57%
44302 - Jet Bridge R&M	63	3,955	1,149	17,317	17,501	7%
44400 - Electric Maintenance	(270)	3,366	8,348	8,155	12,000	70%
44600 - Plumbing Expense	0	49	4,855	3,050	11,999	40%
44800 - Mechanical/Supplies	3,063	248	6,247	22,987	25,000	25%
45000 - Building General R&M	15,992	1,539	27,642	17,971	24,999	111%
45104 - Rent Car R&M	2,087	1,293	39,709	10,434	14,998	265%
45105 - ATCT R&M	961	128	2,443	128	5,000	49%
45106 - USFS Hangar R&M	686	20	1,063	2,614	5,001	21%
45107 - BHS Parts and MX	447	18,652	12,932	74,008	75,000	17%
45203 - Airfield Maintenance	24	23,668	5,201	35,796	58,885	9%
45400 - Landside Maintenance	877	536	6,044	24,761	29,000	21%
45600 - Airfield Lighting R&M	562	757	1,667	13,965	15,900	10%
45703 - Fog Abatement	0	1,174	773	3,240	3,240	24%
45800 - Snow & Ice Removal	40,294	64,322	143,169	282,079	282,079	51%
46000 - Custodial Supplies	6,052	3,004	55,141	51,302	70,002	79%
46400 - Uniform Expense	140	8,924	47,291	41,705	59,580	79%
46600 - Employee Training Expense	2,959	10,410	30,038	90,837	128,843	23%
46800 - Travel Expense	3,958	6,197	60,899	51,918	146,003	42%
47000 - Memberships	1,938	3,169	31,460	37,393	43,196	73%
47200 - Safety Supplies/Equipment	144	16,630	17,897	24,128	44,172	41%
47303 - Wildlife Mitigation	0	667	1,970	5,336	8,004	25%
47400 - Meals & PR	2,431	894	25,588	27,631	38,303	67%
47501 - Marketing	18,450	15,759	137,286	185,367	300,001	46%
47600 - Consultants Expense	1,960	28,555	14,088	48,564	123,449	11%
47605 - Landing Fee Commission Expense	2,135	1,747	30,920	28,776	34,998	88%
47707 - Display Expenses	0	0	0	1,225	2,500	0%
47717 - VIC Expenses	0	125	0	1,000	1,500	0%
49200 - Petro Cleanup (MT Petro Board)	0	0	6,951	0	0	-
49202 - Badging Expenses	0	433	1,992	3,464	5,196	38%
49203 - Badging / Compliance Contracts	2,075	2,150	50,600	17,200	25,800	196%
49204 - Employee Screening	5,045	4,167	21,312	33,336	50,004	43%
49205 - Annual IT Support Subscriptions	6,925	3,833	30,461	30,664	45,996	66%
49206 - On-demand IT Support	1,707	4,167	26,819	33,336	50,004	54%
49207 - Recurring IT Support Subscripti	4,403	3,229	21,988	25,832	38,748	57%
49208 - Rental Car Fuel	16,630	17,784	295,554	244,337	350,310	84%
49209 - ISS CCURE/accesscontro/camera	0	4,583	0	36,664	54,996	0%
80600 - Miscellaneous Expense	117	0	4,541	598	602	754%
80611 - BANK Charges	(20)	(19)	(961)	3,022	2,999	-32%
80625 - TPA - EE benefits and Payroll	935	2,458	20,400	19,664	29,496	69%
80650 - Finance Charges	133	0	1,738	0	0	-
80810 - Bad Debt - non based	990	0	2,727	0	0	-
Total Expense	845,574	871,118	6,650,808	6,872,153	10,513,916	63%
Net Income	(7,453)	(133,710)	2,978,094	1,334,330	1,917,213	

MISSOULA COUNTY AIRPORT AUTHORITY
STATEMENT OF CASH FLOW
For the Month Ended February 28, 2025

	<u>28-Feb</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$ 955,214
Cash paid to suppliers	(196,471)
Cash paid to employees and employee benefits	<u>(470,113)</u>
Net cash flows from operating activities	<u>288,630</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Payments for capital assets	(2,279,279)
Proceeds on long-term debt	1,894,000
Federal contributions	2,222,832
Subsequent collections of capital contributions	<u>134,174</u>
Net cash flows from capital and related financing activities	<u>1,971,727</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Insurance Recovery	66,200
Customer facility charges	44,344
Passenger facility charges	<u>124,041</u>
Net cash flows from noncapital financing activities	<u>234,585</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest and investment revenue	<u>9,398</u>
Net cash flows from investing activities	<u>9,398</u>
Net change in cash and investments	2,504,339
Cash and investments, beginning of February, 2025	<u>9,609,783</u>
Cash and investments, end of February, 2025	<u>\$ 12,114,122</u>

	<u>28-Feb</u>
RECONCILIATION OF INCOME FROM OPERATIONS TO NET CASH FLOWS FROM OPERATING ACTIVITIES	
Income from operations	\$ <u>(7,453)</u>
Adjustments to reconcile loss from operations to net cash flows from operating activities:	
Change in receivables and other assets	119,595
Change in prepaid expenses	41,105
Change in unearned revenue, advance payment, and deferred inflows	(4,724)
Change in accounts payable and accrued expenses	<u>140,107</u>
Total adjustments	<u>296,083</u>
Net cash flows from operating activities	<u>\$ 288,630</u>

MISSOULA COUNTY AIRPORT AUTHORITY
OPERATING REVENUES & OPERATING EXPENSES
For the Period Ended February 28, 2025 and 2024

	July - Feb 25	July - Feb 24	\$ DIFF.	% DIFF.	July - Feb 25 % of Gross	July - Feb 24 % of Gross	Change
Passenger Airline Aeronautical Revenue:							
Passenger airline landing fees (signatory & non-signatory), net air incentives	\$ 634,414	\$ 542,650	\$ 91,764	17%	7%	7%	-1%
Terminal arrival fees, rents and utilities, net air incentives	1,123,442	997,399	126,043	13%	12%	13%	-1%
Total	1,757,856	1,540,049	217,807	14%	18%	20%	-2%
Non-Passenger Aeronautical Revenue:							
Landing Fees from Cargo	46,955	41,864	5,091	12%	0%	1%	0%
Landing Fees GA, Military & USFS	178,416	125,605	52,811	42%	2%	2%	0%
FBO revenue; contract or sponsor-operated	181,367	178,555	2,811	2%	2%	2%	0%
Cargo and hangar rentals (USFS hanger & aeronautical ground rent)	250,636	241,574	9,062	4%	3%	3%	-1%
Fuel sales and fuel flowage fees	353,864	82,394	271,470	329%	4%	1%	3%
Security Reimbursements from Fed govt.	9,853	83,603	(73,750)	-88%	0%	1%	-1%
Other non-passenger operating revenue (ground handling)	696,451	515,277	181,174	35%	7%	7%	0%
Total	1,717,543	1,268,872	448,670	35%	18%	17%	1%
Non-Aeronautical Revenue:							
Land and non-terminal facility leases and revenues (ag lease & non-aeronautical ground rent)	276,929	264,661	12,267	5%	3%	3%	-1%
Terminal-food and beverage	256,186	207,359	48,827	24%	3%	3%	0%
Terminal-retail stores & duty free	230,124	206,750	23,374	11%	2%	3%	0%
Terminal-services and other (advertising, vending, other)	184,823	184,248	575	0%	2%	2%	-1%
Rental cars-excludes customer facility charges	2,029,214	1,691,514	337,701	20%	21%	22%	-1%
Parking	2,865,868	2,032,057	833,811	41%	30%	27%	3%
Other (flight crew parking, badging, utilities reimbursement, other)	188,104	73,822	114,282	155%	2%	1%	1%
Ground transportation	122,259	126,927	(4,668)	-4%	1%	2%	0%
Total	6,153,506	4,787,338	1,366,168	29%	64%	63%	1%
Total Operating Revenue	\$ 9,628,905	\$ 7,596,260	\$ 2,032,645	27%	100%	100%	
Operating Expenses							
Personnel compensation and benefits	\$ 3,947,236	\$ 3,496,285	\$ 450,950	13%	59.35%	57.11%	2%
Communications and utilities	506,549	505,691	859	0%	7.62%	8.26%	-1%
Supplies and materials	987,115	1,025,683	(38,568)	-4%	14.84%	16.75%	-2%
Contractual services	1,044,977	942,427	102,550	11%	15.71%	15.39%	0%
Insurance, claims and settlements	164,928	152,351	12,577	8%	2.48%	2.49%	0%
Total Operating Expenses	\$ 6,650,804	\$ 6,122,436	\$ 528,368	9%	100%	100%	
Net Operating Income	\$ 2,978,101	\$ 1,473,823	\$ 1,504,277				

MISSOULA COUNTY AIRPORT AUTHORITY
LONG-TERM DEBT
For the Month Ended February 28, 2025

FY 2025	Balance June 30, 2024	Proceeds from Borrowing	Payments	Balance February 28, 2025
Note payable to First Security Bank of Missoula - series 2019A	\$ 13,316,800	\$ -	\$ -	\$ 13,316,800
Note payable to First Security Bank of Missoula - series 2019B	2,917,498	-	(409,570)	2,507,928
Note payable to First Security Bank of Missoula - series 2022	<u>10,871,280</u>	<u>6,204,000</u>	<u>-</u>	<u>17,075,280</u>
	<u>\$ 27,105,578</u>	<u>\$ 6,204,000</u>	<u>\$ (409,570)</u>	<u>\$ 32,900,008</u>

Note payable activity for the month ended February 28, 2025:	Amount
Proceeds from Borrowing	\$ 1,894,000
Payments	\$ -

Current estimated debt service payment; payable April 1, 2025	Principal	Interest	Total
*Note payable to First Security Bank of Missoula - series 2019A	\$ -	\$ 130,687	\$ 130,687
**Note payable to First Security Bank of Missoula - series 2019B	138,969	18,867	157,836
***Note payable to First Security Bank of Missoula - series 2022	<u>-</u>	<u>154,800</u>	<u>154,800</u>
	<u>\$ 138,969</u>	<u>\$ 304,354</u>	<u>\$ 443,323</u>

**Interest on the unpaid principal is calculated on the basis of actual number of days elapsed in a 365 or 366 day year at a fixed annual interest rate of 3.98%. Interest is due and payable on the 1st day of each calendar quarter, beginning July 1, 2020. Principal is due and payable on the 1st day of each calendar quarter, beginning July 1, 2029. All unpaid principal and accrued interest is due and payable on July 1, 2044.*

***Interest on the unpaid principal is calculated on the basis of actual number of days elapsed in a 365 or 366 day year at a fixed annual interest rate of 3.04%. Interest is due and payable on the 1st day of each calendar quarter, beginning July 1, 2020. Principal is due and payable on the 1st day of each calendar quarter, beginning July 1, 2022. All unpaid principal and accrued interest is due and payable on April 1, 2029.*

****Interest on the unpaid principal is calculated on the basis of actual number of days elapsed in a 365 or 366 day year at a fixed annual interest rate of 3.87%. Interest is due and payable on the 1st day of each calendar quarter, commencing April 1, 2023, and principal is due and payable on the 1st day of each calendar quarter, commencing July 1, 2032. All unpaid principal of accrued interest is due and payable on April 1, 2047.*



Director's Report March 21, 2025

Director's Statement: February ended with an increase of 7.5% more enplaned passengers as compared February of 2024. This is our 13th month in a row with monthly increases and the 10th month in a row exceeding our previous monthly records. Across the United States February ended at 101.0% of 2024 so we continue to surpass national numbers.

Once again mark your calendar! We are planning a ribbon cutting for our terminal phase 2 opening on Thursday May 15th. We will be reaching out to our many partners and media to show off and open our facility. This will be the second piece that will be delivered ahead of schedule and below budget! Progress continues inside and out, we now have Jet bridges that were installed last week, happy to give you a tour if interested.

Our second Alaska Airline daily flight to Portland OR also starts on May 15th. Looking forward to our summer schedule with the addition of both Portland and Chicago overnights we will have seven overnight aircraft and just 6 jet bridges until phase 3 opens! Through our deice pad expansion, we were able to design one of our bridges to be able to swing and service two aircraft.

Legislative: On March 14th, a third Continuing Resolution was passed to fund all federal agencies, including DOT/FAA and DHS/TSA/CBP, through September 30, 2025. Under the CR, funding for the federal government remains at the fiscal year 2024 (FY24) level although the bill includes some exceptions. Notably:

- \$4 billion for AIP consistent with the FAA reauthorization bill, \$650 million above the FY24 level, and an additional \$50 million for AIP discretionary grants;
- \$13.483 billion for FAA Operations, \$750 million over FY24 level to address air traffic control challenges, to hire and train air traffic controllers, and for aviation safety oversight; and
- \$450 million for the Essential Air Service Program.

Montana Legislature is also back in session, we continue to watch potential bills and work with our Montana Airport Managers Association lobbyist on any pending legislation. One update on the bill that our Public Safety Department has been trying to be included in a 20-year retirement. LC 3722 was tabled in an appropriations committee and will not be moving forward.

Board Agenda: Numerous items this month!

- Beverage Vending Contract with Coca Cola Bottling Company High Country. -our current 5-year agreement with Pepsi will conclude as we have a 5-year rebid.
- Airport Suite Contract with the Resort at Paws Up-post security client suite.
- Online AP/AR Software Contract with Bill.com, LLC -annual contract renewal.
- ARFF Equipment Purchase-this would be a new fire truck to complement two others that were put into service in 2007 and 2021, we would retire our current back up that was put into service in 1997. During our peak summer we have a requirement of two trucks always being in service.
- Runway Reconstruction Bid Award-this is our major fall runway project, we continue to work with the FAA to finalize funding.

Misc: Thank all of you that joined us for the Montana Airport Managers Association dinner we hosted on February 27th, it was a good opportunity to meet other state airport management staff and fellow Airport Board members. It was well attended overall, and I think everyone enjoyed themselves. The State Aviation Conference was also well attended as everyone across the state always enjoys a Missoula hosted event.

We also completed swapping out aircraft fire fighting foam on our airport fire trucks. We are now fully swapped out to a Fluorine-Free Foam (F3), away from the past industry standard of Aqueous Film Forming Foam which contained PFAS. We might be the first in the state to complete the transition.

As noted at a couple of previous Board meetings, we finally have the repair scheduled to start on our hangar we rent to the Forest Service. This was wind damage sustained to the doors, repair is scheduled for the week of March 26th and will be covered by our insurance company.

We hosted two large school tour groups this month-thanks for all our staff that were involved!

Our annual FAA airfield inspection is scheduled for the week of March 31st. We have a new inspector this year, so we are looking forward to meeting their team.

I will be traveling to Washington DC on Wednesday March 26th to attend an AAEE/ACI Legislative Conference, as part of that, the Bozeman Airport Director and I will be meeting jointly with our Senators and/or staff to discuss our top needs.

Our 4th TSA Security Checkpoint Lane, which we have been lobbying hard for the past few years, has finally been approved based on our upcoming throughput needs. We have received notice that installation will take place the week of June 9th before our summer peak.

Lastly, Minuteman aviation will be providing a quarterly update on future hangar planning during the end of our meeting.

Missoula County Airport Authority

Agenda Action Sheet

Meeting Date: March 25, 2025

1. **TITLE:** Beverage Vending Contract with Coca Cola Bottling Company High Country

Review, discussion, and possible approval of Beverage Vending Contract
ACTION ITEM.
2. **AGENDA CATEGORY:** (Please highlight)
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS
INFORMATION/DISCUSSION ITEM
3. **TIME REQUIRED:** 5 Minutes
4. **BACKGROUND INFORMATION:** At the February 2025 Regular Board Meeting, Coca Cola Bottling Company High Country was awarded the recently published Beverage Vending RFP. The current agreement for beverage vending at Missoula Airport expires on June 30th, 2025. If approved, Coca Cola Bottling Company High Country will begin vending operations at the Missoula Airport commencing on July 1st, 2025, for a term of 3-years. Coca Cola Bottling Company High Country shall pay rent equal to either the Minimum Annual Guarantee (“MAG”) of \$30,000 or 40% of gross receipts, whichever is greater. If approved, staff will facilitate the switch over of vending services from Pepsi Cola of Missoula to Coca Cola Bottling Company High Country in late June.
5. **BUDGET INFORMATION:** \$30,000 Minimum Annual Guarantee
6. **SUPPLEMENTAL AGENDA INFORMATION:** Vending Concession Agreement with Coca Cola Bottling Company High Country
7. **RECOMMENDED MOTION:** Move to approve the beverage vending concession agreement with Coca Cola Bottling Company High Country.
8. **PREPARED BY:** Tim Damrow, Deputy Director

VENDING CONCESSION AGREEMENT

THIS VENDING CONCESSION AGREEMENT ("Agreement") is made and entered into this _____ day of March, 2025, by and between MISSOULA COUNTY AIRPORT AUTHORITY ("MCAA" or "the Authority"), a municipal airport authority created pursuant to Montana law, and Coca Cola Bottling Company High Country ("Concessionaire"), an S Corporation registered to do business in the State of Montana.

RECITALS

1. The Missoula County Airport Authority owns and operates the Missoula Montana Airport in Missoula County, Montana ("Airport");
2. On December 18, 2024, MCAA advertised a Request for Proposals to provide snack and beverage vending services in the Airport terminal currently under construction, ("the RFP");
3. Concessionaire submitted a timely response to the RFP and is qualified and willing to provide beverage vending services in the Airport;
4. A committee reviewed all the proposals received in response to the RFP and determined that Concessionaire's beverage vending proposal was the most advantageous to the Airport;
5. The award of the proposal was approved by the MCAA Board of Commissioners at its regular meeting on February 25, 2025.

NOW THEREFORE, for and in consideration of the prompt payment of all amounts due under this Agreement and the performance of the covenants, terms and conditions of this Agreement, the sufficiency of which is recognized by the parties, the parties agree as follows:

1. Scope of Services. As of the Effective Date set forth herein, MCAA grants to Concessionaire the non-exclusive right to provide beverage vending services in the Airport, subject to the terms, covenants, conditions and other provisions of this Agreement. All the provisions of the RFP and Concessionaire's response to the RFP are hereby incorporated into and made a part of this Agreement.
2. Locations. MCAA agrees to permit Concessionaire to place one beverage vending machine at the locations identified below. MCAA retains the right to add, remove, move or relocate or require Concessionaire to add, remove, move or relocate vending machines as needed for maintenance, repair and upgrades.

One beverage vending machine located pre-security
One beverage vending machine located post-security
One beverage vending machine located in employee break area

3. Term. The term of the Agreement shall commence on July 1, 2025 ("Effective Date") and continue for a term of 3 years, terminating at 11:59 p.m., on June 30, 2028, unless terminated sooner pursuant to the provisions of this Agreement. The Effective Date may be amended upon mutual agreement of MCAA and Concessionaire if conditions require. Amendment of

the Effective Date shall be in writing and signed by both parties.

4. Holding Over. With MCAA consent, if Concessionaire's vending machines are not removed after expiration or termination of this Agreement, MCAA shall have the option to treat Concessionaire as a tenant from month-to-month, subject to the same conditions, restrictions, limitations and covenants as contained in this Agreement. The intent of this provision is not to extend the term of this Agreement after termination or expiration, but rather to insure that any occupancy or use by Concessionaire after expiration or termination of this Agreement is in strict compliance with the conditions, restrictions, limitations and covenants of this Agreement. If a month-to-month tenancy results from a holding over by the Concessionaire under this section, the tenancy shall be terminable by either party on not less than 30 days' notice.
5. Airport Rules and Regulations. Concessionaire's use of the Airport and all of Concessionaire's operations on Airport property are subject to all Airport rules and regulations, including MCAA's Primary Guiding Documents, as the same may be amended from time to time. If there is any conflict between the provisions of Airport rules and regulations, the Primary Guiding Documents and this Agreement, the Agreement shall control.
6. Rents and Fees. Concessionaire shall pay to MCAA, without deduction or set-off, rent equal to either the Minimum Annual Guarantee ("MAG Rent") or the percentage of gross (the "Percentage Rent"), as specified below, whichever is greater ("Annual Rent"):
 - a. MAG Rent: \$30,000
 - b. Percentage of Gross: 40%
 - c. For purposes of this Agreement, an Agreement Year is defined as each consecutive 12-month period of this Agreement beginning on July 1 and ending on June 30. Rent shall be paid in monthly installments in an amount equal to the Percentage of Gross Receipts for the previous month. Concessionaire shall deliver to MCAA with its rent payment a written, monthly statement, signed and certified by Concessionaire as being true and correct, setting forth the amount of Concessionaire's Gross Receipts, as defined below, during the preceding calendar month.
 - d. "Gross Receipts" as used throughout this Agreement means all revenue derived from the conduct of Concessionaire's business in or from the Airport.
 - e. The Rent is due and payable on the tenth (10th) day of each month. The first payment is due on the tenth day of the month after the Effective Date, continuing throughout the term of the Agreement, with the final rent payment due on the tenth day of the month following termination of the Agreement.
 - f. Concessionaire shall pay a 10% late charge for each rent payment that is more than twenty (20) days in arrears to cover the extra expense involved in handling delinquent payments. Any payment made after that date will not be considered complete unless it includes this late payment charge. Concessionaire will be in default under this Agreement until the late payment charge is paid.
 - g. All payments made under this Agreement will be sent to MCAA at the address set forth in this Agreement, or to whatever other person and/or address MCAA designates in writing.

- h. Before August 15 of every year of this Agreement and the year of termination of the Agreement, Concessionaire shall submit to MCAA a written report, signed and certified by a certified public accountant or an officer of Concessionaire to be true and correct, setting forth the total amount of Concessionaire's Gross Receipts for the prior year and the amounts paid to MCAA. This statement shall be for the purpose of corroborating the monthly statements and ensuring that Annual Rent has been received. If there is a balance due of the MAG Rent, Concessionaire shall pay that amount, without invoice, by September 1st. Annual statements by Concessionaire under these provisions shall be accurate and satisfactory in scope to MCAA and shall be in such form and style and shall contain such details and breakdown as MCAA may reasonably require. Late charges as set forth in subsection (f) above shall apply to any unpaid Rent due under this subsection.
 - i. Nothing contained in this section shall be interpreted so as to relieve Concessionaire, its tenants, sub-leases, patrons, invitees, and others from any applicable fees or charges as may be generally levied.
7. Taxes and Assessments. Concessionaire shall timely and promptly pay any and all taxes and assessments, personal property taxes, business taxes and fees, and sales taxes which become due and payable upon or arising from:
- a. Any fixtures, equipment or other property used in Concessionaire's operations;
 - b. Concessionaire's operations on or from the Airport.

If requested in writing by MCAA, Concessionaire shall provide MCAA with proof of payment of all such taxes and assessments.

8. Records. Concessionaire shall, with respect to business done by it under this Agreement, keep and maintain, and shall require its sublessees, concessionaires and any other person, firm or corporation selling products or services in, upon or for use on the Airport or any part thereof to keep and maintain, in accordance with generally accepted accounting principles and procedures, complete, accurate and customary records and books of account of all Gross Receipts and all business transactions made in, upon or from the Airport during each Agreement Year ("Books and Records"). The Books and Records shall be retained intact for a period of not less than three years after the end of the Agreement Year to which the Books and Records pertain.
9. Inspection or Audit. MCAA shall be entitled, after 3 business days' notice, through MCAA's duly authorized agents, attorneys or accountants, to inspect or audit or make copies of any and all such information in records and books of account, including any information returns required by or furnished to any governmental authority. MCAA may audit by a certified public accountant the operations of Concessionaire each year during the term of this Agreement. In the event the Gross Receipts of Concessionaire as reported in such audit are greater than those reported by Concessionaire to MCAA for the same period, Concessionaire agrees to pay to MCAA immediately any deficiency owed to MCAA, together with interest at the rate of ten percent (10%) per annum thereon from the date the deficiency was due until paid in full. If the deficiency is greater than ten percent (10%), Concessionaire shall also pay the fees and costs of the audit. If the deficiency is ten percent (10%) or less, MCAA shall pay the fees and costs of the audit.

10. Concessionaire's Obligations. Concessionaire is responsible for:
- a. The installation, stocking, maintenance and repair of vending machines;
 - b. Providing any data connections required for machine functionality;
 - c. All licenses required to market the stock within the machines;
 - d. Insuring their equipment against vandalism, damage, or loss;
 - e. Keeping vending machines fully operational and fully supplied with all products in a timely manner to keep all vending machines operating with aspect to products, change and all other necessary supplies to allow MCAA and the contractor to maximize sales;
 - f. Concessionaire shall observe and obey all laws, ordinances, rules and regulations of the federal, state, county and city governments or any agency thereof, and those of MCAA, which may be applicable to its operations at the Airport which are in effect now or as may apply in the future.
 - g. In the event MCAA becomes subject to any civil fine or penalty by reason of Concessionaire's violation of any laws, ordinances, governmental rules, regulations or standards, including but not limited to, violations under the Americans with Disabilities Act ("ADA"), or with the Transportation Security Administration ("TSA"), the cost of such fine or penalties shall be borne by Concessionaire. Furthermore, Concessionaire agrees to indemnify, defend and hold MCAA harmless from any and all fines or penalties charged against MCAA by reason of Concessionaire's violation of any laws, ordinances, governmental rules, regulations or standards.
11. Restrictions and Conditions on Use of the Airport. Concessionaire's use of the Airport is subject to the following restrictions, limitations and conditions:
- a. This Agreement is subject to all applicable federal, state and local laws and regulations governing the use of Airport property including those of the FAA, the State of Montana and Missoula County. Concessionaire agrees to comply with all such laws and regulations in all its operations on and uses of the Airport.
 - b. MCAA reserves for the use and benefit of the public a right of flight for the passage of aircraft in the airspace above the surface of the Airport, together with the right to cause in the airspace such noise as may be inherent in the operations of aircraft now known or hereafter used for navigation of or flight in the airspace and for use of the airspace for landing on, taking off from, and/or operating on the Airport.
 - c. This Agreement is subordinate to the provisions and requirements of any existing or future agreement between MCAA and the United States of America, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the Airport.
 - d. This Agreement is subject to whatever right the United States Government has affecting the control, operation, regulation and/or taking over of the Airport.
12. Non-Discrimination. Concessionaire agrees to comply with all federal and state laws, rules and regulations regarding non-discrimination, including any such laws, rules or regulations of the U.S. Department of Transportation, Title 49, Part 21, and as these regulations may be amended. No person shall be discriminated against in the use of the Airport by reason of race, religion, color, sex, age, political ideas, marital status, physical or mental handicap,

creed or national origin.

- a. This Agreement is subject to the requirements of the U.S. Department of Transportation's regulations, 49 CFR Part 23. The Concessionaire agrees that it will not discriminate against any business owner because of the owner's race, color, national origin, or sex in connection with the award or performance of any concession agreement, management contract, or subcontract, purchase or lease agreement, or other agreement covered by 49 CFR Part 23. The Concessionaire agrees to include the above statements in any subsequent concession agreement or contract covered by 49 CFR Part 23, that it enters and cause those businesses to similarly include the statements in further agreements.
- b. Concessionaire agrees for the term of this Agreement, and any renewals, that all hiring of employees must be on the basis of merit and qualifications, and there shall be no discrimination on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin.
- c. Each year, no later than ninety (90) days following September 30th, Concessionaire shall provide MCAA with the following information:
 - i. The name and address of each Montana certified ACDBE with which it has done business during the past year;
 - ii. A description of the nature of the services performed by and/or items purchased from each firm named;
 - iii. The dollar value of each transaction;
 - iv. Total dollar value for goods and services purchased for use in vending at MCAA.

If Concessionaire fails to achieve MCAA's then current ACDBE goal, it will be required to provide documentation demonstrating that it made good faith efforts in attempting to do so.

- d. Noncompliance with the above provisions shall constitute a material breach of this Agreement. In the event of such noncompliance, MCAA shall have the right to terminate this Agreement and the estate created without liability therefor or at the election of MCAA or the United States either or both shall have the right to judicially enforce said provisions.
 - e. Additional federal contract provisions related to civil right and nondiscrimination requirements are included in this Agreement as Attachment A.
13. Badging Requirement. Concessionaire employees/contractors that require access to secured areas of the Airport shall be obligated to complete all training and comply with all security requirements and directives issued by MCAA, Transportation Security Administration or other entity having security jurisdiction at the Airport. Concessionaire, employees, and contractors will surrender security badges upon request by MCAA. Physical security media (badges and keys) remain the property of MCAA. Concessionaire, employees, and contractors shall comply with all security related audits, inspections, and screenings. Concessionaire will immediately return badges to the Airport Public Safety Office when badge holder's employment is terminated, the badge is no longer needed, or the employee/contractor is on extended leave. Misuse of a badge or security procedures will

bring about punitive action including suspension or revocation of one or all badges. Concessionaire shall be invoiced on a regular basis for badging fees. Fees shall be paid within 30 days of invoice.

14. Airport Security Plan. MCAA maintains an approved Airport Security Plan (“ASP”) pursuant to 49 CFR Part 1542. Concessionaire shall at all times comply with MCAA security directives and verbal notifications existing now or in the future. Concessionaire shall, to the fullest extent permitted by law, indemnify, defend and hold MCAA harmless for, from and against any security violation committed by agents, employees, invitees, subcontractors, sub-lessees, or independent contractors of Concessionaire.
15. Use of Public Airport Facilities. Concessionaire is granted the nonexclusive use of all public Airport facilities. All such use shall be in accordance with the laws of the United States of America, the State of Montana, and the rules and regulations promulgated by MCAA with reference to aviation, air navigation and general Airport operations.
16. Obligations of MCAA.
 - a. MCAA covenants and agrees that upon execution of this Agreement, the Missoula County Airport Authority is the owner of the Airport and has good title thereto, free and clear of all liens and encumbrances having priority over this Agreement but subject to the normal and customary restrictions and limitations associated with a public airport and/or the limitations and restrictions set forth in this Agreement.
 - b. MCAA covenants and agrees that during the term of this Agreement it will operate and maintain the Missoula Montana Airport and its public airport facilities as a public airport consistent with and pursuant to the assurances given by MCAA to the United States Government under the Federal Airport Act. MCAA shall maintain all roads on the Airport currently giving access to the Terminal building in good and adequate condition for use by cars and trucks and shall maintain such access to the Airport during this Agreement, subject to changes, alterations and interruptions in such access as may be necessary during construction, emergencies or special events.
17. Default by Concessionaire. Time of payment and performance are of the essence in this Agreement. The following shall be events of default:
 - a. Default in Payments. The failure of Concessionaire to pay MCAA when due any amounts required by this Agreement and such failure continues for a period of ten days after notice from MCAA;
 - b. Failure to Abide by Operating Standards. The failure of Concessionaire to perform or abide by or adhere to any Operating Standard and such failure continues for a period of five days after notice from MAA; provided, however, that MCAA shall not be required to give a notice pursuant to this section 28(b) more than two times in any Agreement Year with respect to a failure to perform or abide by or adhere to any given Operating Standard, and Concessionaire’s third or subsequent failure in a Agreement Year to perform or abide by or adhere to any given Operating Standard shall immediately constitute an event of default under this Agreement without requirement of further notice from MCAA. As used in this section 28(b), “Operating Standard” means any covenant or condition described in this Agreement or in the RFP.

- c. Default in Other Covenants. The failure of Concessionaire to perform any of the covenants and conditions required herein, to be kept and performed by Concessionaire, other than the failures specifically covered by other subsections of this Section 28, and such failure continues for a period of thirty (30) days after notice from MCAA of such failure.
 - d. Insolvency. Insolvency of Concessionaire, an assignment by Concessionaire for the benefit of creditors; the filing by Concessionaire of a voluntary petition in bankruptcy; an adjudication that Concessionaire is bankrupt or the appointment for a receiver of the properties of Concessionaire; the filing of an involuntary petition of bankruptcy and failure of the Concessionaire to secure a dismissal of the petition within thirty days after filing ; attachment of or the levying of execution on the leasehold interest and failure of the Concessionaire to secure discharge of the attachment or release of the levy of execution within ten days of such levy or attachment.
18. MCAA's Rights Upon Default. If the MCAA notifies the Concessionaire in writing that it is in default under this Agreement, and the Concessionaire fails to cure the default within the time set forth in the notice, MCAA may, without making further notice or demand upon the Concessionaire, take any or all of the following actions:
- a. Leave this Agreement in effect, permit the vending machines to remain on Airport, and bring an action or actions against the Concessionaire to recover the amounts owed by the Concessionaire under this Agreement as they become due, and to recover any other amounts necessary to compensate the MCAA for all detriment caused by the Concessionaire's failure to perform its obligations under this Agreement.
 - b. Notify the Concessionaire in writing that the Agreement is terminated, and demand that the Concessionaire immediately remove its vending machines from the Airport. The MCAA may take this action either as an alternative to or subsequent to exercising the remedies set forth in sub-section (a) of this paragraph. If the Concessionaire does not remove its property from the Airport, then MCAA may remove the property of the Concessionaire from the Airport at the expense of the Concessionaire, and may store the Concessionaire's personal property in any reasonable manner and place selected by the MCAA, without liability for any physical damage or financial loss that may be caused to the Concessionaire by such removal. The Concessionaire agrees to reimburse the MCAA for all expenses of and all damage caused by the repossession and the removal and storage of the Concessionaire's property.
 - d. Relet to another vending company in any commercially reasonable manner, and apply the proceeds, after deducting all costs and expenses owed in payment of the Concessionaire's obligations under this Agreement, with the Concessionaire remaining responsible for any deficiency.
 - e. If Concessionaire's default consists of failure to obtain, maintain or pay for any of the insurance policies which this Agreement requires it to maintain, or failure to pay any tax, assessment, or other charge which this Agreement requires it to pay, or failure to indemnify the MCAA against any claim, action, damage, loss, injury, demand, liability, cost or expense, MCAA will have the right, but not be obligated, to take that action itself, and to bill the Concessionaire for the costs of taking that action. If the Concessionaire fails to pay such costs with the next payment due under this Agreement, the Concessionaire agrees to pay the late charge and interest on those

costs at the rates provided for in paragraphs 6(j) and 6(k), respectively, of this Agreement.

- f. Pursue any and all other rights or remedies available to the MCAA at law or in equity.
19. Notice of Default Fee. If an event of default occurs and the MCAA sends a notice of default to Concessionaire, Concessionaire must pay the MCAA \$300 per notice to reimburse MCAA for the costs of sending the notice of default. This fee will be set forth in the notice of default, and the default will not be considered cured until this fee is paid.
 20. Hold Harmless. Concessionaire agrees to indemnify and hold MCAA and its officers, agents, and employees harmless from and against any and all claims, demands, loss or liability of any kind or nature which MCAA, its officers, agents and employees may sustain or incur or which may be imposed upon them for injury to or death of persons or damage to property arising out of or in any manner connected with the fault, negligence or lack of care of Concessionaire, its officers, agents or employees in its operations at the Airport. MCAA agrees to indemnify and hold Concessionaire and its officers, agents, and employees harmless from and against any and all claims, demands, loss or liability of any kind or nature which Concessionaire, its officers, agents and employees may sustain or incur or which may be imposed upon them for injury to or death of persons or damage to property arising out of or in any manner connected with the fault, negligence or lack of care of MCAA, its officers, agents or employees in the use of the Airport.
 21. Insurance. During the term of this Agreement, the Concessionaire will obtain and maintain the following kinds and amounts of insurance with respect to its use of the Airport:
 - a. Commercial general liability insurance with a reputable company insuring against liability for bodily injury and property damage occurring in, on or around its use of the Airport, in an amount not less than One Million Dollars (\$1,000,000.00) combined single limit of bodily injury and property damage, and shall name MCAA as an additional insured.
 - b. Property and casualty insurance with a reputable company insuring any personal property on the Airport against all risks in an amount not less than the replacement value of such items.
 - c. Any other insurance that is customarily required for the type of business activity conducted by the Concessionaire and that the MCAA may request in writing that the Concessionaire obtain.
 - d. All such insurance policies will be in a form or forms which satisfy the requirements of the Airport's Primary Guiding Documents as the same may exist or be amended from time to time. Concessionaire shall deliver to MCAA a certificate of all required insurance showing it to be in effect and providing that it will not be canceled without at least thirty (30) days prior written notification to MCAA. The procuring of such policy or policies of insurance shall not be construed to be a limitation upon Concessionaire's liability under the hold harmless agreements set forth in this Agreement, nor as full performance of Concessionaire's part of the indemnification provisions of this Agreement. Regardless of the existence of insurance, Concessionaire's obligation is the full and total amount of any damage, injury or loss caused by the fault, negligence

or lack of care of Concessionaire, its officers, agents or employees in its operations at the Airport.

22. Notices. All default or termination notices given or to be given by either party to the other shall be given in writing, sent certified mail, return receipt requested, and shall be addressed to the parties at the addresses set forth below or at such other addresses as the parties may by written notice designate. Other notices required under this Agreement may be given in writing by email:

MCAA:
Brian Ellestad
Airport Director
Missoula Montana Airport
5225 Highway 10 West
Missoula, MT 59808
bellestad@flymissoula.com

Concessionaire:
Brad Kraft
Sales Center Manager
CCBHC
5730 Alloy North
Missoula, MT 59808
brad.kraft@cokehch.com

23. Assignment, Subletting and Encumbrances Concessionaire may not sublet or assign any interest in this Agreement. Concessionaire may grant liens or encumbrances on its interest in any part or portion of this Agreement only upon first obtaining the written approval of MCAA.
24. Time. Time is of the essence in this Agreement.
25. Computation of Time. Whenever the last day for the exercise of any privilege or right or the discharge of any duty under this Agreement will fall upon a Saturday, a Sunday, or any public or legal holiday, whether state or federal, the party having the privilege, right or duty will have until 5:00 p.m. on the next regular business day to exercise the privilege or discharge the duty.
26. Place of Performance, Governing Law and Choice of Venue. The place of performance of this Agreement shall be in Missoula County, Montana. This Agreement shall be construed and interpreted pursuant to the laws of the State of Montana. Venue for any dispute or suit concerning this Agreement shall be in Missoula County, Montana.
27. Amendments. This Agreement may not be modified, altered or amended in any manner unless such modification, alteration or amendment is reduced to writing and executed by all parties to this Agreement.
28. Merger. This Agreement represents the entire agreement of the parties hereto and NO REPRESENTATIONS, EXPRESS OR IMPLIED, have been made by any party except as contained herein. This Agreement is in substitution of and supersedes any and all prior agreements, discussions, understandings or conversations between the parties, their agents and employees pertaining to this transaction.
29. Attorney's Fees, Expenses and Costs. In any action brought by either party to enforce any of the terms of this Agreement, the prevailing party in such action shall be entitled to costs, out-of-pocket expenses, expert and lay witness fees and expenses, and such reasonable attorney and paralegal fees as the court shall determine just including any such costs, out-of-pocket expenses and fees incurred on any appeals or in any bankruptcy proceeding.

30. Partial Invalidity. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
31. Headings and Captions. The various headings, titles, subtitles, captions and numbers and the groupings of the provisions of this Agreement into separate sections and paragraphs are for the purpose of convenience only and are to be ignored in any construction of the provisions of this Agreement.
32. Waiver. The failure of MCAA or Concessionaire to insist upon strict performance of any of the terms, conditions, or covenants herein shall not be deemed a waiver of any rights or remedies that either may have and shall not be deemed a waiver of any subsequent breach or default in the terms, conditions or covenants contained in this Agreement.
33. Successors in Interest. The terms, covenants and conditions of this Agreement apply to and are binding on the successors and assigns of the parties to this Agreement.
34. Official and Corporate Action. The parties represent and warrant that each has taken all official or corporate action necessary to authorize the execution and performance of this Agreement.

MCAA:

MISSOULA COUNTY AIRPORT AUTHORITY

By: _____
Brian Ellestad, Airport Director

CONCESSIONAIRE:

By: _____
Brad Kraft, Sales Center Manager

REQUIRED FEDERAL CONTRACT PROVISIONS

The following provisions are attached and incorporated by reference into the Concession Agreement between the Missoula County Airport Authority ("MCAA" or "Owner") and Coca Cola Bottling Company High Country, an S Corporation registered to do business in Montana ("Contractor").

1. GENERAL CIVIL RIGHTS PROVISIONS

In all its activities within the scope of its airport program, the Contractor agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

This provision binds the Contractor and subcontractors from the bid solicitation period through the completion of the contract.

2. COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- A. **Compliance with Regulations:** The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts And Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
- B. **Non-discrimination:** The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
- C. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Nondiscrimination Acts And Authorities on the grounds of race, color, or national origin.
- D. **Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Owner or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Owner or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
- E. **Sanctions for Noncompliance:** In the event of a Contractor's noncompliance with the Non-discrimination provisions of this contract, the Owner will impose such contract

sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:

- a. Withholding payments to the Contractor under the contract until the Contractor complies; and/or
 - b. Cancelling, terminating, or suspending a contract, in whole or in part.
- F. **Incorporation of Provisions:** The Contractor will include the provisions of paragraphs A through E in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Owner or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Owner to enter into any litigation to protect the interests of the Owner. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

3. TITLE VI LIST OF PERTINENT NONDISCRIMINATION ACTS AND AUTHORITIES

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and Contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);

- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Missoula County Airport Authority

Agenda Action Sheet

Meeting Date: March 25, 2025

1. **TITLE:** Airport Suite Contract with the Resort at Paws Up

Review, discussion, and possible approval of the Airport Suite Contract with the Resort at Paws Up **ACTION ITEM**
2. **AGENDA CATEGORY:** (Please highlight)
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS
INFORMATION/DISCUSSION ITEM
3. **TIME REQUIRED:** 5 Minutes
4. **BACKGROUND INFORMATION:** At the December 2024 Regular Board Meeting, the board approved the award of the Airport Suite RFP to the Resort at Paws Up. The Airport Suite is approximately 500sqft., located post-security, and features a private seating area, restroom and kitchenette. The intent of this space is to provide a private location, post security for a vendor to utilize on an as needed basis during operational hours. Staff will work with the Resort at Paws Up to encourage use of the space during operational downtimes including use for dignitaries requiring private space and/or similarly situated passengers. The contract is for a 3-year term with the airport responsible for providing a move-in ready space and the Resort at Paws Up responsible for final fit out, including any upgrades and furnishings as desired. The Resort at Paws Up will pay annual rent of \$10,000 in monthly installments for use of the suite. If approved, staff will coordinate final move in logistics with the Resort at Paws Up with the goal of opening on May 15th, 2025.
5. **BUDGET INFORMATION:** Annual rent of \$10,000/year paid in monthly installments
6. **SUPPLEMENTAL AGENDA INFORMATION:** Airport Suite Contract with the Resort at Paws Up
7. **RECOMMENDED MOTION:** Move to approve the Airport Suite Contract with the Resort at Paws Up
8. **PREPARED BY:** Tim Damrow, Deputy Director
9. **COMMITTEE REVIEW:** N/A

VENDING CONCESSION AGREEMENT

THIS VENDING CONCESSION AGREEMENT ("Agreement") is made and entered into this _____ day of _____, 2025, by and between MISSOULA COUNTY AIRPORT AUTHORITY ("MCAA" or "the Authority"), a municipal airport authority created pursuant to Montana law, and _____, ("Concessionaire"), a _____ Company registered to do business in the State of Montana.

RECITALS

1. The Missoula County Airport Authority (MCAA) owns and operates the Missoula International Airport in Missoula County, Montana ("the Airport");
2. In the spring of 2025, MCAA will complete construction on the second phase of its terminal expansion, which will include space for the operation of an executive Airport Suite;
3. MCAA advertised the availability of the Airport Suite on October 28, 2024 and received one proposal to lease, maintain and operate the Property;
4. At its December 31, 2024, the MCAA Board of Commissioners meeting, the Resort at Paws Up was selected as the as the successful Respondent.

NOW THEREFORE, for and in consideration of the prompt payment of all amounts due under this Agreement and the performance of the covenants, terms and conditions of this Agreement, the sufficiency of which is recognized by the parties, the parties agree as follows:

1. Lease. As of the Effective Date set forth herein, MCAA grants to Concessionaire the non-exclusive right to provide vending services in the Airport, subject to the terms, covenants, conditions and other provisions of this Agreement. All the provisions of the RFP and Concessionaire's response to the RFP are hereby incorporated into and made a part of this Agreement.
2. Location. MCAA agrees to permit Concessionaire to maintain and operate an executive Airport Suite at the location shown on the attached Exhibit A in orange as "Multi-Purpose Room" and consisting of approximately 498 square feet.
3. Term. The term of the Agreement shall commence on June 1, 2025 ("Effective Date") and continue for a term of 3 years and one month, terminating at 11:59 p.m., on June 30, 2028, unless terminated sooner pursuant to the provisions of this Agreement. The Effective Date may be amended upon mutual agreement of MCAA and Concessionaire if conditions require. Amendment of the Effective Date shall be in writing and signed by both parties.
4. Holding Over. With MCAA consent, in the event Concessionaire shall hold possession of the Property after expiration or termination of this Agreement, then such holding over shall be a holdover tenancy from month to month and is otherwise governed by the same conditions, restrictions, limitations and covenants as contained in this Agreement. The intent of this provision is not to extend the term of this Agreement after termination or expiration, but rather to insure that any occupancy or use by Concessionaire after expiration or termination of this

Agreement is in strict compliance with the conditions, restrictions, limitations and covenants of this Agreement. If a month-to-month tenancy results from a holding over by the Concessionaire under this section, the tenancy shall be terminable by either party on not less than 30 days' notice.

5. Airport Rules and Regulations. Concessionaire's use of the Airport and all of Concessionaire's operations on Airport property are subject to all Airport rules and regulations, including MCAA's Primary Guiding Documents, as the same may be amended from time to time. If there is any conflict between the provisions of Airport rules and regulations, the Primary Guiding Documents and this Lease, the Lease shall control.
6. Rents and Fees. Concessionaire shall pay to MCAA, without deduction or set-off, rents and fees as specified below:
 - a. Concessionaire agrees to pay to the MCAA rent of \$10,000 per Lease Year ("Rent").
 - b. For purposes of this Agreement, a Lease Year is defined as each consecutive 12-month period of this Agreement beginning on July 1 and ending on June 30.
 - c. Time and Place of Payment. The Rent shall be paid in a sum equal to one-twelfth (1/12th) of the annual amount on the first day of each and every calendar month, once Rent commences. All payments made under this Agreement will be sent to MCAA at the address set forth in this Agreement, or to whatever other person and/or address MCAA designates in writing.
 - d. Concessionaire shall pay a 10% late charge for each rent payment that is more than twenty (20) days in arrears to cover the extra expense involved in handling delinquent payments. Any payment made after that date will not be considered complete unless it includes this late payment charge. Concessionaire will be in default under this Agreement until the late payment charge is paid.
 - e. All payments made under this Agreement will be sent to MCAA at the address set forth in this Agreement, or to whatever other person and/or address MCAA designates in writing.
 - f. Nothing contained in this section shall be interpreted so as to relieve Concessionaire, its tenants, sub-leases, patrons, invitees, and others from any applicable fees or charges as may be generally levied.
 - g. Rent Offset for In-Kind Services. At the discretion of the Airport, the Airport may accept in-kind services from the Lessee to offset a portion of Rent payments. Such in-kind services may include items such as facility rental costs and catering costs of Airport events hosted by the Resort at Paws Up. Any in-kind services must be invoiced at market rates and must be submitted to the Airport for review. If all or a portion of the invoiced cost for in-kind services is accepted by the Airport, the Airport will issue a credit for the in-kind services on subsequent rental invoices on a dollar per dollar rate of offset within the current fiscal year.
7. Taxes and Assessments. Concessionaire shall timely and promptly pay any and all taxes and assessments, personal property taxes, business taxes and fees, and sales taxes which become due and payable upon or arising from:

- a. Any fixtures, equipment or other property used in Concessionaire's operations;
- b. Concessionaire's operations on or from the Airport.

If requested in writing by MCAA, Concessionaire shall provide MCAA with proof of payment of all such taxes and assessments.

8. Records. Concessionaire shall, with respect to business done by it under this Agreement, keep and maintain, and shall require its sublessees, concessionaires and any other person, firm or corporation selling products or services in, upon or for use on the Airport or any part thereof to keep and maintain, in accordance with generally accepted accounting principles and procedures, complete, accurate and customary records and books of account of all Gross Receipts and all business transactions made in, upon or from the Airport during each Lease Year ("Books and Records"). The Books and Records shall be retained intact for a period of not less than three years after the end of the Lease Year to which the Books and Records pertain.
9. Concessionaire's Obligations. Concessionaire is responsible for:
 - a. The installation, maintenance and repair of furnishing and fixtures in the executive Airport Suite;
 - b. Providing access to the executive Airport Suite at no cost to MCAA for visiting dignitaries or similar passengers who are in need of a private location post-security;
 - c. Encouraging use of the executive Airport Suite at no cost to members of the public when not needed by the Concessionaire and such use can be accommodated with Concessionaire's on-site staff;
 - d. Concessionaire shall observe and obey all laws, ordinances, rules and regulations of the federal, state, county and city governments or any agency thereof, and those of MCAA, which may be applicable to its operations at the Airport which are in effect now or as may apply in the future.
 - e. In the event MCAA becomes subject to any civil fine or penalty by reason of Concessionaire's violation of any laws, ordinances, governmental rules, regulations or standards, including but not limited to, violations under the Americans with Disabilities Act ("ADA"), or with the Transportation Security Administration ("TSA"), the cost of such fine or penalties shall be borne by Concessionaire. Furthermore, Concessionaire agrees to indemnify, defend and hold MCAA harmless from any and all fines or penalties charged against MCAA by reason of Concessionaire's violation of any laws, ordinances, governmental rules, regulations or standards.
10. Restrictions and Conditions on Use of the Airport. Concessionaire's use of the Airport is subject to the following restrictions, limitations and conditions:
 - a. This Agreement is subject to all applicable federal, state and local laws and regulations governing the use of Airport property including those of the FAA, the State of Montana and Missoula County. Concessionaire agrees to comply with all such laws and regulations in all its operations on and uses of the Airport.
 - b. MCAA reserves for the use and benefit of the public a right of flight for the passage of aircraft in the airspace above the surface of the Airport, together with the right to cause

in the airspace such noise as may be inherent in the operations of aircraft now known or hereafter used for navigation of or flight in the airspace and for use of the airspace for landing on, taking off from, and/or operating on the Airport.

- c. This Agreement is subordinate to the provisions and requirements of any existing or future agreement between MCAA and the United States of America, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the Airport.
 - d. This Agreement is subject to whatever right the United States Government has affecting the control, operation, regulation and/or taking over of the Airport.
11. Non-Discrimination. Concessionaire agrees to comply with all federal and state laws, rules and regulations regarding non-discrimination, including any such laws, rules or regulations of the U.S. Department of Transportation, Title 49, Part 21, and as these regulations may be amended. No person shall be discriminated against in the use of the Airport by reason of race, religion, color, sex, age, political ideas, marital status, physical or mental handicap, creed or national origin.
- a. This agreement is subject to the requirements of the U.S. Department of Transportation's regulations, 49 CFR Part 23. The Concessionaire agrees that it will not discriminate against any business owner because of the owner's race, color, national origin, or sex in connection with the award or performance of any concession agreement, management contract, or subcontract, purchase or lease agreement, or other agreement covered by 49 CFR Part 23. The Concessionaire agrees to include the above statements in any subsequent concession agreement or contract covered by 49 CFR Part 23, that it enters and cause those businesses to similarly include the statements in further agreements.
 - b. Concessionaire agrees for the term of this Agreement, and any renewals, that all hiring of employees must be on the basis of merit and qualifications, and there shall be no discrimination on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin.
 - c. Each year, no later than ninety (90) days following September 30th, Concessionaire shall provide MCAA with the following information:
 - i. The name and address of each Montana certified ACDBE with which it has done business during the past year;
 - ii. A description of the nature of the services performed by and/or items purchased from each firm named;
 - iii. The dollar value of each transaction;
 - iv. Total dollar value for goods and services purchased for use in vending at MCAA.

If Concessionaire fails to achieve MCAA's then current ACDBE goal, it will be required to provide documentation demonstrating that it made good faith efforts in attempting to do so.

- d. Noncompliance with the above provisions shall constitute a material breach of this Agreement. In the event of such noncompliance, MCAA shall have the right to

terminate this Agreement and the estate created without liability therefor or at the election of MCAA or the United States either or both shall have the right to judicially enforce said provisions.

12. Badging Requirement. Concessionaire employees/contractors that require access to secured areas of the Airport shall be obligated to complete all training and comply with all security requirements and directives issued by MCAA, Transportation Security Administration or other entity having security jurisdiction at the Airport. Concessionaire, employees, and contractors will surrender security badges upon request by MCAA. Physical security media (badges and keys) remain the property of MCAA. Concessionaire, employees, and contractors shall comply with all security related audits, inspections, and screenings. Concessionaire will immediately return badges to the Airport Public Safety Office when badge holder's employment is terminated, the badge is no longer needed, or the employee/contractor is on extended leave. Misuse of a badge or security procedures will bring about punitive action including suspension or revocation of one or all badges. Concessionaire shall be invoiced on a regular basis for badging fees. Fees shall be paid within 30 days of invoice.
13. Airport Security Plan. MCAA maintains an approved Airport Security Plan ("ASP") pursuant to 49 CFR Part 1542. Concessionaire shall at all times comply with MCAA security directives and verbal notifications existing now or in the future. Concessionaire shall, to the fullest extent permitted by law, indemnify, defend and hold MCAA harmless for, from and against any security violation committed by agents, employees, invitees, subcontractors, sub-lessees, or independent contractors of Concessionaire.
14. Use of Public Airport Facilities. Concessionaire is granted the nonexclusive use of all public Airport facilities. All such use shall be in accordance with the laws of the United States of America, the State of Montana, and the rules and regulations promulgated by MCAA with reference to aviation, air navigation and general Airport operations.
15. Obligations of MCAA.
 - a. MCAA covenants and agrees that upon execution of this Agreement, the Missoula County Airport Authority is the owner of the Airport and has good title thereto, free and clear of all liens and encumbrances having priority over this Agreement but subject to the normal and customary restrictions and limitations associated with a public airport and/or the limitations and restrictions set forth in this Agreement.
 - b. MCAA covenants and agrees that during the term of this Agreement it will operate and maintain the Missoula Montana Airport and its public airport facilities as a public airport consistent with and pursuant to the assurances given by MCAA to the United States Government under the Federal Airport Act. MCAA shall maintain all roads on the Airport currently giving access to the Terminal building in good and adequate condition for use by cars and trucks and shall maintain such access to the Airport during this Agreement, subject to changes, alterations and interruptions in such access as may be necessary during construction, emergencies or special events.
16. Default by Concessionaire. Time of payment and performance are of the essence in this Agreement. The following shall be events of default:
 - a. Default in Payments. The failure of Concessionaire to pay MCAA when due any

amounts required by this Agreement and such failure continues for a period of ten days after notice from MCAA;

- b. Failure to Abide by Operating Standards. The failure of Concessionaire to perform or abide by or adhere to any Operating Standard and such failure continues for a period of five days after notice from MAA; provided, however, that MCAA shall not be required to give a notice pursuant to this section 28(b) more than two times in any Lease Year with respect to a failure to perform or abide by or adhere to any given Operating Standard, and Concessionaire's third or subsequent failure in a Lease Year to perform or abide by or adhere to any given Operating Standard shall immediately constitute an event of default under this Agreement without requirement of further notice from MCAA. As used in this section 28(b), "Operating Standard" means any covenant or condition described in this Agreement or in the RFP.
 - c. Default in Other Covenants. The failure of Concessionaire to perform any of the covenants and conditions required herein, to be kept and performed by Concessionaire, other than the failures specifically covered by other subsections of this Section 28, and such failure continues for a period of thirty (30) days after notice from MCAA of such failure.
 - d. Insolvency. Insolvency of Concessionaire, an assignment by Concessionaire for the benefit of creditors; the filing by Concessionaire of a voluntary petition in bankruptcy; an adjudication that Concessionaire is bankrupt or the appointment for a receiver of the properties of Concessionaire; the filing of an involuntary petition of bankruptcy and failure of the Concessionaire to secure a dismissal of the petition within thirty days after filing ; attachment of or the levying of execution on the leasehold interest and failure of the Concessionaire to secure discharge of the attachment or release of the levy of execution within ten days of such levy or attachment.
17. MCAA's Rights Upon Default. If the MCAA notifies the Concessionaire in writing that it is in default under this Agreement, and the Concessionaire fails to cure the default within the time set forth in the notice, MCAA may, without making further notice or demand upon the Concessionaire, take any or all of the following actions:
- a. Leave this Agreement in effect and bring an action or actions against the Concessionaire to recover the amounts owed by the Concessionaire under this Agreement as they become due, and to recover any other amounts necessary to compensate the MCAA for all detriment caused by the Concessionaire's failure to perform its obligations under this Agreement.
 - b. Notify the Concessionaire in writing that the Agreement is terminated, and demand that the Concessionaire immediately remove its personal property from the Airport. The MCAA may take this action either as an alternative to or subsequent to exercising the remedies set forth in sub-section (a) of this paragraph. If the Concessionaire does not remove its personal property from the Airport, then MCAA may remove the property of the Concessionaire from the Airport at the expense of the Concessionaire, and may store the Concessionaire's personal property in any reasonable manner and place selected by the MCAA, without liability for any physical damage or financial loss that may be caused to the Concessionaire by such removal. The Concessionaire agrees to reimburse the MCAA for all expenses of and all damage caused by the repossession and the removal and storage of the Concessionaire's property.

- d. Relet to another vending company in any commercially reasonable manner, and apply the proceeds, after deducting all costs and expenses owed in payment of the Concessionaire's obligations under this Agreement, with the Concessionaire remaining responsible for any deficiency.
 - e. If Concessionaire's default consists of failure to obtain, maintain or pay for any of the insurance policies which this Agreement requires it to maintain, or failure to pay any tax, assessment, or other charge which this Agreement requires it to pay, or failure to indemnify the MCAA against any claim, action, damage, loss, injury, demand, liability, cost or expense, MCAA will have the right, but not be obligated, to take that action itself, and to bill the Concessionaire for the costs of taking that action. If the Concessionaire fails to pay such costs with the next payment due under this Agreement, the Concessionaire agrees to pay the late charge and interest on those costs at the rates provided for in paragraphs 6(j) and 6(k), respectively, of this Agreement.
 - f. Pursue any and all other rights or remedies available to the MCAA at law or in equity.
18. Notice of Default Fee. If an event of default occurs and the MCAA sends a notice of default to Concessionaire, Concessionaire must pay the MCAA \$300 per notice to reimburse MCAA for the costs of sending the notice of default. This fee will be set forth in the notice of default, and the default will not be considered cured until this fee is paid.
19. Hold Harmless. Concessionaire agrees to indemnify and hold MCAA and its officers, agents, and employees harmless from and against any and all claims, demands, loss or liability of any kind or nature which MCAA, its officers, agents and employees may sustain or incur or which may be imposed upon them for injury to or death of persons or damage to property arising out of or in any manner connected with the fault, negligence or lack of care of Concessionaire, its officers, agents or employees in its operations at the Airport. MCAA agrees to indemnify and hold Concessionaire and its officers, agents, and employees harmless from and against any and all claims, demands, loss or liability of any kind or nature which Concessionaire, its officers, agents and employees may sustain or incur or which may be imposed upon them for injury to or death of persons or damage to property arising out of or in any manner connected with the fault, negligence or lack of care of MCAA, its officers, agents or employees in the use of the Airport.
20. Insurance. During the term of this Agreement, the Concessionaire will obtain and maintain the following kinds and amounts of insurance with respect to its use of the Airport:
- a. Commercial general liability insurance with a reputable company insuring against liability for bodily injury and property damage occurring in, on or around its use of the Airport, in an amount not less than One Million Dollars (\$1,000,000.00) combined single limit of bodily injury and property damage, and shall name MCAA as an additional insured.
 - b. Property and casualty insurance with a reputable company insuring any personal property on the Airport against all risks in an amount not less than the replacement value of such items.

- c. Any other insurance that is customarily required for the type of business activity conducted by the Concessionaire and that the MCAA may request in writing that the Concessionaire obtain.
 - d. All such insurance policies will be in a form or forms which satisfy the requirements of the Airport's Primary Guiding Documents as the same may exist or be amended from time to time. Concessionaire shall deliver to MCAA a certificate of all required insurance showing it to be in effect and providing that it will not be canceled without at least thirty (30) days prior written notification to MCAA. The procuring of such policy or policies of insurance shall not be construed to be a limitation upon Concessionaire's liability under the hold harmless agreements set forth in this Agreement, nor as full performance of Concessionaire's part of the indemnification provisions of this Agreement. Regardless of the existence of insurance, Concessionaire's obligation is the full and total amount of any damage, injury or loss caused by the fault, negligence or lack of care of Concessionaire, its officers, agents or employees in its operations at the Airport.
21. Notices. All default or termination notices given or to be given by either party to the other shall be given in writing, sent certified mail, return receipt requested, and shall be addressed to the parties at the addresses set forth below or at such other addresses as the parties may by written notice designate. Other notices required under this Agreement may be given in writing by email:
- | | |
|--|-------------------------------|
| <p>MCAA:
 Brian Ellestad
 Airport Director
 Missoula Montana Airport
 5225 Highway 10 West
 Missoula, MT 59808
 bellestad@flymissoula.com</p> | <p>Concessionaire:</p> |
|--|-------------------------------|
22. Assignment, Subletting and Encumbrances Concessionaire may not sublet or assign any interest in this Agreement. Concessionaire may grant liens or encumbrances on its interest in any part or portion of this Agreement only upon first obtaining the written approval of MCAA.
23. Time. Time is of the essence in this Agreement.
24. Computation of Time. Whenever the last day for the exercise of any privilege or right or the discharge of any duty under this Agreement will fall upon a Saturday, a Sunday, or any public or legal holiday, whether state or federal, the party having the privilege, right or duty will have until 5:00 p.m. on the next regular business day to exercise the privilege or discharge the duty.
25. Place of Performance, Governing Law and Choice of Venue. The place of performance of this Agreement shall be in Missoula County, Montana. This Agreement shall be construed and interpreted pursuant to the laws of the State of Montana. Venue for any dispute or suit concerning this Agreement shall be in Missoula County, Montana.
26. Amendments. This Agreement may not be modified, altered or amended in any manner unless such modification, alteration or amendment is reduced to writing and executed by all

parties to this Agreement.

27. Merger. This Agreement represents the entire agreement of the parties hereto and NO REPRESENTATIONS, EXPRESS OR IMPLIED, have been made by any party except as contained herein. This Agreement is in substitution of and supersedes any and all prior agreements, discussions, understandings or conversations between the parties, their agents and employees pertaining to this transaction.
28. Attorney's Fees, Expenses and Costs. In any action brought by either party to enforce any of the terms of this Agreement, the prevailing party in such action shall be entitled to costs, out-of-pocket expenses, expert and lay witness fees and expenses, and such reasonable attorney and paralegal fees as the court shall determine just including any such costs, out-of-pocket expenses and fees incurred on any appeals or in any bankruptcy proceeding.
29. Partial Invalidity. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
30. Headings and Captions. The various headings, titles, subtitles, captions and numbers and the groupings of the provisions of this Agreement into separate sections and paragraphs are for the purpose of convenience only and are to be ignored in any construction of the provisions of this Agreement.
31. Waiver. The failure of MCAA or Concessionaire to insist upon strict performance of any of the terms, conditions, or covenants herein shall not be deemed a waiver of any rights or remedies that either may have and shall not be deemed a waiver of any subsequent breach or default in the terms, conditions or covenants contained in this Agreement.
32. Successors in Interest. The terms, covenants and conditions of this Agreement apply to and are binding on the successors and assigns of the parties to this Agreement.
33. Official and Corporate Action. The parties represent and warrant that each has taken all official or corporate action necessary to authorize the execution and performance of this Agreement.

MCAA:

MISSOULA COUNTY AIRPORT AUTHORITY

By: _____
Brian Ellestad, Airport Director

CONCESSIONAIRE:

By: _____

**Missoula County Airport Authority
Agenda Action Sheet**

Meeting Date: March 25, 2025

1. **TITLE:** Renewal of Accounts Payable, Accounts Receivable, and Credit Card Expense digitization and automation.

Review, discussion, and possible renewal of Accounts Payable, Accounts Receivable, and Credit Card Expense digitization and automation. **ACTION ITEM**

2. **AGENDA CATEGORY:** (Please highlight)
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS
INFORMATION/DISCUSSION ITEM

3. **TIME REQUIRED:** 5 Minutes

4. **BACKGROUND INFORMATION:**

In September 2023 MCAA migrated its accounts payable and accounts receivable procedures from a manual, paper-dependent process to an automated, fully digitized process utilizing the Bill platform.

The attached order form extends/renews MCAA's agreement with Bill for 15 months at the cost noted below.

5. **BUDGET INFORMATION:**

Budgeted FY25: \$0
Annual cost FY25: \$12,933.15

6. **SUPPLEMENTAL AGENDA INFORMATION:**

7. **RECOMMENDED MOTION:** Move to authorize staff to accept the agreement from Bill for digitization and automation of accounts payable, accounts receivable, and credit card expenses.

8. **PREPARED BY:** William Parnell

9. **COMMITTEE REVIEW:** None



Order Form

Quote Name: Missoula Montana Airport - New - Alex Evans - 2025-02-05
 Company Name: Missoula Montana Airport
 Subscription Term (in months): 15
 Quote Expiration Date: 3/7/2025
 Service Activation Date: 12/25/2025
 Service End Date: 3/24/2027

Users

DESCRIPTION	QTY	UNIT PRICE	DISCOUNT	EXTENDED
Feature User	14	\$1,635.00	\$10,071.60	\$12,818.40
Auditor User	1	\$135.00	\$20.25	\$114.75

Transactions

TOTAL FEES DUE AT SIGNING: \$12,933.15

Subscription Details:

* The stated fees and charges are exclusive of any applicable sales or use taxes. The taxes charged by BILL will be reflected in an associated invoice. If eligible, Customer may seek a tax exemption. Please go to [Billing Sales Tax](#) FAQ for more information.

** Contract Value is paid in full due at signing date

** Subject to BILL's ability to update pricing as described below, additional users and transaction overages will be billed on a supplemental contract at the same rate per unit as this contract which include:

Feature User \$915.60
 Auditor User \$114.75

** All other transactions & services incurred during the contract term will be billed via the payment method listed on the account per Schedule 1.

Billing Information

Payment Method:

Name: Missoula Montana Airport
Phone: 4068308337
Email: wparnell@flymissoula.com
Street Address: 5225 W BROADWAY ST
City: MISSOULA State: MT Zip Code: 59808-9385

I. BILL TERMS OF SERVICE.

A. This order form (“Order”) is entered by and between Bill.com, LLC, a Delaware limited liability company located at 6220 America Center Drive, Suite 100 San Jose, CA 95002 (“Bill.com” or “BILL”) and the customer listed above (“Customer”). This Order is governed by, and incorporates by this reference, the terms of the BILL Terms of Service located at <https://www.bill.com/legal/terms-of-service> (or successor site designated by BILL) (the “BILL Terms of Service”), which may be modified from time to time in accordance with its terms or upon written agreement of the parties.

II. ADDITIONAL TERMS AND CONDITIONS

A. This Order describes Customer’s purchase for the right to access and use BILL’s standard bill payment and payment processing, invoicing and other cash flow management software offering that BILL makes generally available at www.bill.com, as such is updated from time to time.

B. Notwithstanding anything to the contrary, the subscription term for this Order begins on the Service Activation Date and will continue through the Service End Date as both are listed above (the “Initial Term”) and thereafter will automatically renew for successive thirty (30) day periods (each, a “Renewal Term”) unless either party provides notice of non-renewal at least twenty (20) days prior to the expiration of the then-current Initial Term or Renewal Term, as applicable.

C. Customer and BILL acknowledge and agree that to the extent the services provided by BILL in connection with this Order may be subject to any state or local sales and use taxes, such tax amounts are in addition to the fees set forth herein and BILL may have a legal obligation to collect such taxes from Customer and remit the same to the appropriate tax collection authorities.

D. For any transaction overages and additional subscription accounts or users added or used during the Initial Term beyond any applicable pre-purchased amount(s) listed above, such transactional overages or additional subscriptions will be charged at the pricing set forth above. For any other transactions or subscription accounts or users that are not listed above as part of the pre-purchased amounts, Customer will be charged at the rate set forth in Schedule 1, or if such transaction or subscription account/user is not set forth in Schedule 1, then Customer will be charged BILL’s then-current prices for such services. Customer will be billed for these overages, in arrears, via the payment method specified above or other method agreed upon by the parties. If the subscription


account or user volume is expected to exceed pre-purchased amounts, please reach out to Customer Success (CustomerSuccess@hq.bill.com).

E. This Order is effective as of the date signed by Customer and thereafter constitutes a non-cancellable purchase commitment during the Initial Term for the pre-purchased subscription and transaction items listed in the tables above. In the event that Customer pays in advance for services, the Customer is required to have an account in good standing with Bill.com in order to utilize such services. Any unused services will expire on the Services End Date and will not be carried over to any subsequent renewal order.

F. Notwithstanding anything to the contrary, commencing on the initial Renewal Term of this Order, BILL reserves the right to modify service fees in connection with Customer's BILL account in accordance with the terms of the BILL Terms of Service.

G. Capitalized terms not defined herein shall have the same meaning as set forth in the BILL Terms of Service, as applicable. In the event of any conflict between the terms of this Order and the BILL Terms of Service, this Order shall control.

IN WITNESS WHEREOF, the parties have caused this Order to be signed by their duly authorized representatives.

Signature:	Signature: 
Printed Name:	Printed Name: Ryan Meeker
Title:	Title: Vice President, Revenue Operations
Company:	Bill.com
Date Signed:	Date Signed: 2/5/2025

SCHEDULE 1

Customer Product Fees	Monthly Fees
Customer Account Transactions	\$0.49 per ACH transaction
	\$1.69 per check
	\$0.49 ePayment from customer
	\$0.99 per PayPal transaction
	\$1.49 US Mail Invoice
	\$22.99 Fast Pay Check -Overnight
	\$17.99 Fast Pay Check – 2 day
	\$11.99 Fast Pay Check – 3 day
	\$9.99 Fast Pay ACH – overnight
	\$9.99 Fast Pay RPPS – Overnight
	\$19.99 International Payments (USD Wire)
	\$25 Void/Reissue Fee for stop payments on non-cleared checks.
	\$3 service fee for Void/Reissue for checks returned to Bill.com by USPS.
	Fee per Insufficient Funds (NSF) event: \$50.00

For Bill use:
 Q-15426
 William Parnell
 wparnell@flymissoula.com

Missoula County Airport Authority

Agenda Action Sheet

Meeting Date: March 25, 2025

1. **TITLE:** Purchase of Aircraft Rescue Fire Fighting Truck at Missoula Montana Airport

Review, discussion, and possible approval of a purchase of an Airport Rescue Fire Fighting truck at Missoula Montana Airport.

ACTION ITEM

2. **AGENDA CATEGORY:** (Please highlight)
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS
INFORMATION/DISCUSSION ITEM
3. **TIME REQUIRED:** 5 Minutes
4. **BACKGROUND INFORMATION:** Our last purchase of an Aircraft Rescue Fire Fighting Truck was in 2021 for an Oshkosh 1500-truck. We also have a 2007 Oshkosh 1500-gallon truck and 1997 E-One 1500-gallon truck. This purchase request is for a 3000-gallon truck that would allow us to retire our 1997 E-One truck, FAA guidelines say that the typical life span of equipment is 20 years. Currently the purchase to delivery backlog is two years, thus why we are requesting the order now, so we get in the order queue. With this purchase we would have one new and a second fairly new primary-required trucks with a 20-year-old backup truck by the time this new truck is delivered.
5. **BUDGET INFORMATION:** Reserves, FY 2026 or 2027 budget year
6. **SUPPLEMENTAL AGENDA INFORMATION:** With our other two fire trucks being Oshkosh branded equipment, we are utilizing a consortium purchase policy, (Source well) for procurement so that we can make sure we have a like fleet of equipment.
7. **RECOMMENDED MOTION:** Move to approve award to Oshkosh Airport Products for a new Airport Rescue Fire Fighting truck in the amount of \$1,592,320.
8. **PREPARED BY:** Brian Ellestad, Airport Director
9. **COMMITTEE REVIEW:** None.



February 27, 2025

Missoula County Montana Airport, MT
One (1) Oshkosh Striker 6X6 Roof Turret SO264
Build Location: Neenah, WI

Proposal Price	\$1,592,320.00
Less payment upon completion @ factory discount	(16,025.00)
Less 100% pre-payment discount	(30,550.00)
Total including all pre-pay discounts	\$1,545,745.00

Terms:

Price Expiration: The above pricing is valid for 60 days.

Future Changes: Various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) may require changes to the Specifications and in any such event any resulting cost increases incurred to comply will be added to the Purchase Price to be paid by the Customer and documented on a Change Order.

Component Price Volatility: Company shall not be responsible for any unforeseen price increase enacted by the suppliers of major components of the Product (including but not limited to engine, transmission, and fire pump) after the execution of contract or purchase order. Any price increase major components of the product will be passed through to the Customer and will be documented on a Change Order.

Delivery: Based on Pierce's current delivery schedule the apparatus would be ready for delivery from factory within 17 to 21 months after contract execution or purchase order. Delivery is subject to change pending Pierce's delivery schedule at time of order. This time does not include any possible delays that may be caused by national disasters or pandemic.

Payment Terms:

a. If pre-payment discount options are elected, the following terms will apply:

i. Payment Upon Completion at Factory Discount: If elected, final payment is due prior to apparatus leaving the factory for delivery. If payment is not processed upon receipt of invoice the discount total will be required in addition to the invoice amount.

ii. 100% Pre-Payment Discount: If elected, an invoice will be provided upon order processing for the 100% pre-payment. Upon receipt of invoice, payment must be made within thirty (30) days. If this option is elected, the discount is in addition to the payment upon completion at the factory discount. If payment is not made when due, the above mentioned pre-payment discounts or a portion thereof, will be added back to the final invoice. Final payment, including any changes made during manufacturing, is due upon completion of the Product at the factory and prior to delivery from the factory.

b. If pre-payment discount options are not elected standard payment terms will apply: Final payment will be due 30 days after the apparatus leaves the factory for delivery. If payment is not made at that time a late fee will be applicable.

c. Payments made for apparatus using a credit card will be applicable to a credit card convenience fee.

Change Orders: Changes processed after order placement will be processed per the following structure; deductions will be based on the option price at time of order placement, additions will be based on current pricing levels at time of change request.

Consortium Purchase: The proposal is based on the apparatus being purchased through Sourcewell utilizing Contract No. 113021-OKC-1 valid until 2/10/2026. It is the purchaser's responsibility to determine if the use of consortiums meets their purchasing requirements.

Performance Bond: A performance bond is not included in the above pricing.

Transportation: Transportation of the apparatus to be driven from the factory to the customers location is included in the above pricing. However, if permits are not obtainable, due to the weight of the apparatus, and the apparatus must be transported on a flat bed, additional Transportation charges will be the responsibility of the customer. We will provide pricing at that time if necessary. If customer elects to drive the apparatus from the factory, **\$12,055.00** may be deducted from the purchase price. if this option is elected payment in full and proof of insurance must be provided prior to leaving the factory and the customer is responsible for compliance with all state, local and federal DOT requirements including the driver possessing a valid CDL license.

Inspection Trips: Two (2) inspection trips at the factory will be performed. All associated expenses including airfare, lodging & meals will be the responsibility of the Customer. In the event the Customer is unable to travel to the factory or the factory is unable to accept customers due to the restrictions caused by a national disaster or pandemic then the Dealership reserves the right to use forms of electronic media to accomplish the intention of the inspection trip. Every effort will be made to make the digital media as thorough as possible to satisfy the expectations of the of the fire department.

Cancellation: Cancellation requests after order submission may be subject to cancellation fees.

Acceptance of Proposal:

a. If the customer wishes to purchase the proposed apparatus Hughes Fire Equipment will provide the Customer its form of Purchase Agreement for the Customer's review and signature.

b. If the Customer desires to use its standard form of purchase order as the Purchase Agreement, the purchase order is subject to review for any required revisions prior to acceptance.

i. Purchase orders must be addressed to Hughes Fire Equipment, Inc., 910 Shelley Street, Springfield, Oregon 97477.

ii. Purchase order must reference **"One (1) 6X6 Striker Roof Turret SO264 dated 02/27/2025."**

iii. Purchase order must include the following verbiage if a performance bond is elected, **"Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible."**

iv. Purchased order should reference, **"Purchased utilizing Sourcewell Contract No. 113021-OKC-1."**

v. Purchase orders must be signed and dated by authorized personnel.

By signing below you agree to purchase the above apparatus.

Customer Signature: _____

Date: _____

PO # (if applicable): _____

Proudly serving you, while you serve your communities since 1987

**Missoula County Airport Authority
Agenda Action Sheet**

Meeting Date: March 25, 2025

1. **TITLE:** Recommendation of Award for the Runway 12-30 Rehabilitation Project.

Review, discussion and possible approval of the bid results for the construction of the Rental Lot Modifications Project. **ACTION ITEM**
2. **AGENDA CATEGORY:** (Please highlight)
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS
INFORMATION/DISCUSSION ITEM
3. **TIME REQUIRED:** 10 Minutes
4. **BACKGROUND INFORMATION:** The Airport received and publicly opened bids for the Runway 12-30 Rehabilitation Project on March 13, 2025. A total of two bids were received (see attached for breakdown). All bid proposals were vetted by Morrison-Maierle and they considered the lowest bid (submitted by Schellinger Construction) to be a reasonable and responsible bid.

The low bid (\$18,197,634.75) was 24% higher than the Engineer's Estimate (\$13,822,547.50) and 22% lower than the second bid (\$23,317,306.65). The project received high interest from across the northwest despite only two prime contractors submitting bids. The main difference between the two submitted bids can be found in the asphalt pricing. The main difference between the low bid and the Engineer's Estimate can be found in the electrical bid items which equated to about 2x higher than the estimated costs.

It is not the recommendation to award the Additive Alternative schedules at this time.
5. **BUDGET INFORMATION:**

Amount Required:	\$ 18,197,634.75
AIP Funds:	\$ 17,287,753.00
MSO Share:	\$ 909,881.75
6. **SUPPLEMENTAL AGENDA INFORMATION:** Bid Tabulations
7. **RECOMMENDED MOTION:** Move to accept the Runway 12-30 Rehabilitation Project bid results and award construction to Schellinger Construction in the amount of \$18,197,634.75 contingent on the availability of federal funding.
8. **PREPARED BY:** Brian Ellestad
9. **COMMITTEE REVIEW:** None.



**MISSOULA MONTANA AIRPORT
RUNWAY 12-30 REHABILITATION
BID OPENING: MARCH 13, 2025 - 3:00 PM**



SCHEDULE III - RUNWAY SIGNAGE REHABILITATION					ENGINEER'S ESTIMATE		Schellinger Construction		Knife River	
Item No.	Spec No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
301	C-105-3.1	MOBILIZATION (NOT TO EXCEED 10% OF SCHEDULE)	1	LS	\$15,790.50	\$15,790.50	\$26,500.00	\$26,500.00	\$28,000.00	\$28,000.00
302	C-105-3.2	TAXES, BONDS, AND INSURANCE (NOT TO EXCEED 2% OF SCHEDULE)	1	LS	\$3,157.90	\$3,157.90	\$5,300.00	\$5,300.00	\$5,000.00	\$5,000.00
303	C-105-3.3	TRAFFIC CONTROL (NOT TO EXCEED 2% OF SCHEDULE)	1	LS	\$3,157.90	\$3,157.90	\$5,300.00	\$5,300.00	\$5,000.00	\$5,000.00
304	P-101(B)-4.3	REMOVE GUIDANCE SIGNS OUTSIDE PAVED SHOULDER	15	EA	\$500.00	\$7,500.00	\$1,000.00	\$15,000.00	\$644.00	\$9,660.00
305	L-125(A)-5.25	INSTALL GROUND ROD IN EXISTING BASE CAN	29	EA	\$255.00	\$7,395.00	\$800.00	\$23,200.00	\$966.00	\$28,014.00
306	L-125(A)-5.15	NEW L-858 GUIDANCE SIGN, 1-MODULE, SIZE 1	2	EA	\$3,000.00	\$6,000.00	\$6,500.00	\$13,000.00	\$8,375.00	\$16,750.00
307	L-125(A)-5.16	NEW L-858 GUIDANCE SIGN, 2-MODULE, SIZE 1	8	EA	\$3,500.00	\$28,000.00	\$7,500.00	\$60,000.00	\$9,663.00	\$77,304.00
308	L-125(A)-5.17	NEW L-858 GUIDANCE SIGN, 3-MODULE, SIZE 1, ON EXISTING BASE	7	EA	\$4,500.00	\$31,500.00	\$6,000.00	\$42,000.00	\$7,730.00	\$54,110.00
309	L-125(A)-5.18	NEW L-858B DISTANCE REMAINING SIGN, 1-MODULE, SIZE 4, ON EXISTING BASE	7	EA	\$5,000.00	\$35,000.00	\$6,000.00	\$42,000.00	\$7,730.00	\$54,110.00
310	L-125(A)-5.19	NEW L-858B DISTANCE REMAINING SIGN, 1-MODULE, SIZE 4, ON NEW BASE	1	EA	\$7,500.00	\$7,500.00	\$9,500.00	\$9,500.00	\$12,240.00	\$12,240.00
311	L-125(A)-5.27	NEW 7.5 Kw L-828 CONSTANT CURRENT REGULATOR, CIRCUIT 2 - RUNWAY SIGNAGE	1	EA	\$35,000.00	\$35,000.00	\$25,000.00	\$25,000.00	\$32,200.00	\$32,200.00
TOTAL COST OF SCHEDULE III						\$180,001.00	\$266,800.00	\$322,388.00		

SCHEDULE IV - MALSR RELOCATION					ENGINEER'S ESTIMATE		Schellinger Construction		Knife River	
Item No.	Spec No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
401	C-105-3.1	MOBILIZATION (NOT TO EXCEED 10% OF SCHEDULE)	1	LS	\$36,004.30	\$36,004.30	\$73,500.00	\$73,500.00	\$85,000.00	\$85,000.00
402	C-105-3.2	TAXES, BONDS, AND INSURANCE (NOT TO EXCEED 2% OF SCHEDULE)	1	LS	\$7,200.86	\$7,200.86	\$14,500.00	\$14,500.00	\$17,000.00	\$17,000.00
403	C-105-3.3	TRAFFIC CONTROL (NOT TO EXCEED 2% OF SCHEDULE)	1	LS	\$7,200.86	\$7,200.86	\$14,500.00	\$14,500.00	\$17,000.00	\$17,000.00
404	C-105-3.4	DISPLACED THRESHOLD - BLACKOUT PAINT MARKINGS	5,623	SY	\$9.00	\$50,607.00	\$6.75	\$37,955.25	\$17.00	\$95,591.00
405	C-105-3.5	DISPLACED THRESHOLD - TEMPORARY PAINT MARKINGS	757	SY	\$13.00	\$9,841.00	\$9.00	\$6,813.00	\$23.00	\$17,411.00
406	C-105-3.6	DISPLACED THRESHOLD - INSTALL TEMPORARY RW EDGE AND TH LIGHTS	22	EA	\$1,500.00	\$33,000.00	\$1,500.00	\$33,000.00	\$1,932.00	\$42,504.00
407	C-105-3.7	DISPLACED THRESHOLD - RELOCATE EXISTING RW EDGE LIGHTS	12	EA	\$500.00	\$6,000.00	\$500.00	\$6,000.00	\$644.00	\$7,728.00
408	C-105-3.8	DISPLACED THRESHOLD - TEMPORARY WIRING	1	LS	\$5,000.00	\$5,000.00	\$25,000.00	\$25,000.00	\$32,000.00	\$32,000.00
409	P-101(B)-4.12	ABANDON MALSR THRESHOLD BAR IN PLACE	18	EA	\$500.00	\$9,000.00	\$1,500.00	\$27,000.00	\$1,932.00	\$34,776.00
410	P-101(B)-4.13	REMOVE EXISTING FAA VAULT	1	EA	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$6,442.00	\$6,442.00
411	P-152-4.1	MALSR THRESHOLD BAR EXCAVATION	200	LF	\$75.00	\$15,000.00	\$500.00	\$100,000.00	\$644.00	\$128,800.00
412	P-610-6.1	MALSR THRESHOLD BAR CONCRETE	68	CY	\$915.00	\$62,220.00	\$2,000.00	\$136,000.00	\$2,576.00	\$175,168.00
413	D-701-5.1	2" PVC ELECTRICAL DUCT SYSTEM DRAIN	380	LF	\$65.00	\$24,700.00	\$30.00	\$11,400.00	\$40.00	\$15,200.00
414	FAA GENERAL	2" PVC COATED GALVANIZED RIGID METAL CONDUIT (GRMC)	215	LF	\$45.00	\$9,675.00	\$80.00	\$17,200.00	\$100.00	\$21,500.00
415	FAA GENERAL	NEW 4' X 4' X 4' AIRCRAFT RATED FAA VAULT	2	EA	\$28,000.00	\$56,000.00	\$35,000.00	\$70,000.00	\$32,200.00	\$64,400.00
416	FAA GENERAL	INSTALL EX MALSR THRESHOLD LIGHT ON NEW L-868C BASE CAN	18	EA	\$2,500.00	\$45,000.00	\$5,000.00	\$90,000.00	\$6,300.00	\$113,400.00
417	FAA GENERAL	MALSR THRESHOLD BAR WIRING	1	LS	\$5,000.00	\$5,000.00	\$40,000.00	\$40,000.00	\$52,000.00	\$52,000.00
418	FAA GENERAL	REPLACE LIGHT FOUNDATION AT 2+05 Station	1	LS	\$25,000.00	\$25,000.00	\$30,000.00	\$30,000.00	\$38,000.00	\$38,000.00
TOTAL COST OF SCHEDULE IV						\$410,450.00	\$737,868.25	\$963,920.00		

ADD ALT 'A' - TAXIWAY LIGHTING UPGRADES					ENGINEER'S ESTIMATE		Schellinger Construction		Knife River	
Item No.	Spec No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
501	C-105-3.1	MOBILIZATION (NOT TO EXCEED 10% OF SCHEDULE)	1	LS	\$28,970.60	\$28,970.60	\$26,650.00	\$26,650.00	\$8,000.00	\$8,000.00
502	C-105-3.2	TAXES, BONDS, AND INSURANCE (NOT TO EXCEED 2% OF SCHEDULE)	1	LS	\$5,794.12	\$5,794.12	\$5,300.00	\$5,300.00	\$2,000.00	\$2,000.00
503	C-105-3.3	TRAFFIC CONTROL (NOT TO EXCEED 2% OF SCHEDULE)	1	LS	\$5,794.12	\$5,794.12	\$5,300.00	\$5,300.00	\$2,000.00	\$2,000.00
504	P-101(B)-4.1	REMOVE EXISTING ELECTRICAL CABLE (CIRCUIT 4, 5, AND 8)	1	LS	\$10,500.00	\$10,500.00	\$5,000.00	\$5,000.00	\$6,400.00	\$6,400.00
505	P-101(B)-4.10	REMOVE EXISTING TW LIGHT & TRANSFORMER	48	EA	\$150.00	\$7,200.00	\$110.00	\$5,280.00	\$142.00	\$6,816.00
506	L-125(A)-5.25	INSTALL GROUND ROD IN EXISTING BASE CAN	126	EA	\$255.00	\$32,130.00	\$300.00	\$37,800.00	\$386.00	\$48,636.00
507	L-108-5.7	#6 AWG, SOLID, BARE COPPER COUNTERPOISE WIRE, INSTALLED IN TRENCH - IN TURF	2,701	LF	\$4.00	\$10,804.00	\$3.00	\$8,103.00	\$4.00	\$10,804.00
508	L-108-5.3	TAXIWAY CIRCUIT 4 - #8 AWG, 5 KV, L-824, TYPE C CABLE, GRAY, INSTALLED IN CONDUIT	4,598	LF	\$4.00	\$18,392.00	\$3.00	\$13,794.00	\$4.00	\$18,392.00
509	L-108-5.4	TAXIWAY CIRCUIT 6 - #8 AWG, 5 KV, L-824, TYPE C CABLE, WHITE, INSTALLED IN CONDUIT	4,832	LF	\$4.00	\$19,328.00	\$3.00	\$14,496.00	\$4.00	\$19,328.00
510	L-108-5.5	TAXIWAY CIRCUIT 8 - #8 AWG, 5 KV, L-824, TYPE C CABLE, YELLOW, INSTALLED IN CONDUIT	1,463	LF	\$4.00	\$5,852.00	\$3.00	\$4,389.00	\$4.00	\$5,852.00
511	L-125(A)-5.12	NEW MEDIUM INTENSITY TW LIGHT - L-861T(L), 24" TALL, B LENS, IN RSA	78	EA	\$1,250.00	\$97,500.00	\$900.00	\$70,200.00	\$1,150.00	\$89,700.00
512	L-125(A)-5.13	NEW MEDIUM INTENSITY TW LIGHT - L-861T(L), 24" TALL, B LENS, ON EXISTING BASE	48	EA	\$1,250.00	\$60,000.00	\$900.00	\$43,200.00	\$1,150.00	\$55,200.00
513	L-125(A)-5.14	NEW RUNWAY GUARD LIGHT - L-804(L), ON EXISTING BASE (PER PAIR)	4	EA	\$7,000.00	\$28,000.00	\$7,000.00	\$28,000.00	\$9,000.00	\$36,000.00
TOTAL COST OF ADD ALT 'A'						\$330,267.00	\$267,512.00	\$309,128.00		

ADD ALT 'B' - AIRFIELD LIGHTING VAULT EQUIPMENT REPLACEMENT					ENGINEER'S ESTIMATE		Schellinger Construction		Knife River	
Item No.	Spec No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
601	C-105-3.1	MOBILIZATION (NOT TO EXCEED 10% OF SCHEDULE)	1	LS	\$25,300.00	\$25,300.00	\$37,000.00	\$37,000.00	\$35,000.00	\$35,000.00
602	C-105-3.2	TAXES, BONDS, AND INSURANCE (NOT TO EXCEED 2% OF SCHEDULE)	1	LS	\$5,060.00	\$5,060.00	\$7,500.00	\$7,500.00	\$7,000.00	\$7,000.00
603	263213-4.1	INSTALL TEMPORARY GENERATOR	1	LS	\$20,000.00	\$20,000.00	\$35,000.00	\$35,000.00	\$32,000.00	\$32,000.00
604	263213-4.2	REMOVE EXISTING GENERATOR AND ATS	1	LS	\$5,000.00	\$5,000.00	\$15,000.00	\$15,000.00	\$13,000.00	\$13,000.00
605	263213-4.3	NEW PACKAGE ENGINE-GENERATOR, 480V/277 VAC, 3-PH, 300 KW	1	LS	\$100,000.00	\$100,000.00	\$125,000.00	\$125,000.00	\$141,000.00	\$141,000.00
606	263213-4.4	FUEL TANK REPLACEMENT	1	LS	\$55,000.00	\$55,000.00	\$80,000.00	\$80,000.00	\$90,000.00	\$90,000.00
607	263600-4.1	NEW AUTOMATIC TRANSFER SWITCH	1	LS	\$48,000.00	\$48,000.00	\$62,000.00	\$62,000.00	\$79,000.00	\$79,000.00
608	L-109-7.1	MODIFICATION OF AIRFIELD LIGHTING EQUIPMENT VAULT	1	LS	\$25,000.00	\$25,000.00	\$18,000.00	\$18,000.00	\$23,000.00	\$23,000.00
TOTAL COST OF ADD ALT 'B'						\$283,360.00	\$379,500.00	\$420,000.00		

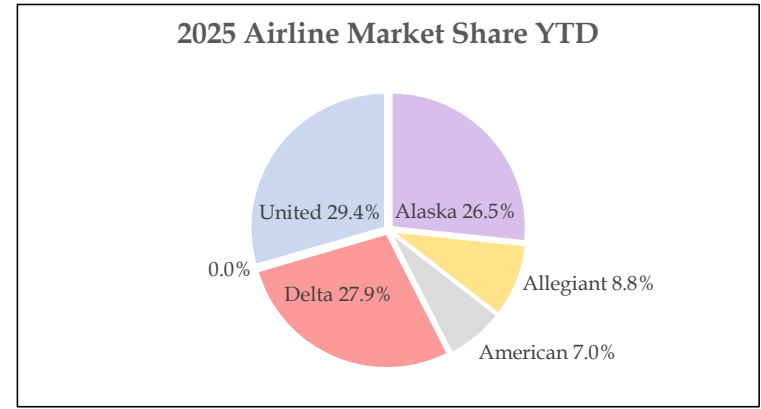
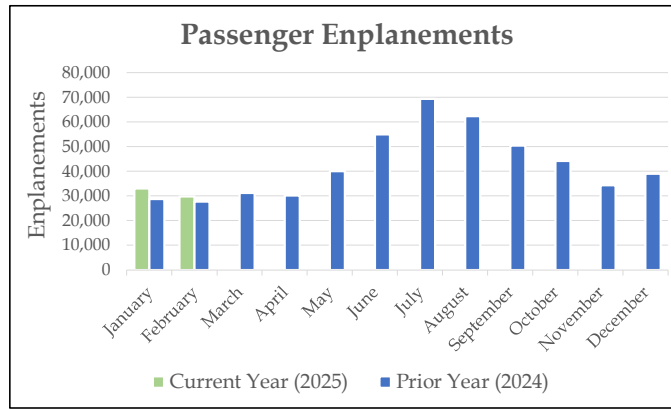
CONSTRUCTION COST SUMMARY				ENGINEER'S ESTIMATE		Schellinger Construction		Knife River	
SCHEDULE I - RUNWAY REHABILITATION					\$12,448,479.50		\$15,905,157.50		\$20,466,877.45
SCHEDULE II - RUNWAY LIGHTING REHABILITATION					\$783,617.00		\$1,287,809.00		\$1,564,121.20
SCHEDULE III - RUNWAY SIGNAGE REHABILITATION					\$180,001.00		\$266,800.00		\$322,388.00
SCHEDULE IV - MALSR RELOCATION					\$410,450.00		\$737,868.25		\$963,920.00
SUBTOTAL - BASE BID SCHEDULES					\$13,822,547.50		\$18,197,634.75		\$23,317,306.65
ADD ALT 'A' - TAXIWAY LIGHTING UPGRADES					\$330,267.00		\$267,512.00		\$309,128.00
IF ADD ALT 'A' IS AWARDED - DEDUCT BID ITEM 145					(\$15,600.00)		(\$50,700.00)		(\$65,286.00)
ADD ALT 'B' - AIRFIELD LIGHTING VAULT EQUIPMENT REPLACEMENT					\$283,360.00		\$379,500.00		\$420,000.00
TOTAL - ALL SCHEDULES					\$14,420,574.50		\$18,793,946.75		\$23,981,148.65

Summary

- Strong enplanement growth with added seat capacity, up 17% Y/Y in February
- Record enplanements in February (29,778)
- MSO surpassed 1M total passengers in 2024
- First time in airport history

Air Service Highlights

- Airlines have begun to extend schedules for Fall 2025
- United continues to lead Delta for MSO market share
- Please reach out with any comments or changes to improve our report going forward!



Tower Operations	Ops Type	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y
	Air Carrier	657	588	0	0	0	0	0	0	0	0	0	0	0	1,245
Air Taxi	367	357	0	0	0	0	0	0	0	0	0	0	0	724	0%
GA	797	674	0	0	0	0	0	0	0	0	0	0	0	1,471	2%
Military	17	68	0	0	0	0	0	0	0	0	0	0	0	85	-15%
Civil	574	739	0	0	0	0	0	0	0	0	0	0	0	1,313	-26%
Total	2025	2,412	2,426	0	0	0	0	0	0	0	0	0	0	4,838	-7%
	2024	2,453	2,733	3,703	3,559	3,723	4,612	5,275	5,468	4,170	4,514	2,948	2,606	45,764	

Enplaned Passengers	Airlines	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y
	Alaska	8,761	7,894	0	0	0	0	0	0	0	0	0	0	0	16,655
Allegiant	2,857	2,676	0	0	0	0	0	0	0	0	0	0	0	5,533	4%
American	2,523	1,851	0	0	0	0	0	0	0	0	0	0	0	4,374	-10%
Delta	9,033	8,450	0	0	0	0	0	0	0	0	0	0	0	17,483	-2%
Frontier	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Sun Country	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
United	9,531	8,907	0	0	0	0	0	0	0	0	0	0	0	18,438	16%
Charters	274	0	0	0	0	0	0	0	0	0	0	0	0	274	-77%
Total	2025	32,979	29,778	0	0	0	0	0	0	0	0	0	0	62,757	11%
	2024	28,761	27,709	31,282	30,213	40,021	54,943	69,259	62,300	50,472	44,174	34,292	39,080	512,506	
LF	2025	79.1%	81.0%												80.0%
	2024	89.8%	87.0%	84.4%	80.7%	75.1%	71.7%	82.6%	84.2%	87.7%	83.4%	80.3%	86.6%		82.1%

Deplaned Passengers	Airlines	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y
	Alaska	8,446	8,079	0	0	0	0	0	0	0	0	0	0	0	16,525
Allegiant	2,822	2,477	0	0	0	0	0	0	0	0	0	0	0	5,299	11%
American	2,276	1,809	0	0	0	0	0	0	0	0	0	0	0	4,085	-3%
Delta	8,286	8,171	0	0	0	0	0	0	0	0	0	0	0	16,457	-4%
Frontier	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Sun Country	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
United	9,397	9,075	0	0	0	0	0	0	0	0	0	0	0	18,472	21%
Charters	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-100%
Total	2025	31,227	29,611	0	0	0	0	0	0	0	0	0	0	60,838	13%
	2024	27,054	27,004	31,551	30,446	42,725	59,492	67,464	60,606	47,291	42,235	33,992	38,990	508,850	

Total Pax	2025	64,206	59,389	0	0	0	0	0	0	0	0	0	0	123,595	12%
		2024	55,815	54,713	62,833	60,659	82,746	114,435	136,723	122,906	97,763	86,409	68,284	78,070	1,021,356
T12M			870,274												

Legend:
 LF - Load Factor
 T12M - Previous 12 Months
 Y/Y - Year Over Year
 Pax - Passengers

State of Montana Airline Enplanements

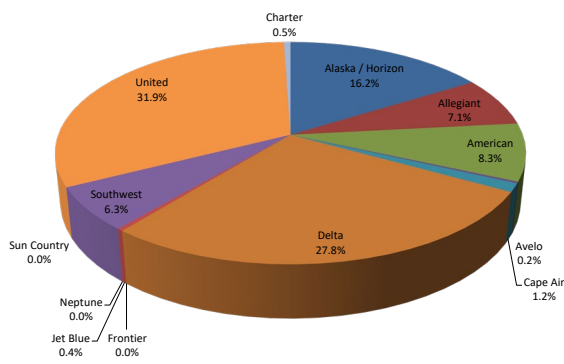
January 2025

	Alaska / Horizon	Allegiant	American	Avelo	Cape Air	Delta	Frontier	Jet Blue	Neptune	Southwest	Sun Country	United	Charter	Total	Tower Operations
Billings	5,455	4,014	4,801		1,356	8,689				263		10,990		35,568	6,165
Bozeman	11,422	2,938	11,262			23,842		783		13,811		30,081	737	94,876	1,147
Butte						662						787		1,449	
Glasgow					239									239	
Glendive					168									168	
Great Falls	1,917	2,540				5,564						4,325		14,346	
Havre					260									260	
Helena	1,731					3,388						2,685		7,804	3,321
Kalispell	6,755	3,557		534		10,766						12,777	150	34,539	2,573
Missoula	8,761	2,857	2,523			9,033						9,531	274	32,979	2,412
Sidney					505									505	
Wolf Point					199									199	
Yellowstone														-	
Total	36,041	15,906	18,586	534	2,727	61,944	-	783	-	14,074	-	71,176	1,161	222,932	15,618
Market Share %	16.2%	7.1%	8.3%	0.2%	1.2%	27.8%	0.0%	0.4%	0.0%	6.3%	0.0%	31.9%	0.5%		

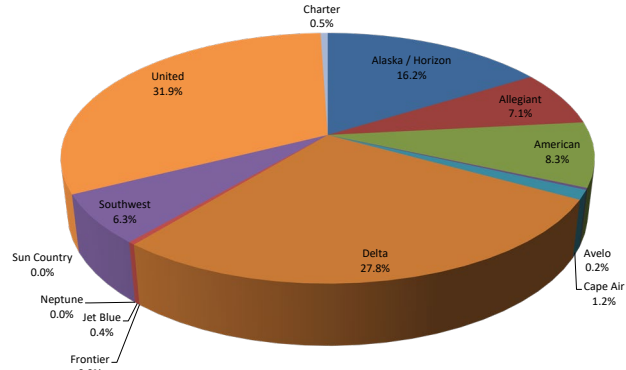
Year-to-Date

	Alaska / Horizon	Allegiant	American	Avelo	Cape Air	Delta	Frontier	Jet Blue	Neptune	Southwest	Sun Country	United	Charter	Total	Tower Operations
Billings	5,455	4,014	4,801	-	1,356	8,689	-	-	-	263	-	10,990	-	35,568	6,165
Bozeman	11,422	2,938	11,262	-	-	23,842	-	783	-	13,811	-	30,081	737	94,876	1,147
Butte	-	-	-	-	-	662	-	-	-	-	-	787	-	1,449	-
Glasgow	-	-	-	-	239	-	-	-	-	-	-	-	-	239	-
Glendive	-	-	-	-	168	-	-	-	-	-	-	-	-	168	-
Great Falls	1,917	2,540	-	-	-	5,564	-	-	-	-	-	4,325	-	14,346	-
Havre	-	-	-	-	260	-	-	-	-	-	-	-	-	260	-
Helena	1,731	-	-	-	-	3,388	-	-	-	-	-	2,685	-	7,804	3,321
Kalispell	6,755	3,557	-	534	-	10,766	-	-	-	-	-	12,777	150	34,539	2,573
Missoula	8,761	2,857	2,523	-	-	9,033	-	-	-	-	-	9,531	274	32,979	2,412
Sidney	-	-	-	-	505	-	-	-	-	-	-	-	-	505	-
Wolf Point	-	-	-	-	199	-	-	-	-	-	-	-	-	199	-
Yellowstone	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	36,041	15,906	18,586	534	2,727	61,944	-	783	-	14,074	-	71,176	1,161	222,932	15,618
Market Share %	16.2%	7.1%	8.3%	0.2%	1.2%	27.8%	0.0%	0.4%	0.0%	6.3%	0.0%	31.9%	0.5%		

**Market Share
Current Month**



**Market Share
Year-to-Date**



State of Montana
Air Carrier/Commuter Flights and Passengers
2025

STATE TOTAL

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	204,314	197,734	402,048	397,964	222,932	212,446	435,378	435,378	9.1%	7.4%	8.3%	9.4%
FEB	207,007	207,880	414,887	792,499	-	-	-	435,378	-100.0%	-100.0%	-100.0%	-45.1%
MAR	238,312	236,727	475,039	1,244,107	-	-	-	435,378	-100.0%	-100.0%	-100.0%	-65.0%
APR	188,191	187,090	375,281	1,602,954	-	-	-	435,378	-100.0%	-100.0%	-100.0%	-72.8%
MAY	227,333	245,200	472,533	2,018,443	-	-	-	435,378	-100.0%	-100.0%	-100.0%	-78.4%
JUN	324,165	348,726	672,891	2,593,268	-	-	-	435,378	-100.0%	-100.0%	-100.0%	-83.2%
JUL	394,259	391,877	786,136	3,286,278	-	-	-	435,378	-100.0%	-100.0%	-100.0%	-86.8%
AUG	383,216	373,551	756,767	3,948,810	-	-	-	435,378	-100.0%	-100.0%	-100.0%	-89.0%
SEP	305,636	287,314	592,950	4,492,715	-	-	-	435,378	-100.0%	-100.0%	-100.0%	-90.3%
OCT	248,953	234,094	483,047	4,942,698	-	-	-	435,378	-100.0%	-100.0%	-100.0%	-91.2%
NOV	193,429	188,651	382,080	5,311,850	-	-	-	435,378	-100.0%	-100.0%	-100.0%	-91.8%
DEC	233,736	250,463	484,199	5,739,134	-	-	-	435,378	-100.0%	-100.0%	-100.0%	-92.4%
	3,148,551	3,149,307			222,932	212,446						

BILLINGS

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	31,699	30,440	62,139	62,139	35,568	34,477	70,045	70,045	12.2%	13.3%	12.7%	12.7%
FEB	31,361	31,261	62,622	124,761	-	-	-	70,045	-100.0%	-100.0%	-100.0%	-43.9%
MAR	34,553	35,797	70,350	195,111	-	-	-	70,045	-100.0%	-100.0%	-100.0%	-64.1%
APR	33,499	35,010	68,509	263,620	-	-	-	70,045	-100.0%	-100.0%	-100.0%	-73.4%
MAY	39,439	40,040	79,479	343,099	-	-	-	70,045	-100.0%	-100.0%	-100.0%	-79.6%
JUN	44,513	46,500	91,013	434,112	-	-	-	70,045	-100.0%	-100.0%	-100.0%	-83.9%
JUL	51,473	50,200	101,673	535,785	-	-	-	70,045	-100.0%	-100.0%	-100.0%	-86.9%
AUG	49,131	49,131	98,262	634,047	-	-	-	70,045	-100.0%	-100.0%	-100.0%	-89.0%
SEP	41,308	40,505	81,813	715,860	-	-	-	70,045	-100.0%	-100.0%	-100.0%	-90.2%
OCT	41,579	40,642	82,221	798,081	-	-	-	70,045	-100.0%	-100.0%	-100.0%	-91.2%
NOV	38,099	37,269	75,368	873,449	-	-	-	70,045	-100.0%	-100.0%	-100.0%	-92.0%
DEC	41,073	41,490	82,563	956,012	-	-	-	70,045	-100.0%	-100.0%	-100.0%	-92.7%
	477,727	478,285			35,568	34,477						

BOZEMAN

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	92,478	91,761	184,239	184,239	94,876	91,908	186,784	186,784	2.6%	0.2%	1.4%	1.4%
FEB	95,331	96,984	192,315	376,554	-	-	-	186,784	-100.0%	-100.0%	-100.0%	-50.4%
MAR	114,816	111,908	226,724	603,278	-	-	-	186,784	-100.0%	-100.0%	-100.0%	-69.0%
APR	75,996	72,438	148,434	751,712	-	-	-	186,784	-100.0%	-100.0%	-100.0%	-75.2%
MAY	90,588	99,513	190,101	941,813	-	-	-	186,784	-100.0%	-100.0%	-100.0%	-80.2%
JUN	138,014	147,708	285,722	1,227,535	-	-	-	186,784	-100.0%	-100.0%	-100.0%	-84.8%
JUL	161,496	161,236	322,732	1,550,267	-	-	-	186,784	-100.0%	-100.0%	-100.0%	-88.0%
AUG	159,823	154,456	314,279	1,864,546	-	-	-	186,784	-100.0%	-100.0%	-100.0%	-90.0%
SEP	128,698	121,075	249,773	2,114,319	-	-	-	186,784	-100.0%	-100.0%	-100.0%	-91.2%
OCT	98,676	90,874	189,550	2,303,869	-	-	-	186,784	-100.0%	-100.0%	-100.0%	-91.9%
NOV	70,482	67,262	137,744	2,441,613	-	-	-	186,784	-100.0%	-100.0%	-100.0%	-92.3%
DEC	95,063	106,031	201,094	2,642,707	-	-	-	186,784	-100.0%	-100.0%	-100.0%	-92.9%
	1,321,461	1,321,246			94,876	91,908						

BUTTE

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	1,202	1,079	2,281	2,281	1,449	1,569	3,018	3,018	20.5%	45.4%	32.3%	32.3%
FEB	1,078	1,101	2,179	4,460	-	-	-	3,018	-100.0%	-100.0%	-100.0%	-32.3%
MAR	1,396	1,350	2,746	7,206	-	-	-	3,018	-100.0%	-100.0%	-100.0%	-58.1%
APR	1,033	1,087	2,120	9,326	-	-	-	3,018	-100.0%	-100.0%	-100.0%	-67.6%
MAY	1,379	1,638	3,017	12,343	-	-	-	3,018	-100.0%	-100.0%	-100.0%	-75.5%
JUN	1,310	1,370	2,680	15,023	-	-	-	3,018	-100.0%	-100.0%	-100.0%	-79.9%
JUL	1,548	1,488	3,036	18,059	-	-	-	3,018	-100.0%	-100.0%	-100.0%	-83.3%
AUG	1,433	1,481	2,914	20,973	-	-	-	3,018	-100.0%	-100.0%	-100.0%	-85.6%
SEP	1,313	1,231	2,544	23,517	-	-	-	3,018	-100.0%	-100.0%	-100.0%	-87.2%
OCT	1,253	1,222	2,475	25,992	-	-	-	3,018	-100.0%	-100.0%	-100.0%	-88.4%
NOV	1,308	1,212	2,520	28,512	-	-	-	3,018	-100.0%	-100.0%	-100.0%	-89.4%
DEC	1,661	1,627	3,288	31,800	-	-	-	3,018	-100.0%	-100.0%	-100.0%	-90.5%
	15,914	15,886			1,449	1,569						

State of Montana
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GLASGOW

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	162	152	314	314	239	218	457	457	47.5%	43.4%	45.5%	45.5%
FEB	203	200	403	717	-	-	-	457	-100.0%	-100.0%	-100.0%	-36.3%
MAR	249	241	490	1,207	-	-	-	457	-100.0%	-100.0%	-100.0%	-62.1%
APR	218	206	424	1,631	-	-	-	457	-100.0%	-100.0%	-100.0%	-72.0%
MAY	237	246	483	2,114	-	-	-	457	-100.0%	-100.0%	-100.0%	-78.4%
JUN	263	226	489	2,603	-	-	-	457	-100.0%	-100.0%	-100.0%	-82.4%
JUL	310	288	598	3,201	-	-	-	457	-100.0%	-100.0%	-100.0%	-85.7%
AUG	319	309	628	3,829	-	-	-	457	-100.0%	-100.0%	-100.0%	-88.1%
SEP	228	225	453	4,282	-	-	-	457	-100.0%	-100.0%	-100.0%	-89.3%
OCT	265	253	518	4,800	-	-	-	457	-100.0%	-100.0%	-100.0%	-90.5%
NOV	273	257	530	5,330	-	-	-	457	-100.0%	-100.0%	-100.0%	-91.4%
DEC	243	244	487	5,817	-	-	-	457	-100.0%	-100.0%	-100.0%	-92.1%
	2,970	2,847			239	218						

GLENDALE

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	148	169	317	317	168	156	324	324	13.5%	-7.7%	2.2%	2.2%
FEB	162	149	311	628	-	-	-	324	-100.0%	-100.0%	-100.0%	-48.4%
MAR	176	168	344	972	-	-	-	324	-100.0%	-100.0%	-100.0%	-66.7%
APR	178	198	376	1,348	-	-	-	324	-100.0%	-100.0%	-100.0%	-76.0%
MAY	177	169	346	1,694	-	-	-	324	-100.0%	-100.0%	-100.0%	-80.9%
JUN	173	155	328	2,022	-	-	-	324	-100.0%	-100.0%	-100.0%	-84.0%
JUL	218	199	417	2,439	-	-	-	324	-100.0%	-100.0%	-100.0%	-86.7%
AUG	189	149	338	2,777	-	-	-	324	-100.0%	-100.0%	-100.0%	-88.3%
SEP	146	134	280	3,057	-	-	-	324	-100.0%	-100.0%	-100.0%	-89.4%
OCT	182	157	339	3,396	-	-	-	324	-100.0%	-100.0%	-100.0%	-90.5%
NOV	192	181	373	3,769	-	-	-	324	-100.0%	-100.0%	-100.0%	-91.4%
DEC	196	190	386	4,155	-	-	-	324	-100.0%	-100.0%	-100.0%	-92.2%
	2,137	2,018			168	156						

GREAT FALLS

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	13,304	12,947	26,251	26,251	14,346	13,983	28,329	28,329	7.8%	8.0%	7.9%	7.9%
FEB	13,298	13,129	26,427	52,678	-	-	-	28,329	-100.0%	-100.0%	-100.0%	-46.2%
MAR	14,940	14,949	29,889	82,567	-	-	-	28,329	-100.0%	-100.0%	-100.0%	-65.7%
APR	14,068	14,675	28,743	111,310	-	-	-	28,329	-100.0%	-100.0%	-100.0%	-74.5%
MAY	15,329	15,910	31,239	142,549	-	-	-	28,329	-100.0%	-100.0%	-100.0%	-80.1%
JUN	17,749	18,444	36,193	178,742	-	-	-	28,329	-100.0%	-100.0%	-100.0%	-84.2%
JUL	18,817	18,924	37,741	216,483	-	-	-	28,329	-100.0%	-100.0%	-100.0%	-86.9%
AUG	18,826	18,182	37,008	253,491	-	-	-	28,329	-100.0%	-100.0%	-100.0%	-88.8%
SEP	16,584	15,690	32,274	285,765	-	-	-	28,329	-100.0%	-100.0%	-100.0%	-90.1%
OCT	15,965	15,473	31,438	317,203	-	-	-	28,329	-100.0%	-100.0%	-100.0%	-91.1%
NOV	15,016	14,860	29,876	347,079	-	-	-	28,329	-100.0%	-100.0%	-100.0%	-91.8%
DEC	16,945	16,850	33,795	380,874	-	-	-	28,329	-100.0%	-100.0%	-100.0%	-92.6%
	190,841	190,033			14,346	13,983						

HAVRE

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	212	204	416	416	260	253	513	513	22.6%	24.0%	23.3%	23.3%
FEB	207	228	435	851	-	-	-	513	-100.0%	-100.0%	-100.0%	-39.7%
MAR	248	262	510	1,361	-	-	-	513	-100.0%	-100.0%	-100.0%	-62.3%
APR	269	232	501	1,862	-	-	-	513	-100.0%	-100.0%	-100.0%	-72.4%
MAY	260	244	504	2,366	-	-	-	513	-100.0%	-100.0%	-100.0%	-78.3%
JUN	268	247	515	2,881	-	-	-	513	-100.0%	-100.0%	-100.0%	-82.2%
JUL	276	284	560	3,441	-	-	-	513	-100.0%	-100.0%	-100.0%	-85.1%
AUG	279	265	544	3,985	-	-	-	513	-100.0%	-100.0%	-100.0%	-87.1%
SEP	257	218	475	4,460	-	-	-	513	-100.0%	-100.0%	-100.0%	-88.5%
OCT	283	270	553	5,013	-	-	-	513	-100.0%	-100.0%	-100.0%	-89.8%
NOV	278	244	522	5,535	-	-	-	513	-100.0%	-100.0%	-100.0%	-90.7%
DEC	258	251	509	6,044	-	-	-	513	-100.0%	-100.0%	-100.0%	-91.5%
	3,095	2,949			260	253						

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HELENA

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	7,511	7,224	14,735	14,735	7,804	7,367	15,171	15,171	3.9%	2.0%	3.0%	3.0%
FEB	7,246	7,173	14,419	29,154	-	-	-	15,171	-100.0%	-100.0%	-100.0%	-48.0%
MAR	7,889	7,836	15,725	44,879	-	-	-	15,171	-100.0%	-100.0%	-100.0%	-66.2%
APR	7,656	7,729	15,385	60,264	-	-	-	15,171	-100.0%	-100.0%	-100.0%	-74.8%
MAY	8,693	9,295	17,988	78,252	-	-	-	15,171	-100.0%	-100.0%	-100.0%	-80.6%
JUN	9,286	9,390	18,676	96,928	-	-	-	15,171	-100.0%	-100.0%	-100.0%	-84.3%
JUL	9,666	9,364	19,030	115,958	-	-	-	15,171	-100.0%	-100.0%	-100.0%	-86.9%
AUG	9,702	9,350	19,052	135,010	-	-	-	15,171	-100.0%	-100.0%	-100.0%	-88.8%
SEP	8,656	8,204	16,860	151,870	-	-	-	15,171	-100.0%	-100.0%	-100.0%	-90.0%
OCT	8,739	8,510	17,249	169,119	-	-	-	15,171	-100.0%	-100.0%	-100.0%	-91.0%
NOV	7,688	7,506	15,194	184,313	-	-	-	15,171	-100.0%	-100.0%	-100.0%	-91.8%
DEC	8,321	8,271	16,592	200,905	-	-	-	15,171	-100.0%	-100.0%	-100.0%	-92.4%
	101,053	99,852			7,804	7,367						

KALISPELL

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	28,157	25,967	54,124	54,124	34,539	30,559	65,098	65,098	22.7%	17.7%	20.3%	20.3%
FEB	29,524	29,820	59,344	113,468	-	-	-	65,098	-100.0%	-100.0%	-100.0%	-42.6%
MAR	31,868	31,978	63,846	177,314	-	-	-	65,098	-100.0%	-100.0%	-100.0%	-63.3%
APR	24,196	24,230	48,426	225,740	-	-	-	65,098	-100.0%	-100.0%	-100.0%	-71.2%
MAY	29,182	33,541	62,723	288,463	-	-	-	65,098	-100.0%	-100.0%	-100.0%	-77.4%
JUN	54,879	62,161	117,040	405,503	-	-	-	65,098	-100.0%	-100.0%	-100.0%	-83.9%
JUL	77,864	79,166	157,030	562,533	-	-	-	65,098	-100.0%	-100.0%	-100.0%	-88.4%
AUG	78,001	76,419	154,420	716,953	-	-	-	65,098	-100.0%	-100.0%	-100.0%	-90.9%
SEP	55,386	50,191	105,577	822,530	-	-	-	65,098	-100.0%	-100.0%	-100.0%	-92.1%
OCT	36,466	33,185	69,651	892,181	-	-	-	65,098	-100.0%	-100.0%	-100.0%	-92.7%
NOV	24,946	25,080	50,026	942,207	-	-	-	65,098	-100.0%	-100.0%	-100.0%	-93.1%
DEC	30,345	35,716	66,061	1,008,268	-	-	-	65,098	-100.0%	-100.0%	-100.0%	-93.5%
	500,814	507,454			34,539	30,559						

MISSOULA

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	28,761	27,054	55,815	55,815	32,979	31,227	64,206	64,206	14.7%	15.4%	15.0%	15.0%
FEB	27,709	27,004	54,713	110,528	-	-	-	64,206	-100.0%	-100.0%	-100.0%	-41.9%
MAR	31,282	31,551	62,833	173,361	-	-	-	64,206	-100.0%	-100.0%	-100.0%	-63.0%
APR	30,213	30,446	60,659	234,020	-	-	-	64,206	-100.0%	-100.0%	-100.0%	-72.6%
MAY	40,352	42,740	83,092	317,112	-	-	-	64,206	-100.0%	-100.0%	-100.0%	-79.8%
JUN	54,943	59,492	114,435	431,547	-	-	-	64,206	-100.0%	-100.0%	-100.0%	-85.1%
JUL	69,259	67,464	136,723	568,270	-	-	-	64,206	-100.0%	-100.0%	-100.0%	-88.7%
AUG	62,300	60,606	122,906	691,176	-	-	-	64,206	-100.0%	-100.0%	-100.0%	-90.7%
SEP	50,472	47,291	97,763	788,939	-	-	-	64,206	-100.0%	-100.0%	-100.0%	-91.9%
OCT	44,174	42,235	86,409	875,348	-	-	-	64,206	-100.0%	-100.0%	-100.0%	-92.7%
NOV	34,292	33,992	68,284	943,632	-	-	-	64,206	-100.0%	-100.0%	-100.0%	-93.2%
DEC	38,779	38,990	77,769	1,021,401	-	-	-	64,206	-100.0%	-100.0%	-100.0%	-93.7%
	512,536	508,865			32,979	31,227						

SIDNEY

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	480	543	1,023	1,023	505	516	1,021	1,021	5.2%	-5.0%	-0.2%	-0.2%
FEB	636	589	1,225	2,248	-	-	-	1,021	-100.0%	-100.0%	-100.0%	-54.6%
MAR	637	635	1,272	3,520	-	-	-	1,021	-100.0%	-100.0%	-100.0%	-71.0%
APR	580	590	1,170	4,690	-	-	-	1,021	-100.0%	-100.0%	-100.0%	-78.2%
MAY	578	533	1,111	5,801	-	-	-	1,021	-100.0%	-100.0%	-100.0%	-82.4%
JUN	616	638	1,254	7,055	-	-	-	1,021	-100.0%	-100.0%	-100.0%	-85.5%
JUL	685	698	1,383	8,438	-	-	-	1,021	-100.0%	-100.0%	-100.0%	-87.9%
AUG	695	638	1,333	9,771	-	-	-	1,021	-100.0%	-100.0%	-100.0%	-89.6%
SEP	580	582	1,162	10,933	-	-	-	1,021	-100.0%	-100.0%	-100.0%	-90.7%
OCT	649	653	1,302	12,235	-	-	-	1,021	-100.0%	-100.0%	-100.0%	-91.7%
NOV	611	562	1,173	13,408	-	-	-	1,021	-100.0%	-100.0%	-100.0%	-92.4%
DEC	589	574	1,163	14,571	-	-	-	1,021	-100.0%	-100.0%	-100.0%	-93.0%
	7,336	7,235			505	516						

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WOLF POINT

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	199	194	394	394	199	213	412	412	0.0%	9.8%	4.6%	4.6%
FEB	-	242	494	888	-	-	-	412	#DIV/0!	-100.0%	-100.0%	-53.6%
MAR	-	252	510	1,398	-	-	-	412	#DIV/0!	-100.0%	-100.0%	-70.5%
APR	-	249	534	1,932	-	-	-	412	#DIV/0!	-100.0%	-100.0%	-78.7%
MAY	-	263	550	2,482	-	-	-	412	#DIV/0!	-100.0%	-100.0%	-83.4%
JUN	-	241	494	2,976	-	-	-	412	#DIV/0!	-100.0%	-100.0%	-86.2%
JUL	-	283	591	3,567	-	-	-	412	#DIV/0!	-100.0%	-100.0%	-88.4%
AUG	-	270	580	4,147	-	-	-	412	#DIV/0!	-100.0%	-100.0%	-90.1%
SEP	-	234	479	4,626	-	-	-	412	#DIV/0!	-100.0%	-100.0%	-91.1%
OCT	-	264	542	5,168	-	-	-	412	#DIV/0!	-100.0%	-100.0%	-92.0%
NOV	-	226	470	5,638	-	-	-	412	#DIV/0!	-100.0%	-100.0%	-92.7%
DEC	-	229	492	6,130	-	-	-	412	#DIV/0!	-100.0%	-100.0%	-93.3%
	199	2,947			199	213						

*** YELLOWSTONE**

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN												
FEB												
MAR												
APR												
MAY	832	1,068	1,900	1,900	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
JUN	1,898	2,154	4,052	5,952	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
JUL	2,339	2,283	4,622	10,574	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
AUG	2,208	2,295	4,503	15,077	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
SEP	1,763	1,734	3,497	18,574	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
OCT	444	356	800	19,374	-	-	-	-	-100.0%	-100.0%	-100.0%	-100.0%
NOV												
DEC												
	9,484	9,890			-	-						

* The Yellowstone Airport is a seasonal airport. May - October 2025