

MISSOULA COUNTY AIRPORT AUTHORITY
Special Board Meeting
September 11, 2026
1:30 pm, Microsoft Teams

THOSE PRESENT

BOARD: Chair Pat Boyle
Vice Chair Adriane Beck
Secretary/Treasurer Shane Stack
Commissioner Matt Doucette
Commissioner Deb Poteet

STAFF: Director Brian Ellestad
Deputy Director Tim Damrow
Director of Finance and Administration Will Parnell
Legal Counsel Juniper Davis
Business Development Manager Dan Neuman
IT Manager Dylan O'Leary (via Teams)

OTHERS: Shaun Shea, Morrison & Maierle

Chair Pat Boyle called the meeting to order and advised everyone that the meeting was being recorded.

Legal Counsel Juniper Davis performed a roll call of Board members, staff members, and members of the public.

AGENDA

Chair Pat Boyle Beck asked if there were any changes to the agenda. There were none.

Motion: Secretary/Treasurer Shane Stack moved to approve the agenda.

Second: Vice Chair Adriane Beck

Vote: Motion passed unanimously

PUBLIC COMMENT PERIOD

Chair Pat Boyle asked if there was any public comment on items not on the Board's agenda. There was no public comment.

UNFINISHED BUSINESS

None

NEW BUSINESS

Air Traffic Control Tower Modernization Project Bid Award

Airport Director Brian Ellestad explained that the ATCT project was rebid after prior bids exceeded available funding and noted that staff worked with project consultants and vendors to refine the project scope and costs. As a result, the revised project cost was reduced to approximately \$1.21 million.

Brian recognized staff for their work in reevaluating the project and negotiating costs while maintaining project objectives. He noted that the project is primarily grant-funded, with a limited local contribution from Airport reserves, and recommended approval of the bid award to allow the project to proceed before the end of the FAA fiscal year.

Chair Pat Boyle asked if there were any Board questions or public comments. Board members asked questions regarding project contingency funding, the Airport's anticipated local financial contribution, and the bid evaluation process. Staff explained that the grant does not require a local match and that any costs exceeding available grant funding would be paid from Airport reserves. Staff also described how the project scope was revised and certain bid items were deferred in order to align the project with available funding while maintaining project objectives.

Motion: Secretary/Treasurer Shane Stack moved to accept the ATCT Modernization bid proposals in the amount of \$1,214,557.00.

Second: Commissioner Deb Poteet

Vote: Motion Passed Unanimously

Morrison-Maierle Task Order 78 ATCT Modernization Construction Management Services

Airport Director Brian Ellestad explained that the task order would provide construction administration and oversight services necessary to complete the project

and noted that the cost would be included as part of the overall project budget. He further noted that Board approval would be contingent upon completion of an independent fee estimate.

Chair Pat Boyle asked if there were any Board questions or public comments. There were no questions or comments.

Motion: Secretary/Treasurer Shane Stack moved to approve Task Order No. 78 with Morrison-Maierle in the amount of \$119,500 contingent on an Independent Fee Estimate being completed.

Second: Vice Chair Adriane Beck

Vote: Motion Passed Unanimously

Preauthorization to accept a Zero Emissions Vehicle (ZEV) Grant Business

Airport Director Brian Ellestad presented a request for preauthorization to accept a Federal Aviation Administration Zero Emissions Vehicle (ZEV) grant should funding become available before the next regular Board meeting. Brian explained that the Airport was recently notified of potential grant funding and submitted an updated application on an accelerated timeline.

The proposed grant would fund the purchase of two electric vehicles, one for the Airport Police Department and one for administrative use. Brian noted that the grant would require a local match of approximately \$20,900, with the remaining project costs funded through the grant. He requested preauthorization to accept the grant in order to meet the FAA's funding timeline.

Chair Pat Boyle asked if there were any Board questions or public comments. There were no questions or comments.

Motion: Secretary/Treasurer Shane Stack moved to accept the grant offer for AIP-095 in the amount of \$188,100 as submitted to the FAA and the corresponding matching share.

Second: Vice Chair Adriane Beck

Vote: Motion Passed Unanimously

Chair Pat Boyle noted that the next Board meeting will be held on September 29, 2026, at 1:30 p.m.

Meeting Adjourned.