

Missoula County Airport Authority Regular Board Meeting

DATE: Tuesday, October 28, 2025
TIME: 1:30 p.m.
PLACE: Johnson Bell Board Room – Airport Terminal

- Chair to call the meeting to order
 - Advise the Public the meeting is being recorded
 - Roll Call
 - Seating of Alternate Commissioner if needed
 - Approval of the Agenda
- Public Comment
- Review and approve the minutes of the Regular Board meeting dated September 30, 2025 **Pg 3**
- Approval of Claims for Payment – Will Parnell **Pg 12**
- Financial Report – Will Parnell **Pg 17**
- Director's Report – Brian Ellestad **Pg 28**
- Legal Report – Juniper Davis
- Committee Updates
 - Business Development Committee: No Activity
 - Contract and Lease Committee: No Activity
 - Executive Committee: October 28, 2025
 - Facility and Operations Committee: No Activity
 - Finance Committee: No Activity
 - General Aviation Committee: No Activity
 - Legislative Committee: No Activity
 - Marketing Committee: No Activity

Unfinished Business

- None

New Business/Action Items

- Taxiway Design Task Orders – Brian Ellestad **Pg 30**
- 414(h) Retirement Plan Amendment – Will Parnell **Pg 55**
- East Property Line Fence Extension – Jake Sol **Pg 57**

Information/Discussion Item(s)

- Next Board Meeting November 25, 2025, at 1:30 pm

PLEASE NOTE: This meeting will be in a hybrid format.

Members of the public can call in and connect digitally to the meeting using the information below and will have the opportunity to comment prior to any vote of the Board as well as on any item not before the Board at the beginning of the meeting.

Members of the public can submit comments by email to: jdavis@flymissoula.com.

Documents will be available on the airport's website, www.flymissoula.com, by 9 a.m. on the meeting date. Members of the public can view the meeting and documents by joining the meeting from their computer, tablet or smartphone at:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 266 456 298 882

Passcode: JtfCxe

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 332-249-0710,,857565796#](#) United States, New York City

Phone Conference ID: 857 565 796#

MISSOULA COUNTY AIRPORT AUTHORITY
Regular Board Meeting
September 30, 2025
1:30 pm, Johnson Bell Conference Room

THOSE PRESENT

BOARD:

Chair Deb Poteet
Vice Chair Pat Boyle
Secretary/Treasurer Adriane Beck
Commissioner Winton Kemmis
Commissioner Matthew Doucette (via Teams)
Commissioner David Bell
Commissioner Andrew Hagemeyer
Alternate Commissioner Shane Stack (via Teams)
Alternate Commissioner Jack Meyer (via Teams)

STAFF:

Director Brian Ellestad
Deputy Director Tim Damrow
Director of Finance and Administration Will Parnell
Legal Counsel Juniper Davis (via Teams)
Business Development Manager Dan Neuman
Public Safety Chief Justin Shaffer
Director of Maintenance Nate Cole
Ground Handling Manager Andrew Bailey
Federal Compliance Manager Jesse Johnson
Evan Eshleman, Public Safety Officer
IT Manager Dylan O'Leary
Accounting Clerk Brianna Brewer
Administrative Assistant Kathi Fritz

OTHERS:

Gary Matson, Runway 25 Hangars
Judy Matson, Runway 25 Hangars
Cole Jensen, Martel Construction
Sarah Michaelson, Morrison-Maierle
Scott Bell, Morrison-Maierle
Kenden Campbell, Blackfoot Aviation

Chair Deb Poteet called the meeting to order and advised everyone that the meeting was being recorded.

Deputy Director Tim Damrow performed a roll call of Board members, staff members, and members of the public.

SEATING OF ALTERNATE COMMISSIONER

Chair Deb Poteet noted that Alternate Commissioners needed to be seated.

Motion: Vice Chair Pat Boyle moved to seat Alternate Commissioner Shane Stack as regular Commissioner for the duration of the meeting.
Second: Commissioner Winton Kemmis

Vote: Motion Passed Unanimously

AGENDA

Chair Deb Poteet asked if there were any changes to the agenda. There were none.

Motion: Commissioner Winton Kemmis moved to approve the agenda.

Second: Secretary Adriane Beck

Vote: Motion Passed Unanimously

PUBLIC COMMENT PERIOD

Chair Deb Poteet asked if there was any public comment on items not on the Board's agenda. Nate Cole read an email that was received by a member of the public, Meghan Maloney, which stated:

"Essentially locals are dealing with increased noise pollution and concerned about this becoming more of an issue with the airport expansion. Those of us stuck along the flight path would like to see a curfew and/or appropriate noise reducing measures taken so the late night commercial flights don't keep us up. In particular, the commercial flights landing after 11pm have become very disruptive. A curfew of some sort, such as airports like San Diego have taken, would be welcomed and reasonable to protect locals' quality of life who work hard to serve our community. I appreciate your time and help with this."

Airport Director Brian Ellestad acknowledged that the airport is growing and has increased numbers of flights and larger planes. Brian also mentioned that airplanes have gotten quieter over time. He also mentioned that San Diego's curfew was put in place during the 1970s before a federal law was put in place that effectively prohibits new curfews. He also provided context by describing that the early morning and late night flights are currently necessary for the Missoula market so that travelers can make connections in hub airports to get to their final destinations.

MINUTES

Chair Deb Poteet asked if anyone had questions, edits, or public comments regarding the minutes for the Regular Board Meeting dated August 26, 2025. There were none.

Motion: Vice Chair Pat Boyle moved to approve the minutes of the Regular Board Meeting dated August 26, 2025.

Second: Commissioner Winton Kemmis

Vote: Motion Passed Unanimously

CLAIMS FOR PAYMENT

Director of Finance and Administration Will Parnell presented the Claims for Payment. Starting with project expenses, during the month of July 2025, the airport incurred approximately \$3 million in project expenses; of the \$3 million in project expenses approximately \$2.4 million was submitted to the FAA for reimbursement. The remaining project expenses will be paid with reserves and/or debt.

Chair Deb Poteet asked if there were any Board questions or public comments regarding the Claims for Payment. There were no questions or comments.

Motion: Commissioner Winton Kemmis moved to approve the Claims for Payment

Second: Vice Chair Pat Boyle

Vote: Motion Passed Unanimously

FINANCIAL REPORT

Director of Finance and Administration Will Parnell presented the Financial Report for the month of August, 2025, which is included in the Board packet.

Will explained that the parking revenue presented in the Financial Report is presented on a gross basis and the budget revenue for the same line item is presented on the net basis, which makes parking revenue difficult to understand. This will be fixed in future months to avoid confusion.

Chair Deb Poteet asked if there were any Board questions or public comments regarding the Financial Report. There were no questions or comments.

Motion: Secretary/Treasurer Adriane Beck moved to approve the Financial Report

Second: Commissioner David Bell

Vote: Motion Passed Unanimously

DIRECTOR'S REPORT

Airport Director Brian Ellestad presented his report to the Board. Brian reported on August's performance, which marked the 16th consecutive month of record-breaking growth, showing a 2.2% increase. Shortly after, the FAA released its FY24 data, resulting in the airport's reclassification as a small hub. This change is favorable for funding

opportunities but also requires a 5% local match. The timing of the completed runway project was fortunate, especially with the possibility of a federal government shutdown approaching at midnight.

Discussion followed regarding the implications of the shutdown. TSA staff are expected to continue working without pay until appropriations are restored. However, it was confirmed that the airport's contract tower will still receive payment, unlike FAA-operated towers.

During the runway closure, staff remained highly productive. Public safety teams conducted extensive training, and facilities staff performed deep cleaning and maintenance throughout the terminal. The checkpoint area was refreshed, and new signage was installed to improve passenger navigation.

Brian extended thanks to Gary and Judy Matson for organizing the General Aviation BBQ event, which they manage annually with dedication. Their efforts were recognized as central to the event's success.

Deputy Director Tim Damrow provided photos and updates on the progress of the terminal expansion and the runway rehabilitation project. Tim extended thanks to Morison-Maierle, Schellinger and airport staff for their hard work on the runway project. Tim also showed a video of the runway project which is available on request.

LEGAL REPORT

Legal Counsel Juniper Davis informed the board that the lease agreement for the shop space on Aviation Way with Avis Budget is on hold as an environmental site assessment is completed. Also, the Airport will be releasing an RFP for solid waste disposal and recycling in the upcoming few weeks.

Juniper moved on to an update on land use planning and development adjacent to the Airport. Juniper reminded the Board that over the past year, the City has been working on a long-range growth policy update with a 20-year horizon. The Airport had submitted comments on the plan, expressing concern about proposed high-density residential development immediately east of airport property. From both the Airport and FAA's perspective, residential uses—especially high-density—are considered incompatible with airport operations due to noise and safety risks. The airport advocated for commercial, industrial, open space, or park uses in these areas instead.

Following the comment letter, a meeting was held with City officials in January to discuss the Airport's concerns. The City expressed interest in learning more and committed to ongoing collaboration. In a recent follow-up meeting, the City presented proposed amendments to the land use plan. These included reducing residential density near the airport and clustering development away from areas of concern, along with increased emphasis on parks and open space. While the airport

appreciated the City's responsiveness, the proposed densities remain higher than in past plans, and staff are currently evaluating next steps.

The City is expected to release its zoning proposals imminently, with subdivision regulations to follow in November. Adoption of both is anticipated in December. The Airport may hold additional meetings and submit further comments to ensure its concerns—particularly regarding safety and health impacts—are clearly communicated to both the city and the public.

Additionally, the airport is monitoring a proposed subdivision called Paisley Park, located southeast of Airport property and within the flight path of a potential future second runway. The subdivision features high-density residential development, which raises similar concerns. A comment letter was submitted, and while no major changes resulted, further engagement may occur.

COMMITTEE UPDATES

Chair Deb Poteet notified the Board that there was an Executive Committee meeting on September 30, 2025, to discuss the Board agenda and packet.

UNFINISHED BUSINESS

Notice of Postponement of Intent to Adopt Updates to Primary Guidance Documents
Deputy Director Tim Damrow explained that the Primary Guiding Documents have been in development for a number of years, and that staff want the opportunity to look back through the draft one last time before formal adoption. The document will likely be approved in November or December, and public notice of the new draft will be available for review beforehand.

NEW BUSINESS

Aviation Operator and Lessee Application, Blackfoot Aviation of Montana

Business Development Manager Dan Neuman presented to the Board an application from Blackfoot Aviation of Montana to operate as an aviation service provider at the Airport. Dan explained that Blackfoot Aviation is in the process of purchasing a hangar within the LZ condo complex, currently occupied by Ace Aviation. The company intends to continue offering aircraft maintenance services from that location. These services fall under Federal Aviation Regulation Part 91, which governs general aviation maintenance such as annual inspections, 100-hour inspections, static system checks, transponder inspections, and emergency locator transmitter inspections. The operation does not include Part 145 maintenance, which involves more comprehensive work and requires larger facilities, more staff, and greater federal oversight.

Under the airport's current minimum standards for commercial operators, Blackfoot Aviation qualifies as a Specialized Aviation Service Operator (SASO), which typically provides a limited scope of aviation services rather than the full range offered by a Fixed Base Operator (FBO). The existing standards do not distinguish between Part 91 and Part 145 maintenance operations.

Blackfoot Aviation is requesting a variance from the minimum standards in three areas: hangar size, Part 145 designation, and operational hours. These variances are sought due to the narrower scope and more limited nature of their business model.

Chair Deb Poteet asked if there were any Board questions or public comments regarding the Operator and Lessee application. A question was asked to provide an example of Part 91 versus Part 145 maintenance functions. Kendon Campbell from Blackfoot Aviation explained that Part 145 would be more along the lines of rebuilding structural damage to an Aircraft. Also, that Part 145 requires more FAA oversight, certification and documentation.

Motion: Commissioner Winton Kemmis moved to approve the application and variance requests for Blackfoot Aviation of Montana as presented

Second: Commissioner Andrew Hagemeyer

Vote: Motion Passed Unanimously

Deicing Agreement with Allegiant Air

Ground Handling Manager Andrew Bailey explained the request to approve the contract for the Airport to handle deicing services for Allegiant during the 2025-2026 deicing season. This is part of an annual amendment to the general service terms agreement, which Allegiant initiates each year. There are no changes to pricing from the previous season.

Chair Deb Poteet asked if there were any additional Board questions or public comments regarding the deicing agreement with Allegiant Air. Clarification was provided regarding the types of deicing fluid.

Motion: Vice Chair Pat Boyle moved to approve the Airport Services General Terms Agreement with Allegiant Air

Second: Secretary/Treasurer Adriane Beck

Vote: Motion Passed Unanimously

Public Safety Department Vehicle Purchase

Public Safety Chief Justin Shaffer explained the request to approve the purchase of a new patrol vehicle to replace a 2016 Chevrolet Silverado that has reached the end of its service life. The vehicle serves as a mobile office for officers and is used around the clock for both operations and police duties. The replacement vehicle—a 2025 Ford F-150—was included in the FY26 Capital Improvement Budget. The purchase will be made through the National Auto Fleet Group.

Chair Deb Poteet asked if there were any additional Board questions or public comments regarding the vehicle purchase. There were no additional questions or comments.

Motion: Commissioner Winton Kemmis moved to approve the purchase of a police responder and related equipment in an amount not to exceed \$70,000

Second: Commissioner Andrew Hagemeier

Vote: Motion Passed Unanimously

Purchase of Public Safety Department Body and Vehicle Cameras

Deputy Director Tim Damrow an update regarding the Public Safety Department's body-worn and vehicle camera systems. Last year, the board approved the purchase of Axon cameras for two officers as a pilot program to run alongside the department's existing Motorola system. The Axon system offers integration with other Axon equipment, and features direct cloud-based video upload, which has proven beneficial.

Over the past year, the department has evaluated the performance of the Axon system and now recommends transitioning the remainder of the department to Axon cameras. This recommendation is also driven by the need for critical security updates to the Motorola system, including Windows licensing, which would require a significant investment in new equipment if the department were to maintain the current system.

Chair Deb Poteet asked if there were any additional Board questions or public comments regarding the purchase of public safety cameras. Tim clarified that the two cameras bought last year will integrate with this system.

Motion: Vice Chair Pat Boyle moved to approve the purchase of additional Axon cameras not to exceed the amount of \$57,662.75

Second: Secretary/Treasurer Adriane Beck

Vote: Motion Passed Unanimously

Aircraft Rescue Fire Fighting (ARFF) Fire Trainer

Public Safety Chief Justin Schaffer explained the request for approval for a contract with 139 Fire to rent an aircraft rescue and firefighting (ARFF) training prop in May. This mobile training unit will support the department's annual recertification requirements and fulfill FAA mandates for a full-scale disaster drill, which must be conducted every three years.

Historically, firefighters have traveled to Dallas, Texas for recertification, but in recent years the department has opted to bring the training prop on-site. This will be the third time the prop has been used locally, allowing for a full week of hands-on training. The prop comes with an instructor who facilitates live fire exercises and supports the disaster drill on the final day.

Mutual aid partners are invited to participate throughout the week, gaining experience with ARFF equipment and procedures in a realistic training environment. The full-scale drill has grown in scope and participation each year, with involvement from all relevant emergency response organizations. The most recent drill emphasized family reunification protocols, and board members have previously taken part.

Chair Deb Poteet asked if there were any additional Board questions or public comments regarding the fire trainer. There were no additional questions or comments.

Motion: Commissioner Winton Kemmis moved to accept the quote from 139 Fire to lease an Aircraft Rescue Fire Fighting Fire Trainer in the amount of \$25,595

Second: Vice Chair Pat Boyle

Vote: Motion Passed Unanimously

CLOSED SESSION: Airport Director Annual Evaluation

Chair Deb Poteet stated that the meeting is being closed to the public because it relates to a matter of individual privacy – specifically the Airport Director's performance. The meeting was then closed to the public.

Chair Deb Poteet re-opened the meeting to the public.

Airport Director Compensation

Chair Deb Poteet asked if there was any Board discussion or public comments regarding the Airport Director's compensation. There was no additional discussion or comments.

Motion: Vice Chair Pat Boyle moved to increase the Airport Director's base wage 3%, effective September 29, 2025

Second: Secretary/Treasurer Adriane Beck

Vote: Motion Passed Unanimously

Chair Deb Poteet noted that the next Board meeting will be held on October 28, 2025, at 1:30 p.m.

Meeting Adjourned.

DRAFT

Missoula County Airport Authority
Check Register by Account Name
09/01/2025 - 09/30/2025

Account Name	Amount
Airfield Maintenance	\$ 1,097.04
Annual IT Support Subscriptions	26,394.00
ATCT R&M	5,773.95
Badging Expenses	905.18
BHS Parts and MX	37.56
Building General R&M	216.67
Communication R&M	2,263.00
Computer Equipment Expense	33,366.28
Construction in Progress	38,892.79
Consultants Expense	415.00
Contracted Maintenance	23,444.00
Custodial Services	47,130.00
Custodial Supplies	9,134.55
Disposal Expense	7,545.82
EAP Fees	747.00
Electric Maintenance	19.64
Electricity/Gas Expense	54,316.36
Employee Screening	4,400.00
Employee Training Expense	1,716.00
Fog Abatement	506.92
GASB 96 Long-term Subscription	4,447.34
Jet Bridge R&M	1,052.26
Landside Maintenance	24.00
Legal Services	620.20
Marketing	3,862.50
Meals & PR	40.67
Mechanical/Supplies	1,079.56
Memberships	325.00
Office Supplies	1,195.35
On-demand IT Support	525.00
Parking Equipment	83,042.88
Petroleum Products Expense	3,947.29
Phone Charges	9,682.83
Plumbing Expense	88.34
QTA Spare Parts	32,472.18
Recurring IT Support Subscripti	3,004.43
Rent Car R&M	6,056.00
Rental Car Fuel	67,372.38
Safety Supplies/Equipment	22.40
Sewer Expense	8,573.22
Staff Engagement	120.00

Missoula County Airport Authority

Check Register by Account Name

09/01/2025 - 09/30/2025

Tools/Equipment	2,931.71
TPA – EE benefits and Payroll	1,457.50
Travel Expense	200.21
Uniform Expense	1,053.77
USFS Hangar R&M	34.78
Vehicle R&M	1,136.86
Water Expense	17,125.31

Grand Total	\$ 509,815.73
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Missoula County Airport Authority
Check Register by Vendor Name
09/01/2025 - 09/30/2025

Vendor Name	Amount	
AAAE FEDERAL AFFAIRS MEMBERSHIP	\$ 325.00	
AEROTRONICS INC.	2,263.00	
AILEVON PACIFIC AVIATION CONSULTING, LLC	3,250.00	
AIR FILTER SUPERSTORE	845.97	
Amadeus	37,813.62	
APPLIED INDUSTRIAL TECH	151.36	
ASSOCIATED EMPLOYER	1,716.00	
Black Knight Security and Investigations	4,400.00	
BLACKFOOT COMMUNICATIONS	2,102.08	
BROWN'S SEPTIC	300.00	
CENTURYLINK	1,178.25	
CHS MOUNTAIN WEST CO-OP	70,413.07	
City of Missoula	25,698.53	
Comfort Systems USA Temp Right Service, Inc.	1,839.00	*New Vendor - thermostat and sensors install
Concept Seating Government LLC	5,619.68	
Convergint Technologies, LLC	1,395.50	
Corporate Traditions, INC.	120.00	
CULLIGAN	131.00	
CURTIS	1,465.79	
DSG (DAKOTA SUPPLY GROUP)	151.38	
ENERGISYSTEMS	38,892.79	*New Vendor - RAC fuel dispensers
FIRST CALL	3,111.43	
GILLESPIE, CAMERON	50.21	
GRAINGER	1,331.82	
GRANITE TECHNOLOGY SOLUTIONS	6,402.50	*New Vendor - new VOIP phone services
GreatAmerica Financial Services	418.00	
GRIZZLY DISPOSAL	619.96	
Hathaway, Stefanie	150.00	
HILLYARD INC	9,134.55	
HOTSY	228.78	
INFAX, INC.	9,885.00	
IRIS COMPANIES	905.18	
JOHNSTONE SUPPLY	56.75	
KENT D. BRUCE COMPANY	105.02	
KONE	7,238.59	
MACON SUPPLY, INC.	24.00	
MISSOULA ELECTRIC CO-OP	2,300.63	
MISSOULA TEXTILE, INC	585.91	
MONTANA ACE HARDWARE	19.44	
Montana Pest Solutions	490.00	
MOUNTAIN SUPPLY	3,393.70	

Missoula County Airport Authority

Check Register by Vendor Name

09/01/2025 - 09/30/2025

MURDOCHS	1,113.60
N/S CORPORATION	33,927.19
NAPA	1,458.51
NORCO INDUSTRIAL	258.40
NORTHWEST PART	288.70
NORTHWESTERN ENERGY	46,822.13
Northwestern Services, LLC	5,193.60
OFFICE SOLUTIONS & SERVICES	74.35
Oshkosh AeroTech, LLC	997.98
PLATT ELECTRIC	19.64
POMP'S TIRE-MISSOULA	331.70
QUOTIENT GROUP	612.50
REEP, BELL & JASPER, P.C.	620.20
REPUBLIC SERVICES	6,925.86
RISING FAST v	42,950.00
RODDA PAINT	1,077.05
ROE, BRAD	209.95
SAPPHIRE RESOURCE CONNECTIONS	747.00
SHAFFER, JUSTIN	40.67
SPECTRUM WINDOW CLEANING	4,180.00
THERMAL SUPPLY	508.91
TIBA Parking, LLC	83,042.88
TRI-ARC INC.	506.92
TRUCK PRO LLC	70.00
TYLER TECHNOLOGIES	2,010.00
UKG	1,457.50
VEOCI	26,394.00
VW ICE INC	990.00
WAYNE DALTON	48.00
WESTERN MANAGEMENT GROUP	415.00

Grand Total	\$ 509,815.73
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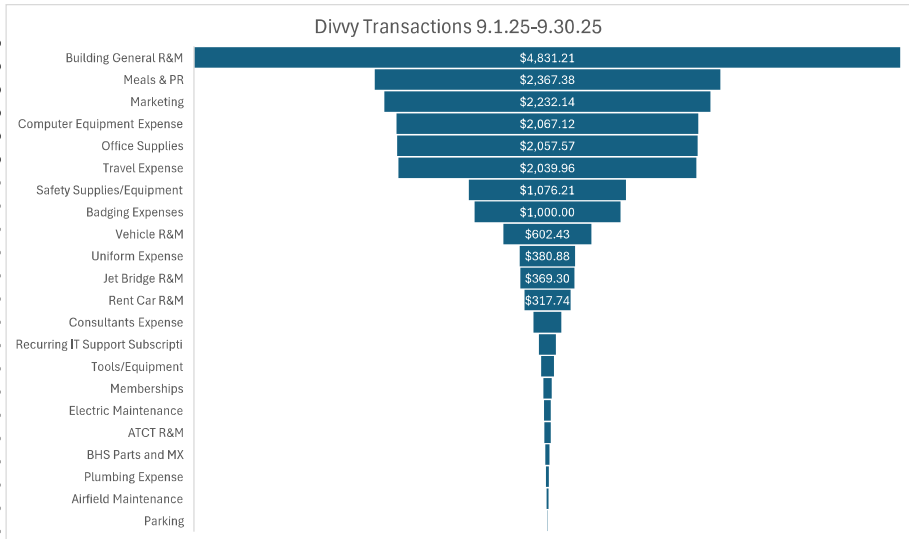
New Vendors

*Comfort Systems USA Temp Right Service, Inc.

*ENERGISYSTEMS

*GRANITE TECHNOLOGY SOLUTIONS

Category name	Total	Percent of spend
Building General R&M	\$4,831.21	24.20%
Meals & PR	\$2,367.38	11.86%
Marketing	\$2,232.14	11.18%
Computer Equipment Expense	\$2,067.12	10.36%
Office Supplies	\$2,057.57	10.31%
Travel Expense	\$2,039.96	10.22%
Safety Supplies/Equipment	\$1,076.21	5.39%
Badging Expenses	\$1,000.00	5.01%
Vehicle R&M	\$602.43	3.02%
Uniform Expense	\$380.88	1.91%
Jet Bridge R&M	\$369.30	1.85%
Rent Car R&M	\$317.74	1.59%
Consultants Expense	\$190.99	0.96%
Recurring IT Support Subscripti	\$116.16	0.58%
Tools/Equipment	\$90.00	0.45%
Memberships	\$59.00	0.30%
Electric Maintenance	\$48.48	0.24%
ATCT R&M	\$44.94	0.23%
BHS Parts and MX	\$29.96	0.15%
Plumbing Expense	\$21.96	0.11%
Airfield Maintenance	\$14.52	0.07%
Parking	\$4.00	0.02%



Missoula County Airport Authority (MCAA)

Financial Report Narrative

The board packet includes the comparative balance sheet, profit and loss comparison, profit and loss budget performance, operating revenues and operating expenses as a % of gross and as compared to prior period, cash flow statement, and the long-term debt roll forward.

Balance Sheet

As of September 30, accounts receivable consisted of the following:

Trade	\$ 1,760,077
Advertising	5,595
Ground Handling	223,207
Grants	12,051,180
Advance Contract Refund	48,421
	<u>\$ 14,088,480</u>

A summary of construction in progress for the east concourse is as follows:

	Balance July 1, 2025	Additions	Balance September 30, 2025
Construction in progress, east concourse:			
Phase 2	50,527,612	1,294,193	51,821,805
Phase 3	<u>5,734,921</u>	<u>2,690,159</u>	<u>8,425,080</u>
Total construction in progress east concourse	<u>56,262,533</u>	<u>3,984,352</u>	<u>60,246,885</u>
	Less related debt, series 2022		<u>(29,999,780)</u>
	Net investment in capital asset		<u>\$ 30,247,105</u>

Revenue and Expenses as a % of the Annual Budget

Revenues and expenses are currently 33.73% and 25.49% of the annual operating budget, respectively.

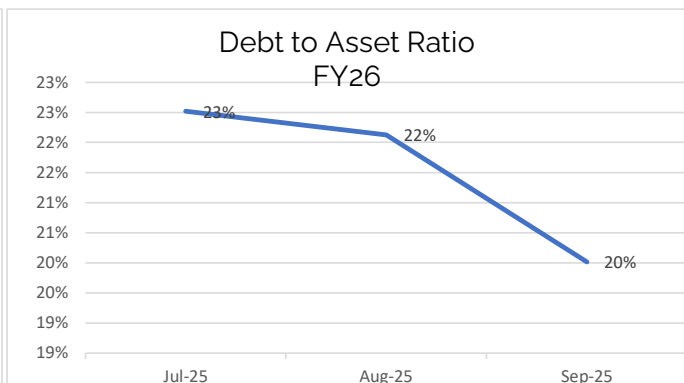
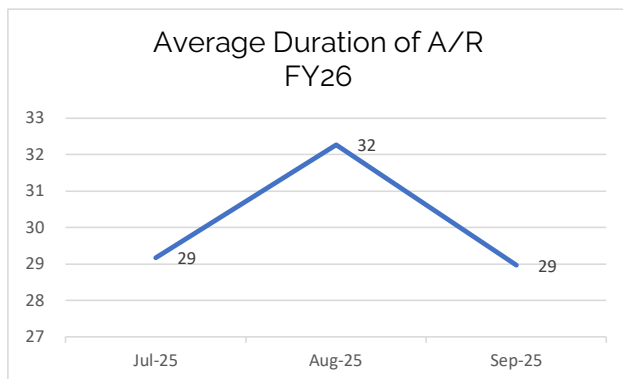
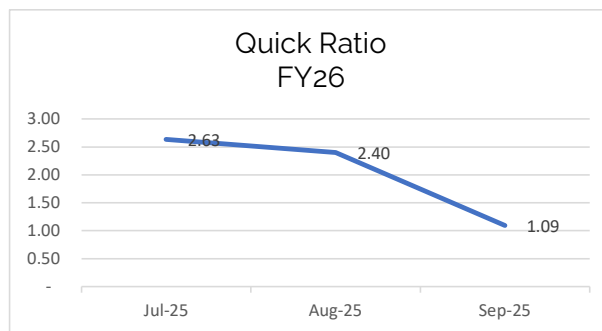
Cash Flow

MCAA had positive cash flows from operating, noncapital financing, and investing activities. Capital and related financing activities resulted in negative cash flows

Long-term Debt

No activity reported during the month of September 2025.

Financial Ratios Fiscal Year 2026



Quick Ratio Ability to pay current obligations using liquid assets.
Average Duration of A/R Average duration of accounts receivable (A/R) or the number of days it takes to collect them.
Debt to Asset Ratio Proportion (or the percentage of) assets that are financed by interest bearing liabilities.

Missoula County Airport Authority
Balance Sheet Prev Year Comparison
As of September 30, 2025

	Sep 30, 25	Sep 30, 24
ASSETS		
Current Assets		
Checking/Savings		
10100 - Petty Cash	300.00	300.00
10500 - General Checking Acct	5,594,972.73	4,881,648.23
10511 - Project Checking Acct	5,000.00	5,000.00
10550 - USFS Account	160,540.22	160,395.96
10560 - Debt Service Account	332.02	331.78
10580 - CFC Account	322,120.38	321,830.87
10590 - STIP Terminal Reserve	26,637.24	25,463.56
10600 - STIP	967,253.26	924,634.21
10604 - Money Market Accounts	9,900,893.16	3,029,949.87
10700 - Payroll Checking	257,908.48	226,933.69
1071 - Bill.com Money In Clearing	23,523.41	638.02
10710 - Flex - FIB	6,079.23	4,214.13
1072 - Bill.com Money Out Clearing	7,904.50	-2,397.70
10750 - PFC Cash at US BANK	2,689,180.68	1,423,701.74
Total Checking/Savings	19,962,645.31	11,002,644.36
Accounts Receivable		
10800 - Accounts Receivable	14,088,480.37	4,288,624.18
Total Accounts Receivable	14,088,480.37	4,288,624.18
Other Current Assets		
10900 - AvSec Fingerprinting Account	1,767.25	1,497.75
11500 - Pre-Paid Expenses	180,329.73	144,653.92
11600 - Prepaid Insurance	290,506.50	207,364.98
11810 - ST Lease Recble GASB 87	213,875.48	1,590,049.01
11820 - Interest Recble GASB 87	3,071.44	9,696.62
26200 - Faber Loan	100,000.00	100,000.00
Total Other Current Assets	789,550.40	2,053,262.28
Total Current Assets	34,840,676.08	17,344,530.82
Fixed Assets		
13000 - Land	11,617,234.48	11,617,234.48
13100 - Land Improvements	18,040,105.37	16,368,644.98
13200 - Buildings- Terminal	69,087,568.09	69,087,568.09
13300 - Buildings- Ops & Fire	6,661,600.73	6,184,039.07
13450 - Buildings - Other	11,643,143.81	11,643,143.81
13500 - Runways/Taxiways/Apron	80,361,231.98	80,361,231.98
13600 - Lighting/ Security System	4,002,233.31	4,002,233.31
13700 - Sewage System	298,102.06	298,102.06
13900 - ATCT	6,513,529.80	6,513,529.80
14000 - Equipment	4,372,665.73	3,762,686.70
14100 - Furniture & Fixtures	1,591,801.03	1,591,801.03
14300 - Vehicles	10,484,815.28	7,736,133.08
14400 - Studies	1,925,406.96	1,925,406.96
14500 - Allowance for Depreciation	-113,311,680.71	-105,037,371.84
19400 - Construction in Progress	77,870,806.07	41,868,594.40
Total Fixed Assets	191,158,563.99	157,922,977.91
Other Assets		
11830 - LT Lease Recble GASB 87	1,001,493.05	737,143.17
19610 - Deferred Pension Outflows	802,612.27	978,352.15
19800 - LT Loan - Faber	135,323.97	675,582.21
19901 - GASB 96 Subscription Asset(s)	299,661.15	367,183.34
Total Other Assets	2,239,090.44	2,758,260.87
TOTAL ASSETS	228,238,330.51	178,025,769.60

Missoula County Airport Authority
Balance Sheet Prev Year Comparison
As of September 30, 2025

	Sep 30, 25	Sep 30, 24
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
20500 · Accounts Payable	543,541.67	537,947.14
20505 · Accounts Payable- Projects	15,830,292.52	4,745,898.61
Total Accounts Payable	16,373,834.19	5,283,845.75
Credit Cards	8,092.14	8,555.27
Other Current Liabilities		
20800 · Current Portion of L/T Debt	565,472.93	548,541.91
20805 · GASB 96 Short-term Subscription	80,567.12	70,730.08
20810 · GASB 96 Accrued Interest Liab.	1,981.11	6,226.79
20900 · Fed W/h Payable	341.30	341.30
21130 · Misc Deductions Payable	-184.32	-184.32
21300 · Valic Payable	-100.00	-100.00
21400 · Workers' Comp Payable	0.01	0.00
21600 · Accrued Vacation/Sick Payable	780,362.72	709,202.72
21930 · FSB Notes Interest Payable	291,127.35	261,125.94
22140 · Advertising Deferred Revenue	46,080.01	22,500.00
24000 · Payroll Liabilities	-15,523.49	63,506.14
Total Other Current Liabilities	1,750,124.74	1,681,890.56
Total Current Liabilities	18,132,051.07	6,974,291.58
Long Term Liabilities		
20502 · 2022 Note	29,999,779.74	13,438,279.74
25030 · 2019 Note A	13,316,800.00	13,316,800.00
25035 · 2019 Note B	2,229,136.94	2,781,778.88
25600 · Current Portion L/T Debt 2019B	-565,472.93	-548,541.91
25805 · A/P Retainage Long-Term	1,576,690.89	1,201,666.36
25809 · GASB 96 Long-term Subscription	116,331.48	170,928.49
26010 · Pension Liability sum	4,312,379.00	4,406,660.00
26110 · Deferred Pension Inflows	141,660.00	199,506.00
26300 · Dererred Lease Inflow GASB 87	1,137,376.30	2,125,301.62
Total Long Term Liabilities	52,264,681.42	37,092,379.18
Total Liabilities	70,396,732.49	44,066,670.76
Equity	157,841,598.02	133,959,098.84
TOTAL LIABILITIES & EQUITY	228,238,330.51	178,025,769.60

Missoula County Airport Authority
Profit & Loss YTD Comparison
September 2025

	Sep 25	Sep 24
Ordinary Income/Expense		
Income		
30100 · Signatory Landing Fees	71,270.75	63,449.64
30200 · Non Sig Landing Fees	3,735.35	21,731.12
30210 · Cargo Landing Fees	3,341.21	4,379.24
30300 · Non-Based Landing Fees	64,716.32	40,008.20
30400 · Signatory Rent	62,803.14	41,875.63
30420 · Non-Sig Use Fees	5,410.30	30,497.50
30430 · Signatory Use Fee	84,449.40	79,929.50
30500 · Equipment/Space/Services	150.00	400.00
30507 · Advertising Income	25,211.33	24,028.00
30509 · Ground Handling	70,326.00	63,627.45
30600 · FBO Rentals	24,981.80	22,291.17
30800 · Fuel Flowage Fees	12,938.29	6,087.88
30900 · Fuel Farm Leases		
30901 · Self Fueling	361.94	0.00
30900 · Fuel Farm Leases – Other	464.19	379.67
Total 30900 · Fuel Farm Leases	826.13	379.67
31000 · Coffee Concession	970.22	999.48
31100 · Restaurant	19,252.19	17,948.89
31110 · Liquor Concessions	13,176.80	16,143.33
31300 · Rental Car %	248,551.40	311,518.83
31400 · Rent Car Rent	43,473.27	15,179.80
31600 · Rent Car Fuel	73,486.71	73,050.09
31900 · USFS Hangar Rent	28,333.33	20,826.51
32100 · Gift Shop Faber	29,319.38	32,680.50
32300 · Terminal Rent		
32301 · Airport Suite	833.33	0.00
Total 32300 · Terminal Rent	833.33	0.00
32400 · Parking Lot	374,760.00	433,456.05
32800 · Ag Land Leases	2,247.50	2,996.67
32900 · Non-Aeronautical Ground Rent	28,098.95	30,692.75
32910 · Aeronautical Ground Rent	8,635.90	8,465.47
33000 · Vending	3,296.38	2,660.22
33800 · Off Airport Rent Cars	7,050.64	5,223.36
34000 · Utilities Reimbursement	4,781.23	2,689.14
34200 · Miscellaneous Income	6,332.75	939.56
34300 · Ground Transport	15,339.13	20,282.74
42700 · Drain Pumping Fee	0.00	260.00
81403 · TSA Checkpoint OTA	0.00	1,231.66
85000 · Petro Fund Reimbursement	0.00	595.88
85100 · Badging Fees Collected	2,024.00	2,593.00
Total Income	1,340,123.13	1,399,118.93
Gross Profit	1,340,123.13	1,399,118.93

Missoula County Airport Authority
Profit & Loss YTD Comparison
September 2025

	Sep 25	Sep 24
Expense		
32401 · Parking Management Fee	7,666.67	8,583.33
32402 · Parking Hourly Wages	26,487.00	26,403.00
32403 · Parking Credit Card Processing	10,768.56	12,423.30
32404 · Parking Adjustments	-375.00	6,109.44
40100 · Wages	384,587.48	351,757.70
40330 · Overtime Wages	12,871.82	6,486.92
40600 · Fringe Benefits Expense	137,981.24	120,391.16
40800 · Legal Services	1,430.00	131.00
41200 · Insurance Expense	32,240.50	23,040.55
41300 · Accounting Expense	17,077.76	20,000.00
41400 · Phone Charges	3,366.56	3,388.19
41800 · Communication R&M	0.00	1,060.00
42000 · Office Supplies	2,265.27	4,381.62
42100 · Computer Equipment Expense	2,067.12	8,663.47
42200 · Electricity/Gas Expense	16,704.72	40,760.45
42400 · Water Expense	6,292.07	6,154.28
42500 · Sewer Expense	4,286.61	1,916.88
42600 · Disposal Expense	3,493.58	2,839.84
42800 · Disposal-Industrial	690.94	0.00
43000 · Petroleum Products Expense	4,221.74	5,928.92
43400 · Vehicle R&M	6,901.45	8,093.23
43600 · Equipment Rental	0.00	328.90
43800 · Tools/Equipment	13,683.89	2,880.53
44000 · Landscaping Expense	0.00	484.02
44100 · Custodial Services	45,950.00	39,610.00
44200 · Contracted Maintenance	4,696.54	8,182.61
44302 · Jet Bridge R&M	369.30	0.00
44400 · Electric Maintenance	95.91	276.00
44600 · Plumbing Expense	21.96	0.00
44800 · Mechanical/Supplies	63.12	183.76
45000 · Building General R&M	6,318.54	705.51
45104 · Rent Car R&M	1,752.25	4,746.74
45105 · ATCT R&M	474.94	349.33
45106 · USFS Hangar R&M	956.17	17.99
45107 · BHS Parts and MX	27,621.30	0.00
45203 · Airfield Maintenance	1,163.01	1,125.00
45400 · Landside Maintenance	1,264.65	12.99
45600 · Airfield Lighting R&M	876.52	0.00
45703 · Fog Abatement	506.92	0.00
45800 · Snow & Ice Removal	49,877.34	13,244.32
46000 · Custodial Supplies	4,529.35	6,024.44
46400 · Uniform Expense	438.87	18,983.97
46600 · Employee Training Expense	2,137.94	3,519.36
46800 · Travel Expense	2,561.18	10,288.18
47000 · Memberships	1,357.65	7,231.70
47200 · Safety Supplies/Equipment	1,076.21	8,167.89
47303 · Wildlife Mitigation	0.00	1,970.10
47400 · Meals & PR		
47402 · Staff Engagement	105.00	0.00
47400 · Meals & PR - Other	2,408.05	1,985.93
Total 47400 · Meals & PR	2,513.05	1,985.93
47501 · Marketing	7,927.97	13,910.56
47600 · Consultants Expense	190.99	594.15
47605 · Landing Fee Commission Expense	11,242.26	7,126.84
49100 · Fingerprint/STA Charges	-125.00	0.00
49200 · Petro Cleanup (MT Petro Board)	0.00	595.88
49202 · Badging Expenses	1,000.00	0.00
49203 · Badging / Compliance Contracts	0.00	575.00
49204 · Employee Screening	4,400.00	0.00
49205 · Annual IT Support Subscriptions	0.00	2,094.75
49206 · On-demand IT Support	3,809.50	4,436.67
49207 · Recurring IT Support Subscripti	1,266.40	2,747.88
49208 · Rental Car Fuel	47,879.60	54,345.41
49209 · ISS CCURE/accesscontrol/camera	101,884.65	0.00
49300 · Parking	4.00	0.00
49600 · Flight Ice	450.00	0.00
80600 · Miscellaneous Expense	0.00	108.00
80611 · BANK Charges	24.93	-295.40
80625 · TPA – EE benefits and Payroll	5,582.51	3,465.00
80650 · Finance Charges	288.45	346.16
Total Expense	1,037,158.96	878,883.45
Net Ordinary Income	302,964.17	520,235.48
Other Income/Expense		
Other Income		
31500 · CFCs	168,250.00	168,272.00
70200 · Interest Income-Unrestricted	22,533.67	8,246.92
70400 · Project Restricted Interest	44.35	35.38
80550 · Insurance Settlement	0.00	955.62
89010 · Federal Programs		
89000 · Airport Improvement Grants	11,929,634.09	1,563,060.28
89500 · PFC Contributions	164,726.09	2,442.15
Total 89010 · Federal Programs	12,094,360.18	1,565,502.43
Total Other Income	12,285,188.20	1,743,012.35
Other Expense		
80140 · Note 2019A Interest Expense	0.00	44,530.41
80145 · Note 2019 B Interest Expense	0.00	7,131.67
80150 · Note 2022 Interest Expense	0.00	36,237.00
80300 · Depreciation	708,924.84	637,060.56
Total Other Expense	708,924.84	724,959.64
Net Other Income	11,576,263.36	1,018,052.71
Net Income	11,879,227.53	1,538,288.19

Missoula County Airport Authority
Profit & Loss Budget Performance
September 2025

Ordinary Income/Expense	Sep 25	Budget	Jul - Sep 25	YTD Budget	Annual Budget	YTD % of Annual Budget
Income						
30100 - Signatory Landing Fees	71,271	73,423	282,038	254,158	845,217	33.37%
30200 - Non Sig Landing Fees	3,735	10,837	31,727	47,389	105,953	29.94%
30210 - Cargo Landing Fees	3,341	5,355	12,111	20,025	82,950	14.60%
30300 - Non-Based Landing Fees	64,716	34,009	183,636	87,934	184,797	99.37%
30400 - Signatory Rent	62,803	53,480	176,966	160,441	658,350	26.88%
30420 - Non-Sig Use Fees	5,410	16,257	44,306	69,688	153,211	28.92%
30430 - Signatory Use Fee	84,449	93,655	339,173	313,346	1,005,044	33.75%
30500 - Equipment/Space/Services	150		850		-	
30507 - Advertising Income	25,211	22,625	78,228	58,220	225,000	34.77%
30509 - Ground Handling	70,326	77,825	364,841	369,773	1,212,371	30.09%
30600 - FBO Rentals	24,982	22,917	71,381	68,750	275,000	25.96%
30800 - Fuel Flowage Fees	12,938	7,240	41,991	42,311	105,000	39.99%
30900 - Fuel Farm Leases	826	375	2,258	1,125	4,500	50.18%
31000 - Coffee Concession	970	1,007	3,379	3,465	12,000	28.16%
31100 - Restaurant	19,252	15,706	84,141	60,100	198,000	42.50%
31110 - Liquor Concessions	13,177	15,742	50,128	52,953	158,000	31.73%
31300 - Rental Car %	248,551	303,352	1,236,683	1,302,764	2,400,000	51.53%
31400 - Rent Car Rent	43,473	38,750	128,516	116,250	465,000	27.64%
31600 - Rent Car Fuel	73,487	73,962	190,142	186,206	440,000	43.21%
31900 - USFS Hangar Rent	28,333	28,335	77,493	84,984	340,000	22.79%
32100 - Gift Shop Faber	29,319	31,619	122,912	120,089	334,000	36.80%
32300 - Terminal Rent	833		2,500		-	
32400 - Parking Lot	374,760	437,823	1,255,131	1,237,933	5,095,945	24.63%
32800 - Ag Land Leases	2,248	3,289	6,743	9,867	37,000	18.22%
32900 - Non-Aeronautical Ground Rent	28,099	29,165	84,297	87,875	345,000	24.43%
32910 - Aeronautical Ground Rent	8,636	8,781	33,756	32,646	125,000	27.00%
33000 - Vending	3,296	2,297	13,584	10,533	30,000	45.28%
33800 - Off Airport Rent Cars	7,051	7,786	65,060	47,824	80,000	81.33%
34000 - Utilities Reimbursement	4,781	1,728	17,747	5,440	35,000	50.71%
34200 - Miscellaneous Income	6,333	176	8,654	5,781	30,000	28.85%
34300 - Ground Transport	15,339	19,061	94,598	81,557	155,000	61.03%
34500 - Glycol Disposal	0	0	0	0	0	-
42700 - Drain Pumping Fee	0	0	0	0	0	-
81403 - TSA Checkpoint OTA	0	1,250	2,463	3,750	15,000	16.42%
85100 - Badging Fees Collected	2,024	1,315	7,493	4,472	10,000	74.93%
Total Income	<u>1,340,120</u>	<u>1,439,142</u>	<u>5,114,926</u>	<u>4,947,649</u>	<u>15,162,338</u>	33.73%

Missoula County Airport Authority
Profit & Loss Budget Performance
September 2025

	Sep 25	Budget	Jul - Sep 25	YTD Budget	Annual Budget	YTD % of Annual Budget
Gross Profit	1,340,120	1,439,142	5,114,926	4,947,649	15,162,338	33.73%
Expense						-
32401 - Parking Management Fee	7,667		23,000			-
32402 - Parking Hourly Wages	26,487		95,087			-
32403 - Parking Credit Card Processing	10,769		36,169			-
32404 - Parking Adjustments	(375)		(1,125)			-
40100 - Wages	384,587	382,479	1,035,230	1,028,941	4,776,247	21.67%
40330 - Overtime Wages	12,872	4,492	24,008	16,674	70,000	34.30%
40600 - Fringe Benefits Expense	137,981	135,873	372,740	408,710	1,829,032	20.38%
40800 - Legal Services	1,430	85	5,224	10,968	30,000	17.41%
41200 - Insurance Expense	32,241	28,879	96,798	58,855	325,000	29.78%
41300 - Accounting Expense	17,078	24,361	18,160	26,760	105,000	17.30%
41400 - Phone Charges	3,367	4,403	16,088	13,208	53,640	29.99%
41800 - Communication R&M	0	1,192	2,263	1,562	21,400	10.57%
42000 - Office Supplies	2,265	4,210	8,463	10,787	35,750	23.67%
42100 - Computer Equipment Expense	2,067	11,239	5,718	29,518	47,400	12.06%
42200 - Electricity/Gas Expense	16,705	54,812	115,791	165,471	765,000	15.14%
42400 - Water Expense	6,292	7,380	23,417	27,880	85,000	27.55%
42500 - Sewer Expense	4,287	3,038	12,860	9,984	51,800	24.83%
42600 - Disposal Expense	3,494	3,487	11,039	10,962	40,000	27.60%
42800 - Disposal-Industrial	691	83	788	458	6,475	12.17%
43000 - Petroleum Products Expense	4,222	6,897	14,528	18,201	105,036	13.83%
43400 - Vehicle R&M	6,901	7,956	17,422	19,036	103,511	16.83%
43600 - Equipment Rental	0	215	0	215	2,000	0.00%
43800 - Tools/Equipment	13,684	4,864	29,437	34,650	78,867	37.32%
44000 - Landscaping Expense	0	4,612	0	5,221	10,000	0.00%
44100 - Custodial Services	45,950	45,864	139,945	145,566	580,000	24.13%
44200 - Contracted Maintenance	4,697	3,410	106,062	72,779	157,625	67.29%
44302 - Jet Bridge R&M	369	0	5,605	917	15,000	37.37%
44400 - Electric Maintenance	96	129	363	4,802	12,000	3.03%
44600 - Plumbing Expense	22	0	1,032	458	12,000	8.60%
44800 - Mechanical/Supplies	63	244	4,273	569	15,000	28.49%
45000 - Building General R&M	6,319	467	15,297	3,319	25,000	61.19%
45104 - Rent Car R&M	1,752	2,601	14,377	4,635	15,000	95.85%
45105 - ATCT R&M	475	269	8,725	703	5,000	174.50%
45106 - USFS Hangar R&M	956	28	1,596	257	5,000	31.92%
45107 - BHS Parts and MX	27,621	0	27,787	5,403	75,000	37.05%
45108 - QTA Spare Parts	0	0	32,472	32,000	32,000	101.48%
45203 - Airfield Maintenance	1,163	1,415	3,489	4,008	55,000	6.34%
45400 - Landside Maintenance	1,265	18	2,008	385	21,500	9.34%
45600 - Airfield Lighting R&M	877	0	1,078	899	15,900	6.78%
45703 - Fog Abatement	507	0	507	0	3,240	15.65%
45800 - Snow & Ice Removal	49,877	31,433	50,304	50,755	280,515	17.93%
46000 - Custodial Supplies	4,529	5,801	23,794	22,020	80,000	29.74%
46400 - Uniform Expense	439	18,971	6,599	30,477	66,113	9.98%
46600 - Employee Training Expense	2,138	6,339	6,909	26,685	132,097	5.23%
46800 - Travel Expense	2,561	13,509	13,233	38,712	140,911	9.39%
47000 - Memberships	1,358	11,208	4,044	15,966	57,600	7.02%
47200 - Safety Supplies/Equipment	1,076	7,793	3,789	12,402	32,525	11.65%
47303 - Wildlife Mitigation	0	8,000	0	8,000	8,000	0.00%
47400 - Meals & PR	2,513	3,846	4,591	12,981	56,500	8.13%
47501 - Marketing	7,928	12,302	49,553	58,194	185,000	26.79%
47600 - Consultants Expense	191	362	916	3,414	7,750	11.82%
47605 - Landing Fee Commission Expense	11,242	7,600	25,646	17,480	38,000	67.49%
47707 - Display Expenses	0	208	18	625	2,500	0.72%
47717 - VIC Expenses	0	125	0	375	1,500	0.00%
49100 - Fingerprint/STA Charges	(125)		(200)			-
49202 - Badging Expenses	1,000	500	3,905	1,500	6,000	65.08%
49203 - Badging / Compliance Contracts	0	1,792	7,245	5,375	21,500	33.70%
49204 - Employee Screening	4,400	0	14,000	0	50,000	28.00%
49205 - Annual IT Support Subscriptions	0	2,199	32,284	12,778	53,410	60.45%
49206 - On-demand IT Support	3,810	7,137	4,735	22,146	51,000	9.28%
49207 - Recurring IT Support Subscripti	1,266	3,031	6,847	9,014	38,112	17.97%
49208 - Rental Car Fuel	47,880	49,669	203,282	181,701	415,000	48.98%
49209 - ISS CCURE/accesscontrol/camera	101,885	4,590	102,621	13,770	55,080	186.31%
49300 - Parking	4	0	5	1,942	7,500	0.07%
49600 - Flight Ice	450	360	990	1,800	6,000	16.50%
66900 - Reconciliation Discrepancies	0		802			-
80600 - Miscellaneous Expense	0	0	3	0	600	0.50%
80611 - BANK Charges	25	0	3,312	0	0	-
80625 - TPA - EE benefits and Payroll	5,583	8,618	8,854	12,796	30,000	29.51%
80650 - Finance Charges	288		928			-
80810 - Bad Debt - non based	0		857			-
Total Expense	1,037,162	950,395	2,907,587	2,735,669	11,408,636	25.49%
Net Ordinary Income	302,958	488,747	2,207,339	2,211,980	3,753,702	58.80%
Net Income	302,958	488,747	2,207,339	2,211,980	3,753,702	

MISSOULA COUNTY AIRPORT AUTHORITY STATEMENT OF CASH FLOW For the Month Ended September 30, 2025

	<u>30-Sep</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$ 1,958,587
Cash paid to suppliers	(523,225)
Cash paid to employees and employee benefits	<u>(545,855)</u>
Net cash flows from operating activities	<u>889,507</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Payments for capital assets	(2,681,204)
Federal contributions	2,435,732
Subsequent collections of capital contributions	<u>8,312</u>
Net cash flows from capital and related financing activities	<u>(237,160)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Customer facility charges	168,250
Passenger facility charges	<u>164,726</u>
Net cash flows from noncapital financing activities	<u>332,976</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest and investment revenue	<u>22,558</u>
Net cash flows from investing activities	<u>22,558</u>
Net change in cash and investments	1,007,881
Cash and investments, beginning of August, 2025	<u>18,954,764</u>
Cash and investments, end of August, 2025	<u>\$ 19,962,645</u>

	<u>30-Sep</u>
RECONCILIATION OF INCOME FROM OPERATIONS TO NET CASH FLOWS FROM OPERATING ACTIVITIES	
Income from operations	\$ <u>304,199</u>
Adjustments to reconcile loss from operations to net cash flows from operating activities:	
Change in receivables and other assets	623,362
Change in prepaid expenses	16,141
Change in unearned revenue, advance payment, and deferred inflows	(8,356)
Change in accounts payable and accrued expenses	<u>(45,839)</u>
Total adjustments	<u>585,308</u>
Net cash flows from operating activities	<u>\$ 889,507</u>

MISSOULA COUNTY AIRPORT AUTHORITY
OPERATING REVENUES & OPERATING EXPENSES
For the Period Ended September 31, 2025 and 2024

	July - Sept 25	July - Sept 24	\$ DIFF.	% DIFF.	July - Sept 25 % of Gross	July - Sept 24 % of Gross	Change
Passenger Airline Aeronautical Revenue:							
Passenger airline landing fees (signatory & non-signatory), net air incentives	\$ 313,765	\$ 314,661	\$ (896)	0%	6%	6%	0%
Terminal arrival fees, rents, net air incentives	560,445	523,779	36,666	7%	11%	11%	0%
Total	874,210	838,440	35,770	4%	17%	17%	0%
Non-Passenger Aeronautical Revenue:							
Landing Fees from Cargo	12,111	16,375	(4,265)	-26%	0%	0%	0%
Landing Fees GA, Military & USFS	183,636	103,447	80,189	78%	4%	2%	1%
FBO revenue; contract or sponsor-operated	73,639	68,013	5,626	8%	1%	1%	0%
Cargo and hangar rentals (USFS hangar & aeronautical ground rent)	111,249	93,935	17,314	18%	2%	2%	0%
Fuel sales and fuel flowage fees	232,133	219,490	12,643	6%	5%	5%	0%
Security Reimbursements from Fed govt.	2,463	3,695	(1,232)	-33%	0%	0%	0%
Other non-passenger operating revenue (ground handling)	364,841	302,317	62,524	21%	7%	6%	1%
Total	980,072	807,272	172,800	21%	19%	17%	3%
Non-Aeronautical Revenue:							
Land and non-terminal facility leases and revenues (ag lease & non-aeronautical ground rent)	91,889	102,268	(10,379)	-10%	2%	2%	0%
Terminal-food and beverage	137,648	126,425	11,223	9%	3%	3%	0%
Terminal-retail stores & duty free	122,912	124,119	(1,207)	-1%	2%	3%	0%
Terminal-services and other (advertising, vending, other)	91,812	74,907	16,905	23%	2%	2%	0%
Rental cars-excludes customer facility charges	1,430,259	1,415,459	14,800	1%	28%	29%	-1%
Parking	1,255,131	1,230,734	24,397	2%	25%	25%	-1%
Other (flight crew parking, badging, utilities reimbursement, other)	36,393	49,550	(13,157)	-27%	1%	1%	0%
Ground transportation	94,598	86,783	7,815	9%	2%	2%	0%
Total	3,260,642	3,210,246	50,396	2%	64%	66%	-2%
Total Operating Revenue	\$ 5,114,924	\$ 4,855,958	\$ 258,967	5%	100%	100%	
Operating Expenses							
Personnel compensation and benefits	\$ 1,431,978	\$ 1,308,957	\$ 123,021	9%	49.25%	52.35%	-3%
Communications and utilities	282,605	172,216	110,389	64%	9.72%	6.89%	3%
Supplies and materials	494,829	433,384	61,445	14%	17.02%	17.33%	0%
Contractual services	601,381	538,830	62,552	12%	20.68%	21.55%	-1%
Insurance, claims and settlements	96,798	46,957	49,840	106%	3.33%	1.88%	1%
Total Operating Expenses	\$ 2,907,591	\$ 2,500,343	\$ 407,247	16%	100%	100%	
Net Operating Income	\$ 2,207,334	\$ 2,355,614	\$ (148,281)				

MISSOULA COUNTY AIRPORT AUTHORITY
LONG-TERM DEBT
For the Month Ended September 30, 2025

FY2026	Balance June 30, 2025	Proceeds from Borrowing	Payments	Balance September 30, 2025
Note payable to First Security Bank of Missoula - series 2019A	\$ 13,316,800	\$ -	\$ -	\$ 13,316,800
Note payable to First Security Bank of Missoula - series 2019B	2,368,955	-	(139,818)	2,229,137
****Note payable to First Security Bank of Missoula - series 2022	29,999,780	-	-	29,999,780
	<u>\$ 45,685,535</u>	<u>\$ -</u>	<u>\$ (139,818)</u>	<u>\$ 45,545,717</u>

Note payable activity for the month ended September 30, 2025:	Amount
Proceeds from Borrowing	\$ -
Payments	\$ -

Current estimated debt service payment; payable October 1, 2025	Principal	Interest	Total
*Note payable to First Security Bank of Missoula - series 2019A	\$ -	\$ 133,591	\$ 133,591
**Note payable to First Security Bank of Missoula - series 2019B	140,692	17,144	157,836
***Note payable to First Security Bank of Missoula - series 2022	-	292,634	292,634
	<u>\$ 140,692</u>	<u>\$ 443,369</u>	<u>\$ 584,061</u>

**Interest on the unpaid principal is calculated on the basis of actual number of days elapsed in a 365 or 366 day year at a fixed annual interest rate of 3.98%. Interest is due and payable on the 1st day of each calendar quarter, beginning July 1, 2020. Principal is due and payable on the 1st day of each calendar quarter, beginning July 1, 2029. All unpaid principal and accrued interest is due and payable on July 1, 2044.*

***Interest on the unpaid principal is calculated on the basis of actual number of days elapsed in a 365 or 366 day year at a fixed annual interest rate of 3.04%. Interest is due and payable on the 1st day of each calendar quarter, beginning July 1, 2020. Principal is due and payable on the 1st day of each calendar quarter, beginning July 1, 2022. All unpaid principal and accrued interest is due and payable on April 1, 2029.*

****Interest on the unpaid principal is calculated on the basis of actual number of days elapsed in a 365 or 366 day year at a fixed annual interest rate of 3.87%. Interest is due and payable on the 1st day of each calendar quarter, commencing April 1, 2023, and principal is due and payable on the 1st day of each calendar quarter, commencing July 1, 2032. All unpaid principal of accrued interest is due and payable on April 1, 2047.*



Director's Report October 24, 2025

Director's Statement: September enplanements ended with a decrease of 16.4% as compared to September of 2024. Considering we lost close to a week of flights due to the runway closure, that decrease is probably not too bad. We will need to restart our string of records as this puts an end to our 19th month in a row of monthly increases. Across the United States, September ended with an increase of only 0.9% compared to 2024. Looking forward, this month we are basically flat month-over-month, but we will start to see increases in November and December. Alaska is upgrading their historical overnight aircraft to Seattle starting this Sunday so we will have double daily mainline plus a third E175 for a total of three departures to Seattle. Portland will remain at two flights through the end of the year and then transition to a single daily for the winter. American is moving their historical midday Dallas flight to morning departure starting Sunday, November 2nd. This will provide additional connection opportunities with their new midday Chicago flight starting on December 18th, which we expect to be very popular.

As the federal government shutdown stretches into its fourth week and the House remains out of session, senators in Washington have begun introducing targeted legislation to restore specific programs and authorities affected by the lapse in appropriations. With that said, at this point there does not seem like a foreseeable end in sight. TSA will be going without a paycheck this pay period. We have a great group of TSA officers as they continue to come to work here in Missoula.

Board Agenda:

- Taxiway Design Task Orders
- 414 (h) Retirement Plan Amendment
- East Property Line Fence Extension

Explanations for each are included in your board packet.

Misc: Night work has continued this month on our runway construction project. A 30-day cure time was needed before we could start grooving the runway. The grooving allows precipitation

to shed more readily and this work has now been completed on time as we move into the winter season. Once again Schellinger Construction and their sub-contractors are doing a great job. Big thank you to our airfield staff for shuffling their schedule while the night work took place. Nothing but positive comments once again regarding our airport staff as being the most helpful that they have ever worked with.

First level bathroom construction continues as we work to infill the area that was used for our temporary baggage claim. I would expect that work to be done sometime in December before our holiday rush.

TSA has given us an installation date of early December for our second AIT (advanced imaging technology-or also known as full body scanner) in our checkpoint that will make our fourth lane more efficient.

Staff continue to host school tours; the entire Dixon school has now been through our building.

Will and I traveled to Colorado Springs, CO the week of October 6th to attend our region's annual AAAE Chapter conference. As both of us were on this year's conference planning committee, we are now looking forward to hosting next year's event.

Staff have started working with our union represented groups as our current 4-year agreements will be coming to an end this fiscal period. We will be focused on getting updated agreements for all parties as we move into FY 2027. We are trying to get a jump on it as we will start our budgeting process in January.

Winter is approaching, we have been holding winter refresher training with tenants and airport staff.

We have one opening in our Airfield department, so staff are currently doing multiple interviews along with several openings in our Ground Handling department.

Reminder Kathi, Brianna and Nikki are working on our Board Holiday Party—please mark your calendar for Monday evening December 1st.

Missoula County Airport Authority

Agenda Action Sheet

Meeting Date: October 28, 2025

1. **TITLE:** Design Task Orders to the Master Agreement for Professional Engineering Services with Morrison-Maierle.

Review, discussion and possible approval of Task Order No. 72 & 73 to the Master Agreement for Professional Engineering Services with Morrison-Maierle. **ACTION ITEM**
2. **AGENDA CATEGORY:** (Please highlight)
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS
INFORMATION/DISCUSSION ITEM
3. **TIME REQUIRED:** 10 Minutes
4. **BACKGROUND INFORMATION:** **Task Order-72.** Taxiway-A will require a rehabilitation of the full length taxiway mainly to increase the strength of the pavement. This is due to a change in aircraft fleet mix (upsizing from regional jets to mainline aircraft). This project also includes upgrading the full electrical system (conductors, LED lights, signs, and regulator).

Task Order-73. With Runway 8-26 officially decommissioned by the FAA, it is time to convert it into a viable taxiway (TW-H). Converting the runway into a taxiway will require new layout of the edge lighting system and the pavement markings. Because of that work, and the age of the overall electrical system, a full overhaul of the system (conductors, LED lights, signs and regulators). This conversion will also require modifications to lighting control systems in the air traffic control tower. The pavement for TW-H will require crack seal and seal coat to the surface. The last maintenance project for this section of pavement was done in 2018.

Each Task Order is for design only and will be taken through bidding services. Design is anticipated to begin immediately following Board Approval and will progress until bid opening and a recommendation of award in March 2026. It is anticipated that construction for TW-H will take place the spring/summer of 2026, but TW-A will need year end discretionary money to be allocated before construction will begin.
5. **BUDGET INFORMATION:** Amount Required: \$1,125,000.00 (federally funded)
AIP Funds: \$1,012,500 (MSO Share: \$112,500)
6. **SUPPLEMENTAL AGENDA INFORMATION:** Task Order No. 72 & 73 Scope and Fee.
7. **RECOMMENDED MOTION:** Move to Approve Morrison-Maierle Task Order No. 72 in the amount of \$800,000.00 and Task Order No. 73 in the amount of \$325,000 both contingent on Independent Fee Estimates being completed (IFE).
8. **PREPARED BY:** Brian Ellestad, Airport Director
9. **COMMITTEE REVIEW:** None.

TASK ORDER-72

For Master Agreement for Engineering Services Between OWNER, Missoula County Airport Authority and the ENGINEER, Morrison-Maierle

Task Order

This Task Order is issued under the Master Agreement for Professional Engineering Services between OWNER, Missoula County Airport Authority (MCAA) and ENGINEER, Morrison-Maierle (M-M) dated June 29, 2021, the terms of which are incorporated herein by reference.

SPECIFIC PROJECT DATA

TITLE: TAXIWAY-A REHABILITATION – FINAL DESIGN

- I. **Objective:** To prepare final design documents for the rehabilitation of Taxiway-A including portions of the connector taxiways. The design will include various electrical upgrades such as: replacing circuits, taxiway lighting, signage, constant current regulators and lighting control system. Morrison-Maierle will also assist with the bidding process.

Preliminary Design Services: This phase will involve the development of preliminary plans and specifications that will be used for bidding. This also includes geotechnical work and a topographic design survey. Deliverables include a preliminary engineer's estimate of probable cost, construction safety and phasing plan, and a 30% design plan set.

Final Design Services: This phase will involve the development of plans and specifications that will be used for bidding. Deliverables include the final engineer's estimate of probable cost, "Issued for Bid" project plans and specifications, and bid documents.

Bidding Services: This Task Order assumes that this project will begin advertising for bid in March 2026. Morrison-Maierle will work with MCAA to place the necessary advertisements and schedule the pre-bid meetings.

Grant Closeout Services: Provide assistance in closing out the project and grant with the FAA and provide a final report to the OWNER and FAA.

Construction Management Services: TBD

Deliverables: At the completion of this Task Order, the ENGINEER will deliver the following documents to the OWNER for review:

- Construction Safety and Phasing Plan (CSPP)
- Design Report
- Final Plans and Specifications (Issued for Bid)
- Monthly Request for Reimbursement submittals
- Engineer's Opinion of Construction Cost Estimate
- Recommendation of Award (Construction Bid)

SECTION 1 – ENGINEER’S RESPONSIBILITY: Applicable paragraphs of Section 1 of the Master Agreement for Engineering Services are hereby incorporated for the following services:

A. Project and Grant Management Services

1. Develop scope, fees and project schedule. Coordinate with design team on their role, expectations, and scope/fee submittals.
2. Coordinate the Independent Fee Estimate and Record of Negotiations for the Task Order.
3. Maintain internal coordination of the design team throughout the life of the project. Ensure the proper resources are available to the Owner at all times. Coordination includes weekly progress meetings (28 meetings anticipated).
4. Monthly progress meetings with the Airport to ensure milestones and deliverables are meeting expectations and the predetermined project schedule. A total of six (6) meetings is anticipated.
5. Communicate project progress, design issues, scheduling, construction scope, bidding dates, and other project requirements with the OWNER. Coordinate with the Air Traffic Control Tower manager to provide detailed information on the project timeline and the estimated duration of the taxiway closures.
6. Maintain ongoing coordination and communication with the FAA Helena District Office throughout the duration of the project.
7. Participate in the Safety Risk Management (SRM) Panel, coordinate with various branches of the FAA, prepare and submit SRM team exhibits, and incorporate SRM comments into the project plans.
8. Prepare Application for Federal Assistance for an FAA design grant and submit it to the Helena ADO.
9. Prepare and coordinate Sponsor Certifications for submittal to the FAA.
10. Prepare and submit monthly Request for Reimbursements and invoice summaries to the OWNER for review. (seven invoicing periods are anticipated).
11. Assist the Airport with Budget and Cash Flow Reports.

B. Design Survey

1. Verify Existing and Set New Control. Existing horizontal and vertical control points will be recovered and verified for accuracy. Additional horizontal and vertical control points will be established and leveled-through to determine accurate elevations and to be utilized during the topographic design survey, as well as future construction.

2. Conduct a topographic design survey for Taxiway A and all connecting taxiways within the project limits, utilizing a 25-foot by 25-foot grid. The survey will document all electrical and storm drainage structures, pavement markings, and tie-in locations, with each tie-in location verified using a digital level. This scope item also includes data processing and quality control.
3. Update base mapping CAD linework from topographic survey and create existing ground surface.

C. Preliminary Design

1. Administer a Pre-Design Conference with the Owner and FAA. Provide meeting agenda and subsequent meeting minutes in accordance with latest FAA Guidance. Meeting will be held by conference call.
2. Review current pavement sections and strengths for TW-A and the connector taxiways within the scope of the project.
3. Establish design criteria for the project per the latest FAA regulations.
4. Conduct a site investigation to visually assess the overall condition of the airfield within the planned rehabilitation limits. The site visit will involve the design team and MSO operations personnel.
5. Acquire geotechnical investigation of the project. This will include developing a geotechnical sketch, a scope of work and soliciting firms for cost proposals. This will include escorting the geotechnical firm on the runway to perform geotechnical borings to an approximate depth of 10-feet to study the thickness, bond quality, and density of the existing pavement, and to analyze the base course/subbase thickness and the corresponding physical and engineering properties of the soils to be used in the pavement section design. Sixteen (16) bores are anticipated which will be performed during the night. Five (5) nights on site (6 hours per night) are anticipated by the Airport Engineer and MSO operations personnel to escort the geotechnical firm.
6. Review final geotechnical report and incorporate recommendations into design. Establish level of rehabilitation required based on the condition of the pavement, subbase, base course, and subgrade, and whether any sections of pavement will require full-depth reconstruction and/or pavement removal and base stabilization.
7. Prepare pavement design alternatives for internal review.
8. Prepare Life Cycle Cost Analysis of preferred alternative.
9. Finalize pavement section(s) design.

10. Prepare preliminary ENGINEER's opinion of total construction costs.
11. Develop preliminary geometry and fillet designs for all connector taxiways to Taxiway-A. This task will be required if the FAA requires a reduction in Taxiway A width from 75 feet to 50 feet, which may be triggered if pavement reconstruction is included in the final design scope. If a width reduction is not required, the labor cost associated with this task will be omitted from the total task order fee.
12. Prepare and submit a Modification to Standards (MOS) to the FAA for specifying a paving fabric.
13. Prepare and submit a Modification to Standards (MOS) to the FAA for modifying the asphalt aggregate gradation to mitigate rutting.
14. Prepare and submit a Cold Weather Early Start Request (Modification to Standards).
15. Meet with prospective paving contractors to discuss project scope and production capabilities to assist in developing a phasing plan and taxiway closure options.
16. Study alternatives for phasing of construction to minimize impacts to the Airport and its users. Prepare preliminary phasing plans and review with the OWNER.
17. Coordinate with FAA for environmental review requirements for the project. This is anticipated to be an undocumented categorical exclusion.
18. Inspect and evaluate the following airfield electrical equipment:
 - Electrical Conductors (resistance to ground and visual inspections).
 - Underground electrical vaults and handholes.
 - TWA-West and TWA-East constant current regulators and light control systems
 - Airfield Lighting: Medium Intensity Taxiway Lights (MITLSs), grounding, and components
 - Airfield Signage: Taxiway location and directional signs
19. Evaluate the existing edge drain system to identify sections requiring repair or replacement, and determine if any portions are clogged or reduced capacity due to sediment buildup requiring cleanout or rehabilitation.
20. Prepare FAA Form 7460-1 for Airspace Analysis. Prepare and submit 7460 on the preliminary layout, submit to FAA for airspace review.
21. Prepare a Construction Safety and Phasing Plan (CSPP) for the project. The CSPP will address specific impacts of construction activities on Airport Operations. The version of AC 150/5370-10 (Standards for Specifying Construction of Airports) which is in effect as of the date of the Task Order will be used as a guide in preparing the CSPP.
22. Prepare an Engineering Design Report. The design report will be completed in accordance with the versions of the appropriate ADO Notices, which are in effect as of the date of this Task Order.

23. Prepare a Signage and Markings Plan and submit to the FAA.
24. Prepare a 30% design plan set, including the following sheets:
 - Demolition Plan
 - Taxiway-A Plan and Profile (9 sheets)
 - Connector Taxiway Plan and Profiles (15 total)
 - Taxiway-A Grading Plan
 - Connector Taxiway Grading Plans
 - Typical Pavement Sections
 - Signage and Lighting Upgrades
25. Design and size the Constant Current Regulator (CCR) systems for TWA East and West, including lighting control systems upgrades.
26. Update preliminary ENGINEER's opinion of total construction costs.
27. Complete 30% Quality Assurance reviews of the project plans and specifications.
28. Conduct a 30% design review with the OWNER.

D. Final Design

1. Prepare the following legal and technical specifications for bidding purposes:
 - Front End Specifications
 - General Conditions
 - Special Provisions
 - Technical Provisions
2. Prepare 90% Plan Set, including the following sheets:
 - Cover, Index, General Sheets
 - Existing Conditions and Survey Control
 - Demolition Plan.
 - Taxiway-A Plan and Profile
 - Connector Taxiway Plan and Profiles
 - Taxiway-A Grading Plan
 - Connector Taxiway Grading Plans
 - Taxiway Edge Drain Plan and Profiles (if required)
 - Typical Pavement Sections
 - Airfield Lighting and Signage Plan and Standard Details
 - Pavement Markings Plan and Details
 - CCR and Airfield Lighting Control Details
 - Erosion and Sedimentation Control Plan
 - Standard Details
3. Prepare final ENGINEER's opinion of total construction costs based on final bidding

documents.

4. Complete 90% Quality Assurance reviews of the project plans and specifications.
5. Conduct a 90% Design Review with Airport.
6. Prepare 100% "Issued for Bidding" Plan Set.

E. Bidding Process

1. Prepare and distribute electronic plans and specifications to contractors, suppliers and manufacturers via the ENGINEER's website and online bidding services.
2. Solicit project interest and advertise Bid Opening.
3. Conduct Pre-Bid Conference to discuss expectations, Airport operational safety during construction, Airport security requirements, and project construction schedule with prospective contractors.
4. Respond to bidder inquiries during the advertisement period; coordinate all design team responses and prepare addenda for bidding documents as required.
5. Attend Bid Opening.
6. Review bid proposals, verify accuracy, review DBE participation and verify contractor qualifications and Buy American on all submittals of the Contractor. Prepare bid tabulations.
7. Make recommendation of award to OWNER.

F. Grant Closeout

1. Coordinate with the FAA & MSO to secure grant funding and discuss construction schedule.
2. Complete FAA final report checklist for design only grant.
3. Summarize Project Financial Documentation and submit final SF-271 and SF-425 forms to the FAA.
4. Prepare a final closeout report and submit to the FAA for the design grant in accordance to FAA guidelines.

SECTION 2 – OWNER’S RESPONSIBILITY: All paragraphs of Section 2 of the Master Agreement for Engineering Services are hereby incorporated by reference.

SECTION 3 – TIMES OF PERFORMANCE: Applicable paragraphs of Section 3 of the Master Agreement for Engineering Services are hereby incorporated for the following services:

<u>Milestone</u>	<u>Estimated Completion Date</u>
A. Project Kickoff	November 3, 2025
B. 30% Milestone Review	January 16, 2026
D. 90% Milestone Review	February 11, 2026
E. Bid Advertisement	March 3, 2026
F. Pre-Bid Conference	March 10, 2026
G. Bid Opening	March 24, 2026
H. Bid Award	March 31, 2026

SECTION 4 – PAYMENT TO ENGINEER: Applicable paragraphs of Section 4 of the Master Agreement for Engineering Services are hereby incorporated for the following services:

- A. The approved and audited overhead rate in effect for this Task Order is **74.51%**
- B. The services identified under this Task Order will be paid by method of Lump Sum (LS). Total compensation for this Task Order is estimated to be:

	<u>Labor</u>	<u>Expense</u>	<u>Total</u>
Final Design Services	\$611,593	\$188,407	\$800,000

SECTION 5 – GENERAL PROVISIONS: All paragraphs in Section 5 of the Master Agreement for Engineering Services are incorporated by reference.

SECTION 6 – CONSULTANTS:

Tetra Tech – Geotechnical Services

SECTION 7 – OTHER MODIFICATIONS TO MASTER AGREEMENT: None.

SECTION 8 – ATTACHMENTS: Morrison-Maierle – Engineering Fees

SECTION 9 – APPROVAL AND ACCEPTANCE: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Master Agreement for Engineering Services. ENGINEER is authorized to begin performance upon receipt of a copy of this Task Order signed by OWNER.

The Effective Date of this Task Order is: **October 28, 2025**

ENGINEER

Shaun P. Shea 10/23/25
Signature Date

Shaun P. Shea, P.E.
Name

Vice President, Morrison-Maierle
Title

1055 Mount Avenue, Missoula, MT 59801
Address

sshea@m-m.net
E-Mail Address

(406) 542.4846
Phone

OWNER

Signature Date

Brian Ellestad, A.A.E.
Name

Airport Director, MCAA
Title

5225 Highway 10 W. – Missoula, MT 59808
Address

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E-Mail Address

(406) 728.4381
Phone

Task Order Airport Master, June, 2021

TASK ORDER-72
TAXIWAY-A REHABILITATION
FINAL DESIGN



Summary of Professional Service Fees
October 15, 2025

	<u>Labor</u>	<u>Expense</u>	<u>Total</u>
FINAL DESIGN SERVICES	\$611,593	\$188,407	\$800,000
	<u>Project Total</u>		<u>\$800,000</u>

ENGINEERING BUDGET
TASK ORDER-72
TAXIWAY-A REHABILITATION



FINAL DESIGN SERVICES

WORK DESCRIPTION	CLIENT SERVICE MANAGER	PROJECT MANAGER	SENIOR AIRPORT ENGINEER	AIRPORT ENGINEER	SENIOR AIRPORT DESIGNER	ENGINEER INTERN	ELECTRICAL ENGINEER	2-MAN SURVEY CREW	SURVEY MANAGER	SURVEY TECHNICIAN	CAD DESIGNER	ADMIN ASSISTANT	TOTAL LABOR HOURS	TOTAL LABOR COST
PROJECT & GRANT MANAGEMENT														
Develop Task Order, Project Schedule	2	12			2				4			1	21	\$3,927.49
Independent Fee Review & Record of Negotiations		2											2	\$385.86
Internal Design Meetings (28 Weeks)	16	28	4	28	28	28							132	\$22,498.37
Progress Meetings with Airport (monthly, 1-hr)	6	6		6	6								24	\$4,636.29
Project Coordination (Airport, ATCT)	12	20		20									52	\$10,186.78
Coordination w/ FAA ADO	12	24	4	8	4								52	\$11,015.58
SRM Panel														
Coordination with FAA	8	8		4	4								24	\$5,007.84
Attend SRM Meeting	8	8		8	8								32	\$6,181.72
SRM Comment Incorporation	1	2		2	1								6	\$1,110.26
Prepare FAA Grant Application (Design Only)	1	4										1	6	\$1,154.86
Sponsor Certifications		1										1	2	\$289.76
Prepare Monthly Invoicing Paperwork (7-total)		4										2	6	\$965.37
Assist Airport with Project Budgeting & Cash Flow Reports	2												2	\$572.63
SUBTOTAL	68	119	8	76	53	28	0	0	4	0	0	5	361	\$67,932.82
DESIGN SURVEY														
Verify Existing and Set New Control														
Existing Control Verification								20	6				26	\$5,551.18
Set New Control and Level								40	8				48	\$10,457.18
Topographic Design Survey														
Topographic Survey - EG Surface (25'X 25' Grid)								100	8				108	\$24,207.40
Topographic Survey - X-Section Levels at Tie-Ins								40	12				52	\$11,102.36
Topographic Survey - Striping, Electrical, Misc Structures								48					48	\$11,000.17
Data Processing									8	40			48	\$6,285.70
Quality Control									12				12	\$1,935.55
Update CAD Base Mapping	1	2		4				1					12	\$2,082.58
SUBTOTAL	1	2	0	4	0	0	0	248	55	40	4	0	354	\$72,622.13
PRELIMINARY DESIGN														
Pre-Design Meeting w/ Airport and FAA	2	4		2	2								10	\$1,931.29
Evaluate Existing TWA Pavement Strength and Distresses	2	4	2	8		8							24	\$3,985.88
Establish Design Criteria	2	4	1	4	4								16	\$2,988.50
Airfield Site Investigation	2	2	2	2	2	2	1						12	\$2,365.49
Geotechnical Investigation				40									40	\$5,784.79
Review Geotechnical Report	1	2	2	2									7	\$1,559.97
Research Pavement Design Alternatives	2	8	4	16		8							38	\$6,513.11
Complete Life Cycle Analysis (w/Cost Estimates)	1	4		8		16					2		31	\$4,322.33
Finalize Pavement Section Design	2	8	2	16		4							32	\$5,471.55
Preliminary Engineer's Estimate	2	4		4	2	8							20	\$3,106.54
Preliminary Taxiway Geometry and Fillet Design	2	8	2	40	40	40					40		132	\$19,635.75
Preparation of Modification to Standard (MOS) - Paving Fabric (Rehab Option)	2	8	1	8		4						1	24	\$4,112.14
Preparation of Modification to Standard (MOS) - Asphalt Gradation Modifications	2	16	1	20								1	40	\$6,948.00
Preparation of Cold Weather Early Start Request (MOS)	2	16	1	8									28	\$5,212.57
Contractor Coordination / Prelim Production Rates and Schedule	1	4		16		8							29	\$4,257.96
Study Construction Phasing Alternatives / Develop Const. Schedule	2	8	2	16	4	8					4		44	\$7,180.58
Prepare/Submit CAT-EX Documentation	2	40										2	44	\$8,483.46
Evaluate Existing Airfield Electrical														
Evaluate Conductor Condition - Resistance to Ground, Visual Inspections				4	4	2	1						11	\$1,566.37
Evaluate Underground Vault and Handhole Conditions		1		4	4	2	1						12	\$1,759.30
Inspect TWA-West and TWA-East CCRs and Lighting Control Systems				2	2	2	1						7	\$979.43
Airfield Light Evaluation: Evaluate MITLs, Grounding, and Components	1	1		8	20	8	1						39	\$5,670.19
Airfield Sign Evaluation: TW Location/Directional				4	8	2							14	\$1,990.77
Evaluate Existing Edge Drain System	2	4	1	8		6							21	\$3,465.10
Prepare and Submit Preliminary Form 7460-1	1	1		4							2		8	\$1,393.04
Prepare Construction Safety and Phasing Plan and Submit to FAA	4	16	2	40	4	16					24		106	\$17,006.67
Prepare Engineering Design Report and Submit to FAA	4	16	2	40	4	16						2	84	\$13,176.55
Prepare Signage and Markings Plan and Submit to FAA	2	4		4	4	8					8		30	\$4,745.49

ENGINEERING BUDGET
TASK ORDER-72
TAXIWAY-A REHABILITATION



FINAL DESIGN SERVICES

WORK DESCRIPTION	CLIENT SERVICE MANAGER	PROJECT MANAGER	SENIOR AIRPORT ENGINEER	AIRPORT ENGINEER	SENIOR AIRPORT DESIGNER	ENGINEER INTERN	ELECTRICAL ENGINEER	2-MAN SURVEY CREW	SURVEY MANAGER	SURVEY TECHNICIAN	CAD DESIGNER	ADMIN ASSISTANT	TOTAL LABOR HOURS	TOTAL LABOR COST
30% Plan Set														
30% Sheet Setup		2		4							8		14	\$2,305.59
Preliminary Demolition Plan	1	8		16	8	24					20		77	\$11,345.63
Preliminary Design - Taxiway A Plan and Profile (9 sheets)	2	8		20		16					40		86	\$13,486.77
Preliminary Design - Connector Taxiway Plan and Profiles (15 total)	4	16		40		16					40		116	\$18,495.23
Preliminary Design - Taxiway A Grading Plan	8	16		60		40					40		164	\$25,190.92
Preliminary Design - Connector Taxiway Grading Plans	4	16		60		40					40		160	\$24,045.66
Preliminary Design - Typical Pavement Sections	1	4		16		8					4		33	\$4,928.59
Preliminary Design - Signage and Lighting Upgrades	2	8		16	8	8	24				24		90	\$14,634.37
TW A East and West CCR Siting and Design Including Controls		2		2	8	2	4						18	\$2,771.36
Update Preliminary Engineer's Estimate	1	4		4	4	8							21	\$3,117.92
30% QA Review	8	8	16	4	4	4					8		52	\$11,580.58
30% Design Review with Airport	2	2		2	2								8	\$1,545.43
SUBTOTAL	76	277	41	572	98	334	33	0	0	0	304	7	1742	\$279,060.87
FINAL DESIGN														
Prepare Legal and Technical Specifications														
Front End Specifications	4	4	2	16	8							4	38	\$6,407.55
General Conditions	1	2		4								2	9	\$1,444.31
Special Provisions	2	8	2	16	8							2	38	\$6,412.99
Technical Provisions	8	16	4	40	24		4					2	98	\$16,809.31
90% Plan Set														
Cover, Index, General Sheets		1		2							4		7	\$1,152.80
Existing Conditions and Survey Control				2					2	2	4		10	\$1,532.23
Demolition Plan	2	8		4	4	8					16		42	\$6,858.47
TW-A Plan and Profile	2	8	2	10		8					40		70	\$11,753.12
Connector Taxiway Plan and Profiles														
TW-A1	1	2		4							8		15	\$2,591.91
TW-A2	1	2		4							4		11	\$1,921.28
TW-B1	1	2		4							4		11	\$1,921.28
TW-B2	1	2		4							4		11	\$1,921.28
TW-A3 (North and South)	1	2		4							8		15	\$2,591.91
TW-E	1	2		4							8		15	\$2,591.91
TW-H (North and South)	1	2		4							4		11	\$1,921.28
TW-F	1	2		4							8		15	\$2,591.91
TW-G (North and South)	1	2		4							4		11	\$1,921.28
TW-A4	1	2		4							4		11	\$1,921.28
TW-A5	1	2		4							4		11	\$1,921.28
TW-A6	1	2		4							8		15	\$2,591.91
TW-A Grading Plan	2	16	2	20		16					40		96	\$15,628.76
Connector Taxiway Grading Plans	2	8	2	20	4	16					40		92	\$14,680.72
Taxiway Edge Drain Plan and Profile	1	4	1	20		20					40		86	\$13,171.02
Typical Pavement Sections	1	2		2		6					4		15	\$2,296.55
Airfield Lighting and Signage Plan and Lighting Details	1	2		2	8	4	2				16		35	\$5,619.71
Pavement Markings Plan and Details	1	2		4		8					16		31	\$4,819.18
CCR and Airfield Lighting Control Details	1	1		1	2		1				2		8	\$1,427.87
Erosion and Sedimentation Control Plan	1	2		8		4					8		23	\$3,613.40
Standard Details	1	2		4	2	8					8		25	\$3,775.62
Finalise Engineer's Estimate	2	4		4	2	8					2		22	\$3,441.85
90% QA Review	8	8	16	8	4	4	2				8		58	\$12,501.04
90% Design Review with Airport	2	2		2	2								8	\$1,545.43
Prepare 100% Plan Set Issued For Bidding	2	4		16	8	8	2				16	4	60	\$9,146.87
SUBTOTAL	56	128	31	253	76	118	11	0	2	2	332	14	1023	\$170,447.31

ENGINEERING BUDGET
TASK ORDER-72
TAXIWAY-A REHABILITATION



FINAL DESIGN SERVICES

WORK DESCRIPTION	CLIENT SERVICE MANAGER	PROJECT MANAGER	SENIOR AIRPORT ENGINEER	AIRPORT ENGINEER	SENIOR AIRPORT DESIGNER	ENGINEER INTERN	ELECTRICAL ENGINEER	2-MAN SURVEY CREW	SURVEY MANAGER	SURVEY TECHNICIAN	CAD DESIGNER	ADMIN ASSISTANT	TOTAL LABOR HOURS	TOTAL LABOR COST
BIDDING PROCESS														
Prepare and Upload Documents for Online Bidding		2		2		8					8	8	28	\$3,676.97
Advertise for Bidding		1										1	2	\$289.76
Conduct Pre-Bid Conference	2	4		2	2						2		12	\$2,266.60
Respond to RFIs, Prepare Bid Addenda	2	8		12	2	8					4	2	38	\$5,899.49
Attend Bid Opening	1	1		1	1								4	\$772.71
Review Bid Documents, Tabulate Results	1	2		2	1								6	\$1,110.26
Recommend Award to Airport	1	1											2	\$479.25
SUBTOTAL	7	19	0	19	6	16	0	0	0	0	14	11	92	\$14,495.05
GRANT CLOSOUT														
Coordination with FAA & MSO	1	2											3	\$672.18
Closeout Checklist		1		2									3	\$482.17
Summarize Project Financial Documentation		2											2	\$385.86
Prepare Closeout Report	1	8		24								2	35	\$5,494.28
SUBTOTAL	2	13	0	26	0	0	0	0	0	0	0	2	43	\$7,034.48
TOTAL LABOR HOURS	210	558	80	950	232	496	44	248	61	42	654	39	3615	\$611,592.65

SUMMARY OF ESTIMATED LABOR COSTS TAXIWAY-A REHABILITATION			
	HOURS	LABOR RATE	TOTAL COST
CLIENT SERVICE MANAGER	210	\$286.32	\$60,126.52
PROJECT MANAGER	558	\$192.93	\$107,654.62
SENIOR AIRPORT ENGINEER	80	\$299.28	\$23,942.37
AIRPORT ENGINEER	950	\$144.62	\$137,388.71
SENIOR AIRPORT DESIGNER	232	\$148.85	\$34,481.81
ENGINEER INTERN	496	\$110.75	\$54,932.65
ELECTRICAL ENGINEER	44	\$170.99	\$7,523.66
2-MAN SURVEY CREW	248	\$229.17	\$56,834.24
SURVEY MANAGER	61	\$161.30	\$9,839.06
SURVEY TECHNICIAN	42	\$124.88	\$5,245.09
CAD DESIGNER	654	\$167.66	\$109,647.73
ADMIN ASSISTANT	39	\$96.83	\$3,776.20
TOTAL LABOR COSTS	3615		\$611,592.65

SUMMARY OF DIRECT EXPENSES TAXIWAY-A REHABILITATION			
	QTY	UNIT	TOTAL COST
Vehicle (Company)	2000	Mile	\$1.10
Meals	0	Person/Day	\$63.00
Lodging	0	Night	\$150.00
Survey Equipment	26	Day	\$240.00
Survey Supplies	1	Lump Sum	\$400.00
Printing	1000	Each	\$0.15
Miscellaneous	1	Lump Sum	\$69.50
TOTAL - DIRECT EXPENSES			\$9,059.50

OUTSIDE SERVICES (SUBCONSULTANTS) TAXIWAY-A REHABILITATION			
	QTY	UNIT	TOTAL COST
Tetra Tech (Geotechnical Investigation)	1	LS	\$75,000.00
TOTAL - OUTSIDE SERVICES			\$75,000.00

FEE SUMMARY TAXIWAY-A REHABILITATION	
TOTAL LABOR COSTS	\$611,593
TOTAL DIRECT EXPENSES	\$9,060
TOTAL OUTSIDE SERVICES	\$75,000
TOTAL COSTS	\$695,652
FIXED FEE	\$104,348
TOTAL FEE - FINAL DESIGN SERVICES	\$800,000

TASK ORDER-73

For Master Agreement for Engineering Services Between OWNER, Missoula County Airport Authority and the ENGINEER, Morrison-Maierle

Task Order

This Task Order is issued under the Master Agreement for Professional Engineering Services between OWNER, Missoula County Airport Authority (MCAA) and ENGINEER, Morrison-Maierle (M-M) dated June 29, 2021, the terms of which are incorporated herein by reference.

SPECIFIC PROJECT DATA

TITLE: TAXIWAY-H REHABILITATION – FINAL DESIGN

- I. **Objective:** To prepare final design documents for the conversion of Runway 8-26 into Taxiway-H. The design will include changing the existing lighting and signage layout and pavement markings from runway designation into taxiway designation. This also includes various electrical upgrades such as: airfield lighting circuitry, replacing the circuit(s) constant current regulator, removing unnecessary pavements, shoulder modifications, applying crack sealant and seal coat to the final pavement surface, and modifying the existing airfield lighting control and monitoring system (ALCMS). Morrison-Maierle will also assist with the bidding process.

Preliminary Design Services: This phase will involve the development of preliminary plans and specifications that will be used for bidding. This also includes a topographic design survey and an investigation of the existing electrical circuits feeding the airfield pavements north of Taxiway-A. Deliverables include a submitted grant application (design-only), preliminary engineer's estimate of probable cost, construction safety and phasing plan, design report, and a 30% design plan set.

Final Design Services: This phase will involve the development of plans and specifications that will be used for bidding. Deliverables include the final engineer's estimate of probable cost, "Issued for Bid" project plans and specifications, and bid documents.

Bidding Services: This Task Order assumes that this project will begin advertising for bid in February 2026. Morrison-Maierle will work with MCAA to place the necessary advertisements and schedule the pre-bid meetings.

Grant Closeout Services: Provide assistance in closing out the project and design-only grant with the FAA and provide a final report to the OWNER and FAA.

Construction Management Services: TBD

Deliverables: At the completion of this Task Order, the ENGINEER will deliver the following documents to the OWNER for review:

- Construction Safety and Phasing Plan (CSPP)
- Design Report
- Final Plans and Specifications (Issued for Bid)
- Monthly Request for Reimbursement submittals
- Engineer's Opinion of Construction Cost Estimate
- Recommendation of Award (Construction Bid)

SECTION 1 – ENGINEER’S RESPONSIBILITY: Applicable paragraphs of Section 1 of the Master Agreement for Engineering Services are hereby incorporated for the following services:

A. Project and Grant Management Services

1. Develop scope, fees and project schedule. Coordinate with design team on their role, expectations, and scope/fee submittals.
2. Coordinate the Independent Fee Estimate and Record of Negotiations for the Task Order.
3. Maintain internal coordination of the design team throughout the life of the project. Ensure the proper resources are available to the Owner at all times. Coordination includes weekly progress meetings (anticipate 12 meetings total).
4. Monthly progress meetings with the Airport to ensure milestones and deliverables are meeting expectations and the predetermined project schedule. A total of five (5) meetings are anticipated.
5. Communicate project progress, design issues, scheduling, construction scope, bidding dates, and other project requirements with the OWNER. Coordinate with the Air Traffic Control Tower manager and airlines to provide detailed information on the project timeline and the estimated duration of the runway closure. This task includes scheduling and leading several meetings with airlines to provide updates on the anticipated closure schedule and discuss strategies to minimize impacts on their operations.
6. Maintain ongoing coordination and communication with the FAA Helena District Office throughout the duration of the project.
7. Facilitate regular coordination and communication with airport tenants and users, including the USFS, FedEx, and general aviation operators. This scope item involves updating these stakeholders on project developments, addressing their concerns, and ensuring their operations are minimally impacted by construction activities.
8. Participate in a Safety Resource Management (SRM) Panel (one anticipated), preparing and submitting SRM team exhibits, and incorporating SRM comments into project plans.
9. Prepare Application for Federal Assistance for an FAA design grant and submit to Helena ADO.
10. Prepare and coordinate Sponsor Certifications for submittal to the FAA.
11. Prepare and submit monthly Request for Reimbursements and Invoice summary to the OWNER for review. (5 invoicing periods anticipated).
12. Assist Airport with Project Budget & Cash Flow Reports.
13. Attend Monthly MCAA Board Meetings (4 anticipated).

B. Design Survey

1. Verify Existing and Set New Control. Existing horizontal and vertical control points will be recovered and verified for accuracy.
2. Ground Survey. A ground survey utilizing a robotic total station is anticipated to include topographic survey of the taxiway intersections, airfield lighting, airfield signage, and navigational aids connected to the existing runway. Ground survey will be conducted during daylight hours under the escort of MSO operations personnel.
3. Update base mapping CAD linework from topographic survey and create existing ground surface.

C. Preliminary Design

1. Administer a Pre-Design Conference with Owner and FAA. Provide meeting agenda and subsequent meeting minutes in accordance with latest FAA Guidance. Meeting will be held by conference call.
2. Complete airfield site investigation including the following: Perform visual survey of existing runway 8/26 to identify cracks, their severity, and length to be included in the bid items. Evaluate storm drainage structures, verify presence of and function of edge drain system. The site visit will involve the design team and MSO operations personnel.
3. Prepare preliminary ENGINEER's opinion of total construction costs.
4. Prepare and submit a Modification to Standards (MSO) to the FAA for updating the Paint Marking Specification (P-620) to clarify and strengthen quality control and acceptance criteria.
5. Meet with prospective paving contractors to discuss project scope and production capabilities to assist in developing a phasing plan and runway closure options.
6. Study alternatives for phasing of construction to minimize impacts to the Airport and its users. Prepare preliminary phasing plans and review with the OWNER.
7. Coordinate with FAA for environmental review requirements. Prepare and submit categorical exclusion to FAA.
8. Inspect and evaluate the following airfield electrical equipment:
 - Electrical Conductors (resistance to ground and visual inspections).
 - Underground electrical vaults and handholes, determine existence of duct system drainage.
 - Taxiway circuits 3, 4, 5, 6, 8, and 9 constant current regulators and lighting controls

- system. Evaluate system components for re-use.
 - Guidance sign evaluation: circuitry, locations, concrete foundations.
 - Airfield Lighting: Evaluate existence and extents of grounding and counterpoise.
9. Coordinate with FAA to evaluate intersection geometry. Anticipate existing pavement extents will be acceptable.
 10. Prepare FAA Form 7460-1 for Airspace Analysis. Prepare and submit 7460 on the preliminary layout, submit to FAA for airspace review.
 11. Prepare a Construction Safety and Phasing Plan (CSPP) for the project. The CSPP will address specific impacts of construction activities on Airport Operations. The version of AC 150/5370-10 (Standards for Specifying Construction of Airports) which is in effect as of the date of the Task Order will be used as a guide in preparing the CSPP.
 12. Prepare an Engineering Design Report. The design report will be completed in accordance with the versions of the appropriate ADO Notices, which are in effect as of the date of this Task Order.
 13. Prepare a Signage and Markings Plan and submit to the FAA.
 14. Prepare a 30% design plan set, including the following sheets:
 - Demolition Plan
 - Airfield Lighting Layout TW-H
 - Airfield Circuit Layout TW Circuits 4, 5, 6
 - Constant Current Regulator (CCR) Schedule
 - Airfield Lighting Vault Modifications
 15. Update preliminary ENGINEER's opinion of total construction costs.
 16. Complete 30% Quality Assurance reviews of the project plans and specifications.
 17. Conduct a 30% design review with the OWNER.

D. Final Design

1. Prepare the following legal and technical specifications for bidding purposes:
 - Front End Specifications
 - General Conditions
 - Special Provisions
 - Technical Provisions
2. Prepare 90% Plan Set, including the following sheets:
 - Cover, Index, General Sheets
 - Existing Conditions and Erosion Control
 - Demolition Plan

- Crack Seal and Seal Coat Plan
 - Drainage Plan
 - Pavement Marking Plan and Details
 - Standard Details
 - Taxiway Lighting, Signage, and Circuit Plan
 - Airfield Sign and Fixture Schedule
 - Airfield Lighting Vault Plan
 - ALCMS Block Diagram
 - Electrical Standard Details
3. Prepare final ENGINEER's opinion of total construction costs based on final bidding documents.
 4. Complete 90% Quality Assurance reviews of the project plans and specifications.
 5. Conduct a 90% Design Review with Airport.
 6. Prepare 100% "Issued for Bidding" Plan Set.

E. Bidding Process

1. Prepare and distribute electronic plans and specifications to contractors, suppliers and manufacturers via the ENGINEER's website and online bidding services.
2. Solicit project interest and advertise Bid Opening.
3. Conduct Pre-Bid Conference to discuss expectations, Airport operational safety during construction, Airport security requirements, and project construction schedule with prospective contractors.
4. Respond to bidder inquiries during the advertisement period; coordinate all design team responses and prepare addenda for bidding documents as required.
5. Attend Bid Opening.
6. Review bid proposals, verify accuracy, review DBE participation and verify contractor qualifications and Buy American on all submittals of the Contractor. Prepare bid tabulations.
7. Make recommendation of award to OWNER.

F. Grant Closeout

1. Coordinate with the FAA & MSO to secure grant funding and discuss construction schedule.

2. Complete FAA final report checklist for design only grants.
3. Summarize Project Financial Documentation and submit final SF-271 and SF-425 forms to the FAA.
4. Prepare a final closeout report and submit to the FAA for the design grant in accordance to FAA guidelines.

SECTION 2 – OWNER’S RESPONSIBILITY: All paragraphs of Section 2 of the Master Agreement for Engineering Services are hereby incorporated by reference.

SECTION 3 – TIMES OF PERFORMANCE: Applicable paragraphs of Section 3 of the Master Agreement for Engineering Services are hereby incorporated for the following services:

<u>Milestone</u>	<u>Estimated Completion Date</u>
A. Project Kickoff	November 3, 2025
B. 30% Milestone Review	December 18, 2025
E. 90% Milestone Review	February 6, 2026
F. SRM Panel	February 2026
G. Bid Advertisement	March 1, 2026
H. Pre-Bid Conference	March 10, 2026
I. Bid Opening	March 24, 2026
J. Bid Award	March 31, 2026

SECTION 4 – PAYMENT TO ENGINEER: Applicable paragraphs of Section 4 of the Master Agreement for Engineering Services are hereby incorporated for the following services:

- A. The approved and audited overhead rate in effect for this Task Order is **74.51%**
- B. The services identified under this Task Order will be paid by method of Lump Sum (LS). Total compensation for this Task Order is estimated to be:

	<u>Labor</u>	<u>Expense</u>	<u>Total</u>
Final Design Services	\$278,802	\$46,198	\$325,000

SECTION 5 – GENERAL PROVISIONS: All paragraphs in Section 5 of the Master Agreement for Engineering Services are incorporated by reference.

SECTION 6 – CONSULTANTS: None

SECTION 7 – OTHER MODIFICATIONS TO MASTER AGREEMENT: None.

SECTION 8 – ATTACHMENTS: Morrison-Maierle – Engineering Fees

SECTION 9 – APPROVAL AND ACCEPTANCE: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Master Agreement for Engineering Services. ENGINEER is authorized to begin performance upon receipt of a copy of this Task Order signed by OWNER.

The Effective Date of this Task Order is: **October 28, 2025**

ENGINEER

Shaun P. Shea 10/23/25
Signature Date

Shaun P. Shea, P.E.
Name

Vice President, Morrison-Maierle
Title

1055 Mount Avenue, Missoula, MT 59801
Address

sshea@m-m.net
E-Mail Address

(406) 542.4846
Phone

OWNER

Signature Date

Brian Ellestad, A.A.E.
Name

Airport Director, MCAA
Title

5225 Highway 10 W. – Missoula, MT 59808
Address

bellestad@flymissoula.com
E-Mail Address

(406) 728.4381
Phone

Task Order Airport Master, June, 2021

TASK ORDER-73
TW-H CONVERSION
FINAL DESIGN



Summary of Professional Service Fees
October 15, 2025

	<u>Labor</u>	<u>Expense</u>	<u>Total</u>
FINAL DESIGN SERVICES	\$278,802	\$46,198	\$325,000
	<u>Project Total</u>		<u>\$325,000</u>

ENGINEERING BUDGET
TASK ORDER-73
TW-H CONVERSION



FINAL DESIGN SERVICES

WORK DESCRIPTION	CLIENT SERVICE MANAGER	PROJECT MANAGER	SENIOR AIRPORT ENGINEER	AIRPORT ENGINEER	SENIOR AIRPORT DESIGNER	ENGINEER INTERN	ELECTRICAL ENGINEER	2-MAN SURVEY CREW	SURVEY MANAGER	SURVEY TECHNICIAN	SENIOR CAD DESIGNER	ADMIN ASSISTANT	TOTAL LABOR HOURS	TOTAL LABOR COST
PROJECT & GRANT MANAGEMENT														
Develop Task Order, Project Schedule	2	12			2				2			1	19	\$3,075.94
Independent Fee Review & Record of Negotiations (Task Order-XX)		2											2	\$297.70
Internal Design Meetings (12 Weeks)	12	12	6	12	12	12	6						72	\$12,431.52
Progress Meetings with Airport (monthly, 1-hr)	3	3	3										9	\$1,867.88
Project Coordination (Airport, ATCT, Airlines)	4	8	4										16	\$3,085.91
Coordination w/ FAA ADO	4	8	4										16	\$3,085.91
SRM Panel														
Coordination with FAA	4	4											8	\$1,740.66
Attend SRM Meeting (1 anticipated)	8	8											16	\$3,481.33
SRM Comment Incorporation	1	2		2									5	\$852.14
Prepare FAA Grant Application (Design Only)		1	4									1	6	\$995.52
Sponsor Certifications			1									1	2	\$284.29
Prepare Monthly Invoicing Paperwork (\$-total)		2										2	4	\$491.35
Assist Airport with Project Budgeting & Cash Flow Reports	2												2	\$572.63
MCAA Board Meetings (monthly, 4-ea)	4	4											8	\$1,740.66
SUBTOTAL	44	66	22	14	14	12	6	0	2	0	0	5	185	\$34,003.44
DESIGN SURVEY														
Set New Control and Level								40	6	8			54	\$10,990.89
Topographic Survey and Data Processing								50	8	40			98	\$17,030.40
Survey QA/QC									6				6	\$967.78
SUBTOTAL	0	0	0	0	0	0	0	90	20	48	0	0	158	\$28,989.06
PRELIMINARY DESIGN														
Pre-Design Meeting w/ Airport and FAA	2	4											6	\$1,168.03
Airfield Site Investigation		2											12	\$1,405.21
Perform Pavement Survey - Crack Repair		1		1	4	4							10	\$1,321.31
Evaluate Storm Drainage and Viability of Edge Drain		1		4	2	8							20	\$2,887.99
Preliminary Engineer's Estimate	2	4											32	\$4,505.39
Preparation of Modification to Standard (MOS) - Paint Marking Standards	1	4	1	12	8	4						2	45	\$8,304.01
Prepare/Submit CAT-EX Documentation	1	2	40			2								
Evaluate Existing Airfield Electrical														
Evaluate Conductor Condition - Resistance to Ground, Visual Inspections		1			4	4	1						10	\$1,414.05
Evaluate Underground Vault and Handhole Conditions, Duct System Drainage		1			16	8	1						26	\$3,643.24
Inspect CCR's and Lighting Controls System, Evaluate Components for Reuse		2	2		8	2	4						18	\$2,992.11
Airfield Sign Evaluation: TW Location/Directional		1			8	2	1				2		14	\$2,077.18
Grounding and Counterpoise Evaluation: Determine extents of existing installations		1			4	8	1						14	\$1,857.05
Evaluate AC's and Coordinate with ADO to Confirm Fillet Requirements	1	2	2	4	4	4					2		15	\$2,227.44
Prepare and Submit Preliminary Form 7460-1		1		4								2	7	\$974.34
Prepare Construction Safety and Phasing Plan and Submit to FAA	4	8	4	20	16	12					16		80	\$11,791.70
Prepare Engineering Design Report and Submit to FAA	2	12	4	24	8	16					8	2	76	\$10,639.62
Prepare Signage and Markings Plan and Submit to FAA	1	4		4	2	8					8		27	\$3,758.63

ENGINEERING BUDGET
TASK ORDER-73
TW-H CONVERSION



FINAL DESIGN SERVICES

WORK DESCRIPTION	CLIENT SERVICE MANAGER	PROJECT MANAGER	SENIOR AIRPORT ENGINEER	AIRPORT ENGINEER	SENIOR AIRPORT DESIGNER	ENGINEER INTERN	ELECTRICAL ENGINEER	2-MAN SURVEY CREW	SURVEY MANAGER	SURVEY TECHNICIAN	SENIOR CAD DESIGNER	ADMIN ASSISTANT	TOTAL LABOR HOURS	TOTAL LABOR COST
30% Plan Set														
30% Sheet Setup		2		4							8		14	\$1,990.91
Preliminary Demolition Plan		4		12	8	8					16		48	\$6,594.88
Preliminary Design - Airfield Lighting Layout TW-H		8	2	8	16	8	2				16		60	\$8,673.33
Preliminary Design - Airfield Circuit Layout TW-Circuit 4, 5, 6		2	2	8	16	8	2						38	\$5,466.32
Constant Current Regulator (CCR) Sizing and Design Including Controls (Circuit 3)		4		4	4		1						13	\$1,953.84
Preliminary Design - Airfield Lighting Vault Modifications	1	4		4	12	8	2				8		39	\$5,700.72
ALCMS Upgrades														
Constant Current Regulator (CCR) Sizing (Circuits 4, 5, 6, 8, 9)		1		4	4		1						10	\$1,507.30
ALCMS Replacement	2	8	4		30	16	8				4		72	\$11,143.63
Update Preliminary Engineer's Estimate	1	4		4	4	8							21	\$2,899.37
30% QA Review	4	4	8	2	4		4						26	\$5,011.08
30% Design Review with Airport	2	2		2									6	\$1,138.46
SUBTOTAL	24	93	69	125	178	148	28	0	0	0	90	4	759	\$113,047.15

FINAL DESIGN

Prepare Legal and Technical Specifications														
Front End Specifications	4	4	2	16	8							4	38	\$5,838.70
General Conditions	1	2		4								2	9	\$1,313.92
Special Provisions	2	8	2	16	8							2	38	\$5,667.81
Technical Provisions	4	8	4	16	24		2					4	62	\$9,644.20
90% Plan Set														
Cover, Index, General Sheets		1		2							4		7	\$995.46
Existing Conditions and Erosion Control				2					2		4		8	\$1,169.20
Demolition Plan		2		8		4					16		30	\$4,127.13
Crack Seal and Seal Coat Plan			2	16		40					8		68	\$8,404.65
Drainage Plan		2		8		8					4		22	\$2,834.70
Pavement Markings Plan and Details		2	2	8		24					16		52	\$6,717.08
Standard Details		2		2		4					2		10	\$1,298.07
Taxiway Lighting, Signage, and Circuit Plan	1	2		4	8	4	2				16		37	\$5,521.58
Sign and Fixture Schedules		2			8	4	2						16	\$2,385.09
Airfield Lighting Vault Plan		1		4	16	8	4				4		37	\$5,438.37
ALCMS Block Diagram	1	1			16	8	4						30	\$4,609.95
Electrical Standard Details		2		2	2	4	1				2		11	\$1,554.44
Finalize Engineer's Estimate	2	4		4	4	8							22	\$3,185.69
90% QA Review	2	4	16	2	2						8		34	\$5,890.21
90% Design Review with Airport	2	2		2									6	\$1,138.46
Prepare 100% Plan Set Issued For Bidding	1	4		4	4	8	0				8	2	31	\$4,249.98
SUBTOTAL	20	55	28	118	100	124	15	0	2	0	92	14	568	\$81,984.69

ENGINEERING BUDGET
TASK ORDER-73
TW-H CONVERSION



FINAL DESIGN SERVICES

WORK DESCRIPTION	CLIENT SERVICE MANAGER	PROJECT MANAGER	SENIOR AIRPORT ENGINEER	AIRPORT ENGINEER	SENIOR AIRPORT DESIGNER	ENGINEER INTERN	ELECTRICAL ENGINEER	2-MAN SURVEY CREW	SURVEY MANAGER	SURVEY TECHNICIAN	SENIOR CAD DESIGNER	ADMIN ASSISTANT	TOTAL LABOR HOURS	TOTAL LABOR COST
BIDDING PROCESS														
Prepare and Upload Documents for Online Bidding		2		8	4	8					8	8	38	\$4,783.18
Advertise for Bidding		1										1	2	\$245.67
Conduct Pre-Bid Conference	2	4		2		2					2		12	\$1,946.90
Respond to RFIs, Prepare Bid Addenda	2	8		12	2	8	2				4	2	40	\$5,781.62
Attend Bid Opening	1	1				1							3	\$545.92
Review Bid Documents, Tabulate Results	1	2		2									5	\$852.14
Recommend Award to Airport	1	1											2	\$435.17
SUBTOTAL	7	19	0	24	6	19	2	0	0	0	14	11	102	\$14,590.60
GRANT CLOSEOUT														
Coordination with FAA & MSO	1	2											3	\$584.01
Closeout Checklist		1		2									3	\$416.98
Summarize Project Financial Documentation		2											2	\$297.70
Prepare Closeout Report	1	8		24								2	35	\$4,888.29
SUBTOTAL	2	13	0	26	0	0	0	0	0	0	0	2	43	\$6,186.98
TOTAL LABOR HOURS	97	246	119	307	298	303	51	90	24	48	196	36	1815	\$278,801.92

SUMMARY OF ESTIMATED LABOR COSTS TW-H CONVERSION	HOURS	LABOR RATE	TOTAL COST
CLIENT SERVICE MANAGER	97	\$286.32	\$27,772.72
PROJECT MANAGER	246	\$148.85	\$36,616.84
SENIOR AIRPORT ENGINEER	119	\$187.46	\$22,308.02
AIRPORT ENGINEER	307	\$134.06	\$41,157.58
SENIOR AIRPORT DESIGNER	298	\$148.85	\$44,356.99
ENGINEER INTERN	303	\$110.75	\$33,557.65
ELECTRICAL ENGINEER	51	\$226.80	\$11,566.69
2-MAN SURVEY CREW	90	\$229.17	\$20,625.33
SURVEY MANAGER	24	\$161.30	\$3,871.10
SURVEY TECHNICIAN	48	\$107.04	\$5,137.82
SENIOR CAD DESIGNER	196	\$144.62	\$28,345.46
ADMIN ASSISTANT	36	\$96.83	\$3,485.73
TOTAL LABOR COSTS	1815		\$278,801.92

SUMMARY OF DIRECT EXPENSES TW-H CONVERSION	QTY	UNIT	RATE	TOTAL COST
Vehicle (Company)	500	Mile	\$1.10	\$550.00
Meals	0	Person/Day	\$63.00	\$0.00
Lodging	0	Night	\$150.00	\$0.00
Survey Equipment	11	Day	\$240.00	\$2,640.00
Survey Supplies	1	Lump Sum	\$200.00	\$200.00
Printing	1000	Each	\$0.15	\$150.00
Miscellaneous	1	Lump Sum	\$267.00	\$267.00
TOTAL - DIRECT EXPENSES				\$3,807.00

OUTSIDE SERVICES (SUBCONSULTANTS) TW-H CONVERSION	QTY	UNIT	RATE	TOTAL COST
				\$0.00
TOTAL - OUTSIDE SERVICES				\$0.00

FEE SUMMARY TW-H CONVERSION	
TOTAL LABOR COSTS	\$278,802
TOTAL DIRECT EXPENSES	\$3,807
TOTAL OUTSIDE SERVICES	\$0
TOTAL COSTS	\$282,609
FIXED FEE	\$42,391
TOTAL FEE - FINAL DESIGN SERVICES	\$325,000

Missoula County Airport Authority

Agenda Action Sheet

Meeting Date: Tuesday, October 28, 2025

1. **TITLE:** Missoula County Airport Authority 414(h) Plan Amendment

ACTION ITEM

2. **AGENDA CATEGORY:** (Please highlight)
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS
INFORMATION/DISCUSSION ITEM

3. **TIME REQUIRED:** 5 Minutes

4. BACKGROUND INFORMATION

MCAA offers eligible airport staff the following retirement saving mechanisms:

- MT PERS
- 414(h) plan
- 457 plan (Traditional and Roth)

Participation in the 414h plan (the Plan) is required for certain airport staff. In these instances, the employees defer 4% and the employer contributes 8% of eligible compensation. Currently, the Plan does not allow for participant rollovers to Montana Public Employees' Retirement System (PERS) for the purpose of purchasing eligible service credits.

If approved, the Plan amendment will provide for the following:

- Employees participating in the Authority's 414(h) plan would be allowed to roll over funds from their 414(h) account into PERS.
- The rollover would be specifically for the purpose of purchasing eligible service credits in PERS.

5. **BUDGET INFORMATION:**
N/A

6. **SUPPLEMENTAL AGENDA INFORMATION:** Request to Amend 414(h) Plan, Missoula County Airport Authority Retirement Plan

7. **RECOMMENDED MOTION:** Move to authorize the Airport Director to sign the 414(h) Plan amendment.

8. **PREPARED BY:** William Parnell, Director of Finance and Administration.

9. **COMMITTEE REVIEW:** n/a



To: Steve Jarvis, Corebridge

From: Missoula County Airport Authority (the "Authority")

Date: October 28, 2025

Re: Request to Amend 414(h) Plan, Missoula County Airport Authority Retirement Plan

Purpose: To formally request an amendment to the Authority's 414(h)-retirement plan to incorporate the following:

1. Rollovers for Service Credit Purchases in Montana PERS

The Authority requests that the plan be amended to explicitly allow rollovers from the 414(h) plan to Montana PERS for the purpose of purchasing eligible service credits.

Missoula County Airport Authority

Date

Brian Ellestad, Airport Director

Missoula County Airport Authority

Agenda Action Sheet

Meeting Date: 10/28/2025

1. TITLE: East Property Line Fence Extension

Review, discussion and possible approval of the purchase and installation of fencing on east side of airport property by FenceCrafters

ACTION ITEM

2. AGENDA CATEGORY: (Please highlight)
UNFINISHED BUSINESS **NEW BUSINESS** COMMITTEE REPORTS
INFORMATION/DISCUSSION ITEM

3. TIME REQUIRED: 5 Minutes

4. BACKGROUND INFORMATION: The Airport would like to continue property line fencing on the east side of the airport where new subdivisions are being constructed. In 2022, fencing was started on the southeast corner of the property to limit access to airport property. Staff solicited bids based on the greatest length of lineal feet within the budgeted amount. FenceCrafters bid was for 2,850 lineal feet of 6' height chain link fencing which was the most lineal feet of all the bids. This will leave approximately 3,500 feet of additional fencing that will be needed in subsequent years.

5. BUDGET INFORMATION:
Amount Required: \$50,000
Budget amount available: \$50,000

6. SUPPLEMENTAL AGENDA INFORMATION: FenceCrafter quote

7. RECOMMENDED MOTION: Move to approve the purchase and installation of fencing on the east side of airport property by FenceCrafters in the amount not to exceed \$50,000

8. PREPARED BY: Jake Sol, Airfield Operations Supervisor

9. COMMITTEE REVIEW: N/A

CONSTRUCTION SERVICES AGREEMENT

This Agreement is made and entered into _____, between the **MISSOULA MONTANA AIRPORT AUTHORITY**, a municipal airport authority organized and existing under the laws of the State of Montana, 5225 West Broadway, Missoula, Montana, referred to here as “MCAA,” and **FENCECRAFTERS MISSOULA, INC.**, P.O. Box 17575, Missoula, Montana, 59802, referred to here as “Contractor.”

In consideration of the mutual covenants and agreements contained here, the receipt and sufficiency of the same being acknowledged, the parties agree as follows:

- 1. Purpose:** MCAA agrees to hire Contractor as an independent contractor to perform services for MCAA described in the Scope of Work, attached as Exhibit A, and by reference made a part of this agreement.
- 2. Effective Date:** This agreement is effective on the date of its execution.
- 3. Scope of Work/Task Deadlines:** Contractor will perform the work and provide the services in accordance with the requirements of Exhibit A.
- 4. Payment:** MCAA agrees to pay Contractor an amount not to exceed **\$50,000** for services performed pursuant to the Scope of Work. Any alteration or deviation from the described work that involves extra costs will be performed by Contractor after written request by MCAA and will become an extra charge over and above the agreement amount. The parties must agree in writing upon any extra charges.
- 5. Independent Contractor Status:** The parties agree that Contractor, is an independent contractor for purposes of this agreement and the parties agree that Contractor is and shall be an independent contractor when performing services pursuant to this agreement. Contractor is not subject to the terms and provisions of MCAA’s personnel policies handbook and may not be considered an MCAA employee for workers’ compensation or any other purpose. Contractor is not authorized to represent MCAA or otherwise bind MCAA in any dealings between Contractor and any third parties.

Contractor shall comply with the applicable requirements of the Workers’ Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA. Contractor shall maintain workers’ compensation coverage for all members and employees of Contractor’s business, except for those members who are exempted by law.

Contractor shall furnish MCAA with copies showing one of the following: (1) a binder for workers’ compensation coverage by an insurer licensed and authorized to provide workers’ compensation insurance in the State of Montana; or (2) proof of exemption from workers’ compensation granted by law for independent contractors.

- 6. Indemnity and Insurance:** To the fullest extent permitted by law, Contractor agrees to defend, indemnify, and hold MCAA harmless against claims, demands, suits, damages, losses,

and expenses connected therewith that may be asserted or claimed against, recovered from or suffered by MCAA by reason of any injury or loss, including but not limited to, personal injury, including bodily injury or death, property damage, occasioned by, growing out of, or in any way arising or resulting from any intentional or negligent act on the part of Contractor or Contractor's agents or employees.

For this purpose, Contractor shall provide MCAA with proof of Contractor's liability insurance issued by a reliable company or companies for personal injury and property damage in amounts not less than as follows:

- Workers' Compensation—statutory
- Employers' Liability—\$1,000,000 per occurrence; \$2,000,000 annual aggregate
- Commercial General Liability—\$1,000,000 per occurrence; \$2,000,000 annual aggregate
- Automobile Liability—\$1,000,000 property damage/bodily injury; \$2,000,000 annual aggregate

MCAA shall be included or named as an additional or named insured on the Commercial General and Automobile Liability policies. The insurance must be in a form suitable to MCAA.

7. Warranty: Contractor warrants that all services and work will be performed in a good workman-like manner. Contractor acknowledges that he or she will be liable for any breach of this warranty for the lesser of a period of one (1) year from the time services are completed or any warranty described in the Scope of Services.

8. Materials and Workmanship: All work done pursuant to this agreement and all materials and equipment shall be completed in a neat and workmanlike manner. MCAA reserves the right to direct the removal and replacement of any items, which in their opinion shall not present an orderly and reasonably neat or workmanlike appearance, provided such time can be properly installed in such orderly way by the usual methods in such work. Such removal and replacement shall be done, when directed in writing, at the Contractor's expense without additional cost to MCAA. Whenever any material is specified by name and/or number thereof, such specifications shall be deemed to be used for the purpose of facilitating a description of the materials and establishing quality, and shall be deemed and construed to be followed by the words "or approved equal." No substitutions will be permitted which have not been submitted for prior approval by the Project Manager. All materials shall be new and without flaws or defects and shall be the best of their class and kind. Sufficient descriptive literature and/or samples must be furnished for any materials submitted as "equal" substitutes.

9. Compliance with Laws: Contractor agrees to comply with all federal, state and local laws, ordinances, rules and regulations, including the safety rules, codes and provisions of the Montana Safety Act in Title 50, Chapter 71, MCA. Contractor agrees to obtain, and maintain for the duration of its work for MCAA pursuant to this Agreement, a city business license. Contractor acknowledges and agrees that MCAA will make no payment under this Agreement until a valid city business license has been obtained.

10. Nondiscrimination and Equal Opportunity: Contractor agrees and shall comply with the list of Required Federal Provisions for Contracting, attached as Exhibit B.

11. Default and Termination: If either party fails to comply with any condition of this agreement at the time or in the manner provided for, the other party, at its option, may terminate this agreement and be released from all obligations if the default is not cured within ten (10) days after written notice is provided to the defaulting party. Said notice shall set forth the items to be cured. Additionally, the non-defaulting party may bring suit for damages, specific performance, and any other remedy provided by law. These remedies are cumulative and not exclusive. Use of one remedy does not preclude use of the others. Notices shall be provided in writing and hand-delivered or mailed to the parties at the addresses set forth in the first paragraph of this agreement.

12. Modification and Assignability: This document contains the entire agreement between the parties and no statements, promises or inducements made by either party or agents of either party, which are not contained in this written agreement, may be considered valid or binding. This agreement may not be enlarged, modified or altered except by written amendment signed by both parties hereto. The Contractor may not subcontract or assign Contractor's rights, including the right to compensation or duties arising under this agreement, without the prior written consent of MCAA. Any subcontractor or assignee will be bound by all of the terms and conditions of this agreement.

13. Liaison: MCAA's designated liaison with Contractor is **Jake Sol** and Contractor's designated liaison with MCAA is **Karl Keintz**.

14. Applicability: This agreement and any extensions of it shall be governed and construed in accordance with the laws of the State of Montana.

15. Signing of Contract: The contract may be signed in counterparts and signed electronically by all parties.

IN WITNESS WHEREOF, the parties here have executed this instrument the day and year first above written.

CONTRACTOR:

MCAA:

Brian Ellestad, Airport Director

Fencecrafters Missoula Inc

P.O. BOX 17575, MISSOULA, MT 59808 6619 HIWAY 10 W., MISSOULA, MT 59808
PHONE: (406) 251-2406 FAX: (406) 549-3884

Attn: Jake Sol
Missoula Montana Airport

October 23, 2025

Re: 6' Chain Link Fencing Estimate

Scope of Work: Provide all materials, tools, labor, and equipment to perform the following work:

- Install 2850' of 6' galvanized chain link fence

Material Specifications:

- Terminal Posts – 2 3/8" SS40 Galvanized Steel
- Line Posts – 1 7/8" SS40 Galvanized Steel
- Top Rail – 1 5/8" SS20 Galvanized Steel
- Fabric – 6' 9ga 2" Mesh
- Bottom Tension Wire – 7ga Spring Coil
- Bracing – Horizontal 1 5/8" Brace Rail and Truss Rod at all Pull Points
- Post Set – All in concrete

Cost: The total cost for this project is as follows:

- Chain Link Fence 2850LF Total Cost: \$50,000.00

Prevailing wages have **not** been included in this proposal. Bonding can be added at a rate of 2.5%. Fencecrafters is a DBE certified woman-owned firm. If you have any questions, please call me at 406-544-8539 or e-mail to karl@fencecrafters.net.

Sincerely,

Karl Keintz, Manager
Fencecrafters Missoula Inc

EXHIBIT B

REQUIRED FEDERAL PROVISIONS FOR CONTRACTING

The following provisions are attached and incorporated by reference into the Construction Services Agreement between the Missoula County Airport Authority ("MCAA" or "Owner") and Fencecrafters Missoula, Inc., a corporation registered to do business in Montana ("Contractor").

1. GENERAL CIVIL RIGHTS PROVISIONS

In all its activities within the scope of its airport program, the Contractor agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

This provision binds the Contractor and subcontractors from the bid solicitation period through the completion of the contract.

2. COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- A. **Compliance with Regulations:** The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts And Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
- B. **Non-discrimination:** The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
- C. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Nondiscrimination Acts And Authorities on the grounds of race, color, or national origin.
- D. **Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Owner or the Federal Aviation Administration

to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Owner or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

- E. **Sanctions for Noncompliance:** In the event of a Contractor's noncompliance with the Non-discrimination provisions of this contract, the Owner will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
- a. Withholding payments to the Contractor under the contract until the Contractor complies; and/or
 - b. Cancelling, terminating, or suspending a contract, in whole or in part.
- F. **Incorporation of Provisions:** The Contractor will include the provisions of paragraphs A through E in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Owner or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Owner to enter into any litigation to protect the interests of the Owner. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

3. TITLE VI LIST OF PERTINENT NONDISCRIMINATION ACTS AND AUTHORITIES

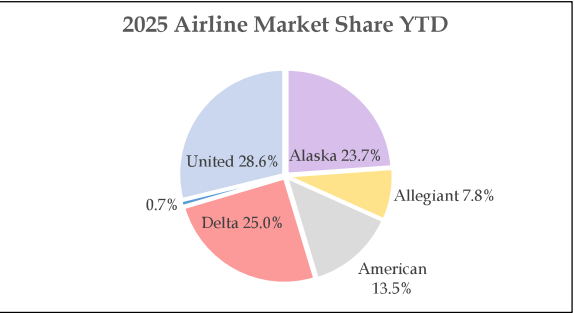
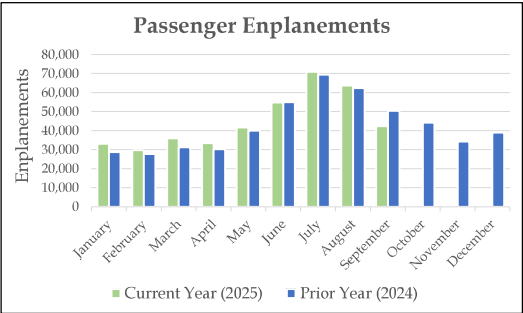
During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and Contractors, whether such programs or activities are Federally funded or not);

- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

- Summary**
- Down month over month due to runway closure
 - July 2025 was busiest month on record for the airport

- Air Service Highlights**
- Seasonal routes began suspension mid-August
 - United continues to lead Delta for MSO market share
 - Please reach out with any comments or changes to improve our report going forward!



Tower Operations	Ops Type	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y	
	Air Carrier	657	588	699	696	746	1084	1219	1205	783	0	0	0	7,677	3%	
	Air Taxi	367	357	404	459	518	584	633	567	469	0	0	0	4,358	-13%	
	GA	797	674	1175	1629	2033	2135	2852	3209	1875	0	0	0	16,379	15%	
	Military	17	68	44	71	12	49	19	28	2	0	0	0	310	-40%	
	Civil	574	739	887	1029	908	765	897	645	698	0	0	0	7,142	-15%	
	Total	2025	2,412	2,426	3,209	3,884	4,217	4,617	5,620	5,654	3,827	0	0	0	35,866	0%
		2024	2,453	2,733	3,703	3,559	3,723	4,612	5,275	5,468	4,170	4,514	2,948	2,606	45,764	
Enplaned Passengers	Airlines	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y	
	Alaska	8,761	7,894	9,112	8,891	11,092	12,051	13,973	13,611	10,676	0	0	0	96,061	22%	
	Allegiant	2,857	2,676	4,422	2,961	3,241	4,249	5,283	4,114	1,834	0	0	0	31,637	0%	
	American	2,523	1,851	2,122	1,993	3,931	9,761	14,675	11,133	6,816	0	0	0	54,805	6%	
	Delta	9,033	8,450	9,990	9,996	11,276	12,691	15,352	14,116	10,245	0	0	0	101,149	-2%	
	Frontier	0	0	0	0	66	1,008	1,026	764	0	0	0	0	2,864		
	Sun Country	0	0	0	0	0	218	1,091	899	0	0	0	0	2,208		
	United	9,531	8,907	10,276	9,540	12,036	14,821	19,397	19,040	12,477	0	0	0	116,025	2%	
	Charters	274	0	153	0	64	0	0	0	132	0	0	0	623	-65%	
	Total	2025	32,979	29,778	36,075	33,381	41,706	54,799	70,797	63,677	42,180	0	0	0	405,372	3%
	2024	28,761	27,709	31,282	30,213	40,021	54,943	69,259	62,300	50,472	44,174	34,292	39,080	512,506		
LF	2025	79.1%	81.0%	84.1%	78.8%	79.3%	74.1%	83.5%	81.7%	82.8%				80.4%		
	2024	89.8%	87.0%	84.4%	80.7%	75.1%	71.7%	82.6%	84.2%	87.7%	83.4%	80.3%	86.6%	82.1%		
Deplaned Passengers	Airlines	January	February	March	April	May	June	July	August	September	October	November	December	Total	Y/Y	
	Alaska	8,446	8,079	9,478	9,402	11,420	12,924	13,798	13,253	10,424	0	0	0	97,224	21%	
	Allegiant	2,822	2,477	4,287	3,304	3,515	5,054	5,323	3,935	1,856	0	0	0	32,573	2%	
	American	2,276	1,809	2,075	1,770	4,266	10,821	14,417	10,211	6,430	0	0	0	54,075	7%	
	Delta	8,286	8,171	9,773	9,759	11,460	13,570	14,524	12,947	9,238	0	0	0	97,728	-2%	
	Frontier	0	0	0	0	111	1,017	1,119	663	0	0	0	0	2,910		
	Sun Country	0	0	0	0	0	281	1,099	747	0	0	0	0	2,127		
	United	9,397	9,075	10,013	10,120	12,984	16,157	19,527	17,889	12,163	0	0	0	117,325	2%	
	Charters	0	0	153	0	64	0	0	0	132	0	0	0	349	-81%	
	Total	2025	31,227	29,611	35,779	34,355	43,820	59,824	69,807	59,645	40,243	0	0	0	404,311	3%
	2024	27,054	27,004	31,551	30,446	42,725	59,492	67,464	60,606	47,291	42,235	33,992	38,990	508,850		
Total Pax	2025	64,206	59,389	71,854	67,736	85,526	114,623	140,604	123,322	82,423	0	0	0	809,683	3%	
	2024	55,815	54,713	62,833	60,659	82,746	114,435	136,723	122,906	97,763	86,409	68,284	78,070	1,021,356		
	T12M	870,274														
Legend:																

State of Montana Airline Enplanements

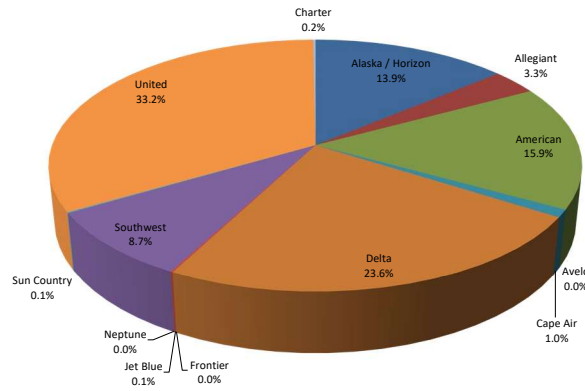
September 2025

	Alaska / Horizon	Allegiant	American	Avelo	Cape Air	Delta	Frontier	Jet Blue	Neptune	Southwest	Sun Country	United	Charter	Total	Tower Operations
Billings	7,190	2,718	7,697		1,507	10,144					153	14,526		43,935	10,087
Bozeman	12,795	3,726	23,221			29,073		446		27,999		42,153	419	139,832	89,763
Butte						1,018						1,201		2,219	
Glasgow					324									324	
Glendive					201									201	
Great Falls	1,881	947				5,474					100	6,928		15,330	
Havre					266									266	
Helena	1,916					3,670						3,776		9,362	5,195
Kalispell	10,127	1,243	13,444			15,274					71	24,431		64,590	4,659
Missoula	10,676	1,834	6,816			10,245						12,477	132	42,180	3,827
Sidney					589									589	
Wolf Point					253									253	
Yellowstone						1,136						1,280		2,416	
Total	44,585	10,468	51,178	-	3,140	76,034	-	446	-	27,999	324	106,772	551	321,497	113,531
Market Share %	13.9%	3.3%	15.9%	0.0%	1.0%	23.6%	0.0%	0.1%	0.0%	8.7%	0.1%	33.2%	0.2%		

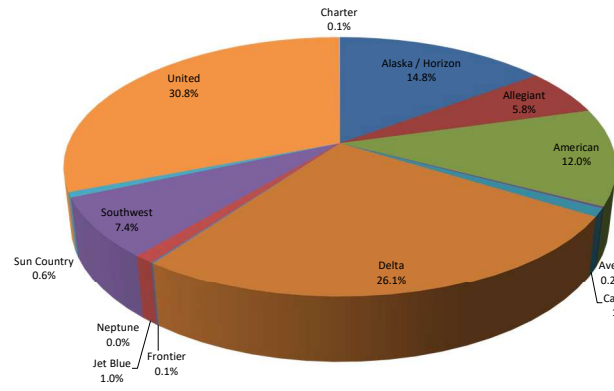
Year-to-Date

	Alaska / Horizon	Allegiant	American	Avelo	Cape Air	Delta	Frontier	Jet Blue	Neptune	Southwest	Sun Country	United	Charter	Total	Tower Operations
Billings	60,678	31,182	53,367	-	13,102	93,525	-	-	-	263	451	124,803	-	377,371	81,332
Bozeman	124,015	39,756	142,638	-	-	263,349	-	26,708	-	193,913	7,201	321,311	1,428	1,120,319	160,286
Butte	-	-	-	-	-	7,588	-	-	-	-	-	9,733	-	17,321	-
Glasgow	-	-	-	-	2,297	-	-	-	-	-	-	-	-	2,297	-
Glendive	-	-	-	-	1,566	-	-	-	-	-	-	-	-	1,566	-
Great Falls	17,596	20,287	-	-	-	58,089	-	-	-	-	251	49,142	-	145,365	20,226
Havre	-	-	-	-	2,347	-	-	-	-	-	-	-	-	2,347	-
Helena	16,777	-	-	-	-	32,062	-	-	-	-	-	29,258	-	78,097	37,215
Kalispell	73,854	30,464	64,966	5,179	-	124,659	-	-	-	-	6,904	154,752	-	460,778	42,113
Missoula	96,061	31,637	54,805	-	-	101,149	2,864	-	-	-	2,208	116,025	623	405,372	35,866
Sidney	-	-	-	-	5,261	-	-	-	-	-	-	-	-	5,261	-
Wolf Point	-	-	-	-	2,254	-	-	-	-	-	-	-	-	2,254	-
Yellowstone	-	-	-	-	-	5,537	-	-	-	-	-	5,935	-	11,472	-
Total	388,981	153,326	315,776	5,179	26,827	685,958	2,864	26,708	-	194,176	17,015	810,959	2,051	2,629,820	377,038
Market Share %	14.8%	5.8%	12.0%	0.2%	1.0%	26.1%	0.1%	1.0%	0.0%	7.4%	0.6%	30.8%	0.1%		

Market Share
Current Month



Market Share
Year-to-Date



State of Montana
Air Carrier/Commuter Flights and Passengers
2025

STATE TOTAL

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	204,314	197,734	402,048	397,964	222,782	212,446	435,228	435,228	9.0%	7.4%	8.3%	9.4%
FEB	207,007	207,880	414,887	792,499	212,426	211,993	424,419	859,647	2.6%	2.0%	2.3%	8.5%
MAR	238,312	236,727	475,039	1,244,107	258,044	250,838	508,882	1,368,529	8.3%	6.0%	7.1%	10.0%
APR	188,191	187,090	375,281	1,602,954	197,392	197,435	394,827	1,763,356	4.9%	5.5%	5.2%	10.0%
MAY	227,333	245,200	472,533	2,018,443	239,082	256,407	495,489	2,258,845	5.2%	4.6%	4.9%	11.9%
JUN	324,165	348,726	672,891	2,593,268	344,138	371,985	716,123	2,974,968	6.2%	6.7%	6.4%	14.7%
JUL	394,259	391,877	786,136	3,286,278	425,559	420,107	845,666	3,820,634	7.9%	7.2%	7.6%	16.3%
AUG	383,216	373,551	756,767	3,948,810	408,900	393,487	802,387	4,623,021	6.7%	5.3%	6.0%	17.1%
SEP	305,636	287,314	592,950	4,492,715	321,497	305,222	626,719	5,249,740	5.2%	6.2%	5.7%	16.9%
OCT	248,953	234,094	483,047	4,942,698	-	-	-	5,249,740	-100.0%	-100.0%	-100.0%	6.2%
NOV	193,429	188,651	382,080	5,311,850	-	-	-	5,249,740	-100.0%	-100.0%	-100.0%	-1.2%
DEC	233,736	250,463	484,199	5,739,134	-	-	-	5,249,740	-100.0%	-100.0%	-100.0%	-8.5%
	3,148,551	3,149,307			2,629,820	2,619,920						

BILLINGS

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	31,699	30,440	62,139	62,139	35,568	34,477	70,045	70,045	12.2%	13.3%	12.7%	12.7%
FEB	31,361	31,261	62,622	124,761	31,977	30,735	62,712	132,757	2.0%	-1.7%	0.1%	6.4%
MAR	34,553	35,797	70,350	195,111	38,632	40,863	79,495	212,252	11.8%	14.2%	13.0%	8.8%
APR	33,499	35,010	68,509	263,620	36,341	36,821	73,162	285,414	8.5%	5.2%	6.8%	8.3%
MAY	39,439	40,040	79,479	343,099	41,448	42,859	84,307	369,721	5.1%	7.0%	6.1%	7.8%
JUN	44,513	46,500	91,013	434,112	47,268	48,960	96,228	465,949	6.2%	5.3%	5.7%	7.3%
JUL	51,473	50,200	101,673	535,785	52,234	50,563	102,797	568,746	1.5%	0.7%	1.1%	6.2%
AUG	49,131	49,131	98,262	634,047	49,968	49,744	99,712	668,458	1.7%	1.2%	1.5%	5.4%
SEP	41,308	40,505	81,813	715,860	43,935	44,062	87,997	756,455	6.4%	8.8%	7.6%	5.7%
OCT	41,579	40,642	82,221	798,081	-	-	-	756,455	-100.0%	-100.0%	-100.0%	-5.2%
NOV	38,099	37,269	75,368	873,449	-	-	-	756,455	-100.0%	-100.0%	-100.0%	-13.4%
DEC	41,073	41,490	82,563	956,012	-	-	-	756,455	-100.0%	-100.0%	-100.0%	-20.9%
	477,727	478,285			377,371	379,084						

BOZEMAN

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	92,478	91,761	184,239	184,239	94,876	91,908	186,784	186,784	2.6%	0.2%	1.4%	1.4%
FEB	95,331	96,984	192,315	376,554	95,908	97,309	193,217	380,001	0.6%	0.3%	0.5%	0.9%
MAR	114,816	111,908	226,724	603,278	120,480	113,918	234,398	614,399	4.9%	1.8%	3.4%	1.8%
APR	75,996	72,438	148,434	751,712	75,070	73,132	148,202	762,601	-1.2%	1.0%	-0.2%	1.4%
MAY	90,588	99,513	190,101	941,813	92,883	101,335	194,218	956,819	2.5%	1.8%	2.2%	1.6%
JUN	138,014	147,708	285,722	1,227,535	147,201	160,391	307,592	1,264,411	6.7%	8.6%	7.7%	3.0%
JUL	161,496	161,236	322,732	1,550,267	178,203	178,156	356,359	1,620,770	10.3%	10.5%	10.4%	4.5%
AUG	159,823	154,456	314,279	1,864,546	175,866	169,667	345,533	1,966,303	10.0%	9.8%	9.9%	5.5%
SEP	128,698	121,075	249,773	2,114,319	139,832	132,849	272,681	2,238,984	8.7%	9.7%	9.2%	5.9%
OCT	98,676	90,874	189,550	2,303,869	-	-	-	2,238,984	-100.0%	-100.0%	-100.0%	-2.8%
NOV	70,482	67,262	137,744	2,441,613	-	-	-	2,238,984	-100.0%	-100.0%	-100.0%	-8.3%
DEC	95,063	106,031	201,094	2,642,707	-	-	-	2,238,984	-100.0%	-100.0%	-100.0%	-15.3%
	1,321,461	1,321,246			1,120,319	1,118,665						

BUTTE

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	1,202	1,079	2,281	2,281	1,449	1,569	3,018	3,018	20.5%	45.4%	32.3%	32.3%
FEB	1,078	1,101	2,179	4,460	1,562	1,589	3,151	6,169	44.9%	44.3%	44.6%	38.3%
MAR	1,396	1,350	2,746	7,206	1,869	1,852	3,721	9,890	33.9%	37.2%	35.5%	37.2%
APR	1,033	1,087	2,120	9,326	1,789	1,868	3,657	13,547	73.2%	71.8%	72.5%	45.3%
MAY	1,379	1,638	3,017	12,343	2,041	2,237	4,278	17,825	48.0%	36.6%	41.8%	44.4%
JUN	1,310	1,370	2,680	15,023	2,077	2,253	4,330	22,155	58.5%	64.5%	61.6%	47.5%
JUL	1,548	1,488	3,036	18,059	2,217	2,067	4,284	26,439	43.2%	38.9%	41.1%	46.4%
AUG	1,433	1,481	2,914	20,973	2,098	2,053	4,151	30,590	46.4%	38.6%	42.5%	45.9%
SEP	1,313	1,231	2,544	23,517	2,219	2,125	4,344	34,934	69.0%	72.6%	70.8%	48.5%
OCT	1,253	1,222	2,475	25,992	-	-	-	34,934	-100.0%	-100.0%	-100.0%	34.4%
NOV	1,308	1,212	2,520	28,512	-	-	-	34,934	-100.0%	-100.0%	-100.0%	22.5%
DEC	1,661	1,627	3,288	31,800	-	-	-	34,934	-100.0%	-100.0%	-100.0%	9.9%
	15,914	15,886			17,321	17,613						

State of Montana
Air Carrier/Commuter Flights and Passengers
2025

GLASGOW

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	162	152	314	314	239	218	457	457	47.5%	43.4%	45.5%	45.5%
FEB	203	200	403	717	164	141	305	762	-19.2%	-29.5%	-24.3%	6.3%
MAR	249	241	490	1,207	214	219	433	1,195	-14.1%	-9.1%	-11.6%	-1.0%
APR	218	206	424	1,631	234	250	484	1,679	7.3%	21.4%	14.2%	2.9%
MAY	237	246	483	2,114	245	242	487	2,166	3.4%	-1.6%	0.8%	2.5%
JUN	263	226	489	2,603	291	277	568	2,734	10.6%	22.6%	16.2%	5.0%
JUL	310	288	598	3,201	301	293	594	3,328	-2.9%	1.7%	-0.7%	4.0%
AUG	319	309	628	3,829	285	294	579	3,907	-10.7%	-4.9%	-7.8%	2.0%
SEP	228	225	453	4,282	324	276	600	4,507	42.1%	22.7%	32.5%	5.3%
OCT	265	253	518	4,800	-	-	-	4,507	-100.0%	-100.0%	-100.0%	-6.1%
NOV	273	257	530	5,330	-	-	-	4,507	-100.0%	-100.0%	-100.0%	-15.4%
DEC	243	244	487	5,817	-	-	-	4,507	-100.0%	-100.0%	-100.0%	-22.5%
	2,970	2,847			2,297	2,210						

GLENDIVE

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	148	169	317	317	168	156	324	324	13.5%	-7.7%	2.2%	2.2%
FEB	162	149	311	628	117	143	260	584	-27.8%	-4.0%	-16.4%	-7.0%
MAR	176	168	344	972	152	156	308	892	-13.6%	-7.1%	-10.5%	-8.2%
APR	178	198	376	1,348	173	150	323	1,215	-2.8%	-24.2%	-14.1%	-9.9%
MAY	177	169	346	1,694	175	158	333	1,548	-1.1%	-6.5%	-3.8%	-8.6%
JUN	173	155	328	2,022	184	154	338	1,886	6.4%	-0.6%	3.0%	-6.7%
JUL	218	199	417	2,439	219	182	401	2,287	0.5%	-8.5%	-3.8%	-6.2%
AUG	189	149	338	2,777	177	184	361	2,648	-6.3%	23.5%	6.8%	-4.6%
SEP	146	134	280	3,057	201	206	407	3,055	37.7%	53.7%	45.4%	-0.1%
OCT	182	157	339	3,396	-	-	-	3,055	-100.0%	-100.0%	-100.0%	-10.0%
NOV	192	181	373	3,769	-	-	-	3,055	-100.0%	-100.0%	-100.0%	-18.9%
DEC	196	190	386	4,155	-	-	-	3,055	-100.0%	-100.0%	-100.0%	-26.5%
	2,137	2,018			1,566	1,489						

GREAT FALLS

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	13,304	12,947	26,251	26,251	14,346	13,983	28,329	28,329	7.8%	8.0%	7.9%	7.9%
FEB	13,298	13,129	26,427	52,678	13,250	13,251	26,501	54,830	-0.4%	0.9%	0.3%	4.1%
MAR	14,940	14,949	29,889	82,567	14,881	15,648	30,529	85,359	-0.4%	4.7%	2.1%	3.4%
APR	14,068	14,675	28,743	111,310	14,695	14,647	29,342	114,701	4.5%	-0.2%	2.1%	3.0%
MAY	15,329	15,910	31,239	142,549	16,301	16,848	33,149	147,850	6.3%	5.9%	6.1%	3.7%
JUN	17,749	18,444	36,193	178,742	18,375	19,153	37,528	185,378	3.5%	3.8%	3.7%	3.7%
JUL	18,817	18,924	37,741	216,483	20,022	19,698	39,720	225,098	6.4%	4.1%	5.2%	4.0%
AUG	18,826	18,182	37,008	253,491	18,165	17,630	35,795	260,893	-3.5%	-3.0%	-3.3%	2.9%
SEP	16,584	15,690	32,274	285,765	15,330	14,783	30,113	291,006	-7.6%	-5.8%	-6.7%	1.8%
OCT	15,965	15,473	31,438	317,203	-	-	-	291,006	-100.0%	-100.0%	-100.0%	-8.3%
NOV	15,016	14,860	29,876	347,079	-	-	-	291,006	-100.0%	-100.0%	-100.0%	-16.2%
DEC	16,945	16,850	33,795	380,874	-	-	-	291,006	-100.0%	-100.0%	-100.0%	-23.6%
	190,841	190,033			145,365	145,641						

HAVRE

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	212	204	416	416	260	253	513	513	22.6%	24.0%	23.3%	23.3%
FEB	207	228	435	851	202	191	393	906	-2.4%	-16.2%	-9.7%	6.5%
MAR	248	262	510	1,361	291	271	562	1,468	17.3%	3.4%	10.2%	7.9%
APR	269	232	501	1,862	233	228	461	1,929	-13.4%	-1.7%	-8.0%	3.6%
MAY	260	244	504	2,366	269	254	523	2,452	3.5%	4.1%	3.8%	3.6%
JUN	268	247	515	2,881	261	225	486	2,938	-2.6%	-8.9%	-5.6%	2.0%
JUL	276	284	560	3,441	283	277	560	3,498	2.5%	-2.5%	0.0%	1.7%
AUG	279	265	544	3,985	282	291	573	4,071	1.1%	9.8%	5.3%	2.2%
SEP	257	218	475	4,460	266	232	498	4,569	3.5%	6.4%	4.8%	2.4%
OCT	283	270	553	5,013	-	-	-	4,569	-100.0%	-100.0%	-100.0%	-8.9%
NOV	278	244	522	5,535	-	-	-	4,569	-100.0%	-100.0%	-100.0%	-17.5%
DEC	258	251	509	6,044	-	-	-	4,569	-100.0%	-100.0%	-100.0%	-24.4%
	3,095	2,949			2,347	2,222						

State of Montana
Air Carrier/Commuter Flights and Passengers
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HELENA

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	7,511	7,224	14,735	14,735	7,804	7,367	15,171	15,171	3.9%	2.0%	3.0%	3.0%
FEB	7,246	7,173	14,419	29,154	7,417	7,305	14,722	29,893	2.4%	1.8%	2.1%	2.5%
MAR	7,889	7,836	15,725	44,879	8,246	8,077	16,323	46,216	4.5%	3.1%	3.8%	3.0%
APR	7,656	7,729	15,385	60,264	7,785	7,857	15,642	61,858	1.7%	1.7%	1.7%	2.6%
MAY	8,693	9,295	17,988	78,252	8,561	8,921	17,482	79,340	-1.5%	-4.0%	-2.8%	1.4%
JUN	9,286	9,390	18,676	96,928	8,856	9,524	18,380	97,720	-4.6%	1.4%	-1.6%	0.8%
JUL	9,666	9,364	19,030	115,958	10,674	9,482	20,156	117,876	10.4%	1.3%	5.9%	1.7%
AUG	9,702	9,350	19,052	135,010	9,392	9,484	18,876	136,752	-3.2%	1.4%	-0.9%	1.3%
SEP	8,656	8,204	16,860	151,870	9,362	8,890	18,252	155,004	8.2%	8.4%	8.3%	2.1%
OCT	8,739	8,510	17,249	169,119	-	-	-	155,004	-100.0%	-100.0%	-100.0%	-8.3%
NOV	7,688	7,506	15,194	184,313	-	-	-	155,004	-100.0%	-100.0%	-100.0%	-15.9%
DEC	8,321	8,271	16,592	200,905	-	-	-	155,004	-100.0%	-100.0%	-100.0%	-22.8%
	101,053	99,852			78,097	76,907						

KALISPELL

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	28,157	25,967	54,124	54,124	34,389	30,415	64,804	64,804	22.1%	17.1%	19.7%	19.7%
FEB	29,524	29,820	59,344	113,468	31,474	31,213	62,687	127,491	6.6%	4.7%	5.6%	12.4%
MAR	31,868	31,978	63,846	177,314	36,338	33,204	69,542	197,033	14.0%	3.8%	8.9%	11.1%
APR	24,196	24,230	48,426	225,740	26,842	27,305	54,147	251,180	10.9%	12.7%	11.8%	11.3%
MAY	29,182	33,541	62,723	288,463	33,414	37,207	70,621	321,801	14.5%	10.9%	12.6%	11.6%
JUN	54,879	62,161	117,040	405,503	61,377	67,593	128,970	450,771	11.8%	8.7%	10.2%	11.2%
JUL	77,864	79,166	157,030	562,533	86,954	85,866	172,820	623,591	11.7%	8.5%	10.1%	10.9%
AUG	78,001	76,419	154,420	716,953	85,400	80,849	166,249	789,840	9.5%	5.8%	7.7%	10.2%
SEP	55,386	50,191	105,577	822,530	64,590	58,481	123,071	912,911	16.6%	16.5%	16.6%	11.0%
OCT	36,466	33,185	69,651	892,181	-	-	-	912,911	-100.0%	-100.0%	-100.0%	2.3%
NOV	24,946	25,080	50,026	942,207	-	-	-	912,911	-100.0%	-100.0%	-100.0%	-3.1%
DEC	30,345	35,716	66,061	1,008,268	-	-	-	912,911	-100.0%	-100.0%	-100.0%	-9.5%
	500,814	507,454			460,778	452,133						

MISSOULA

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	28,761	27,054	55,815	55,815	32,979	31,227	64,206	64,206	14.7%	15.4%	15.0%	15.0%
FEB	27,709	27,004	54,713	110,528	29,778	29,611	59,389	123,595	7.5%	9.7%	8.5%	11.8%
MAR	31,282	31,551	62,833	173,361	36,075	35,779	71,854	195,449	15.3%	13.4%	14.4%	12.7%
APR	30,213	30,446	60,659	234,020	33,381	34,355	67,736	263,185	10.5%	12.8%	11.7%	12.5%
MAY	40,352	42,740	83,092	317,112	41,706	43,820	85,526	348,711	3.4%	2.5%	2.9%	10.0%
JUN	54,943	59,492	114,435	431,547	54,799	59,824	114,623	463,334	-0.3%	0.6%	0.2%	7.4%
JUL	69,259	67,464	136,723	568,270	70,797	69,807	140,604	603,938	2.2%	3.5%	2.8%	6.3%
AUG	62,300	60,606	122,906	691,176	63,677	59,645	123,322	727,260	2.2%	-1.6%	0.3%	5.2%
SEP	50,472	47,291	97,763	788,939	42,180	40,243	82,423	809,683	-16.4%	-14.9%	-15.7%	2.6%
OCT	44,174	42,235	86,409	875,348	-	-	-	809,683	-100.0%	-100.0%	-100.0%	-7.5%
NOV	34,292	33,992	68,284	943,632	-	-	-	809,683	-100.0%	-100.0%	-100.0%	-14.2%
DEC	38,779	38,990	77,769	1,021,401	-	-	-	809,683	-100.0%	-100.0%	-100.0%	-20.7%
	512,536	508,865			405,372	404,311						

SIDNEY

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	480	543	1,023	1,023	505	516	1,021	1,021	5.2%	-5.0%	-0.2%	-0.2%
FEB	636	589	1,225	2,248	406	354	760	1,781	-36.2%	-39.9%	-38.0%	-20.8%
MAR	637	635	1,272	3,520	590	601	1,191	2,972	-7.4%	-5.4%	-6.4%	-15.6%
APR	580	590	1,170	4,690	606	585	1,191	4,163	4.5%	-0.8%	1.8%	-11.2%
MAY	578	533	1,111	5,801	588	544	1,132	5,295	1.7%	2.1%	1.9%	-8.7%
JUN	616	638	1,254	7,055	612	620	1,232	6,527	-0.6%	-2.8%	-1.8%	-7.5%
JUL	685	698	1,383	8,438	662	644	1,306	7,833	-3.4%	-7.7%	-5.6%	-7.2%
AUG	695	638	1,333	9,771	703	604	1,307	9,140	1.2%	-5.3%	-2.0%	-6.5%
SEP	580	582	1,162	10,933	589	563	1,152	10,292	1.6%	-3.3%	-0.9%	-5.9%
OCT	649	653	1,302	12,235	-	-	-	10,292	-100.0%	-100.0%	-100.0%	-15.9%
NOV	611	562	1,173	13,408	-	-	-	10,292	-100.0%	-100.0%	-100.0%	-23.2%
DEC	589	574	1,163	14,571	-	-	-	10,292	-100.0%	-100.0%	-100.0%	-29.4%
	7,336	7,235			5,261	5,031						

State of Montana
Air Carrier/Commuter Flights and Passengers
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WOLF POINT

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN	200	194	394	394	199	213	412	412	-0.5%	9.8%	4.6%	4.6%
FEB	252	242	494	888	171	151	322	734	-32.1%	-37.6%	-34.8%	-17.3%
MAR	258	252	510	1,398	276	250	526	1,260	7.0%	-0.8%	3.1%	-9.9%
APR	285	249	534	1,932	243	237	480	1,740	-14.7%	-4.8%	-10.1%	-9.9%
MAY	287	263	550	2,482	241	236	477	2,217	-16.0%	-10.3%	-13.3%	-10.7%
JUN	253	241	494	2,976	280	261	541	2,758	10.7%	8.3%	9.5%	-7.3%
JUL	308	283	591	3,567	280	266	546	3,304	-9.1%	-6.0%	-7.6%	-7.4%
AUG	310	270	580	4,147	311	303	614	3,918	0.3%	12.2%	5.9%	-5.5%
SEP	245	234	479	4,626	253	230	483	4,401	3.3%	-1.7%	0.8%	-4.9%
OCT	278	264	542	5,168	-	-	-	4,401	-100.0%	-100.0%	-100.0%	-14.8%
NOV	244	226	470	5,638	-	-	-	4,401	-100.0%	-100.0%	-100.0%	-21.9%
DEC	263	229	492	6,130	-	-	-	4,401	-100.0%	-100.0%	-100.0%	-28.2%
	3,183	2,947			2,254	2,147						

*** YELLOWSTONE**

	2024 Passengers				2025 Passengers				% 2024 VS 2025			
	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE	ON	OFF	TOTAL	YEAR-TO-DATE
JAN												
FEB												
MAR												
APR												
MAY	832	1,068	1,900	1,900	1,210	1,746	2,956	2,956	45.4%	63.5%	55.6%	55.6%
JUN	1,898	2,154	4,052	5,952	2,557	2,750	5,307	8,263	34.7%	27.7%	31.0%	38.8%
JUL	2,339	2,283	4,622	10,574	2,713	2,806	5,519	13,782	16.0%	22.9%	19.4%	30.3%
AUG	2,208	2,295	4,503	15,077	2,576	2,739	5,315	19,097	16.7%	19.3%	18.0%	26.7%
SEP	1,844	1,734	3,578	18,574	2,416	2,282	4,698	23,795	31.0%	31.6%	31.3%	28.1%
OCT	444	356	800	19,374	-	-	-	23,795	-100.0%	-100.0%	-100.0%	22.8%
NOV												
DEC												
	9,565	9,890			11,472	12,323						

* The Yellowstone Airport is a seasonal airport. May - October 2025